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June 19, 2024

Sukhi Johal
Regional Planning, South Branch
Caltrans District 3
703 B Street
Marysville, CA 95901

RE: Quarterly Progress and Expenditure Report to close WE 265 & WE 265SHA FY 2023/24

Dear Ms. Johal,

The El Dorado County Transportation Commission's (EDCTC) quarterly report summarizes the following funding sources and work elements (WE):

- 2021/22 SHA grant: WE 265
- 2022/23 SHA grant: WE 265SHA

The status of each OWP work element identified below is as of May 31, 2024. The final request for reimbursement will be submitted with this report.

Caltrans Road Sustainable Communities Planning Grant – State Highway Account

Work Element 265: Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan

Start date: 10/01/21
End date: 05/31/24

EDCTC Project Manager: Dan Bolster

Progress during Apr and May FY 2023/24:

Task 01: Project Administration

EDCTC submitted the 4th quarter FY 2021/2022 quarterly report, 1st quarter FY 2022/2023 quarterly report, 2nd quarter FY 2022/2023 quarterly report, 3rd quarter FY 2022/23 quarterly report, 4th quarter FY 2022/23 quarterly report, 1st quarter FY 2023/24 quarterly report, 2nd quarter FY 2023/24 quarterly report, 3rd quarter FY 2023/24 quarterly report, and 4th quarter FY 2023/24 quarterly report. The EDCTC Board approved the Final Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan as final at the June 6, 2024 EDCTC meeting and the final document was provided to Caltrans in ADA accessible format and was posted on the EDCTC project website. The consultant's final invoice, including retainage, was paid and the project's final invoice was submitted to Caltrans.

Percent complete: 100%

Task 02: Consultant Procurement

EDCTC released the RFP on November 15, 2021. The EDCTC Board awarded the consulting contract to DKS on March 3, 2022. EDCTC and DKS executed the consulting contract on March 3, 2022.

Percent complete: 100%

Task 1: Existing Conditions Report

EDCTC and the consultant formulated a data collection plan and coordination, conducted a high-risk community mapping methodology review and existing data source review. EDCTC and consultant

partners, began vulnerable population analysis, created draft transportation system congestion maps, worked on developing the draft existing conditions memo framework. Also coordinated with El Dorado County Office of Wildfire Preparedness and Resilience and the El Dorado and Georgetown Resource Conservation District on how their wildfire mitigation efforts could inform the existing conditions report and held monthly coordination meetings in October, November, and December 2022. As research for the Existing Conditions Report met with the following agencies and individuals: Met with PG&E in November to review their Wildfire Safety Program and Infrastructure Resiliency Efforts; Met with Caltrans in December to review their US 50 Fuel Reduction Program; Met with El Dorado County in November to discuss the update the General Plan Safety Element; Met with communications consultant Alan Thompson in November to learn about his experience with the Camp Fire and potential cell tower infrastructure vulnerabilities. The administrative draft of the project area's wildfire risk assessment for the Existing Conditions Report was 95% completed by the end of December 2022. The administrative draft of the Existing Conditions Report was completed and reviewed in March. The Draft Existing Conditions Report was released to project partners in early April and comments were received by the end of April. The final draft Existing Conditions Report was presented to the EDCTC Board at the June 1, 2023, EDCTC Board meeting. No revisions were requested at the meeting and the Existing Conditions Report was completed and the final document was posted to the project website.

Percent complete: 100%

Task 2: Dynamic Conditions Analysis

Consultant finalized the outline for the Dynamic Conditions Analysis and completed work on assessing dynamic conditions based on work done in Task 1.

Percent complete: 100%

Task 3: Public Outreach

EDCTC and the consultant met with El Dorado County Office of Wildfire Preparedness and Resilience and the El Dorado and Georgetown Resource Conservation District in January, February, and March 2023 to discuss public outreach strategy and project coordination. EDCTC staff attended the Placerville Fire Safe Council's Fire Wise event on March 18, 2023, to provide information about the Wildfire Evacuation Preparedness project, including distributing the project Fact Sheet and project area map. EDCTC staff attended the Diamond Spring Fire Safe Council's *Fire Safe Fair* on Saturday, April 29, 2023. The first public workshop was held in the El Dorado County Planning Commission Meeting Chamber on Wednesday, May 17, 2023. The second public workshop was held on March 19, 2024. EDCTC staff attended the Placerville Fire Safe Council's third annual Wildfire Safety Day event on March 23, 2024, to provide information about the Wildfire Evacuation Preparedness project, including making two public presentations about the project during the day.

Percent complete: 100%

Task 4: Advisory Committee Meetings

Consultant and EDCTC staff held Project Development Team (PDT) meeting #1 on April 11, 2023, to review the Draft Existing Conditions Report with the PDT. PDT meeting #2 was held on December 18, 2023, to review the wildfire scenario modeling results and the draft infrastructure list. PDT #3 was held on January 22, 2024, to discuss the level of detail appropriate in a public document. The PDT also reviewed the administrative draft of the Draft Study from February 26 – March 13, 2024, and provided comments. The Stakeholder Advisory Committee meeting was held on March 19, 2024, via Zoom.

