



# El Dorado County Transportation Commission

## Fiscal Year 2025/26

### Overall Work Program and Budget

Draft: February 6, 2025

Final: May 1, 2025

Amendment 1: October 2, 2025





**John Clerici**  
Councilmember appointed by  
the City of Placerville



# 2025 Commissioners



**Greg Ferrero**  
Supervisor appointed by  
El Dorado County



**Jackie Neau**  
Councilmember appointed by  
the City of Placerville



**Lori Parlin**  
Supervisor appointed by  
El Dorado County



**George Turnboo**  
Supervisor appointed by  
El Dorado County



**Brian Veerkamp**  
Supervisor appointed by  
El Dorado County



**David Yarbrough**  
Councilmember appointed by  
the City of Placerville

### Ex Officio, Non-Voting Members

1. Alex Fong, designated by the Caltrans District 3 Director
2. Cody Bass, representing the City of South Lake Tahoe, elected City Councilmember

# TRANSPORTATION COMMISSION COMMITTEES

## POLICY ADVISORY TEAM

The Policy Advisory Team (PAT) provides input to the El Dorado County Transportation Commission (EDCTC) Executive Director and Board on policy-level issues related to financing, land use, and intergovernmental cooperation, which impact the overall ability to plan, fund, and deliver transportation programs and projects. PAT members are responsible for ongoing communication and action taken within their respective organizations regarding coordination with EDCTC adopted policies and programs.

**Sue Hennike** ..... Interim Chief Administrative Officer El Dorado County  
**Woodrow Deloria** ..... Executive Director, EDCTC  
**Brian James** ..... Executive Director, El Dorado County Transit Authority (EDCTA)  
**Rafael Martinez** ..... Director of Transportation, El Dorado County  
**Cleve Morris** ..... Manager, City of Placerville

## TECHNICAL ADVISORY COMMITTEE

The Technical Advisory Committee (TAC) provides technical guidance in the development of EDCTC's plans, programs, and agenda items.

**Jerry Barton** ..... Senior Transportation Planner, EDCTC  
**Erik Bergren** ..... Planning and Marketing Manager, EDCTA  
**Naj Dakak** ..... Project Manager, Caltrans District 3  
**Woodrow Deloria** ..... Executive Director, EDCTC  
**John Kahling** ..... Assistant Director, El Dorado County Department of Transportation  
**Dana Keffer** ..... Administrative Analyst/Secretary to the Commission, EDCTC  
**Randeep Lally** ..... Planner/Liaison, Caltrans District 3  
**Miguel Mendoza** ..... Liaison, Sacramento Area Council of Governments (SACOG)  
**Zach Oates** ..... Senior Civil Engineer, El Dorado County Department of Transportation  
**Melissa Savage** ..... City Engineer, City of Placerville  
**Rania Serieh** ..... Air Pollution Control Officer/Senior Air Quality Engineer, El Dorado County Air Quality Management District (AQMD)  
**Matt Smeltzer** ..... Deputy Director Engineering, EDC Department of Transportation  
**Chris Sugar** ..... Project Manager, Caltrans District 3  
**Shannon Thaggard** ..... Associate Transportation Planner, EDCTC  
**Karen Thompson** ..... Fiscal Officer, EDCTC

## SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

The Social Services Transportation Advisory Council (SSTAC) is a diverse group of people representing the elderly, people with disabilities, and other individuals who are transit dependent, as well as commuters. The Council meets as needed to identify possible unmet transit needs that may be reasonable to meet.

Consolidated Transportation Service Agency .....(two positions)  
Potential Transit User .....60 years or older  
Potential Transit User .....Commuter  
Potential Transit User .....Person with a disability  
Social Service Provider.....Person with a disability (two positions)  
Social Service Provider.....Limited Means  
Social Service Provider.....Seniors (two positions)

# TABLE OF CONTENTS

<b><u>INTRODUCTION</u></b> .....	1
<b><u>BACKGROUND</u></b>	
Location .....	2
Organization.....	2
Map.....	3
Staffing.....	4
Duties and Responsibilities .....	4
Authorizing Documents .....	4
Organizational Chart .....	5
Federal Planning and Programming.....	6
Agency Coordination.....	6
Community Participation .....	6
State Planning and Programming.....	7
Federal Planning Factors .....	7
EDCTC Planning Flowchart .....	10
<b><u>WORK ELEMENT DETAIL</u></b> .....	11
<b><u>ADMINISTRATION AND INTERGOVERNMENTAL COORDINATION</u></b>	
Work Element 50: Agency Administration and Management: Indirect Costs.....	13
Work Element 100: Administration and Implementation of the Overall Work Program.....	15
Work Element 110: Intergovernmental Coordination .....	16
Work Element 120: TDA and Transit Administration.....	18
Work Element 122: TIRCP and ZETCP Administration .....	20
Work Element 125: El Dorado County Airport Land Use Commission .....	22
Work Element 130: El Dorado County Freeway Service Patrol.....	24
<b><u>MULTI-MODAL TRANSPORTATION PLANNING</u></b>	
Work Element 200: Regional Transportation Plan .....	27
Work Element 200EIR: Regional Transportation Plan Environmental Impact Report .....	30
Work Element 221: Transit Planning .....	32
Work Element 263: Next Generation Transportation Investments Strategy .....	34
<b><u>PROJECT DELIVERY AND PROGRAMMING</u></b>	
Work Element 300: State and Federal Programming.....	37
Work Element 310: Transportation Project Delivery and Oversight.....	39
Work Element 330: Active and Alternative Transportation Programs .....	41
<b><u>PUBLIC INFORMATION, OUTREACH, AND ADVOCACY</u></b>	
Work Element 400: Public Education and Outreach .....	44
Work Element 410: Transportation Advocacy Program .....	45
<b>BUDGET</b>	
Revenues .....	48
Expenditures .....	50
Salary Schedule/Personnel Allocation Table .....	51

## **APPENDICES**

- APPENDIX A: Summary Listing of Caltrans, District 3 Planning Activities
- APPENDIX B: Summary of SACOG Planning Activities in El Dorado County
- APPENDIX C: 2025/2026 FHWA Metropolitan Planning Process Certification for RTPAs
- APPENDIX D: FTA Fiscal Year 2025 Certifications and Assurances
- APPENDIX E: FY 2025/2026 California DOT Debarment and Suspension Certification
- APPENDIX F: El Dorado County Transportation Commission 2025/26 Goals and Objectives

## **ACRONYMS**

Commonly Used Acronyms List

## INTRODUCTION

The Overall Work Program (OWP) is the primary management tool for the El Dorado County Transportation Commission (EDCTC), identifying the activities and a schedule of work for regional transportation planning in El Dorado County, excluding the Lake Tahoe basin. The Tahoe Basin, including the eastern portion of El Dorado County, is within the transportation planning jurisdiction of the Tahoe Regional Planning Agency.

In general, the OWP consists of three types of activities: state-mandated regional transportation planning programs undertaken concurrently throughout the state by the designated Regional Transportation Planning Agencies, discretionary transportation planning programs specific to the El Dorado County region and oriented to solving problems unique to this planning region, and administration to support both mandated and discretionary transportation planning programs and oversight of transportation project delivery.

The Fiscal Year 2025/26 OWP is a product of cooperative efforts by EDCTC's planning partners, including the City of Placerville, El Dorado County, El Dorado County Transit Authority (EDCTA), Sacramento Area Council of Governments (SACOG), and Caltrans. EDCTC also coordinates with the Shingle Springs Rancheria Tribal Government and Federal Land Management Agencies in the development and implementation of the Regional Transportation Plan (RTP), Work Element (WE) 200, ensuring transportation planning efforts align with the needs of Tribal communities and federal lands. This coordination fosters inclusive, multimodal transportation solutions that enhance connectivity, preserve cultural and environmental resources, and improve mobility for all stakeholders. The specific projects and activities included in the OWP are consistent with the policies in the El Dorado County RTP and the priorities for each state and federal grant funding source.

This OWP has a number of important characteristics:

- The work program serves as the basis for EDCTC to execute the primary objective, to implement a programming and funding strategy that addresses the mobility needs of El Dorado County residents, businesses, and visitors.
- The work program includes a key element: the RTP (WE 200 and WE 200EIR), which serves as a roadmap for transportation improvements over a 20-year planning horizon.
- The work program reflects a proactive approach to identifying future transportation projects for all users across all modes.
- The work program emphasizes project delivery through programs such as the State Transportation Improvement Program (STIP), competitive state and federal funding programs, and projects funded by the Surface Transportation Block Grant Program (STBG) and Congestion Mitigation and Air Quality (CMAQ) funds.
- The work program focuses on Active Transportation and Transportation Development Act-related planning and programming (WE 120, 310, and 330).
- The work program divides planning resources between transit, highways, rural roadways, aviation, and active transportation modes. (WE 125, 130, 200, and 221).
- The work program demonstrates EDCTC's commitment to public education and outreach (WE 400) and the Transportation Advocacy Program (WE 410).
- The work program partners with other agencies to develop solutions to transportation issues and participate in regional, state, and federal discussions regarding planning, funding, and delivering transportation projects, including Intergovernmental Coordination (WE 110), Transit Administration

(WE 120), El Dorado County Airport Land Use commission (WE 125), El Dorado County Freeway Service Patrol (WE 130), and Transit planning (WE 221).

- The work program includes coordination with Tribal Governments and Federal Land Management Agencies. (WE 110, 200 and 200EIR)
- The work program aligns with all state and federal planning requirements.

## **BACKGROUND**

The EDCTC was designated as the Regional Transportation Planning Agency (RTPA) for El Dorado County on July 23, 1975 (and amended on April 4, 1979) per Article 11, Chapter 2, Division 3, Title 3 of the Government Code and organized per Chapter 3, Title 21 of the California Administrative Code. This planning and programming authority does not include the portion of the County within the Tahoe Regional Planning Agency (TRPA) boundaries. TRPA is the RTPA for the Tahoe area. At the time of its formation, the EDCTC was staffed as a sub-department of the El Dorado County Department of Transportation. The EDCTC was administratively reorganized on August 13, 1993, when its administration was separated from the County.

## **LOCATION**

EDCTC represents the regional transportation planning interests for the western slope of El Dorado County and the City of Placerville. As of January 2025, the State Department of Finance estimated the population of the western slope as follows: City of Placerville, 10,642, and unincorporated El Dorado County, 150,196, for a total western slope population of 160,838. The map on the following page identifies the western slope planning area.

## **ORGANIZATION**

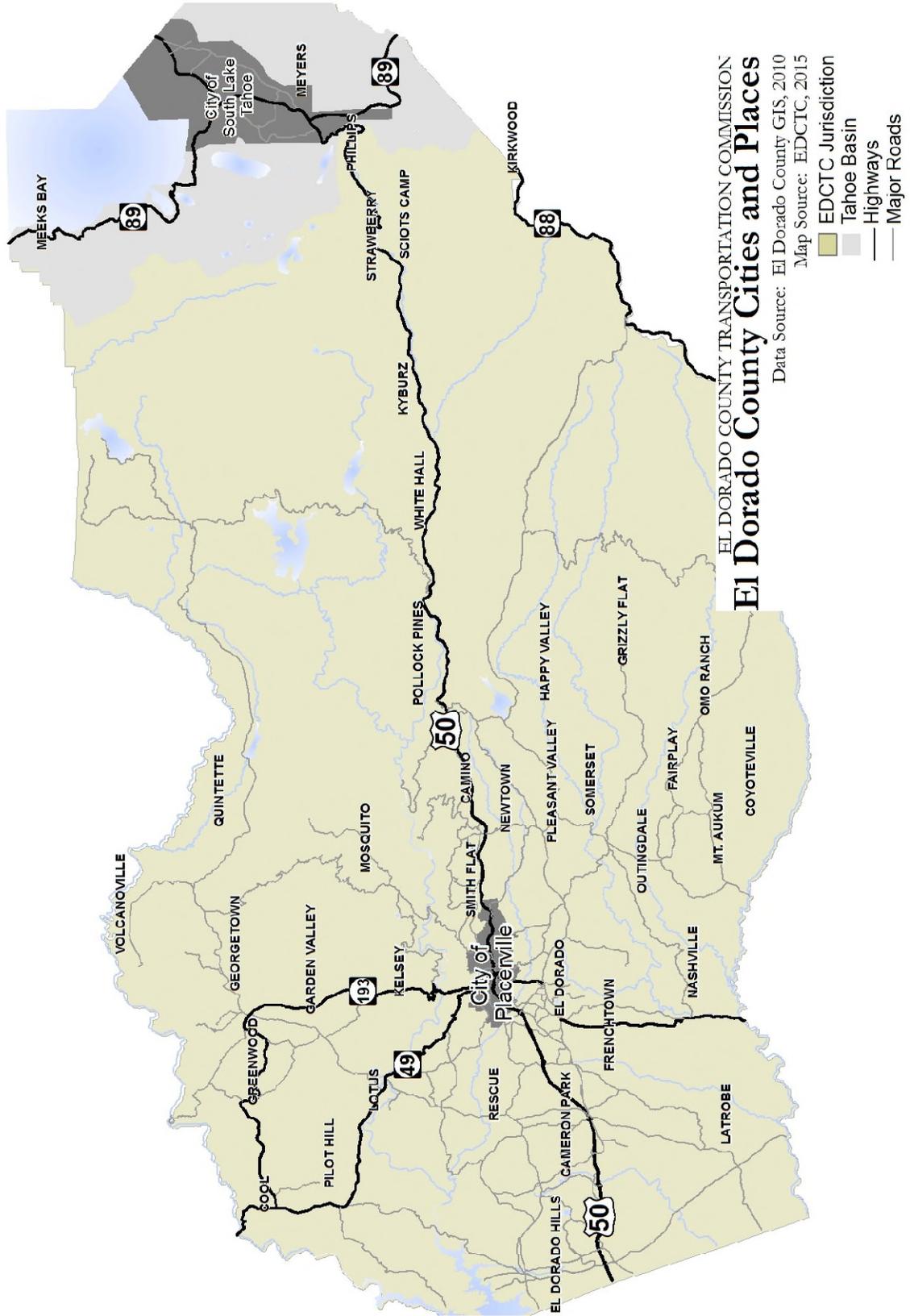
The Commission consists of four members appointed by the El Dorado County Board of Supervisors and three members appointed by the City of Placerville. The District Director of Caltrans, District 3, or their designated representative, and a member of the South Lake Tahoe City Council serve as non-voting members of the Commission.

There are three committees that advise the Commission throughout the year: the Policy Advisory Team (PAT), Technical Advisory Committee (TAC), and the Social Services Transportation Advisory Council (SSTAC).

The PAT provides input to the EDCTC Executive Director and Board on policy-level issues related to funding, land use, and intergovernmental cooperation that impact the overall ability to plan, fund, and deliver transportation programs and projects. PAT members are responsible for ongoing communication and action taken within their respective organizations regarding coordination with EDCTC adopted policies and programs. Members include the EDCTC Executive Director, El Dorado County Transit Authority (EDCTA) Executive Director, Placerville City Manager, the El Dorado County Chief Administrative Officer, and the El Dorado County Director of Transportation. Meetings are held on an as-needed basis.

