



El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, CA 95667  
(530)642-5260  
www.edctc.org

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## TAC AGENDA

Technical Advisory Committee Meeting

### To join the meeting:

The virtual meeting access information will be emailed.

**Monday, March 24, 2025, 1:30 PM**

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## **DRAFT COMMISSION AGENDA REVIEW**

### **CONSENT CALENDAR**

1. MINUTES FOR THE MARCH 6, 2025, COMMISSION MEETING (KEFFER)  
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 6, 2025, Commission meeting.
2. FEBRUARY 2025 CHECK REGISTER (KEFFER)  
REQUESTED ACTION: Receive and file the February 2025 Check Register.
3. CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2024/25 FUNDING ALLOCATION (BARTON)  
REQUESTED ACTION: Adopt Resolution 24/25.12 allocating \$481,532 in Fiscal Year 2024/25 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority.

### **BUSINESS ITEMS**

4. TRANSPORTATION DEVELOPMENT ACT- LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS PROGRAMMING (BARTON)  
REQUESTED ACTION: Adopt Resolution 24/25.13 programming \$150,000 in Transportation Development Act Local Transportation Fund Pedestrian and Bicycle funds to the City of Placerville for the Placerville Drive Bicycle and Pedestrian Facilities Project – Phase 1.

### **INFORMATION ITEM**

5. DRAFT TRIENNIAL PERFORMANCE AUDITS OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE EL DORADO TRANSIT AUTHORITY FOR FISCAL YEARS 2021/22, 2022/23, AND 2023/24 (KEFFER)  
REQUESTED ACTION: None. This item is for information only.

### **MEMBER SHARING**

### **ADJOURNMENT**

*The next TAC meeting is scheduled for April 21, 2025.*

## CONSENT CALENDAR

### **STAFF REPORT**

**DATE:** APRIL 3, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION  
**SUBJECT:** MARCH 6, 2025 COMMISSION MEETING

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### **REQUESTED ACTION**

The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the March 6, 2025, Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: March 6, 2025, Minutes



**El Dorado County Transportation Commission**  
 2828 Easy Street, Suite 1  
 Placerville, CA 95667  
 (530)642-5260  
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**ACTION MINUTES**

Regular Meeting

El Dorado County Board of Supervisors' Chambers  
 330 Fair Lane, Building A, Placerville, CA 95667

**Thursday, March 6, 2025, 2:00 PM**

*(or immediately following the Transit meeting, if after 2:00)*

**COMMISSIONERS**

**Council Members Representing the City of Placerville**

John Clerici, Jackie Neau, David Yarbrough

**Supervisors Representing the County of El Dorado**

Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Neau called the meeting to order at 2:02 PM and led the Pledge of Allegiance.

ATTENDANCE: Chair Neau, Vice Chair Parlin, Commissioners Clerici, Turnboo, Veerkamp, Yarbrough and Caltrans Ex Officio Dianira Soto. ABSENT: Commissioner Ferrero and South Lake Tahoe Ex Officio Cody Bass

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

**ACTION: Commissioner Clerici made a motion to adopt the agenda and to approve or adopt items 1 through 3 on the Consent Calendar. The motion was seconded by Commissioner Veerkamp which carried as follows:**

**MOTION/SECOND: Clerici/Veerkamp**

**AYES: Clerici, Neau, Parlin, Turnboo, Veerkamp, Yarbrough**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Ferrero**

1. MINUTES FOR THE FEBRUARY 6, 2025, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 6, 2025, Commission meeting.

2. JANUARY 2025 CHECK REGISTER

REQUESTED ACTION: Receive and file the January 2025 Check Register.

3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2024/25 JULY THROUGH DECEMBER REPORT

REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2024/25 July-December Report.

OPEN FORUM

There were no public comments received.

**BUSINESS ITEMS**4. FISCAL YEAR 2024/25 OVERALL WORK PROGRAM AND BUDGET, AMENDMENT 2

REQUESTED ACTION: Adopt Resolution 24/25.11, approving the Fiscal Year 2024/25 Overall Work Program and Budget, Amendment 2.

There were no public comments received.