Percent complete: 100%

Task 5: Modeling and Simulations

Consultant and EDCTC held a series of meetings to discuss model methodology and evacuation model development. On September 7, 2023, EDCTC staff and the consultant team met in person with representatives of Sheriff's OES, Cal Fire, El Dorado County Fire, El Dorado County DOT, and the City of Placerville Engineering Department for "Virtual Incident Command Workshop. The purpose of the workshop was to review the four wildfire scenarios to be used to model wildfire evacuation scenarios in the project area and then have a Cal Fire Incident Commander and Sheriff's OES representative

the project area and then have a Cal Fire Incident Commander and Sheriff's OES representative coordinate on running a virtual evacuation for each scenario to confirm what roads would be used for evacuation in each scenario as well as the timing of evacuation orders and warnings for each scenario, and the area the order and warning would cover so the consulting team could understand how that would inform the traffic volumes to be modeled during the course of the evacuation scenario. Modeling and simulations were completed during December 2023 and the results were presented to the Project Development Team (PDT) at the December 18, 2023, PDT meeting. Final modeling revisions were completed during January 2024.

Percent complete: 100%

Task 6: Infrastructure Improvements

The draft list of infrastructure improvements was presented to the Project Development Team (PDT) for their review at the December 18, 2023, PDT meeting. The draft list was also shared with Caltrans District 3 staff. The draft list of infrastructure improvements was finalized for the draft study that was circulated to the PDT for review during February and March 2024. The list of infrastructure improvements was finalized and included in the final study provided to Caltrans and posted on the EDCTC website.

Percent complete: 100%

Task 7: Agency Coordination

EDCTC staff and consultant met with representatives of Cal Fire, Sheriff's Office of Emergency Services, El Dorado County Fire, El Dorado County Office of Wildfire Preparedness and Resiliency, and the El Dorado and Georgetown Resource Conservation District to discuss agency coordination. During the 1st Quarter of FY 2023-24, the EDCTC Project Manager participated in bi-weekly meetings of the Office of Wildfire Preparedness and Resilience (OWPR) Public Outreach Advisory Committee Meeting that includes representatives of Cal Fire, Sheriff's OES, OWPR, US Forest Service, and County Fire Safe Councils. The purpose of the meetings is to coordinate public outreach efforts being conducted by the various agencies and to support each other in those efforts. EDCTC staff and consultant continued coordination with key agency partners during the 2nd quarter and 3rd quarter of FY 2023/2024, including coordination with Cal Fire, El Dorado County Sheriff's Office of Emergency Services, City of Placerville, and El Dorado County Office of Wildfire Preparedness and Resilience. All partner agencies were notified via email of the final study being on the June 6, 2024 EDCTC Board agenda and of the Board's subsequent approval of the final study and its availability on the EDCTC project website.

Percent complete: 100%

Task 9: Next Steps and Implementation Plan

Consultant completed the draft of next steps and implementation plan for inclusion in the draft plan that was circulated to the PDT for review during February and March 2024. Next Steps and Implementation Plan was finalized and included in the final study.

Percent complete: 100%

Task 10: Draft and Final Study

Consultant began drafting the initial elements of the draft study during December 2023 and distributed the draft study to the PDT for their review during February and March 2024. After presenting the draft study to the EDCTC Board on May 2, 2024, the draft was revised to reflect comments received and the final plan was prepared and presented to the EDCTC Board on June 6, 2024 and accepted by the Board as complete.

Percentage complete: 100%

Task 11: Board Review and Approval

The final Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Study as completed in Task 10 was presented to the EDCTC Board on June 6, 2024, for review and was approved by the EDCTC Board as complete.

Percentage complete: 100%

Issues or delays: During the December 18, 2023, Project Development Team (PDT) meeting, some first responders asked what level of evacuation detail is appropriate for a public facing study? Subsequently, the PDT formed a sub-group to discuss the issue during January 2024, temporarily slowing development of the draft study, causing an unforeseen delay to the project schedule. Subsequently, EDCTC requested and was granted a three-month extension to the project end date from February 29, 2024, to May 31, 2024. The project remained on schedule and staff presented the draft plan to the EDCTC Board on May 2, 2024, and presented the final plan to the EDCTC Board at the June 6, 2024, EDCTC Board meeting where it was accepted as complete.

Overall % Work Complete: 100%

FY 2022/23 State Highway Account Grant Amount \$75,000

Work Element 265SHA: Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan Public Outreach

Start date: 02/13/23

EDCTC Project Manager: Dan Bolster

End date: 05/31/24

Progress during Apr and May FY 2023/24:

Task 3.1: Media Relations

Consultant and EDCTC staff developed and provided information about wildfire preparedness to the Mountain Democrat for inclusion in their annual edition of the *Disaster Resource Guide* and to the County Office of Wildfire Preparedness and Resiliency Outreach Working Group, that included representatives from Cal Fire, County Fire, and El Dorado National Forest.