The TAC provides technical guidance in the development of EDCTC's plans, programs, and agenda items. Meetings are held monthly prior to each EDCTC board meeting. Members include staff-level representatives from partner agencies: two Deputy Directors from the El Dorado County Department of Transportation, representation from El Dorado County Long-Range Planning, the City Engineer from the City of Placerville, a Planning and Marketing Manager from the EDCTA, a Project Manager and a Planner/Liaison from Caltrans District 3, a Planner/Liaison from SACOG, an Air Quality Engineer for the El Dorado County AQMD, the Executive Director, and all EDCTC staff.

The SSTAC, consists of a diverse group of individuals representing seniors, individuals with disabilities, low-income populations, and commuters. The Council meets as needed to identify possible unmet transit needs that may be reasonable to meet, in compliance with TDA Statute 99238.



## **STAFFING**

The current staff consists of five full-time staff members: an Executive Director, a Senior Transportation Planner, an Associate Transportation Planner, a Fiscal Officer, and an Administrative Analyst/Secretary to the Commission. The Commission also contracts for general legal services, accounting oversight services, airport land use commission professional services, and computer and technical support services. To keep overhead costs low and staffing levels stable, EDCTC also contracts with transportation planning consultants to assist when planning grant- funded work elements are added to the OWP. The EDCTC Organizational Chart is on Page 6.

## **DUTIES AND RESPONSIBILITIES**

The duties and responsibilities of the Commission include the following:

1. Establishing rules and regulations to administer transportation planning and allocate Transportation Development Act (TDA) Funds.
2. Receiving and approving claims for TDA Funds.
3. Receiving and approving claims for Senate Bill 125 Transit Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP).
4. Conducting public meetings and hearings as required by law.
5. Administering the regional transportation planning process.
6. Updating and adopting the Regional Transportation Plan (RTP) every five years.
7. Adopting a Regional Transportation Improvement Program (RTIP) every two years.
8. Collaborating with the Sacramento Area Council of Governments (SACOG) as the federally designated transportation planning agency for El Dorado County to determine air quality conformity of transportation plans, programs, and projects.
9. Coordinating with the City of Placerville, El Dorado County, and El Dorado Transit to apply for SACOG-managed federal funding opportunities, including CMAQ and STBG.
10. Overseeing the delivery of State Transportation Improvement Program (STIP) projects pursuant to Senate Bill 45 (Statutes of 1997) and the April 1998 Memorandum of Understanding with Caltrans.
11. Coordinating, consulting, and collaborating with the Shingle Springs Rancheria.
12. Conducting outreach efforts to traditionally underrepresented and underserved disadvantaged populations such as the elderly, disabled, low-income, and minority community groups.
13. Administering the El Dorado County Airport Land Use Commission (ALUC) and related airport land use planning activities.
14. Administering the El Dorado County Freeway Service Patrol (FSP).

## **AUTHORIZING DOCUMENTS**

A Memorandum of Understanding (MOU) with Caltrans, dated April 12, 2012, replaced the previous agreement dated November 18, 1995. The MOU outlines inter-agency arrangements for transportation planning. A supplementary MOU regarding project delivery roles and responsibilities pursuant to Senate Bill 45 (Statutes of 1997) was entered into in April 1998. In addition, an MOU with Caltrans, dated November 19, 1998, addresses coordination of ongoing transportation planning and programs between EDCTC and Caltrans through the preparation of Project Study Reports under the Transportation Funding Act (Chapter 622, Statutes of 1997).

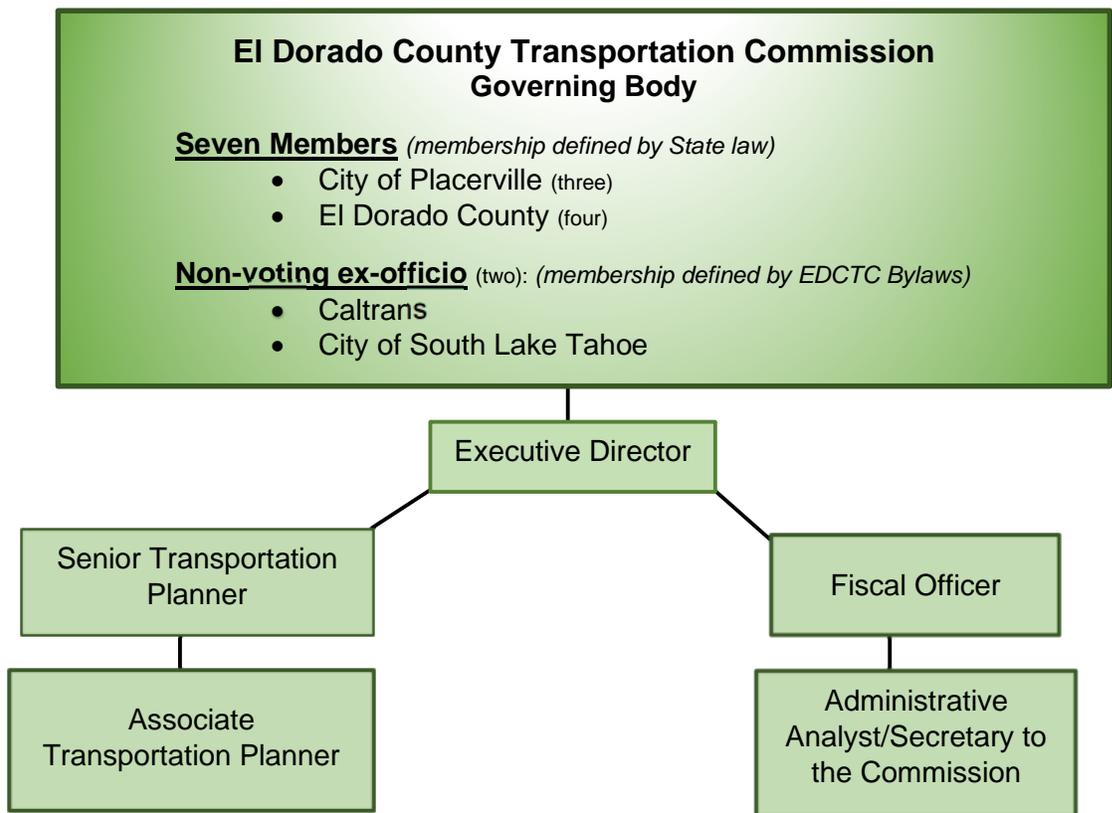
In 1991, the Federal Intermodal Surface Transportation Efficiency Act (ISTEA) provided a new definition of the geographic area of transportation planning concern to be included in a Metropolitan Planning Organization's (i.e., SACOG) planning process. This geographic area is considered the Metropolitan Planning Area and must encompass the areas designated as non-attainment for ozone and carbon monoxide under the Federal Clean Air Act. The areas defined by the ISTEA brought the entire

geographic area represented by the EDCTC into SACOG’s planning process. This process is limited to planning as it pertains to federally funded projects, projects that require federal approval, or state and locally funded projects deemed to be “regionally significant.” SACOG’s main purpose in this regard is to perform air quality conformity analysis for local projects that meet the above criteria. These projects must be included in the Metropolitan Transportation Plan, Metropolitan Transportation Improvement Program (MTIP), and ultimately the statewide Federal Transportation Improvement Program (FTIP).

An MOU setting forth a continuing, comprehensive, and cooperative planning process that involves all interests in the Metropolitan Planning Area has been developed. The original MOU between the EDCTC, SACOG, and the state of California was approved by the Secretary of Business, Transportation, and Housing Agency on September 9, 1993. An amendment to the MOU was approved by the EDCTC and SACOG Executive Directors in December 2016. A new MOU was approved by SACOG on April 18, 2024, and it was approved at the May 2, 2024, Commission meeting.

An Act to amend Section 67951 of the Government Code was approved by the Governor on September 25, 2010. AB 1204 (Huber/Gaines) provides for EDCTC to be comprised of four members appointed by the Board of Supervisors and two members appointed by each incorporated city in the portion of El Dorado County outside of the Tahoe Basin. However, if there is only one incorporated city, that city would appoint three members.

### ORGANIZATIONAL CHART



## **FEDERAL PLANNING AND PROGRAMMING**

As the Federally recognized Metropolitan Planning Organization (MPO) for the Sacramento region, SACOG is responsible for administering federal transportation funding and developing the Metropolitan Transportation Plan (MTP) and Metropolitan Transportation Improvement Program (MTIP) for the area covered by the ozone non-attainment area, including the region represented by the EDCTC.

The EDCTC coordinates local projects that meet the MTP/MTIP criteria and presents SACOG with a list of “funding constrained” projects for inclusion in the MTP/MTIP. SACOG performs the air quality conformity analysis on these projects. If the conformity criteria are met, the projects are advanced to the statewide Federal Transportation Improvement Program (FTIP).

SACOG administers federal transportation funding through a six-county competitive funding round process. The funds included are the Congestion Mitigation and Air Quality (CMAQ) program and the Surface Transportation Block Grant (STBG) program. EDCTC retains responsibility for administering all other state transportation funding programs.

## **AGENCY COORDINATION**

EDCTC coordinates regional transportation planning activities with various public agencies, including:

- El Dorado County, the City of Placerville, EDCTA, SACOG, and the Tahoe Regional Planning Agency;
- Tahoe Transportation District, Federal Highway Administration (FHWA), and the State Department of Transportation (Caltrans);
- California Transportation Commission;
- Adjacent Regional Transportation Planning Agencies (RTPAs): Nevada County Transportation Commission, Placer County Transportation Planning Agency, and Amador County Transportation Commission;
- Shingle Springs Rancheria Tribal Government;
- Bureau of Land Management, California State Parks, US Forest Service;
- Other interested groups.

## **COMMUNITY PARTICIPATION**

EDCTC adheres to public participation guidelines outlined in the Caltrans Public Participation Plan and has adopted a Public Outreach Plan. This plan incorporates collaborative efforts including to engage Native American communities, organizations, groups, and individuals through various policy, technical, and public forums.

EDCTC conducts public hearings for the development and adoption of the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the annual unmet transit needs hearing (pursuant to TDA Statute). Additional public hearings and workshops are held for individual planning projects.

The community participation effort has been enhanced through:

- Non-traditional outreach method;
- Expansion of the agency website;
- Virtual and online interface platforms;
- Social media, providing citizens with greater access to agency documents and activities.

**STATE PLANNING AND PROGRAMMING**

As a State-mandated Regional Transportation Planning Agency (RTPA), EDCTC prepares the RTP and the RTIP for the Western Slope of El Dorado County, excluding the Tahoe Basin. EDCTC is also responsible for the administering Transportation Development Act (TDA) funds for El Dorado County jurisdictions, excluding the portion within the Tahoe Regional Planning Agency boundaries.

All projects, including those designated in the MTIP, must be included in the RTP and the RTIP to receive consideration for funding allocated by the EDCTC through the State Transportation Improvement Program (STIP). The RTIP nominates projects for the STIP.

The MTIP and RTIP address two distinct funding sources:

1. The MTIP programs federal funds and Regionally Significant Projects.
2. The RTIP nominates projects for STIP funds.

**FEDERAL PLANNING FACTORS AND EMPHASIS AREAS**

Federal Planning Factors, issued by Congress, emphasize specific issues and must be identified in local planning documents. These factors, as outlined in Title 23 of the United States Code, Section 134(h) are incorporated into the OWP. The ten planning factors are as follows:

Federal Planning Factors Work Element											
	110	120	122	200	200 EIR	221	263	310	330	400	410
1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency	•			•	•		•			•	•
2. Increase the safety of the transportation system for motorized and non-motorized users				•	•	•		•	•	•	•
3. Increase the security of the transportation system for motorized and non-motorized users		•		•	•	•			•		•
4. Increase the accessibility and mobility of people and freight		•	•	•	•	•	•	•	•		•
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns	•		•	•	•		•		•	•	•

Federal Planning Factors Work Element (cont.)											
	110	120	122	200	200 EIR	221	263	310	330	400	410
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight		•	•	•	•	•	•	•	•	•	•
7. Promote efficient system management and operation	•			•	•		•	•			•
8. Emphasize the preservation of the existing transportation system	•			•	•	•		•	•	•	•
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation	•		•	•	•	•	•	•	•		•
10. Enhance travel and tourism	•		•	•	•	•	•		•	•	•