**ACTION: Commissioner Veerkamp made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Clerici which carried as follows:**

**MOTION/SECOND: Veerkamp/Clerici**

**AYES: Clerici, Neau, Parlin, Turnboo, Veerkamp, Yarbrough**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Ferrero**

5. DRAFT POLICY ELEMENT: 2025-2045 REGIONAL TRANSPORTATION PLAN

REQUESTED ACTION: Approve the El Dorado County Regional Transportation Plan 2025-2045 Draft Policy Element, which includes: Chapter 1: Introduction; Chapter 2: Organizational Setting; Chapter 3: Physical Setting; Chapter 4: Regional Transportation Issues; and Chapter 5: Goals, Objectives, and Strategies; and the 2020-2040 Completed Projects List.  
representative.

There were no public comments received.

**ACTION: Commissioner Veerkamp made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Yarbrough which carried as follows:**

**MOTION/SECOND: Veerkamp/Yarbrough**

**AYES: Clerici, Neau, Parlin, Turnboo, Veerkamp, Yarbrough**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Ferrero**

**INFORMATION ITEMS**6. MARCH 2025 PROJECT MONITORING REPORT

REQUESTED ACTION: None. This item is for information only.

***Commissioner Turnboo left at 2:40pm.***

***Commissioner Turnboo returned at 2:50pm.***

Public comment was received from Stanley Price.

**EXECUTIVE DIRECTOR'S REPORT****SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS****ADJOURNMENT**

The meeting was adjourned at 3:06 PM.

The next regular meeting is scheduled for 2:00pm on April 3, 2025, at 330 Fair Lane Placerville, California.

**CONSENT CALENDAR**

**STAFF REPORT**

**DATE: APRIL 3, 2025**  
**TO: EL DORADO COUNTY TRANSPORTATION COMMISSION**  
**FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION**  
**SUBJECT: FEBRUARY 2025 CHECK REGISTER**

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**REQUESTED ACTION**

Receive and file the February 2025 Check Register (Attachment A).

**BACKGROUND AND DISCUSSION**

The attached check listing includes payments that merit further explanation:

- Extreme Towing* ..... \$13,913.60  
January 2025 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.
- LSC Transportation Consultants, Inc* ..... \$9,854.66  
Triennial Performance Audit professional services January 2025. The contract was approved at the September 5, 2024, EDCTC meeting.
- Fehr & Peers* ..... \$2,956.40  
January 2025 professional services for the Next Generation Transportation Investments Strategy, Work Element 263. The contract was approved at the February 1, 2024, EDCTC meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: February 2025 Check Register

**El Dorado County Transportation Commission  
Check Register  
February 2025**

<u>Date</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
02/03/2025	Airespring	680.14	February 2025 Fiber optic internet
02/03/2025	Ameritas Life Insurance Corp.	414.84	February 2025 Dental
02/03/2025	Ameritas Life Insurance Corp.	52.88	February 2025 Vision
02/03/2025	Benefit Coordinators Corporation	190.68	February 2025 Life/Disability Premiums
02/03/2025	CalPERS Health	6,406.26	February 2025 Health Premiums
02/03/2025	Century Building Maintenance	500.00	January 2025 Building Maintenance
02/03/2025	De Lage Landen Financial Services	203.78	February 2025 Copy Machine Lease Payment
02/03/2025	Elan Financial Services - Visa DK	390.06	ADA Compliant Website, Office Phones & Office Expenses
02/03/2025	Elan Financial Services - Visa KT	59.02	Zoom meetings, 2025 labor poster
02/03/2025	Elan Financial Services - Visa WD	47.80	Parking Sacramento CARTA Policy Workshops
02/03/2025	RTS IT, Inc.	1,123.50	February 2025 ITCare Silver Service Plan
02/03/2025	Sloan Sakai Yeung & Wong LLP	1,091.50	December 2024 Legal Services
02/03/2025	WiZiX Technology Group, Inc.	14.50	January 2025 Copy Machine Copies/Maintenance
02/05/2025	CalPERS Retirement System	3,429.09	February 2025 Contribution #1
02/05/2025	CalPERS Retirement System	563.87	February 2025 PEPRA Contribution #1
02/11/2025	Berkshire Hathaway HomeState Companies	83.00	2024 Workers Comp Addtl per Audit
02/11/2025	Extreme Towing	13,913.60	* January 2025 Freeway Service Patrol
02/11/2025	JS West Propane Gas	226.38	January 2025 Propane
02/11/2025	LSC Transportation Consultants, Inc	9,854.66	* Project P246100 El Dorado 2024 TPAs
02/11/2025	WiZiX Technology Group, Inc.	8.13	January 2025 Copy Machine Copies/Maintenance
02/11/2025	WiZiX Technology Group, Inc.	177.63	January 2025 Cyan Toner
02/13/2025	RTS IT, Inc.	2,444.29	Computer Replacement - Dana and Jerry
02/19/2025	CalPERS Retirement System	3,429.09	February 2025 Contribution #2
02/19/2025	CalPERS Retirement System	563.87	February 2025 PEPRA Contribution #2
02/20/2025	Umpqua Bank	80.11	January 2025 Analyzed Checking Fee
02/25/2025	Fehr & Peers	2,956.40	* 12/28/24-01/31/25 Next Gen Transp Inv Strategy
02/25/2025	PG&E	235.38	01/10/25-02/09/25 Utilities
02/25/2025	Sharon Petersen	4,608.00	March 2025 Office Rent
02/27/2025	RTS IT, Inc.	660.00	Quickbooks Cloud Hosting 3/1/25-2/28/26
		<b><u>54,408.46</u></b>	