Percent complete: 100%

Task 3.2: Pop-Up Community Events

Consultant and EDCTC staff attended the El Dorado County Fair, June 15, 16, and 17, 2023, and attended the City of Placerville Farmer's Market on June 16, 2023.

Percent complete: 100%

Task 3.3: Focus Groups

The project held three focus group meetings during the 1st quarter of FY 2023/2024 with representatives of home care provider organizations and assisted living facilities in the project area. On August 2, 2023, EDCTC staff met with Elder Options, a large home care provider, to discuss evacuation protocols and needs for their clients. Subsequently, on August 31, 2023, EDCTC staff met with Elder Options, Sheriff's OES, and El Dorado County Office of Emergency Preparedness to discuss the same issues. On September 26, 2023, EDCTC staff, Sheriff's OES, and El Dorado County Office of Emergency Preparedness met with approximately twenty home care providers and operators of assisted living facilities to discuss evacuation protocols for vulnerable populations and how Sheriff's OES, home care providers, and assisted living facilities and work together to facilitate safe and timely evacuation of vulnerable populations.

Percent complete: 100%

Task 3.4: Community Workshops

The first community workshop was held in the El Dorado County Planning Commission Meeting Chamber on Wednesday, May 17, 2023. The second community workshop was held virtually on March 19, 2024.

Percentage complete: 100%

Task 8.1: Development of a Program Brand

Consultant created a graphic (logo) for the Wildfire Evacuation Plan that will be used in all marketing materials and reports.

Percent complete: 100%

Task 8.2: Collateral Materials (Fact Sheet and Handout)

Consultant developed a Fact Sheet for the March 18, 2023, Placerville Fire Safe Council's Fire Wise Event and future public outreach events. Consultant produced bilingual handouts for the El Dorado County Fair and Farmer's Markets. Consultant provided bilingual flyer for the October 26, 2023, Camino Community meeting. Materials were also prepared for the City of Placerville Fire Safety Event on March 23, 2024.

Percent complete: 100%

Task 8.3: County-Wide Mailer

Consultant and EDCTC staff began drafting the content and format of the mailer in March 2024. The mailer was distributed via a full color, quarter page ad in the Mountain Democrat, El Dorado County's largest newspaper, on Wednesday, June 5, 2024, and Friday, June 7, 2024, the day after the EDCTC Board approved the final study. The full color, quarter page ad was also emailed out to project partners and to the project email distribution list.

Percent complete: 100%

Task 8.4: Paid Advertising via Mountain Democrat

EDCTC staff coordinated with Mountain Democrat staff to create content for the Mountain Democrat's *Disaster Resource Guide* to be published in June 2024. Staff provided the Mountain Democrat with a copy of study with specific reference to information contained in the Executive Summary of Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Study.

Percent complete: 100%

Task 8.5: Development of Social Media Campaign

Consultant utilized social media, including Facebook posts, to drive attendance at the May 17, 2023, Public Workshop #1 and the Diamond Springs meeting on September 12, 2023. Consultant utilized social media, including Facebook posts, to drive attendance at the October 26, 2023, Camino Community meeting. Consultant utilized social media, including Facebook posts, to drive attendance at the March 19, 2024, Public Workshop #2.

Percent complete: 100%

Task 8.6: Presentations to Local Agencies

Consultant and EDCTC staff participated in the June 12, 2023, El Dorado County Office of Wildfire Preparedness and Resiliency's Public Outreach Advisory Committee meeting and presented information about the project's public outreach strategy and opportunities to collaborate and coordinate the project's public outreach efforts with the agencies attending the meeting, including Cal Fire, El Dorado County Fire, El Dorado County Fire Safe Council, and the US Forest Service. EDCTC staff presented project updates at the OWPR Public Outreach bi-weekly meetings during the 1st quarter, 2nd quarter, and 3rd quarter of FY 2023/24. The final study will be presented on June 24, 2024, at the annual meeting of the Western Institute of Transportation Engineers in Sacramento.

Percent complete: 100%

Task 8.7: Presentations to Local Community Groups

Consultant and EDCTC staff made presentations to local community groups, one on Monday, September 11, 2023, to the Apple Hills Growers Association, one on Tuesday, September 12, 2023, to the Diamond Springs Community, and another on Thursday, October 26, 2023, to the Camino Community. EDCTC staff presented the draft study to the Placerville Rotary Club on Thursday, May 16, 2024.

Percent complete: 100%

Issues or delays: None.

Overall % Work Complete: 100%

Please call me at (530) 642-5260 if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Woodrow", with a stylized flourish at the end.

Woodrow Deloria
Executive Director