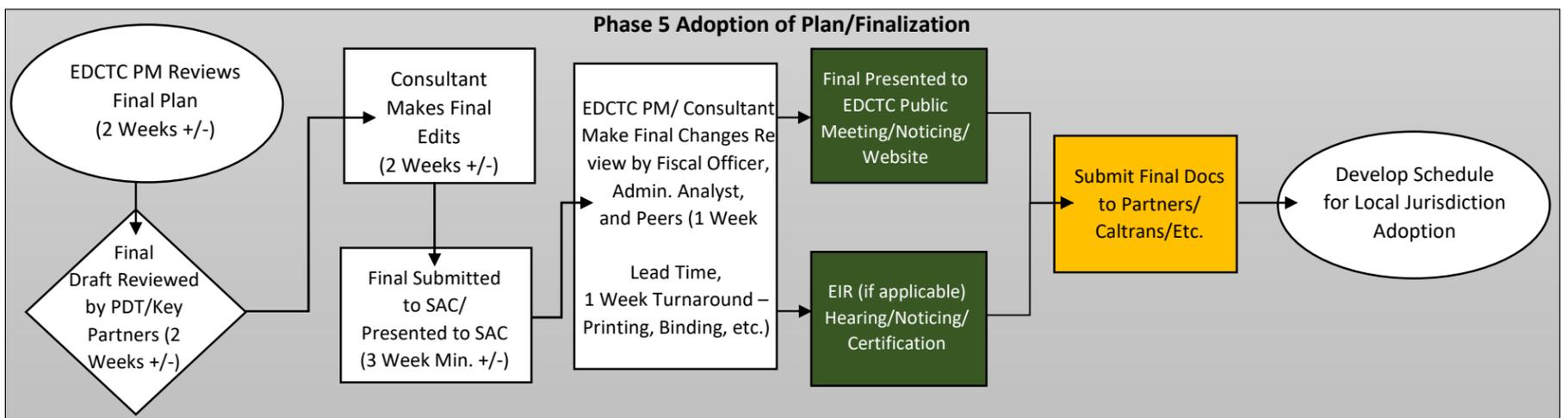
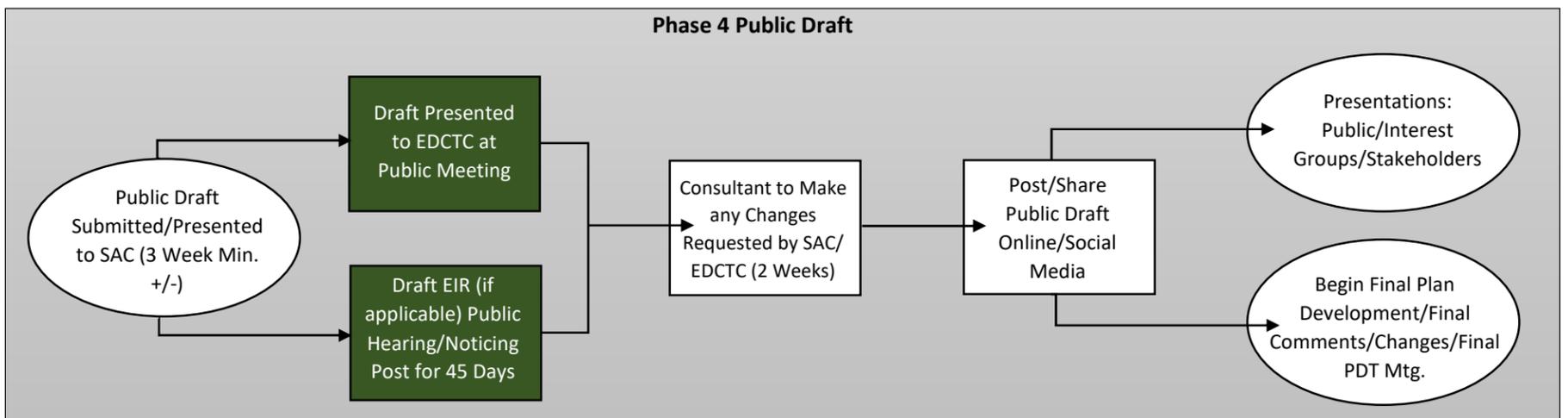
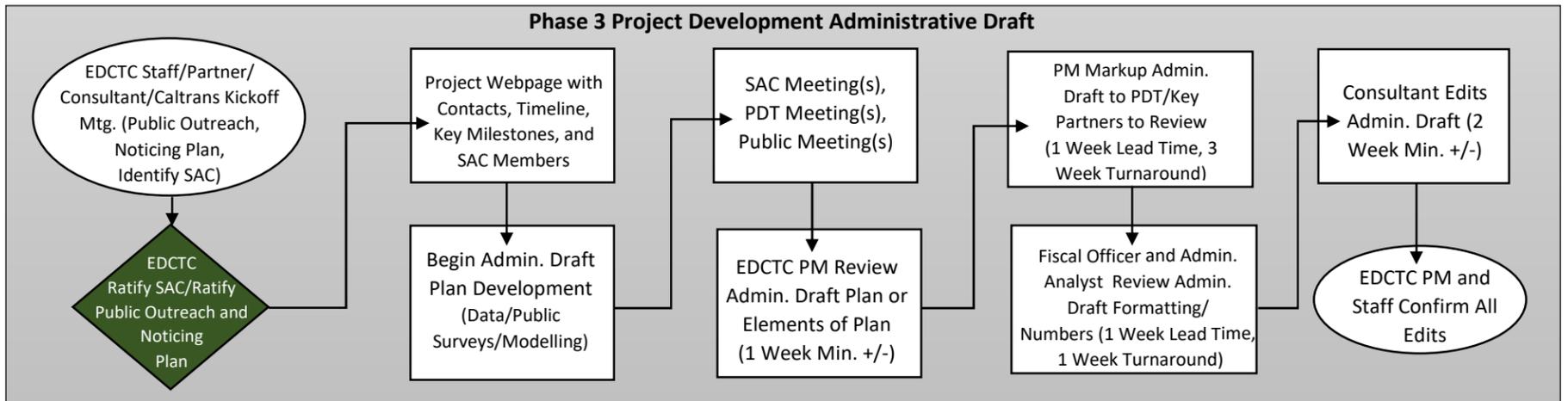
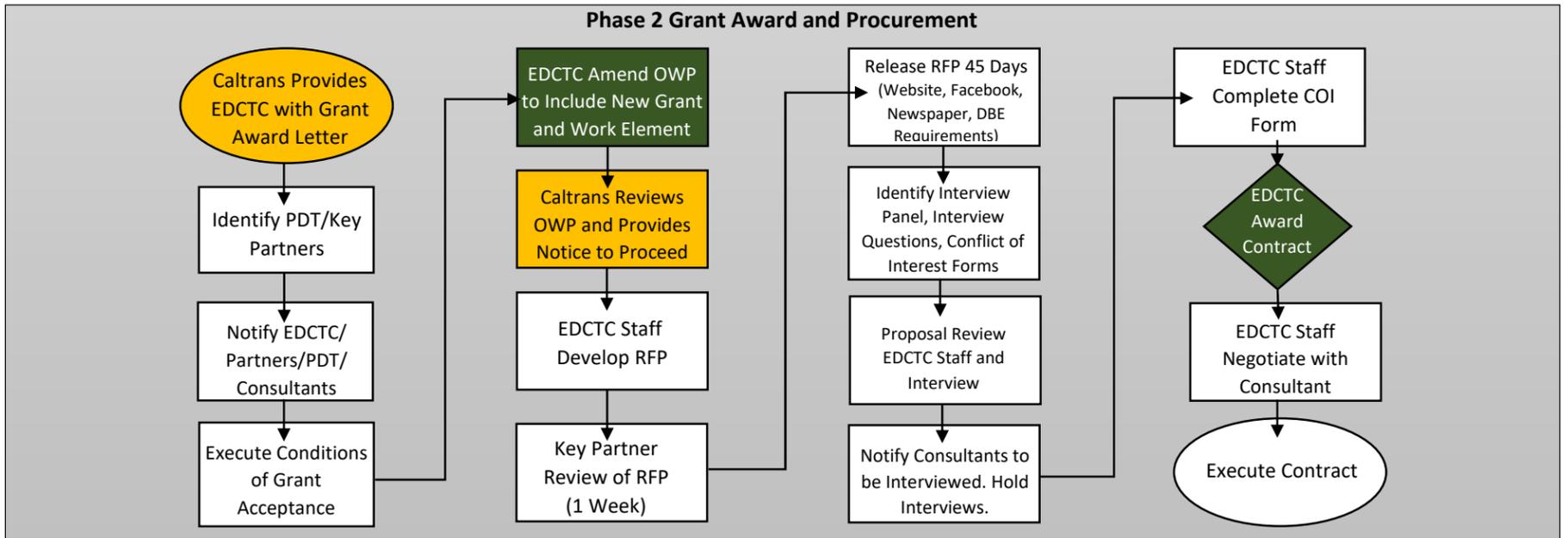
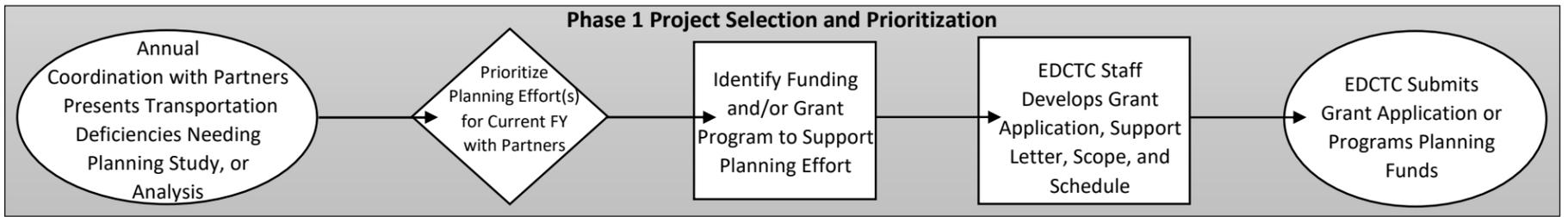
The Federal Highway Administration (FHWA) has issued updated Federal Planning Emphasis Areas (PEAs). These emphasis areas highlight critical priorities for collaboration between the FHWA, Federal Transit Administration (FTA), Metropolitan Planning Organizations (MPOs), State Departments of Transportation (DOTs), public transportation agencies, and Federal Land Management Agencies.

The purpose of the PEAs is to guide these agencies in identifying and developing tasks for the Unified Planning Work Program and the Statewide Planning and Research Program.

EDCTC is committed to planning and project delivery that aligns with California requirements outlined in various transportation funding programs. One way EDCTC achieves this is by ensuring work elements are consistent with the most current California transportation policies and directives. Additionally, EDCTC integrates recommendations from the *California Transportation Plan 2050 (CTP 2050)*, which establishes a long-term vision for an innovative, sustainable, and equitable transportation system. By incorporating the goals and strategies outlined in CTP 2050—such as advancing multimodal mobility, reducing greenhouse gas emissions, and enhancing system resilience—EDCTC ensures its planning efforts contribute to a cohesive statewide approach to transportation development and funding.



## El Dorado County Transportation Commission Planning Process



**KEY**

○ START/END	□ EDCTC STAFF
□ PROCESS	■ CALTRANS
◇ DECISION	■ EDCTC BOARD MEETING

**ACRONYM LIST**

COI: Conflict of Interest	PDT: Project Development Team
DBE: Disadvantaged Business Enterprise	PM: Project Manager
EDCTC: El Dorado County Transportation Commission	RFP: Request for Proposals
EIR: Environmental Impact Report	SAC: Stakeholder Advisory Committee
OWP: Overall Work Program	

## WORK ELEMENT DETAIL

The following section provides the specific objectives, tasks performed, and end products of each Work Element included in the Overall Work Program (OWP). These details highlight each Work Element and ensure transparency and clarity regarding the work performed by EDCTC over the course of a fiscal year.

The details of some Work Elements remain consistent from year to year, with only minor revisions to the tasks performed. Other Work Elements may change or be newly added to the Work Program due to the fluid nature of transportation priorities, planning efforts, studies, and grant-funded initiatives.

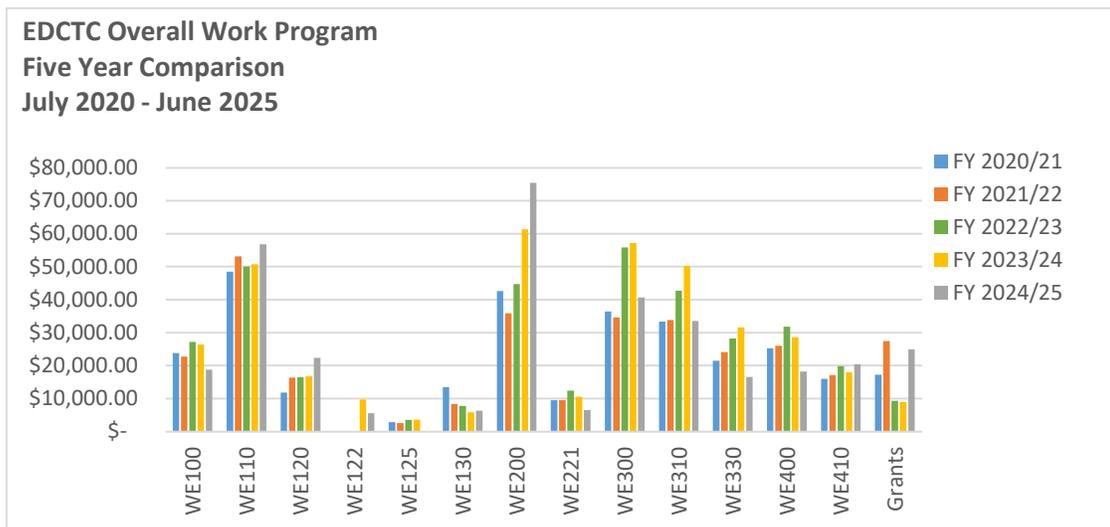
It is important to note that the numbering structure of the Work Elements is tracked across multiple years. For example, the Work Elements are not numbered consecutively (e.g., 1, 2, 3, 4). Instead, recurring Work Elements retain their assigned numbers (e.g., 50 and 100), while new numbers are assigned to newly introduced Work Elements (e.g., 263).

Each year’s Overall Work Program organizes Work Elements into four primary categories:

1. Administration and Intergovernmental Coordination
  - o Work Elements 50, 100, 110, 120, 122, 125, and 130
2. Multi-Modal Transportation Planning
  - o Work Elements 200, 200EIR, 221, and 263
3. Project Delivery and Programming
  - o Work Elements 300, 310, and 330
4. Public Information, Outreach, and Advocacy
  - o Work Elements 400 and 410

To monitor work performed over time, EDCTC tracks the Overall Work Program over a five-year period. This approach helps identify shifts in priorities and observe the evolution of transportation planning and policy. Additionally, it provides insights into resource allocation and identifies opportunities to adjust priorities as needed.

The table below presents a comparison of Work Elements over five fiscal years illustrating how the focus of the Overall Work Program has evolved.



*Note: Work Element 50 Indirect Costs are not included as they are spread across all Work Elements each year. Grant funding is shown but is often spread across multiple Fiscal Years to complete the work performed.*

# ADMINISTRATION AND INTERGOVERNMENTAL COORDINATION

**WORK ELEMENT 50**

**AGENCY ADMINISTRATION AND MANAGEMENT: INDIRECT COSTS**

**Objective**

To manage and administer the day-to-day operations of the agency that are billable as indirect labor and indirect costs under an Indirect Cost Allocation Plan approved annually by Caltrans.

**Discussion**

This element provides for the support of the agency’s personnel, management, and operational needs.

**Work Activities to be completed by EDCTC Staff**

1. Administer the EDCTC FY 2025/26 operating budget ..... ongoing
2. Prepare financial statements and financial reports for the Commission, partner jurisdictions, and auditors ..... as needed
3. Maintain ongoing financial records, audits, bookkeeping and accounting..... as needed
4. Administer accounts payable to all contractual services..... as needed
5. Administer payroll, prepare records of payroll activities, and maintain all related documentation ..... as needed
6. Prepare quarterly and annual tax reports .....quarterly
7. Perform personnel duties, including employee performance reviews, maintaining personnel-records, and ensuring compliance with applicable legislation..... annually
8. Administer and maintain Equal Employment Opportunity, Family Medical Leave Act, and employee compensation and benefits programs ..... as needed
9. Recruit and hire new employees ..... as needed
10. Prepare agendas and staff reports for the Technical Advisory Committee ..... monthly
11. Prepare agendas and staff reports for the Commission ..... monthly
12. Conduct Technical Advisory Committee and Commission meetings ..... monthly
13. Conduct Policy Advisory Team meetings ..... as needed
14. Provide front desk support, including greeting visitors, answering phones, directing mail, and responding to inquiries ..... ongoing
15. Maintain transportation planning files, correspondence, and data ..... ongoing
16. Attend governmental and professional conferences, webinars, workshops, and training sessions ..... as needed
17. Review and monitor new or proposed programs, legislation, and regulations relevant to transportation planning ..... ongoing
18. Maintain and update computer systems and information technology infrastructure..... as needed
19. Update Bylaws, Administrative Operating Procedures, and Personnel Policies to align with changes in state and federal laws ..... as needed
20. Administer and maintain EDCTC’s financial investment program in compliance with the adopted investment policy and California Government Code ..... as needed

**End Products**

1. Check registers..... monthly
2. Employee performance reviews ..... annually
3. Financial statements and financial reports ..... as needed
4. Payroll tax reports ..... quarterly
5. Agendas for Technical Advisory Committee and Transportation Commission meetings ..... monthly
6. Reports to EDCTC and member agencies on federal, state, and regional programs..... ongoing
7. Executive Director’s report presented to the EDCTC with legislative updates ..... monthly
8. Updated Bylaws, Administrative Operating Procedures, and Personnel Policies..... as needed

**Work Element Budget**

**Calculated within Indirect Cost Allocation Plan**

Indirect Salaries and Benefits	\$295,275
EDCTC Indirect Expenses	\$160,259
<b>TOTAL</b>	<b>\$455,534</b>

**WORK ELEMENT 100**

**ADMINISTRATION OF THE OVERALL WORK PROGRAM**

**Objective**

To develop and administer the Overall Work Program that is billable as direct costs to Rural Planning Assistance (RPA) funds.