## CONSENT CALENDAR

### STAFF REPORT

**DATE:** APRIL 3, 2025

**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION

**FROM:** JERRY BARTON, SENIOR TRANSPORTATION PLANNER

**SUBJECT:** CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2024/25 FUNDING ALLOCATION

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### REQUESTED ACTION

Adopt Resolution 24/25.12 (Attachment A) allocating \$481,532 in Fiscal Year (FY) 2024/25 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority (EDCTA).

### BACKGROUND

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in the LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.

### DISCUSSION

El Dorado County Transportation Commission (EDCTC) received notification of FY 2024/25 LCTOP allocation amounts in the State Controller's Office letter dated February 13, 2025. As the Regional Transportation Planning Agency, it is EDCTC's role to allocate LCTOP funding to each project sponsor under the authority of EDCTC. According to Public Utilities Code (PUC) 99313 and 99314, EDCTC's allocation for FY 2024/25 LCTOP is \$481,532. Since EDCTA is the only transit operator in the EDCTC region, staff recommends the funds be allocated to EDCTA for the implementation of an eligible project or projects, consistent with the FY 2024/25 LCTOP Guidelines.

EDCTA plans to use the \$481,532 in FY 2024/25 LCTOP funds to deliver two (2) projects that are consistent with LCTOP program guidelines and are based on recommendations contained in the 2024 Western El Dorado County Short Range Transit Plan Update. The projects are:

1. Provide a free or discounted fare program for fixed route services.
2. Expand the Sacramento Commuter Service from five routes to eight.

Per the LCTOP FY 2024/25 Program Guidelines, the provision of free or discounted fare programs for fixed-route services and expansion of existing commuter services to increase transit mode share are both eligible projects. Per California Public Utilities Code Section 75230 (m), a recipient transit agency that uses LCTOP funds for the continuation of a free or reduced fare transit program may use LCTOP funds for that purpose without any restriction to length of time. However, the guidelines state that "if the Lead Agency needs multiple years of LCTOP funding for a project, it may accrue a maximum of 4 years of LCTOP funding for a single operating or capital project or phase of a project." El Dorado Transit's expansion of the Sacramento commuter routes, including operating costs, maintenance, and staffing, will be in the first year of a four-year project to accumulate funds for the expansion of the Sacramento Commuter Service and therefore is consistent with LCTOP 2024/25 Program Guidelines.

The estimated annual cost for continuation of the free or discounted fare fixed-route program is \$50,000 and the estimated annual cost of the Sacramento Commuter Route Expansion Program is \$431,532. Subject to approval by Caltrans Division of Mass Transportation, El Dorado Transit will utilize the \$481,532 in FY 2024/25 LCTOP PUC 99313 and 99314 funding for these two projects.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: EDCTC Resolution 24/25.12



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** John Clerici, Jackie Neau, David Yarbrough

**Supervisors Representing El Dorado County:** Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

## RESOLUTION 24/25.12

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION ALLOCATING FISCAL YEAR 2024/25 CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING TO THE EL DORADO COUNTY TRANSIT AUTHORITY

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

**WHEREAS**, on February 13, 2025, the California State Controller issued allocation amounts from the Greenhouse Gas Reduction Fund according to the requirements of the Low Carbon Transit Operations Program (LCTOP) for the 2024/25 fiscal year; and

