



INVOICE

Invoice Number 1856734
Invoice Date November 18, 2021
Customer Number 164407
Project Number 2073015860

Bill To

El Dorado County Transportation Commission
 Dan Bolster
 2828 Easy Street, Suite 1
 Placerville CA 95667-3907
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States
 Federal Tax ID
 11-2167170

Project Description: El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan

Stantec Project Manager: Verbich, David
Authorization Amount: \$194,981.60
Authorization Previously Billed: \$121,463.49
Authorization Billed to Date: \$133,020.60
Retention to Date: (\$13,302.07)
Current Invoice Due: \$10,401.40
For Period Ending: October 31, 2021

KT  11/30/21

Project: WE 228 ZEB Fleet Conversion Plan
email invoices to: dbolster@edctc.org & kthompson@edctc.org

Approved for Payment 

NOV 29 2021

WE 228

**EL DORADO COUNTY TRANSPORTATION COMMISSION
ZERO-EMISSION BUS FLEET CONVERSION PLAN**

Progress Report No. 11

Period: September 27–October 29, 2021

A. Work Completed During the Report Period

1. Prepared slides and material for SAC Meeting #2.
 - Conducted Meeting #2 (9/29).
2. Drafted summary of SAC Meeting #2.
3. Revised content of final plan and ZEB rollout plan for CARB.
4. Created info [video](#) for final plan and posted online.
5. Prepared slides and content for EDT Board Meeting.
 - Attended and presented at EDT Board Meeting (10/7).
6. Held one internal working meeting.
7. Various project management tasks (update cost proposal, billings, client emails, etc.). Outreach management and coordination.

B. Work in Progress

1. Identified resources for converting final plan and appendices into accessible versions for Caltrans compliance.

C. Client Meetings and Activities

1. SAC Meeting #2 – 9/29
2. Presented draft plan to EDT and EDCTC boards – 10/7

D. Approvals, Requests, Risks and/or Actions Needed

1. None.

E. Questions and/or Clarifications

1. None.

Next Milestone/Important Date

- Final plan presentation for Board adoption (DB & Stantec) – 11/4
- Finalization of all deliverables and project close out – end of November

Estimated Percent Complete – 85%

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Top Task 201

Low Task 201.1 **Project Management**

Professional Services

Billing Level	Date	Hours	Rate	Current Amount
Project Manager				
Verbich, David	2021-09-29	0.50	157.58	78.79
Verbich, David	2021-09-30	0.50	157.58	78.79
Verbich, David	2021-10-01	0.50	157.58	78.79
Verbich, David	2021-10-06	0.50	157.58	78.79
Verbich, David	2021-10-11	0.50	157.58	78.79
Verbich, David	2021-10-13	0.50	157.58	78.79
Verbich, David	2021-10-14	0.50	157.58	78.79
		<u>3.50</u>		<u>551.53</u>
ZEB Lead				
Pejcic, Sasha	2021-09-29	2.00	187.72	375.44
		<u>2.00</u>		<u>375.44</u>
Professional Services Subtotal		<u>5.50</u>		<u>926.97</u>

Low Task 201.1 Subtotal **926.97**

Low Task 201.12 **Final Rollout Plan**

Professional Services

Billing Level	Date	Hours	Rate	Current Amount
Project Manager				
Verbich, David	2021-09-27	0.50	157.58	78.79
Verbich, David	2021-10-04	0.50	157.58	78.79
Verbich, David	2021-10-07	2.50	157.58	393.95
Verbich, David	2021-10-15	0.50	157.58	78.79
Verbich, David	2021-10-18	0.50	157.58	78.79
Verbich, David	2021-10-20	0.50	157.58	78.79
Verbich, David	2021-10-25	0.50	157.58	78.79
Verbich, David	2021-10-27	0.50	157.58	78.79
		<u>6.00</u>		<u>945.48</u>

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Senior Documentation Specialist

Harms, Karee

2021-10-26	3.50	91.67	320.85
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Harms, Karee

2021-10-28	0.50	91.67	45.84
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4.00			366.69
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ZEB Support

McDaniel, Amanda

2021-09-27	2.00	87.59	175.18
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2.00			175.18
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Professional Services Subtotal

12.00			1,487.35
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Low Task 201.12 Subtotal

1,487.35

Low Task 201.2

Project Outreach

Professional Services

Billing Level

Date	Hours	Rate	Current Amount
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Project Manager

Verbich, David

2021-09-28	1.00	157.58	157.58
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Verbich, David

2021-09-29	2.00	157.58	315.16
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Verbich, David

2021-09-30	0.50	157.58	78.79
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Verbich, David

2021-10-04	1.00	157.58	157.58
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Verbich, David

2021-10-07	0.50	157.58	78.79
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Verbich, David

2021-10-15	0.50	157.58	78.79
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5.50			866.69
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ZEB Strategist

Castillo, Analy AC

2021-09-29	1.50	150.06	225.09
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1.50			225.09
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ZEB Support

McDaniel, Amanda

2021-09-28	1.00	87.59	87.59
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McDaniel, Amanda

2021-09-29	0.50	87.59	43.80
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McDaniel, Amanda (OT)

2021-09-29	2.00	87.59	175.18
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3.50			306.57
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Professional Services Subtotal

10.50			1,398.35
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Subconsultants

Date	Cost	%	Current Amount
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Direct - Subconsultant Fees

AIM Consulting Inc
4026

2021-10-31	7,744.44	0.00	7,744.44
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Subconsultants Subtotal

7,744.44

Low Task 201.2 Subtotal

9,142.79

Top Task 201 Total

11,557.11

Total Fees & Disbursements

\$11,557.11

Retention/Holdback

(\$1,155.71)

INVOICE TOTAL (USD)

\$10,401.40

Invoice

AIM Consulting, Inc.
 2523 J Street, Suite 202
 Sacramento CA 95816
 916-442-1168

Coder: Brooke Shields
 Project # 2073015860
 Task # 201.2
 Amount: \$7,744.44

Invoice #: 4026
Invoice Date: 10/31/2021

Bill To:
Stantec Consulting Services Inc.
Attn: Sasha Pejdic
801 South Figueroa Street, Suite 300
Los Angeles, CA 90017-3007

Project Name - EDCTC ZEB TP
Client Project #-
Billing Period - 09/26/21-10/23/21

Employee	Title	Hours	Rate	Amount
Gladys Cornell	Outreach Management Outreach Oversight	6.75	57.69	389.41
Gladys Cornell	Virtual Community Meetings (2) Outreach Oversight	10	57.69	576.90
Elise Brockett	Outreach Manager	24	22.84	548.16
Hannah Tschudin	Outreach Coordinator	29.5	19.23	567.29
Hannah Tschudin	Digital Communication Collateral Outreach Coordinator	11	19.23	211.53
	Fringe: 62%	2,293.29	0.62	1,421.84
	Overhead: 103%	2,293.29	1.03	2,362.09
	General/Admin: 42%	2,293.29	0.42	963.18
	Fee: 10%	7,040.4	0.10	704.04
	Total Labor: \$7,744.44			
	Total contract amount: \$34,383.31			
	Total billed to date: \$29,823.93			
	Total remaining in contract: \$4,559.38			
	Progress report: - Facilitated Outreach Meeting - Developed Summary Report			
Total				\$7,744.44