**Discussion**

This element provides for the development and management of the Commission’s Overall Work Program.

**Previous Work Activities Completed by EDCTC Staff - FY 2024/25**

1. Fiscal Year 2023/24 Year-end close-out package and Quarterly Report .....August 2024
2. Fiscal Year 2024/25 Overall Work Program Quarterly Reports ..... October 2024, January 2025, April 2025
3. Fiscal Year 2024/25 Overall Work Program Amendments .....October 2024, March 2025
4. Fiscal Year 2025/26 Overall Work Program ..... February 2025 (draft), May 2025 (final)

**Current Work Activities by EDCTC Staff - FY 2025/26**

1. Fiscal Year 2024/25 Year-end close-out package and Quarterly Report.....August 2025
2. Fiscal Year 2025/26 Overall Work Program Quarterly Reports ..... October 2025, January 2026, April 2026
3. Prepare amendments to the FY 2025/26 Overall Work Program and Budget .....  
..... October 2025 and April 2026 or as needed
4. Prepare the FY 2026/27 Overall Work Program and Budget.....  
..... February 2026, May 2026
5. Review and monitor new and proposed programs, legislation, and regulations at the federal, state, and regional levels applying to transportation planning ..... as needed

**End Products**

1. Fiscal Year 2024/25 Year-end close-out package and Quarterly Report .....August 2025
2. Fiscal Year 2025/26 Overall Work Program Quarterly Reports .....quarterly
3. Fiscal Year 2025/26 Overall Work Program Amendments ..... as needed
4. Fiscal Year 2026/27 Overall Work Program ..... February 2026 (draft), May 2026 (final)

**Completion Schedule**

Project Begins: July 1, 2025  
Completion: June 30, 2026

**Staff Responsible for this**

**Work Element: All**

**Total Person Months: 3.5**

**Percent of Budget: 5%**

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Rural Planning Assistance (RPA) Funds	\$72,924	EDCTC	\$72,924
<b>TOTALS</b>	<b>\$72,924</b>		<b>\$72,924</b>

**WORK ELEMENT 110**

**INTERGOVERNMENTAL COORDINATION**

**Objective**

To coordinate the efforts of the Commission with local, regional, tribal, state, and federal agencies.

**Discussion**

This element provides the resources needed for the Commission’s staff and Board members to participate in the efforts and activities of other public agencies and stakeholder groups necessary to identify transportation issues and opportunities, develop plans, fulfill programming needs, and implement programs that represent the transportation needs of the citizens of the region. This participation is important to continue strong, inter-agency relationships within regional, state, tribal, and federal agencies to best ensure that the Commission’s policies, goals, and objectives are implemented.

EDCTC staff participates on the following policy and technical advisory committees:

- California Statewide Motorist Aid Committee
- Capitol Valley Area Service Authority for Freeways and Expressways (SAFE)
- Capitol Area Regional Tolling Authority Board (CARTA)
- Caltrans – State Highway System Management Plan
- Caltrans – Managed Lanes System Plan
- El Dorado County Office of Wildfire Preparedness and Resilience
- Regional Caltrans Coordinating Group
- Regional Transportation Planning Agency Forum (RTPA)
- SACOG Regional Planning Partnership (RPP)
- SACOG Active Transportation Program Advisory Committee
- SACOG Transit Coordinating Committee (TCC)
- SACOG Mobility Zones Advisory Committee
- South Shore Transportation Management Association (SSTMA)
- Tahoe Regional Planning Agency (TRPA)
- Tahoe Transportation District (TTD)

EDCTC is a member and/or participates in the activities of the following organizations:

- California Rural Counties Task Force (RCTF)
- California Transit Association (CTA)
- Sacramento Metro Chamber Annual Cap to Cap Advocacy Delegation

**Previous Work Activities completed by EDCTC Staff - FY 2024/25**

1. Participated in Caltrans, CTC, and SACOG meetings .....regularly
2. Participated in South Shore Transportation Management Association meetings ..... monthly
3. Participated in California Transportation Commission meetings and workshops .....regularly
4. Participated in statewide Regional Transportation Planning Agency meetings ..... bi-monthly
5. Attended Placerville City Council and El Dorado County Board of Supervisors meetings as a partner agency for agenda items relevant to EDCTC..... monthly
6. Participated in Rural Counties Task Force Meetings.....bi-monthly
7. Participated in El Dorado Transit Authority Meetings ..... monthly
8. Participated in SACOG Board, Committees, and working group meetings ..... monthly

**Current Work Activities by EDCTC Staff - FY 2025/26**

1. Participate in Caltrans, CTC, CalSTA, and SACOG meetings, including subcommittees and working groups .....monthly, or as needed
2. Participate in Tahoe Transportation District, Tahoe Regional Planning Agency, and South Shore Transportation Management Association meetings ..... as needed
3. Attend Caltrans District 3 planning workshops, and project-specific workshops, working groups, and project development committees ..... as needed
4. Participate in California Transportation Commission meetings, including subcommittees, working groups, guidelines development, advisory groups, and other workshops .....  
.....monthly or as needed
5. Participate in statewide Regional Transportation Planning Agency and serve on subcommittees .....monthly or as needed
6. Coordinate, consult, and collaborate with the Shingle Springs Rancheria Tribal Government about its transportation-related issues and concerns..... as needed
7. Attend Placerville City Council and El Dorado County Board of Supervisors meetings as a partner agency for agenda items relevant to EDCTC..... as needed
8. Review and comment on local jurisdiction transportation and development projects ..... as needed

**End Products**

1. Reports to the Commission on intergovernmental coordination and activities of related local, regional, state, tribal, and federal agencies. .... as needed
2. Correspondence and communications to other government agencies and jurisdictions.....  
..... as needed

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this**

**Work Element:**  
 Executive Director and  
 Transportation Planner(s)

**Total Person Months: 7.6**

**Percent of Budget: 11%**

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Rural Planning Assistance (RPA) Funds	\$164,871	EDCTC	\$164,871
<b>TOTALS</b>	<b>\$164,871</b>		<b>\$164,871</b>

**WORK ELEMENT 120**

**TRANSPORTATION DEVELOPMENT ACT  
AND TRANSIT ADMINISTRATION**

**Objective**

To effectively administer the provisions of the Transportation Development Act (TDA), including receiving, reviewing, and approving claims for Local Transportation Funds (LTF), State Transit Assistance (STA) Funds, and State of Good Repair (SGR) Funds for the jurisdiction of the EDCTC (western slope). To provide staff support to the EDCTC Social Services Transportation Advisory Council (SSTAC).

**Discussion**

One fundamental responsibility of the EDCTC is to administer TDA funds. These funds operate public transit, construct bicycle and pedestrian facilities, and may be used for streets and roads purposes only after all unmet transit needs that are reasonable to meet have been addressed. Under TDA statute, EDCTC is responsible for preparing preliminary and final estimates of LTF, STA Fund, and SGR Fund apportionments, conducting fiscal and performance audits, and transit coordination. EDCTC has appointed members to the SSTAC in accordance with Transportation Development Act Statue 99238.

**Previous Work Activities - FY 2024/25**

1. Administered the Local Transportation Fund (LTF), the State Transit Assistance (STA) Fund, and the State of Good Repair (SGR) Fund (EDCTC Staff) ..... July 2024-June 2025
2. Completed fiscal audits for EDCTC and EDCTA (Consultant, EDCTC Staff) ..... September-November 2024
3. Assisted claimants with preparation of claims and local program administration for Road Repair and Accountability Act of 2017 State of Good Repair program (EDCTC Staff) ..... October 2024
4. Provided instructions to the El Dorado County Auditor for 2023/24 actual allocations and revised claims (EDCTC Staff) ..... October 2024
5. Prepared Transportation Development Act Funds apportionments (EDCTC Staff) .... February 2025, April 2025
6. Provided revised instructions to the El Dorado County Auditor for 2024/25 allocations (EDCTC Staff) ..... October 2024
7. Completed triennial performance audits for EDCTC and EDCTA (Consultant, EDCTC Staff, EDCTA)..... September 2024-April 2025
8. Submit final Triennial Performance Audit to Caltrans (EDCTC Staff) ..... June 2025

**Current Work Activities by EDCTC Staff - FY 2025/26**

1. Manage the Local Transportation Fund (LTF), the State Transit Assistance (STA) Fund, and the State of Good Repair (SGR) Fund..... ongoing
2. Ensure that fiscal audits are performed in accordance with law and assist in the resolution of audit findings..... September-November 2025
3. Conduct the Citizen Participation Process Public Hearing ..... September-November 2025
4. Prepare draft and final apportionments for FY 2026/27 Transportation Development Act Funds ..... February and June 2026

5. Provide instructions to the El Dorado County Auditor for 2026/27 allocations to the jurisdictions ..... June 2026
6. Assist claimants with preparation of claims and local program administration, including Road Repair and Accountability Act of 2017 State of Good Repair program ..... ongoing
7. Provide instructions for revised allocations and revised claims..... as needed
8. Provide staff support to the EDCTC SSTAC ..... ongoing

**End Products**

1. Independent audits of FY 2024/25 TDA claimants..... September-November 2025
2. Unmet Transit Needs Analysis and Findings, if warranted, or conduct in-lieu Citizen Participation Process Public Hearing..... September-November 2025
3. TDA Claim notifications to jurisdictions..... February and May 2026
4. Final LTF, STA, and SGR apportionments for Fiscal Year 2026/27 ..... May 2026
5. Allocation instructions to the County Auditor for LTF, STA, and SGR funds ..... June 2026
6. Revised allocation instructions ..... as needed
7. Press releases, public service announcements, public notices, and public meeting/hearing flyers ..... as needed
8. SSTAC agendas and minutes ..... as needed

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this  
 Work Element: All**

**Total Person Months: 2.5  
 Percent of Budget: 4%**

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$62,752	EDCTC	\$41,432
		TDA Audits	\$21,320
<b>TOTALS</b>	<b>\$62,752</b>		<b>\$62,752</b>

**WORK ELEMENT 122**

**TIRCP and ZETCP ADMINISTRATION**

**Objective**

To effectively administer the provisions of the Budget Act of 2023 SB 125 Formula-Based Transit and Intercity Rail Capital Program (TIRCP) & Zero Emission Transit Capital Program (ZETCP), including:

- Submitting funding allocation packages
- Distributing funding to public agencies eligible to receive TIRCP capital funding
- Posting online a monthly summary of transit operator ridership data
- Submitting an annual report to the California State Transportation Agency (CalSTA)
- Ensuring that monies are expended consistently with State law
- Submitting a one-time, long-term financial plan by June 30, 2026.

**Discussion**

The TIRCP was created by Senate Bill (SB) 125 to fund improvements that modernize California’s public transportation system. AB 102 and SB 125 amended the Budget Act of 2023 to appropriate \$4 billion of General Fund to the TIRCP over Fiscal Years 2023/24 and 2024/25. Additionally, \$910 million of Greenhouse Gas Reduction Fund (GGRF) and \$190 million of Public Transportation Account (PTA) funding were allocated to establish the ZETCP to assist public transit operators in transitioning to zero-emission bus fleets. The transition is in alignment with the California Air Resources Board’s goal for all public transit agencies to operate a 100% zero-emission fleet by 2040.

**Previous Work Activities by EDCTC Staff - FY 2023/24 through 2024/25**

1. Submitted the FY 2023/24 SB 125 Initial Allocation Package ..... November-December 2023
2. Posted online monthly summary of ridership data ..... July 2024-June 2025
3. Submitted updated FY 2024/25 Allocation Request ..... as needed
4. Provided instructions to El Dorado County Auditor for allocation of FY 2024/25 TIRCP and ZETCP funds to jurisdictions ..... May-June 2025
5. Provided instructions for revised allocations ..... as needed

**Current Work Activities by EDCTC Staff – FY 2025/26**

1. Manage the TIRCP and ZETCP funds..... ongoing
2. Post online monthly summary of ridership data..... July 2025-June 2026
3. Submit Annual Report to CalSTA..... December 2025
4. Provide instructions for revised allocations ..... as needed
5. Approve Transit claims and provide instructions to El Dorado County Auditor ..... as needed
6. Submit Long-Term Financial Plan to CalSTA..... June 2026

**End Products**

1. Summary of Monthly Ridership Data..... July 2025-June 2026
2. Track the receipt and utilization of TIRCP and ZETCP funds ..... July 2025-June 2026
3. Updated Allocation Request, if needed ..... July-December 2025
4. Provide allocation and payment instructions to the County Auditor for TIRCP and ZETCP funds ..... December 2025-June 2026
5. Revised allocation instructions ..... as needed

- 6. Submit Annual Report to CalSTA ..... October 2025
- 7. Submit Long-Term Financial Plan ..... June 2026

Staff Responsible for this  
Work Element: All

Total Person Months: 1.3  
Percent of Budget: 2%

**Completion Schedule**

Project Begins: July 1, 2025  
Completion: June 30, 2026

Revenues	Work Element Budget	
		Expenditures
ZETCP (PTA) Funds	\$25,712	EDCTC \$20,407 TDA Audits \$5,305
<b>TOTALS</b>	<b>\$25,712</b>	<b>\$25,712</b>

**WORK ELEMENT 125**

**EL DORADO COUNTY AIRPORT LAND USE COMMISSION**

**Objectives**

To effectively administer the El Dorado County Airport Land Use Commission (ALUC) and related aviation system planning activities.

To provide technical assistance to the Placerville and Georgetown Airport Advisory Committees and the Cameron Park Airpark District.

To administer and maintain the Airport Land Use Compatibility Plans for each of the three airports under the jurisdiction of the El Dorado County ALUC.

**Discussion**

The EDCTC’s planning activities include administration of the ALUC and related planning assistance to the Placerville Airport, Georgetown Airport, and Cameron Park Airpark Airport. EDCTC coordinates with the California Department of Transportation Division of Aeronautics for ALUC planning activities and funding. As the designated ALUC for El Dorado County, EDCTC is responsible for defining planning boundaries and setting standards for compatible land uses surrounding airports.

ALUCs have four primary functions under State law.