**WHEREAS**, EDCTC is responsible for allocating LCTOP funds to each project sponsor under the authority of EDCTC; and

**WHEREAS**, EDCTC has determined that a total of \$481,532 in Public Utilities Code 99313 and 99314 funds are available for transit purposes, subject to consistency with the Department of Transportation's LCTOP Guidelines; and

**WHEREAS**, the El Dorado County Transit Authority (EDCTA) is an eligible project sponsor and may receive state funding from the LCTOP for transit projects; and

**WHEREAS**, EDCTA has determined two appropriate LCTOP projects consistent with the 2024 Western El Dorado County Short Range Transit Plan Update and LCTOP Guidelines; and

**WHEREAS**, EDCTA, as the sole transit operator in the EDCTC region, is designated the project sponsor for two projects; free or discounted fixed route fare programs and expanded commuter transit services; and

**WHEREAS**, the EDCTC wishes to delegate authorization to execute documents and any amendments thereto to the EDCTA Executive Director; and

**WHEREAS**, the EDCTC acknowledges that the fund recipient, EDCTA, agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT RESOLVED**, that the EDCTC approves the programming of \$481,532 in LCTOP Funds to the EDCTA to deliver two projects that are consistent with LCTOP program guidelines and are based on recommendations contained in the 2024 Western El Dorado County Short Range Transit Plan Update.

1. Provide a free or discounted fare program for fixed route services. (\$50,000)

2. Expand the Sacramento Commuter Service from five routes to eight. (\$431,532)

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the EDCTA Executive Director be authorized to execute all required documents of the LCTOP and any Amendments thereto with the California Department of Transportation.

**PASSED AND ADOPTED**, by the El Dorado County Transportation Commission's governing body at the regular meeting held on April 3, 2025, by the following vote:

*Vote Pending*

Attest:

\_\_\_\_\_  
Jackie Neau, Chairperson

\_\_\_\_\_  
Dana Keffer, Secretary to the Commission

**BUSINESS ITEM****STAFF REPORT**

**DATE:** APRIL 3, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JERRY BARTON, SENIOR TRANSPORTATION PLANNER  
**SUBJECT:** TRANSPORTATION DEVELOPMENT ACT – LOCAL TRANSPORTATION FUND  
PEDESTRIAN AND BICYCLE FUNDS PROGRAMMING

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**REQUESTED ACTION**

Adopt Resolution 24/25.13 programming \$150,000 in Transportation Development Act (TDA) Local Transportation Fund (LTF) Pedestrian and Bicycle funds (Attachment A) to the City of Placerville for the Placerville Drive Bicycle and Pedestrian Facilities Project – Phase 1.

**BACKGROUND**

In accordance with the Transportation Development Act TDA Statute 99233.3, El Dorado County Transportation Commission (EDCTC) has the option to apportion up to two percent of the remaining LTF, after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles. In accordance with TDA Statute 99234(a), claims for facilities provided for the exclusive use of pedestrians and bicycles shall be filed according to the rules and regulations adopted by the transportation planning agency. EDCTC adopted TDA programming guidelines in June 2014 (Attachment B).

**DISCUSSION**

On February 20, 2025, the City of Placerville Engineering Department (City) submitted a funding request letter to EDCTC to fully fund the Placerville Drive Bicycle and Pedestrian Facilities Project – Phase 1 (Attachment C). The project is currently funded by the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Active Transportation Program (ATP) for the final design and right-of-way phases. The City recently identified additional project costs that exceed the available funding for the project. Additional cost elements totaling \$400,000 include curb ramp evaluation and design, design revisions to existing and proposed transit stops, property owner and right-of-way coordination associated with the proposed sidewalks, storm drain evaluation and design, and associated project management costs. The requested \$150,000 in TDA LTF Pedestrian and Bicycle funds, combined with \$250,000 of the City's Measure L funds, will ensure that the project successfully moves forward to construction in spring of 2026.

Should the Commission approve this programming action, the current fund balance in TDA/LTF of \$281,232.81 will be reduced by \$150,000 for a remaining balance of \$131,232.81. In June 2025, an additional \$132,058.34 of TDA/LTF will be available. In the event there are remaining TDA/LTF Pedestrian and Bicycle funds after the project is completed, those funds will return to EDCTC for future programming to another eligible project.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments A: EDCTC Resolution 24/25.13

B: EDCTC Guidelines for Administration of TDA/LTF Article 3 Pedestrian and Bicycle Funding

C: Funding Request Letter



2828 Easy Street, Suite 1, Placerville, CA 95667 [www.edctc.org](http://www.edctc.org) 530.642.5260

**Councilmembers Representing City of Placerville:** John Clerici, Jackie Neau, David Yarborough  
**Supervisors Representing El Dorado County:** Greg Ferrero, Lori Parlin, Brian Veerkamp, George Turnboo

## RESOLUTION 24/25.13

### RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION PROGRAMMING TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS

**WHEREAS**, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

**WHEREAS**, EDCTC is responsible for the planning, allocation, and programming of funds and for the administration of the Transportation Development Act of 1971 (TDA) Funds; and

**WHEREAS**, in accordance with the Transportation Development Act (TDA) Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF), after allocation of administration and planning funds, for facilities provided for the exclusive use of pedestrians and bicycles; and

**WHEREAS**, in accordance with TDA Statute 99234(a), EDCTC has adopted programming guidelines for the use of TDA/LTF Pedestrian and Bicycle Funds; and

**WHEREAS**, on February 20, 2025, the City of Placerville Engineering Department submitted a request to EDCTC to consider the programming of \$150,000 in TDA/LTF Pedestrian and Bicycle funding to help fully fund the Placerville Drive Bicycle and Pedestrian Facilities Project – Phase 1; and

**WHEREAS**, the City of Placerville has identified a funding shortfall of \$400,000 for the project, and a combination of fund sources will fully fund construction; and

**WHEREAS**, as of March 2025, EDCTC's available TDA/LTF Pedestrian and Bicycle fund balance is \$281,232.81; and

**WHEREAS**, the bicycle and pedestrian improvements project has been determined to be eligible for use of TDA/LTF funding; and

**WHEREAS**, in the event that the project does not utilize all of the programmed funding, the remaining TDA/LTF Pedestrian and Bicycle Funds will return to EDCTC for future programming.

**NOW THEREFORE, BE IT RESOLVED**, that the EDCTC approves the programming of \$150,000 in TDA/LTF Pedestrian and Bicycle Funds to the City of Placerville for the Placerville Drive Bicycle and Pedestrian Facilities Project – Phase 1.

**BE IT FURTHER RESOLVED**, that the project shall be submitted to Sacramento Area Council of Governments (SACOG) for amendment into the Metropolitan Transportation Improvement Program, as applicable.

**PASSED AND APPROVED** by the El Dorado County Transportation Commission governing body at its regular meeting held on April 3, 2025, by the following vote:

Vote Pending

Attest:

\_\_\_\_\_  
Jackie Neau, Chairperson

\_\_\_\_\_  
Dana N. Keffer, Secretary to the Commission



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## **GUIDELINES FOR ADMINISTRATION OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING**

**ADOPTED JUNE 2014**

### **TDA STATUTE**

1. In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (after allocation of administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The eligible claimants are the City of Placerville and El Dorado County.
2. Of the amount made available to the City and County, five percent thereof may be expended to supplement moneys from other sources to fund bicycle safety education programs.
3. Funds shall be allocated in accordance with requirements described in TDA Statute 99234, Claims for Pedestrian and Bicycle Facilities as follows:
  - a) Claims for facilities provided for the exclusive use of pedestrians and bicycles or for bicycle safety education programs shall be filed according to the rules and regulations adopted by the transportation-planning agency.
  - b) The money shall be allocated for the construction, including related engineering expenses, of those facilities pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction, or for bicycle safety education programs.
  - c) The money may be allocated for the maintenance of bicycling trails, which are closed to motorized traffic pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction.
  - d) The money may be allocated without respect to Section 99231 and shall not be included in determining the apportionments to a city or county for purposes of Sections 99233.7 to 99233.9, inclusive.
  - e) Facilities provided for the use of bicycles may include projects that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors, secure bicycle parking at employment centers, park-and-ride lots, and transit terminals where other funds are unavailable.
  - f) Notwithstanding any other provision of this section, a planning agency established in Title 7.1 (commencing with Section 66500) of the Government Code may allocate the money to the Association of Bay Area Governments for activities required by Chapter 11 (commencing with Section 5850) of Division 5 of the Public Resources Code.
  - g) Within 30 days after receiving a request for a review from any city or county, the transportation-planning agency shall review its allocations made pursuant to Section 99233.3.
  - h) In addition to the purposes authorized in this section, a portion of the amount available to a city or county pursuant to Section 99233.3 may be allocated to develop a comprehensive bicycle and pedestrian facilities plan, with an emphasis on bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users. An allocation under this subdivision may not be made more than once every five years.