1. Adopt land use standards that minimize the public’s exposure to safety hazards and excessive levels of noise.
2. Prevent the encroachment of incompatible land use around public-use airports.
3. Prepare of an Airport Land Use Compatibility Plan (ALUCP) for the area around each public-use airport, which defines compatible land uses for safety, density, height, and noise. Guidance for ALUCP development is provided in the 2011 California Airport Land Use Planning Handbook.
4. Make consistent determinations for proposed projects that are incompatible with adopted ALUCP recommendations.

**Previous Work Activities - FY 2024/25**

1. Reviewed development projects for consistency with adopted ALUCPs (EDCTC Staff, Consultant) ..... July 2024-June 2025
2. Reviewed local jurisdictions zoning ordinance amendments and land use policy changes (EDCTC Staff, Consultant)..... July 2024-June 2025

**Current Work Activities - FY 2025/26**

1. Review development projects, zoning amendments, land use policies, and general plan amendments for consistency with adopted ALUCPs (EDCTC Staff, Consultant) ..... as needed
2. Develop amendments to the adopted ALUCPs based on consistency determinations for Master Plan Updates and Airport Layout Plans for the Placerville, Cameron Park, and Georgetown airports (EDCTC Staff, Consultant)..... as needed
3. Follow the public participation guidelines, as outlined by the Caltrans Goals of the Public Participation Plan (EDCTC Staff)..... ongoing

**End Products**

- 1. ALUCP consistency review documents, staff reports, and related materials ..... as needed

**Completion Schedule**  
 Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this Work Element:** Executive Director

**Total Person Months:** .1  
**Percent of Budget:** 1%

<b>Work Element Budget</b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$7,932	EDCTC	\$2,932
		Consultant	\$5,000
<b>TOTALS</b>	<b>\$7,932</b>		<b>\$7,932</b>

**WORK ELEMENT 130**

**EL DORADO COUNTY FREEWAY SERVICE PATROL**

**Objective**

To manage and oversee the operation of a Freeway Service Patrol (FSP) along US 50 within El Dorado County.

**Discussion**

This work element includes the activities necessary to implement an FSP program along US 50 east of the El Dorado County/Sacramento County line to relieve congestion, assist the motoring public, and provide air quality improvements.

US 50 serves as the primary transportation corridor for local, regional, interregional, commuter, and goods movement traffic throughout El Dorado County. During peak periods, US 50 experiences traffic congestion as traffic volumes approach highway capacity. Traffic congestion along US 50 reduces throughput and mobility, increases air pollution, and creates stress on drivers. Approximately 60% of delay hours result from disabled vehicles and accidents. While these types of traffic incidents are random, they cause the most significant delays when roadways are approaching capacity.

The purpose of the FSP program is to relieve the most heavily congested segments of US 50 in El Dorado County by assisting disabled vehicles and the motoring public.

**Previous Work Activities by EDCTC Staff - FY 2024/25**

1. Managed a contract with Extreme Towing to provide services along US 50 from El Dorado County line east for approximately ten miles ..... Monthly
2. Participated in regional and statewide Motorists Aid Committee meetings ..... September 2024, October 2024
3. Presented annual FSP Progress Report presented at a Commission meeting .....February 2025

**Current Work Activities - FY 2025/26**

1. Manage the contract with the FSP provider to offer services along US 50 from El Dorado County line for east approximately ten miles (EDCTC Staff) ..... ongoing
2. Collaborate with Sacramento Transportation Authority to maintain the online assists database (EDCTC Staff)..... ongoing
3. Coordinate with California Highway Patrol (CHP) to administer and monitor the FSP program (EDCTC Staff)..... ongoing
4. Evaluate FSP data and modify service as needed to meet the goals and objectives of the FSP program (EDCTC Staff)..... ongoing
5. Submit the annual FSP progress report (EDCTC Staff).....February 2026
6. Participate in regional and statewide Motorists Aid Committee meetings (EDCTC Staff) .... ongoing
7. Patrol the FSP area between the El Dorado County Line and Greenstone Road on weekdays between the hours of 6:30-9:00 am and 3:30-6:30 pm (Contracted Tow Operator) ..... ongoing

**End Products**

1. Annual Progress Report.....February 2026
2. Review of FSP survey response ..... July 2025-June 2026

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this**

**Work Element:** Administrative  
 Analyst/Secretary to the  
 Commission

**Total Person Months:** 2.1

**Percent of Budget:** 14%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
FSP State Funding	\$128,234	FSP Contractor & STA Shared Costs	\$177,000
Capitol Valley SAFE	\$79,752	EDCTC	\$30,986
<b>TOTALS</b>	<b>\$207,986</b>		<b>\$207,986</b>

# MULTI-MODAL TRANSPORTATION PLANNING

**WORK ELEMENT 200**

**REGIONAL TRANSPORTATION PLAN**

**Objective**

To implement the EDCTC Regional Transportation Plan (RTP) and coordinate with partner agencies on the development and amendment of the El Dorado County components of SACOG’s Metropolitan Transportation Plan (MTP) Sustainable Communities Strategy (SCS).

**Discussion**

The RTP and MTP/SCS are required by state and federal law (respectively) and provide the means for EDCTC and the six-county SACOG region to establish transportation goals, policies, and funding strategies, as well as identify projects over a 20-year horizon. The current EDCTC RTP was adopted in November 2020, and the SACOG MTP/SCS for 2036 was adopted in November 2019, with an update scheduled for approval in 2025. The 2025 EDCTC RTP will be completed by November 2025.

EDCTC is required to update the RTP every five years in compliance with guidelines established by the California Transportation Commission. The next EDCTC RTP is due by December 2025. The RTP is the primary planning document produced by EDCTC and provides the policy basis for all major transportation infrastructure funding programs within the jurisdiction of the Commission. Consistent with RTP Guidelines adopted by the California Transportation Commission in 2024, EDCTC will conduct interagency consultation and coordination with a variety of public and private entities, including the Shingle Springs Rancheria Tribal Government.

The RTP is multimodal and addresses matters related to all modes of transportation including transit, active transportation, aviation, highways, streets and roads, and transportation systems management. Additionally, the RTP addresses resiliency, sustainability, equity, and integrated land use through its comprehensive Goals, Objectives, and Strategies and the proposed projects support the goals.

On a statewide basis, projects and programs must be listed in the RTP, MTP, and the Metropolitan Transportation Improvement Program (MTIP) for cities, counties, and transit operators to be eligible for federal funds for capital improvements. Additionally, any capacity-increasing capital projects are required to meet air quality conformity standards as outlined by the federal Environmental Protection Agency and implemented by SACOG. As of 2025, El Dorado County is designated as a non-attainment area for 8-hour Ozone (2008, 2015) and PM 2.5 (2006). EDCTC annually pays SACOG for the federal planning, programming, and air quality conformity activities conducted by SACOG. SACOG activities are described in Appendix B, and the payment to SACOG is funded by Local Transportation Funds.

**Previous Work Activities by EDCTC Staff – FY 2024/25**

1. Coordinated with SACOG on updates and amendments to the MTP and MTIP .....  
..... July 2024-June 2025
2. Coordinated with City of Placerville to program funds to multi-modal and other projects included in the 2020 RTP ..... July 2024-June 2025
3. Coordinated with City of Placerville to propose and update project descriptions and lists for the Draft 2025 RTP ..... July 2024-June 2025
4. Coordinated with El Dorado County DOT to program funding and support delivery of multi-modal projects included in the 2020 RTP ..... July 2024-June 2025
5. Coordinated with El Dorado County DOT to propose and update project descriptions and lists for the Draft 2025 RTP ..... July 2024-June 2025

6. Coordinated with El Dorado Transit to support delivery of projects included in the 2020 RTP ... July 2024-June 2025
7. Coordinated with El Dorado Transit to propose and update project descriptions and lists for the Draft 2025 RTP ..... July 2024-June 2025
8. Coordinated with the Regional Transportation Plan Stakeholders Advisory Committee in the preparation of the Policy and Action Elements for the 2025 RTP ..... July 2024-June 2025
9. Coordinated with SACOG on Project Evaluation Process, Mapping Tools, and project identification for MTP update ..... July 2024-June 2025

**Current Work Activities – FY 2025/26**

1. Continue update of the 2025 RTP, including coordination and outreach with partner agencies, the public, and the EDCTC board (EDCTC Staff)..... ongoing
2. Monitor city, county, regional, and state planning and programming activities to ensure that city, county, and regional plans and programs are included in the RTP to establish eligibility for state and federal funding (EDCTC Staff)..... monthly
3. Review and update the current EDCTC RTP to incorporate the latest data, transportation issues, RTP requirements, and mobility needs identified in the 2025 SACOG MTP/SCS and Caltrans CTP 2040 Regional Planning Goals (EDCTC Staff) ..... as needed
4. Analyze State of Good Repair needs and investments (EDCTC Staff, EDCTA) ..... quarterly
5. Implement and update 2020-2040 RTP action element projects including integrated land use, air quality and transportation planning, sustainability, highways, streets and regional/inter-regional roadways, public transit, aviation, active transportation, transportation systems management, and funding, consistent with the policy element goals, objectives, strategies, and performance measures (EDCTC Staff, County, City, EDCTA) ..... monthly
6. Assist member jurisdictions and EDCTA staff in the planning and programming process to meet mandated program requirements (EDCTC Staff) ..... as needed
7. Collaborate with SACOG to prepare updates and amendments to the MTP and MTIP, including air quality conformity analyses (EDCTC Staff) ..... as needed
8. Work cooperatively with member jurisdictions, Caltrans, and SACOG, to maintain and update population, employment, housing, and traffic data and projections (EDCTC Staff)..... as needed
9. Coordinate, consult, and collaborate with the Shingle Springs Rancheria Tribal Government (EDCTC Staff)..... as needed
10. Work in concert with the adopted EDCTC Public Participation Plan Strategies and Outreach including public survey, Stakeholder Advisory Committee meetings, virtual and in person meetings, workshop and pop-ups targeting traditionally unrepresented cohorts (EDCTC Staff) as needed

**End Products**

1. 2025 El Dorado County Regional Transportation Plan ..... November 2025
2. RTP amendments and updates..... as needed
3. Updates to the SACOG MTP to include El Dorado County projects and priorities ..... as needed
4. Amendments to the MTP and MTIP ..... monthly
5. Public participation and outreach, including public meeting summaries, presentations, interagency and tribal consultation documentation, social media and website outreach notification ... as needed

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this**

**Work Element:** Executive Director and Transportation Planner(s)

**Total Person Months:** 9.9

**Percent of Budget:** 19%

**Work Element Budget**

**Revenues**

Local Transportation Funds	\$20,039
Local Transportation Funds (SACOG)	\$103,000
Rural Planning Assistance (RPA)	\$168,929

**Expenditures**

EDCTC	\$188,968
SACOG (funded with LTF)	\$103,000

**TOTALS**

**\$291,968**

**\$291,968**

**WORK ELEMENT 200EIR**

**REGIONAL TRANSPORTATION PLAN**  
**ENVIRONMENTAL IMPACT REPORT**

**Objective**

To prepare the required Environmental Impact Report (EIR) for the EDCTC Regional Transportation Plan (RTP).

**Discussion**

EDCTC staff are currently updating the 2025-2045 Regional Transportation Plan (RTP) with in-house staff and budget. The RTP is scheduled for adoption in November 2025.

Environmental protection is a critical public policy goal and an essential factor in gaining public acceptance during project delivery. Best practices in regional planning aim to develop and implement transportation projects that avoid or minimize environmental impacts.

The EDCTC RTP and its revisions, amendments, or updates must comply with the California Environmental Quality Act (CEQA), which mandates the preparation of an EIR if an action is expected to have significant environmental effects. EDCTC has engaged an expert environmental consultant to prepare a program EIR that will analyze the potential environmental impacts of implementing the RTP.

The purpose of the program EIR is to:

- Examine the overall effects of the RTP.
- Evaluate broad policy alternatives and program-wide mitigation strategies.
- Assess growth-inducing and cumulative impacts
- Provide greater flexibility for avoiding unnecessary adverse environmental effects during the early planning stages

Additionally, the RTP EIR will be structured to enable future environmental documents for individual projects to tier off the program EIR, streamlining the process for subsequent project-level reviews. The 2025 EDCTC RTP Environmental Impact Report to be completed no later than November 2025.

**Previous Work Activities – FY 2023/24 through FY 2024/25**

1. Developed and issued a Request for Proposals (EDCTC Staff) .....June-July 2024
2. Awarded consultant contract for the Environmental Impact Report (EDCTC Staff)....August 2024
3. Conducted data collection (Consultant)..... August-October 2024
4. Prepared a public outreach plan (Consultant) .....October-December 2024
5. Issued a Notice of Preparation (Consultant)..... December 2024-January 2025
6. Drafted the Environmental Impact Report (Consultant) ..... February–June 2025
7. Prepared responses to public comments (Consultant) ..... May-June 2025
8. Hosted public meetings (Consultant/EDCTC Staff) ..... January-June 2025

**Current Work Activities – FY 2025/26**

1. Prepare responses to public comments (Consultant) ..... July 2025
2. Host public meetings (Consultant/EDCTC Staff) ..... July 2025

3. Finalize findings and prepare a Statement of Overriding Considerations (Consultant) ..... August- November 2025
4. Complete and publish the Final Environmental Impact Report (Consultant) . July-November 2025

**End Products**

1. 2025 Regional Transportation Plan Environmental Impact Report ..... November 2025

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: December 31, 2025

**Staff Responsible for this**

**Work Element:** Executive Director and Transportation Planner(s)

**Total Person Months:** .2

**Percent of Budget:** 2%

<b><u>Work Element Budget</u></b>			
This work element is funded with a Caltrans Transportation Planning Grant			
<b>Revenues</b>		<b>Expenditures</b>	
24/25 Rural Planning Assistance (RPA)	\$13,397	EDCTC	\$3,891
Grant Funds Carryover		Consultant	\$32,828
Local Transportation Funds	\$23,322		
<b>TOTALS</b>	<b>\$36,719</b>		<b>\$36,719</b>

**WORK ELEMENT 221**

**TRANSIT PLANNING**

**Objectives**

To collaborate with the El Dorado County Transit Authority (EDCTA) on the development and implementation of transit-related planning efforts and on state and federal grant programs (excluding those administered through the Transportation Development Act). The goal is to create an integrated transit system that addresses the region’s mobility needs while reducing vehicle miles traveled and greenhouse gas emissions.

**Discussion**

EDCTC provides support to EDCTA for:

- State capital grants, including SB 125 TIRCP & ZETCP.
- Caltrans Low Carbon Transit Operation Program grants for operations and capital assistance.
- Federal Transit Administration (FTA) funding programs (Sections 5310, 5307, and 5311) for operations and capital expenses.

EDCTC also assists EDCTA in planning grant applications through programs such as the Sustainable Communities – Strategic Partnership Program (utilizing FHWA State Planning and Research Part 1 funds and FTA Section 5304). Additionally, EDCTC is responsible for developing required reporting documents and amending plans such as the Coordinated Public Transit-Human Services Transportation Plan and Short- and Long-Range Transit Plans.