- i) Up to 20 percent of the amount available each year to a city or county pursuant to Section 99233.3 may be allocated to re-stripe class II bicycle lanes.

**EDCTC RULES AND REGULATIONS FOR USE OF TDA ARTICLE 3 PEDESTRIAN AND BICYCLE FUNDING, IN PRIORITY ORDER**

1. Projects shall be:
  - a) Included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan, as applicable
  - b) Endorsed by a Council or Board, as applicable
2. The primary use of this fund source shall be as matching funds for projects that have a significant contribution by a local agency or have grant funding, i.e. Active Transportation Program.
3. The funding may be used to augment ongoing construction projects, i.e. road rehabilitation or construction projects that require additional funding for bicycle, pedestrian facilities or signage.

Costs may be reimbursed up to 50% to complete the environmental, design and right of way phases of a pedestrian or bicycle project to provide shelf-ready projects for future grant opportunities.

4. The funding may be used for minor bicycle and pedestrian projects as follows:
  - a) For installation of bicycle racks or lockers
  - b) For installation of bicycle and pedestrian signage for bicycle routes, school zones and park and ride lots
  - c) For crosswalk striping, pedestrian refuges, minor bicycle lane striping
  - d) For maintenance of existing bicycle or pedestrian facilities
5. The funding may be used to supplement moneys from other sources to fund bicycle safety education programs.



## City of Placerville

**Engineering Department**  
3101 Center Street  
Placerville, CA 95667  
Phone: (530) 642-5250

February 20, 2025

Mr. Woodrow Deloria  
Executive Director  
El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, California 95667

**Subject: City of Placerville – Placerville Drive Bicycle and Pedestrian Facilities Project – Phase 1  
Request for TDA Article 3 Local Transportation Funds available for Bicycle and  
Pedestrian Projects**

Dear Mr. Deloria,

The purpose of this letter is to respectfully request El Dorado County Transportation Commission's (EDCTC) consideration and assistance in funding the shortfall on the Placerville Drive Bicycle and Pedestrian Facilities Project – Phase 1. The project is currently funded by the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Active Transportation Program (ATP) for the final design and right of way phases. The project has been steadily progressing, but we have encountered some additional project costs that exceed the available funding for the project. Securing additional funding is critical to ensure that the project successfully moves forward to construction in spring of 2026. The additional project costs include additional curb ramp evaluation and design, design revisions to existing and proposed transit stops, property owner and right of way coordination associated with the proposed sidewalks, additional storm drain evaluation and design, and associated project management costs. The cost of the additional work totals \$400,000. The City is respectfully requesting \$150,000 in TDA Article 3 Transportation Funds to help support the additional bicycle and pedestrian facilities design costs; the City has available \$250,000 in Measure L funds to support the pavement and storm drain design costs. Thank you for your consideration of this request and your ongoing support of this project. If you have any questions or need additional information, please do not hesitate to contact me at (530) 642-5200.

Sincerely,

M. Cleve Morris  
City Manager

Cc: Melissa Savage, City Engineer  
Jerry Barton, EDCTC

**INFORMATION ITEM****STAFF REPORT**

**DATE:** APRIL 3, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION  
**SUBJECT:** DRAFT TRIENNIAL PERFORMANCE AUDITS OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE EL DORADO COUNTY TRANSIT AUTHORITY FOR FISCAL YEARS 2021/22, 2022/23, AND 2023/24

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**REQUESTED ACTION**

None. This item is for information only.

**BACKGROUND**

The El Dorado County Transportation Commission (EDCTC) is statutorily required by the California Public Utilities Code §99246 to designate entities other than itself to conduct a Triennial Performance Audit of the activities of the Regional Transportation Planning Agency (RTPA) and the Transit Operator to whom it allocates Transportation Development Act (TDA) funds. The performance audit follows the guidelines established in the Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities, published by the California Department of Transportation (Caltrans) Division of Mass Transportation.