EDCTC coordinates transit-related activities and provides staff support to the EDCTC Social Services Transportation Advisory Council (SSTAC).

**Previous Work Activities by EDCTC Staff - FY 2024/25**

1. Participated in El Dorado Transit Technical Advisory Committee meetings.....July 2024-June 2025
2. Participated in SACOG Transit Coordinating Committee meetings .....July 2024-June 2025
3. Assisted with development of State of Good Repair project programming ..... August-October 2024

**Current Work Activities - FY 2025/26**

1. Prepare amendments to the Coordinated Public Transit-Human Services Transportation Plan and Short- and Long-Range Transit Plans (EDCTC Staff, EDCTA) ..... as needed
2. Prepare agendas and staff reports for TAC, SSTAC, Commission meetings, and any other public participation group reviewing transit projects or programs (EDCTC Staff) ..... as needed
3. Assist with the development of Sustainable Communities – Strategic Partnerships Program (FHWA State Planning and Research Part 1 funds and FTA Section 5304), 5310, 5307, and 5311 grant applications and programming (EDCTC Staff) ..... as needed
4. Assist with development of State of Good Repair applications and programming (EDCTC Staff).as needed
5. Prepare reporting documents for FTA grant funded projects (EDCTC Staff) ..... quarterly
6. Participate in El Dorado Transit Technical Advisory Committee meetings (EDCTC Staff) ..... as needed
7. Participate in SACOG Transit Coordinating Committee meetings (EDCTC Staff).....as needed

- 8. Collaborate with El Dorado Transit on update of Short-Range Transit Plan (EDCTC Staff, EDCTA) ..... ongoing

**End Products**

- 1. Amendments to the Coordinated Public Transit Human Services Transportation Plan and Short- and Long-Range Transit Plans..... as needed
- 2. Press releases, public service announcements, public notices, and public meeting/hearing flyers ..... as needed
- 3. Sustainable Communities – Strategic Partnerships Program (FHWA State Planning and Research Part 1 funds and FTA Section 5304), FTA Section 5310, 5307, and 5311 grant applications and programming documents ..... as needed
- 4. Caltrans Low Carbon Transit Operation Program grant applications and programming documents.....as needed
- 5. SSTAC meeting agendas and minutes ..... as needed

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this**

**Work Element:** Transportation  
 Planner(s)

**Total Person Months:** 1.1

**Percent of Budget:** 1%

Revenues	<u>Work Element Budget</u>	
		Expenditures
Local Transportation Funds	\$18,795	EDCTC
<b>TOTALS</b>	<b>\$18,795</b>	<b>\$18,795</b>

**WORK ELEMENT 263****NEXT GENERATION TRANSPORTATION INVESTMENTS STRATEGY****Objective**

To address the unique challenges faced by rural regions like El Dorado County, EDCTC will develop the Next Generation Transportation Investments Strategy (Next Gen Strategy). This strategy will align with evolving statewide transportation goals and performance outcomes, leveraging technical support, research, and data. The focus will be on combating climate change, promoting equity, and ensuring sustainable development while addressing rural and suburban challenges.

**Discussion**

As a Regional Transportation Planning Agency, EDCTC is tasked with creating long-term plans and studies that guide transportation investments across El Dorado County's west slope. These plans must align with statewide goals for transportation, environmental quality, and economic growth, while addressing:

- Vehicle Miles Traveled (VMT) reduction.
- Greenhouse Gas (GHG) emissions reduction.
- Equity and social justice.
- Adaptation and resiliency to climate change.

The shift in transportation funding priorities toward urban centers, equity metrics, and climate-focused outcomes creates challenges for rural areas characterized by:

- Low population density.
- Expansive geography.
- Dispersed disadvantaged communities.

To address these challenges, the Next Gen Strategy will provide a data-driven, performance-based framework for prioritizing transportation investments, ensuring alignment with state and federal policies. Subject matter experts will support the development of innovative solutions, including land use planning, multi-modal transportation systems, and EV/micro-transit initiatives, tailored to rural needs. Specific Strategies include the use of mapping tools and preparation of data metrics specific to El Dorado County to elevate the significance of projects and in some cases, challenges, in meeting statewide criteria for funding programs. Next Gen Strategy will outline priority projects based on their ability to meet key funding criteria and identify projects in areas meeting equity and disadvantaged community metrics. The accompanying Financial Investment Strategy will help EDCTC identify and elevate the most competitive projects, with accompanying data and information to support successful funding applications.

**Previous Work Activities - FY 2023/24 through 2024/25**

1. Prepared a Request for Proposals and executed a consultant contract (EDCTC Staff) .... November 2023-February 2024
2. Analyzed and developed growth analysis, charts, and graphs (Consultant)..... February 2024-June 2025
3. Assessed Justice 40 and Disadvantaged Communities (Consultant)..... February- December 2024
4. Evaluated risks and mitigation strategies (Consultant)..... February 2024- June 2025
5. Engaged the public including non-traditional outreach methods (Consultant) .. April 2024-June 2025

6. Created VMT, GHG, trip reduction, and innovation strategies (Consultant) ..... July-September 2024
7. Performed infill analysis, EV planning, innovation, micro-transit (Consultant) ..... July-October 2024
8. Refined performance measures and project prioritization (Consultant) ..... October 2024-April 2025
9. Formulated investment approaches (Consultant) ..... November 2024-March 2025
10. Created visuals and digital interfaces (Consultant) ..... July 2024-June 2025
11. Conducted additional VMT, GHG, and trip reduction modeling (Consultant).....  
..... December 2024-March 2025
12. Finalize the Financial Investment Strategy (Consultant) ..... March-May 2025

**Current Work Activities 2025/26**

1. Continue gathering data and generating growth forecasts (Consultant)..... July-September 2025
2. Continue surveys, public outreach strategies (Consultant) ..... July-September 2025
3. Develop final graphic enhancement and digital interface (Consultant)..... July-September 2025
4. Prepare and present Draft Next Generation Transportation Investment Strategy (EDCTC Staff, Consultant)..... October 2025-February 2026
5. Prepare the Final Next Generation Transportation Investment Strategy .. (EDCTC Staff, Consultant) ..... February 2026
6. Present the Final Next Generation Transportation Investment Strategy for Board Review and Approval (EDCTC Staff, Consultant) ..... March 2026

**End Products**

1. Draft Next Generation Transportation Investments Strategy
2. Final Next Generation Transportation Investments Strategy

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: March 31, 2026

**Staff Responsible for this Work Element:** Executive Director and Transportation Planner(s)

**Total Person Months:** .9  
**Percent of Budget:** 4%

**Work Element Budget**

This work element is funded with a Caltrans Transportation Planning Grant

<b>Revenues</b>		<b>Expenditures</b>	
FTA 5304 - Sustainable Community		Consultant	\$35,088
Transportation Planning Grant Funds	\$42,476	EDCTC	\$19,826
EDCTC Surface Transportation Block Grant			
Program Exchange Funds (STBG – State)	\$7,426		
Local Transportation Funds	\$5,012		
<b>TOTALS</b>	<b>\$54,914</b>		<b>\$54,914</b>

# PROJECT DELIVERY AND PROGRAMMING

**WORK ELEMENT 300**

**STATE AND FEDERAL PROGRAMMING**

**Objectives**

To prioritize projects and program funds available through the Federal Infrastructure Investment and Jobs Act (IIJA), State Transportation Improvement Program (STIP), Road Repair and Accountability Act of 2017 (Senate Bill 1), the Regional Transportation Improvement Program (RTIP), and Interregional Transportation Improvement Program (ITIP).

To prioritize projects for submittal to federal discretionary funding programs available through the current federal IIJA.

Coordinate with local partners to prioritize projects and develop competitive funding round applications to be submitted to SACOG, as the Federally recognized MPO, for federal CMAQ and STBG funding opportunities.

Work in partnership with Caltrans, El Dorado County, and the City of Placerville to ensure that priority projects have Project Initiation Documents completed prior to programming.

**Discussion**

As the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, EDCTC manages the programming of state and federal transportation funds. These include STIP, SB 1, and local funds, as well as funds available through Caltrans.

EDCTC ensures that projects in the Regional Transportation Plan (RTP) and SACOG Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) align with state and federal goals. The agency is also responsible for programming RTIP funds for El Dorado County and advocating for ITIP funds to support state highway projects. Once prioritized, these projects are incorporated into the STIP.

**Previous Work Activities - FY 2024/25**

1. Provided data to the City of Placerville, County of El Dorado, and EDCTA regarding STIP programming and implementation policies (EDCTC Staff) ..... July 2024-June 2025
2. Developed a schedule and prioritized list of proposed Project Initiation Documents (EDCTC Staff, City, County, Transit, Caltrans)..... July 2024-June 2025
3. Developed and implemented programs for the selection of projects and programs to use state and federal grant funds available to the Commission (EDCTC Staff)..... July 2024-June 2025
4. Coordinated with the City of Placerville, El Dorado County, El Dorado Transit, and Caltrans to secure Road Repair and Accountability Act funding as available (EDCTC Staff, City, County, Transit, Caltrans) ..... July 2024-June 2025
5. Coordinated with Caltrans and local jurisdictions to develop projects incorporating Complete Street concepts (EDCTC Staff, City, County, Transit, Caltrans) ..... July 2024-June 2025

**Current Work Activities - FY 2025/26**

1. Coordinate with local jurisdictions to identify and prioritize projects for submittal to SACOG’s federal competitive grant opportunities including CMAQ and STBG funding (EDCTC Staff) . ongoing

2. Actively participate in Caltrans, CTC, CalSTA, and SACOG meetings, workshops, and advisory groups regarding transportation funding programs, program guidelines development, and policies (EDCTC Staff) ..... ongoing
3. Provide the City of Placerville, El Dorado County, and EDCTA with dynamic information regarding transportation programming and implementation policy (EDCTC Staff) ..... ongoing
4. Develop Project Initiation Document priorities with the City of Placerville, El Dorado County, and EDCTA (EDCTC Staff) ..... ongoing
5. Develop and implement strategies to apply and secure funding through discretionary state and federal competitive grant programs (EDCTC Staff)..... ongoing
6. Coordinate with the City of Placerville, El Dorado County, El Dorado Transit, SACOG, the CTC, and Caltrans to secure Road Repair and Accountability Act funding as available (EDCTC Staff, City, County, Transit, Caltrans)..... ongoing
7. Coordinate with Caltrans and local jurisdictions to develop projects incorporating active transportation with a focus on equity serving disadvantaged or otherwise underserved rural cohorts (EDCTC Staff, City, County, Transit, Caltrans) ..... ongoing
8. Work with the project delivery managers to prepare STIP amendments (EDCTC Staff) ... as needed
9. Develop an advocacy platform to include a list of transportation investment needs and policy initiatives to present to state and federal legislators (EDCTC Staff) ..... ongoing
10. Coordinate, consult, and collaborate with the Shingle Springs Rancheria Tribal Government (EDCTC Staff) ..... as needed
11. Prepare the RTIP for adoption (EDCTC Staff) ..... October 2025-December 2025

**End Products**

1. Annual workplan and schedule for grant application submittals to state and federal discretionary funding programs ..... annual
2. A prioritized list of projects across multiple delivery phases ready for federal and state grant opportunities for the near-term funding opportunities..... annual
3. A program of prioritized projects in varying phases of project delivery to ensure projects at all phases are being developed, implemented, and completed ..... ongoing
4. An advocacy platform project list and policy objectives ..... annual
5. A schedule and prioritized list of proposed Project Initiation Documents to be included in the Caltrans PID Three-Year Strategic Plan ..... annual
6. Amendments prepared and submitted ..... as needed

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this**

**Work Element:**  
 Transportation Planner(s)

**Total Person Months: 8.4**

**Percent of Budget: 11%**

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$144,289	EDCTC	\$171,289
STIP Planning, Programming, and Monitoring (PPM) Carryover	\$27,000		
<b>TOTALS</b>	<b>\$171,289</b>		<b>\$171,289</b>

**WORK ELEMENT 310**

**TRANSPORTATION PROJECT DELIVERY AND OVERSIGHT**

**Objectives**

Ensure that EDCTC-programmed projects use funds in a timely and cost-effective manner so as to not jeopardize project delivery success and loss of future funding opportunities.

Coordinate with local, regional, state, federal, and Tribal jurisdictions to develop projects that that comply with transportation funding program guidelines.

**Discussion**

This element includes the activities necessary to ensure that projects funded by EDCTC are implemented on time and on budget. These include projects funded from the Infrastructure Investment and Jobs Act (IIJA), State Transportation Improvement Program (STIP); Senate Bill 1, Road Improvement and Repair Act of 2017 (SB1); and from the federal programs, such as the Surface Transportation Block Grant Program (STBG), Congestion Mitigation and Air Quality (CMAQ), and other federal discretionary grant programs.

As mandated by Chapter 622 (Statues of 1997), EDCTC is responsible for monitoring project support costs for STIP projects and ensuring that all project delivery schedules comply with state and federal timely-use-of-funds requirements. EDCTC ensures that project sponsors meet deadlines, secure additional funding when necessary, and reprogram funds to prevent loss to the region.

Timely-use-of-funds requirements, implemented under AB 1012, also apply to delivery of STBG, SB1, and CMAQ projects. As a result, EDCTC monitors all programmed projects, maintains a database of project status, and works with project sponsors to ensure that all timelines are met. If necessary, EDCTC will work with project sponsors to reprogram funds to ensure that no funding is lost to the region. Additionally, as project costs continue to escalate, EDCTC will work with project sponsors to identify, secure, and program additional funding when and where necessary. Any project cost savings, regardless of funding source, will be deprogrammed and returned to EDCTC for future programming consideration.

**Previous Work Activities by EDCTC Staff - FY 2024/25**

1. Produced Project Monitoring Reports..... September 2024 and March 2025
2. Coordinated with SACOG on federal funding programs .....July 2024-June 2025
3. Programmed funding to cover cost increases for various projects .....July 2024-June 2025

**Current Work Activities by EDCTC Staff - FY 2025/26**

1. Monitor project delivery schedules, costs, and invoices for all projects for which EDCTC has programmed funding ..... ongoing
2. Attend Project Development Team and coordination meetings with implementing jurisdictions to discuss the status of projects and to resolve project delivery issues consistent with timely use of funds and other funding source requirements ..... as needed
3. Develop and maintain project status monitoring reports for all projects for which EDCTC has programmed funding ..... ongoing
4. Attend all meetings with Caltrans and the sponsoring agency to discuss changes in the scope, budget, and/or schedule for all EDCTC programmed projects..... as needed
5. Process allocation requests from local project sponsors for STIP funds..... as needed

- 6. Monitor project implementation schedules to ensure that project sponsors meeting timely-use-of-funds deadlines and take any actions necessary to prevent loss of funds to the region..... ongoing
- 7. Collaborate with the City of Placerville and El Dorado County to apply for SACOG funding round competitive call for projects..... ongoing

**End Products**

- 1. Timely delivery of projects for which EDCTC has programmed funding ..... ongoing
- 2. Maintain Project Monitoring Report for all projects programmed by EDCTC and Caltrans .. ongoing
- 3. Bi-annual presentation of Project Monitoring Report to the Commission ..... bi-annually
- 4. State and federal discretionary grant program applications ..... when available
- 5. Approved allocation requests ..... as needed
- 6. Propose STIP and ATP amendments ..... as needed
- 7. Prioritized list of projects for submission to SACOG funding round ..... fall 2025

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this**

**Work Element:** Transportation  
 Planner(s)

**Total Person Months:** 7.9

**Percent of Budget:** 10%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$127,685	EDCTC	\$157,503
STIP Planning, Programming, and Monitoring (PPM) Carryover	\$29,817		
<b>TOTALS</b>	<b>\$157,503</b>		<b>\$157,503</b>

**WORK ELEMENT 330**

**ACTIVE AND ALTERNATIVE TRANSPORTATION PROGRAMS**

**Objective**

To promote projects that will maintain, improve, and expand public transit systems and active transportation and other alternative modes through Transportation Demand Management (TDM), such as carpooling, ridesharing, telecommuting, remote learning, and telehealth.

**Discussion**

This work element includes the activities necessary to support and promote transportation choices which go beyond typical automobile and/or single-occupant vehicle trips. These efforts are designed to maximize the effectiveness of existing transportation systems, reduce traffic congestion, reduce or eliminate the need for new and expensive transportation infrastructure, support the local and regional economy, and improve air quality.

The El Dorado County Regional Transportation Plan 2020-2040 includes short- and long-term projects to advance the use of Transportation Demand Management (TDM) in a thorough, cost-effective manner. These efforts were further emphasized during the recent pandemic, which significantly increased demand for virtual work, learning, and telehealth options.

**Previous Work Activities by EDCTC Staff - FY 2024/25**

1. Annual International Walk to School Day events at participating schools in El Dorado County ..... October 2024
2. Coordinated with SACOG, 50 Corridor TMA, South Shore TMA, and neighboring jurisdictions on regional ridesharing and active and alternative transportation efforts ..... July 2024-June 2025
3. Annual May is Bike Month events including Safe Cycling Clinics, May is Bike Month Encouragement Rides ..... April-May 2025

**Current Work Activities by EDCTC Staff - FY 2025/26**

1. Promote and support alternative transportation programs throughout El Dorado County, including ridesharing, vanpools, and carpools..... ongoing
2. Participate in regional outreach efforts for active and alternative transportation ..... ongoing
3. Promote the implementation of projects in the El Dorado County and City of Placerville Active Transportation Plans..... ongoing
4. Coordinate with SACOG, 50 Corridor TMA, South Shore TMA, and neighboring jurisdictions on regional ridesharing and active and alternative transportation efforts ..... as needed
5. Participate in the Regional Spare-the-Air campaign ..... July 2025
6. Promote off-peak commuting, compressed work weeks, and telecommuting..... ongoing
7. Enhance Transportation Demand Management programs through work with employers in El Dorado County..... ongoing
8. Coordinate, consult, and collaborate with the Shingle Springs Rancheria Tribal Government ..... ongoing
9. Participate in the Sacramento-Placerville Transportation Corridor Joint Powers Authority ..... ongoing
10. Document tribal government-to-government relations..... as needed

- 11. Annual International Walk to School Day events at participating schools in El Dorado County ..... October 2025
- 12. Annual May is Bike Month events including Safe Cycling Clinics, May is Bike Month Encouragement Rides ..... April-May 2026
- 13. Update and maintain the Western El Dorado County Bike Map ..... ongoing

**End Products**

- 1. Materials for active and alternative transportation promotions ..... as needed
- 2. Active and alternative transportation facility grant applications (i.e., ATP) ..... as needed
- 3. Western El Dorado County Bike Map available online at [www.eldoradobikemap.org](http://www.eldoradobikemap.org) ..... ongoing

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this**

**Work Element:** Transportation  
 Planner(s)

**Total Person Months:** 5.3

**Percent of Budget:** 6%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$94,497	EDCTC	\$96,997
HOV Lane Fines	\$2,500		
<b>TOTALS</b>	<b>\$96,997</b>		<b>\$96,997</b>

# PUBLIC INFORMATION, OUTREACH, AND ADVOCACY

**WORK ELEMENT 400**

**PUBLIC EDUCATION AND OUTREACH**

**Objective**

To establish EDCTC’s role in project planning, selection, programming, and delivery through a fully integrated public engagement process that is accessible across virtual and online platforms, as well as traditional in-person engagement, to ensure public consensus is at the foundation of all EDCTC’s efforts.

**Discussion**

This is one of the fundamental work elements for which EDCTC is responsible directly to the residents and traveling public in and through El Dorado County. This effort includes responding to inquiries from the public, media, and partner agencies. It also involves targeted and meaningful public engagement focused on transportation issues and opportunities throughout EDCTC’s planning area.

**Previous Work Activities by EDCTC Staff – FY 2024/25**

1. Promoted iWalk-to-School Day and May is Bike Month ..... October 2024 and May 2025
2. Posted information and meeting dates for EDCTC funded plans and projects .....  
..... July 2024-June 2025
3. Published partner agencies’ media releases on the EDCTC media outlets ..... July 2024-June 2025

**Current Work Activities by EDCTC Staff – FY 2025/26**

1. Maintain the EDCTC website and social media platforms ..... ongoing
2. Prepare media releases for EDCTC planning and engagement activities ..... as needed
3. Be available for civic engagement and other opportunities to share information ..... ongoing
4. Promote iWalk-to-School Day and May is Bike Month ..... October 2025 and May 2026
5. Conduct outreach efforts to the traditionally under-represented and underserved populations such as the elderly, disabled, low-income, and minority community groups ..... as needed

**End Products**

1. Media releases ..... as needed
2. Maintain current EDCTC website and Facebook page with dynamic information ..... ongoing
3. Publish partner agencies’ media releases on EDCTC media outlets ..... as needed

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this Work**

**Element:** Administrative  
 Analyst/Secretary to the  
 Commission and Transportation  
 Planner(s)

**Total Person Months:** 3.9

**Percent of Budget:** 5%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Rural Planning Assistance (RPA) Funds	\$59,776	EDCTC	\$73,305
Rural Planning Assistance Carryover	\$13,529		
<b>TOTALS</b>	<b>\$73,305</b>		<b>\$73,305</b>

**WORK ELEMENT 410**

**TRANSPORTATION ADVOCACY PROGRAM**

**Objective**

To advocate for and engage state and federal legislators and transportation agency leadership to support state and federal transportation funding and policy in alignment with EDCTC’s goals and objectives and critical transportation infrastructure needs, benefiting El Dorado County and the City of Placerville transportation interests.

**Discussion**

The ability of EDCTC to successfully plan and program critical transportation investments will have a significant impact on the future success of the region, especially in the rural and foothill communities of El Dorado County. Long-standing formula funding continues to decline due to the declining revenue generated from gasoline and diesel sales. Additionally, competitive funding programs, both state and federal, are more focused on combating climate change and primarily support urban transportation investments. Given these two factors, it will take far more than 20 years to garner the necessary funding to deliver the maintenance and capital investments included on the current Regional Transportation Plan. To continue improving upon very challenging state and funding forecasts, EDCTC must aggressively advocate for transportation funding and policies from both the state and federal administrations. EDCTC needs to elevate the importance of the transportation system within and through El Dorado County, highlighting it as not only a lifeline for the resident population and local businesses but also as a unique and significant interregional system connecting the greater San Francisco Bay Area mega-region to the Sierra, Lake Tahoe, and beyond. With the passage of SB-1 in 2017, funding became available, but the programs that administer these additional resources are highly competitive. Additionally, the Federal Bipartisan Infrastructure Bill, passed in 2021, is focused on combating climate change and social equity, making it highly competitive. EDCTC must work with partner agencies to advocate for the growing demands on the state and local transportation network, which serves as the gateway to the highly visited tourism and recreation areas of our region, as well as the primary lifeline of access, goods, and services for local residents.

**Previous Work Activities by EDCTC Staff - FY 2024/25**

1. Monitored state and federal legislation which could impact transportation and air quality issues ..... ongoing
2. Participated in the Cap-to-Cap program of the Sacramento Metropolitan Chamber of Commerce .....Spring 2025
3. Submitted comment letters on legislation and policy proposals on behalf of EDCTC consistent with the goals and objectives of the Commission ..... ongoing

**Current Work Activities by EDCTC Staff - FY 2025/26**

1. Monitor all legislation related to transportation and project delivery ..... ongoing
2. Work with the City of Placerville, County of El Dorado, and El Dorado County Transit Authority to develop an advocacy platform ..... ongoing
3. Participate in the Cap-to-Cap program of the Sacramento Metropolitan Chamber of Commerce .....Spring 2026
4. Participate in California Association of Councils of Government Executive Directors Association ..... bi-monthly

- 5. Collaborate with regional and interregional partners to highlight the importance of the interregional transportation system ..... ongoing
- 6. Work with the Rural Counties Task force to advocate for rural needs ..... ongoing

**End Products**

- 1. Legislative analysis and staff reports..... monthly
- 2. Printed materials for Cap-to-Cap advocacy effort.....Spring 2026
- 4. Reports to the EDCTC on advocacy efforts..... as needed
- 5. Rural Counties Task Force advocacy and coordination reports to the EDCTC ..... as needed

**Completion Schedule**

Project Begins: July 1, 2025  
 Completion: June 30, 2026

**Staff Responsible for this Work**

**Element:** Executive Director and  
 Transportation Planner(s)

**Total Person Months:** 2.2

**Percent of Budget:** 5%

<b><u>Work Element Budget</u></b>			
<b>Revenues</b>		<b>Expenditures</b>	
Local Transportation Funds	\$75,166	EDCTC	\$60,712
		Memberships and Conferences	\$14,454
<b>TOTALS</b>	<b>\$75,166</b>		<b>\$75,166</b>

# BUDGET

El Dorado County Transportation Commission  
 FY 2025/26 Overall Work Program Amendment 1

Revenue Page 1

FY 2025/26 Overall Work Program Amendment 1 - Revenue Page 1							
WE	Work Element	Local Transportation Fund (LTF)	Rural Planning Assistance (RPA)	Rural Planning Assistance (RPA) Carryover	2024/25 RPA Grant Carryover	SB125 Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) Administration	Federal Transit Administration (FTA) 5304 Grant Carryover
100	Administration of Overall Work Program		72,924.13				
110	Intergovernmental Coordination		164,871.18				
120	Transit and TDA Administration	62,752.40					
122	SB125 - TIRCP and ZETCP Administration					25,711.76	
125	Airport Land Use Commission	7,932.17					
130	Freeway Service Patrol						
200	Regional Transportation Plan	123,039.53	168,928.69				
200EIR	Regional Transportation Plan-Environment Impact Report	23,322.24			13,396.73		
221	Transit Planning	18,794.64					
263	Next Generation Transportation Investments Strategy	5,012.47					42,475.85
300	State & Federal Programming	144,288.72	-				
310	Transportation Project Oversight & Delivery	127,685.35	-				
330	Alternative Transportation Programs	94,496.98	-				
400	Public Education and Outreach	-	59,776.00	13,529.11			
410	Transportation Advocacy Program	75,165.50					
<b>Total</b>		<b>682,490.00</b>	<b>466,500.00</b>	<b>13,529.11</b>	<b>13,396.73</b>	<b>25,711.76</b>	<b>42,475.85</b>

FTA 5304 grant funded project - WE 263  
 2024/25 RPA grant funded project - WE 200EIR

- > Local Transportation Funds (LTF) are allocated to the Commission for Transportation Development Act (TDA) administration and planning activities.
- > Rural Planning Assistance (RPA) Funds are State funds provided by Caltrans for regional transportation planning activities. 25% may be carried-over to future years. RPA funds do not require matching funds. Rural Planning Assistance Funds may not be used for Transit Administration or Advocacy.
- > State Transportation Improvement Program (STIP) Planning, Programming and Monitoring Funds are State funds that must be used within two years of the allocation.
- > Sustainable Communities grants are funded by the Federal Transit Administration (FTA Section 5304) and the State Highway Account through Caltrans for specific projects. These funds require a non-Federal, local match of 11.47% and must be used within two years of encumbrance.
- > Surface Transportation Block Grant Program (STBG) exchange funds are State funds received by EDCTC in lieu of Federal funds. These funds can be used for most transportation purposes.
- > Freeway Service Patrol Funds are funded by a \$1.00 charge on DMV registration fees and Caltrans Freeway Service Patrol funding. These funds are for the Freeway Service Patrol Program in the designated area of the County, from the Sacramento/El Dorado County Line to Greenstone.

El Dorado County Transportation Commission  
 FY 2025/26 Overall Work Program Amendment 1

Revenue Page 2

FY 2025/26 Overall Work Program Amendment 1 - Revenue Page 2							
WE	Work Element	STIP Planning Programming & Monitoring (PPM)	STIP Planning Programming & Monitoring (PPM) Carryover	Freeway Service Patrol	Misc Income	EDCTC Surface Transportation Block Grant Exchange (STBG-State)	Total
100	Administration & Implementation of Overall Work Program						72,924.13
110	Intergovernmental Coordination						164,871.18
120	Transit and TDA Administration						62,752.40
122	SB125 - TIRCP and ZETCP Administration						25,711.76
125	Airport Land Use Commission						7,932.17
130	Freeway Service Patrol			207,985.60			207,985.60
200	Regional Transportation Plan					0.00	291,968.22
200EIR	Regional Transportation Plan-Environment Impact Report						36,718.97
221	Transit Planning						18,794.64
263	Next Generation Transportation Investments Strategy					7,425.87	54,914.19
300	State & Federal Programming	-	27,000.00			-	171,288.72
310	Transportation Project Oversight & Delivery	-	29,817.22			-	157,502.57
330	Alternative Transportation Programs				2,500.00	-	96,996.98
400	Public Education and Outreach					-	73,305.11
410	Transportation Advocacy Program				-	-	75,165.50
		-	56,817.22	207,985.60	2,500.00	7,425.87	1,518,832.14