While meeting the legal requirements for conducting a performance audit is important, a performance audit also provides an opportunity for an independent, objective, and comprehensive review of the economy, efficiency, and effectiveness of the entity being audited. The audit provides additional benefits as well:

- Provides management with useful information to assess past activities and provides insight for future planning efforts.
- Provides management with a review and evaluation of an agency's organization and operations.
- Presents an opportunity to utilize auditor expertise which can supplement staff work.
- Assures public accountability for the use of public funds.

**DISCUSSION**

EDCTC retained LSC Transportation Consultants to prepare the Triennial Performance Audits of both EDCTC as the RTPA and El Dorado County Transit Authority (EDCTA) as the transit operator. The Draft Triennial Performance Audit of EDCTC covering the fiscal years July 1, 2021, through June 30, 2024, is included (Attachment A) for your review. The Draft Triennial Performance Audit of EDCTA was provided to the EDCTA Executive Director for review, comment, and presentation to the EDCTA Board (Attachment B).

Below are summaries of findings from the EDCTC Triennial Performance Audit:

**EDCTC FINDINGS**

LSC Transportation Consultants finds EDCTC to be in compliance with the requirements of the Transportation Development Act. In addition, EDCTC is managed and operated in an effective, efficient, and economical manner.

## EDCTC FUNCTIONAL FINDINGS AND RECOMMENDATIONS

**Recommendation 1:** Should the farebox recovery requirement be reinstated by SB 125 beginning July 1, 2026, and no additional TDA reforms are made related to farebox recovery requirements, EDCTC will work with EDCTA to review the current urbanized boundaries, ridership numbers and revisit the blended farebox recovery ratio it has established for EDCTA to reflect 2020 US Census population data. EDCTC will also work directly with EDCTA to engage and inform statewide efforts to reform farebox recovery requirements under TDA to ensure no overly burdensome standards are placed upon transit operators.

The blended farebox ratio, as adopted, applies the proportion of El Dorado County residents (excluding the Tahoe Basin) living in urbanized versus non-urbanized areas to the 10 percent minimum farebox recovery ratio requirement for rural areas and the 15 percent minimum for urbanized areas with a population of less than 500,000. The adopted blended farebox ratio meets the requirements of PUC 99270.1.

The existing blended farebox recovery ratio of 12.22 percent was established in 2014 and reflects 2010 US Census population data. Since that time, the population within the Sacramento Urbanized Area has gradually increased. With new population numbers available from the 2020 US Census, EDCTC should recalculate the blended farebox ratio. The blended farebox ratio should be calculated in compliance with PUC 99270.1:

*If an operator serves urbanized and nonurbanized areas in the area of jurisdiction of a transportation planning agency, the transportation planning agency shall adopt rules and regulations to determine what portion of the public transportation services of the operator serves urbanized areas and what portion serves nonurbanized areas to determine its required ratio of fare revenues to operating cost, as defined by subdivision (a) of Section 99247, or its required ratio of the sum of fare revenues and local support to operating cost, or both.*

*The transportation planning agency shall submit the rules and regulations to the department for approval.*

**Recommendation 2:** EDCTC should update the TDA Claim Packet to reflect current document submission date requirements from the state.

The EDCTC should amend the list of Conformance Requirements for TDA Claimants in the TDA Claim Packet in the following ways:

- Reflect the updated TDA submission deadline for Annual State Controller Reports (from 90 days to seven months after the close of the fiscal year).
- Include requirement to comply with PUC 99266 that stipulates that an operator's operating budget will not increase more than 15 percent over the preceding year or if it does, that such an increase can be substantiated by the transit operator. PUC 99266 states:

*No moneys may be allocated to an operator whose claim includes funds for an increase in operating budget in excess of 15 percent above the preceding year or substantial increase or decrease in scope of operations or capital budget provisions for major new fixed facilities, unless the operator's claim is accompanied by statements, reports, and such other supporting data as may be reasonably required to substantiate such change.*

After the audit period covered by this TPA, EDCTC has begun updating the TDA Claims Packet.

Approved for Agenda:



Woodrow Deloria, Executive Director

- Attachments A: Draft EDCTC Triennial Performance Audit
- B: Draft EDCTA Triennial Performance Audit  
*(Both A and B are provided under separate cover)*