**El Dorado County Transportation Commission  
FY 2025/26 Overall Work Program Amendment 1**

**Expenditures**

<b>FY 2025/26 Overall Work Program Amendment 1 - Expenditures</b>							
WE	Work Element	Salaries & Benefits	Indirect	Professional Services	Office Expense	Memberships & Travel	Total
100	Administration of Overall Work Program	43,002.55	29,921.58	-	-	-	72,924.13
110	Intergovernmental Coordination	93,466.38	65,034.80		20.00	6,350.00	164,871.18
120	Transit and TDA Administration	24,196.35	16,836.05	21,320.00	400.00		62,752.40
122	SB125 - TIRCP and ZETCP Administration	12,033.64	8,373.12	5,305.00			25,711.76
125	Airport Land Use Commission	1,729.07	1,203.10	5,000.00			7,932.17
130	Freeway Service Patrol	18,271.86	12,713.74	177,000.00		-	207,985.60
200	Regional Transportation Plan	110,017.20	76,551.02	105,000.00	400.00	-	291,968.22
200EIR	Regional Transportation Plan-Environment Impact Report	2,294.54	1,596.56	32,827.87			36,718.97
221	Transit Planning	11,082.99	7,711.65			-	18,794.64
263	Next Generation Transportation Investments Strategy	11,455.15	7,970.60	35,088.44	400.00	-	54,914.19
300	State & Federal Programming	100,918.60	70,220.12	-	-	150.00	171,288.72
310	Transportation Project Oversight & Delivery	92,789.06	64,563.51			150.00	157,502.57
330	Alternative Transportation Programs	57,050.62	39,696.36	-		250.00	96,996.98
400	Public Education and Outreach	43,227.21	30,077.90			-	73,305.11
410	Transportation Advocacy Program	33,147.30	23,064.20	-	500.00	18,454.00	75,165.50
<b>Total</b>		<b>654,682.52</b>	<b>455,534.31</b>	<b>381,541.31</b>	<b>1,720.00</b>	<b>25,354.00</b>	<b>1,518,832.14</b>
<b>Fixed Asset Acquisitions-Computer Replacement</b>							<b>3,500.00</b>

**EI Dorado County Transportation Commission  
 FY 2025/26 Overall Work Program Amendment 1  
 Salary Schedule/Personnel Allocation Table**

<b>Hourly Salary Range</b>							
<b>Position Title</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Administrative Analyst/Secretary to the Commission	34.44	36.13	37.95	39.84	41.86	43.94	46.12
Fiscal Officer	47.93	50.33	52.84	55.49	58.26	61.18	64.23
Assistant Transportation Planner	35.56	37.32	39.21	41.15	43.21	45.38	47.63
Associate Transportation Planner	39.19	41.14	43.20	45.35	47.63	50.00	52.51
Senior Transportation Planner	47.74	50.11	52.62	55.25	58.00	60.92	63.97
Executive Director	71.95	75.55	79.31	83.28	87.44	91.82	96.41

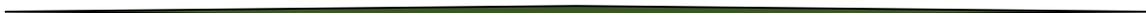
  

<b>Monthly Salary Range</b>							
<b>Position Title</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Administrative Analyst/Secretary to the Commission	5,969.60	6,262.53	6,578.00	6,905.60	7,255.73	7,616.27	7,994.13
Fiscal Officer	8,307.87	8,723.87	9,158.93	9,618.27	10,098.40	10,604.53	11,133.20
Assistant Transportation Planner	6,163.73	6,468.80	6,796.40	7,132.67	7,489.73	7,865.87	8,255.87
Associate Transportation Planner	6,792.93	7,130.93	7,488.00	7,860.67	8,255.87	8,666.67	9,101.73
Senior Transportation Planner	8,274.93	8,685.73	9,120.80	9,576.67	10,053.33	10,559.47	11,088.13
Executive Director	12,471.33	13,095.33	13,747.07	14,435.20	15,156.27	15,915.47	16,711.07

<b>Annual Salary Range</b>							
<b>Position Title</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Administrative Analyst/Secretary to the Commission	71,635	75,150	78,936	82,867	87,069	91,395	95,930
Fiscal Officer	99,694	104,686	109,907	115,419	121,181	127,254	133,598
Assistant Transportation Planner	73,965	77,626	81,557	85,592	89,877	94,390	99,070
Associate Transportation Planner	81,515	85,571	89,856	94,328	99,070	104,000	109,221
Senior Transportation Planner	99,299	104,229	109,450	114,920	120,640	126,714	133,058
Executive Director	149,656	157,144	164,965	173,222	181,875	190,986	200,533

# APPENDICES



## APPENDIX A

### CALTRANS REGIONAL PLANNING ACTIVITIES FOR FISCAL YEAR 2025/26

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning for the current fiscal year
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> <li>• Next Generation Transportation Investments Strategy</li> <li>• Regional Transportation Plan Environmental Impact Report</li> <li>• Statewide Vulnerability &amp; Risk Assessment Update</li> </ul>
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals



## **APPENDIX B**

### **SUMMARY OF SACOG PLANNING ACTIVITIES IN EL DORADO COUNTY**

The Sacramento Area Council of Governments (SACOG), as the federally designated Metropolitan Planning Organization, in cooperation with the State, is responsible for federal transportation Planning and programming in the six-county region, which includes the EDCTC region. These responsibilities include the development and adoption of the Metropolitan Transportation Plan (MTP), the Metropolitan Transportation Improvement Program (MTIP), and making air quality conformity finding on these documents as required under the Federal Clean Air Act.

SACOG assists EDCTC in other transportation planning activities as needed and has a designated liaison to participate in and attend meetings. SACOG also coordinates with EDCTC on each of the OWP Work Elements as a member of the technical advisory committees and/or project development teams to develop policy recommendations and technical tools to help implement local and regional objectives for enhancing urban and rural economies, a complete multi-modal network recreation, quality of life, and regional sustainability.

EDCTC contributes EDCTC's share of the cost of developing the MTP, MTIP, and air quality conformity funding.

---

## APPENDIX C

### FY 2025/2026 FHWA and FTA State and Metropolitan Transportation Planning Process Self-Certification

In accordance with 23 CFR 450, the California Department of Transportation and the El Dorado County Transportation Commission, Regional Transportation Planning Agency for El Dorado County hereby certify that the transportation planning process is being carried out in accordance with all applicable requirements including:

- 1) 23 U.S.C. 134, 49 U.S.C. 5303, and subpart C of 23 CFR part 450;
- 2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d) and 40 CFR part 93;
- 3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- 4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- 5) Section 1101(b) of the FAST Act (Pub. L. 114-94) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- 6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- 7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
- 8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- 9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender, and;
- 10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.



Woodrow Deloria, Executive Director  
El Dorado County Transportation  
Commission

Date: 5/1/25



Sukhvinder (Sue) Takhar, Deputy District  
Director – Planning, Local Assistance, and  
Sustainability - Caltrans District 3

Date: 06/17/2025

# APPENDIX D

## FTA Fiscal Year 2025 Certifications and Assurances

### FEDERAL FISCAL YEAR 2025 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

Name of Applicant: El Dorado County Transportation Commission

The Applicant certifies to the applicable provisions of all categories: (check here) \_\_\_\_\_.

*Or*

The Applicant certifies to the applicable provisions of the categories it has selected:

<u>Category</u>		<u>Certification</u>
01.	Certifications and Assurances Required of Every Applicant	X
02.	Public Transportation Agency Safety Plans	_____
03.	Tax Liability and Felony Convictions	_____
04.	Lobbying	_____
05.	Private Sector Protections	_____
06.	Transit Asset Management Plan	_____
07.	Rolling Stock Buy America Reviews and Bus Testing	_____
08.	Urbanized Area Formula Grants Programs	_____
09.	Formula Grants for Rural Areas	_____
10.	Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____
12.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____
13.	State of Good Repair Grants	_____
14.	Infrastructure Finance Programs	_____
15.	Alcohol and Controlled Substances Testing	_____
16.	Rail Safety Training and Oversight	_____
17.	Demand Responsive Service	_____
18.	Interest and Financing Costs	_____
19.	Cybersecurity Certification for Rail Rolling Stock and Operations	_____
20.	Tribal Transit Programs	_____
21.	Emergency Relief Program	_____

**FTA Fiscal Year 2025 Certifications and Assurances**

**FEDERAL FISCAL YEAR 2025 CERTIFICATIONS AND ASSURANCES**  
**SIGNATUREPAGE**

**AFFIRMATION OF APPLICANT**

Name of Applicant: **EI Dorado County Transportation Commission**

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. Chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature: Woodrow Deloria Date: 5/1/25  
Woodrow Deloria, Executive Director  
EI Dorado County Transportation Commission

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For the **EI Dorado County Transportation Commission**

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature: DeeAnne Gillick Date: 5/1/2025  
Name: DeeAnne Gillick, Sloan Sakai Yeung & Wong LLP  
Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*

## APPENDIX E

### Fiscal Year 2025/2026 California Department of Transportation Debarment and Suspension Certification

*As required by U.S. DOT regulations on government-wide Debarment and Suspension (Nonprocurement), 49 CFR 29.100:*

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
    - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
    - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
  - 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
  - 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's ***Excluded Parties List System (EPLS)***, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.
-

**DEPARTMENT OF TRANSPORTATION  
DEBARMENT AND SUSPENSION CERTIFICATION  
FISCAL YEAR 2025/2026  
SIGNATURE PAGE**

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature: Woodrow Deloria Date: 5/1/25  
Woodrow Deloria, Executive Director  
El Dorado County Transportation Commission

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For the El Dorado County Transportation Commission

Signature: DeeAnne Gillick Date: 5/1/2025  
DeeAnne Gillick, Legal Counsel  
Sloan Sakai Yeung & Wong LLP

## APPENDIX F

### EL DORADO COUNTY TRANSPORTATION COMMISSION 2025 GOALS AND OBJECTIVES

To complement the work activities and end products included in the OWP, the following goals are recommended to provide a framework and structure for the coming year's planning, delivery, and advocacy efforts:

**Goal: Community Based Planning:**

Objective: Foster community engagement and public outreach through an inclusive and diverse transportation planning process. This effort aims to involve residents, community groups, and business organizations in decision-making and incorporate local insights, needs, interests, cultural aspects, and visions into project selection, planning, design, and implementation.

**Goal: Funding Diversification:**

Objective: Identify and secure diverse funding sources to support transportation projects, including grants, public-private partnerships, and state and federal funding opportunities.

**Goal: Advocacy and Promotion:**

Objective: Advocate for and promote federal and state transportation policies, guidelines, and programs that are in alignment with El Dorado County's unique needs and reflect the diversity of rural, suburban, and urban transportation challenges. Leverage statewide and regional partnerships to support this effort.

**Goal: Adaptation and Resiliency:**

Objective: Integrate climate adaptation and resiliency strategies into all regional transportation planning efforts across all modes of travel and for all users. This will enhance the useful life, safety, and operations of the transportation network while improving mobility, access, and safety for communities throughout El Dorado County.

**Goal: Collaboration with Partner Agencies:**

Objective: Strengthen collaboration with the City of Placerville, El Dorado County, El Dorado Transit, Caltrans, and other partner agencies, and stakeholders. Focus on identifying improvements and growth opportunities to ensure a unified approach to addressing transportation challenges.

**Goal: Empower EDCTC Staff and Promote Achievement:**

Objective: Diversify staffing workloads, provide cross-training opportunities, and offer avenues for professional development and succession planning to empower EDCTC staff and promote organizational achievement.

These goals provide a framework for the Executive Director to address specific challenges and opportunities associated with rural transportation planning in California. Regular evaluation and adaptation of these goals will be essential to respond to the evolving needs of the region.

# ACRONYMS



**COMMONLY USED ACRONYMS**

AB	Assembly Bill
ADA	Americans with Disabilities Act
ALUC	Airport Land Use Commission
ALUCP	Airport Land Use Compatibility Plan
APCD	Air Pollution Control District
AQMD	Air Quality Management District
ATP	Active Transportation Program
CAATS	California Alliance for Advanced Transportation Systems
CALCOG	California Council of Governments
Caltrans	California Department of Transportation
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
CMAQ	Congestion Mitigation Air Quality
CMIA	Corridor Mobility Improvement Account
CRRSAA	Coronavirus Response and Relief Supplemental Appropriations Act of 2021
CTA	California Transit Association
CTC	California Transportation Commission
CTP	California Transportation Plan
EDC DOT	El Dorado County Department of Transportation
EDCTA	El Dorado County Transit Authority
EDCTC	El Dorado County Transportation Commission
EIR	Environmental Impact Report
EIS	Environmental Impact Study
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FSP	Freeway Service Patrol
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
FY	Fiscal Year
GHG	Greenhouse Gas Emissions
HIP	Highway Infrastructure Program
HOV	High Occupancy Vehicle
HPMS	Highway Performance Monitoring System
IJA	Infrastructure Investment and Jobs Act
ISTEA	Intermodal Surface Transportation Efficiency Act
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
ITSP	Interregional Transportation Strategic Plan
LOS	Level of Service
LTCAP	Local Transportation Climate Adaptation Program
LTF	Local Transportation Fund
MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century Act
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
MTIP	Metropolitan Transportation Improvement Program
NEPA	National Environmental Policy Act
OWP	Overall Work Program
PA&ED	Project Approval and Environmental Documentation
PAT	Policy Advisory Team

---

---

PDT.....	Project Development Team
PEAs.....	Planning and Emphasis Areas
PCI.....	Pavement Conditions Index
PPM.....	Planning, Programming and Monitoring
Prop 1B .....	Proposition 1B (November 2006 Transportation Bond Funding)
PS&E.....	Plans, Specifications, and Estimates
PSR .....	Project Study Report
PTMISEA.....	Public Transportation Modernization Improvement and Service Enhancement Account Program
RCRC.....	Rural County Representatives of California
RCTF.....	Rural Counties Task Force
RFP.....	Request for Proposal
ROW.....	Right of Way
RPA .....	Rural Planning Assistance Funds
RPP .....	Regional Planning Partnership (SACOG)
RSTP.....	Regional Surface Transportation Program
RTIP .....	Regional Transportation Improvement Program
RTP.....	Regional Transportation Plan
RTPA.....	Regional Transportation Planning Agency
RUC.....	Road User Charge
RUCS.....	Rural Urban Connections Strategy
SACOG .....	Sacramento Area Council of Governments
SAFE .....	Service Authority for Freeways and Expressways
SAFETEA-LU.....	Safe, Accountable, Flexible, Efficient Transportation Equity Act
SB .....	Senate Bill
SB1 .....	Senate Bill 1 Road Repair and Accountability Act
SCS .....	Sustainable Communities Strategy
SGR.....	State of Good Repair
SHA .....	State Highway Account
SHOPP.....	State Highway Operation and Protection Program
SHSP.....	Strategic Highway Safety Plan
SSTMA.....	South Shore Transportation Management Association
SPTC.....	Sacramento-Placerville Transportation Corridor
SSTAC .....	Social Services Transportation Advisory Council
STA .....	State Transit Assistance
STIP.....	State Transportation Improvement Program
STBGP.....	Surface Transportation Block Grant Program
TAC.....	Technical Advisory Committee
TCC .....	Transportation Coordinating Committee
TDA.....	Transportation Development Act
TIRCP .....	Transit and Intercity Rail Capital Program
TTD.....	Tahoe Transportation District
TDM.....	Transportation Demand Management
TEA-21 .....	Transportation Equity Act for the 21 <sup>st</sup> Century
TMA .....	Transportation Management Association
TPA.....	Triennial Performance Audit
TRPA.....	Tahoe Regional Planning Agency
TTD.....	Tahoe Transportation District
VMT .....	Vehicle Miles Traveled
WE .....	Work Element
ZEB .....	Zero Emission Bus
ZETCP .....	Zero Emission Transit Capital Program
ZEV.....	Zero Emission Vehicle

---