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April 29, 2024

Sukhi Johal
Regional Planning, South Branch
Caltrans District 3
703 B Street
Marysville, CA 95901

RE: Quarterly Progress and Expenditure Report – 3rd Quarter, FY 2023/24

Dear Ms. Johal,

The El Dorado County Transportation Commission's (EDCTC) quarterly report summarizes the following funding sources and work elements (WE):

- Rural Planning Assistance: WE 100, WE 110, WE 200, and WE 400
- 2021/22 SHA grant: WE 265
- 2022/23 SHA grant: WE 265SHA
- 2023/24 FTA 5304 grant: WE 263
- 2023/24 RPA Grant: WE 282

The status of each OWP work element identified below is as of March 31, 2024. The requests for reimbursement will be submitted with this quarterly report.

Rural Planning Assistance

Work Element 100: Administration and Implementation of the Overall Work Program

The objective of this work element is to provide administration and implementation of the Overall Work Program (OWP). The Draft 2023/24 was presented at the March 2, 2023 meeting and the Final 2023/24 OWP was approved at the May 4, 2023 Commission meeting. Amendment 1 was approved at the October 2023 EDCTC meeting which included the grant funding carry-over balances, a new FTA 5304 Sustainable Communities grant (WE 263) and a RPA grant (WE282). Administrative Amendment 2 was approved January 4, 2024 for a three month extension for the two SHA grants on WE 265. Amendment 3 was approved at the March 7, 2024 meeting to make changes to the salary schedule based on approval of changes to job classifications at the September 7, 2023 meeting and add WE 122 for Transit and Intercity Rail Capital Program and Zero Emission Transit Capital Program administration funded by SB125. The Draft 2024/25 OWP was presented at the February 1, 2024 Commission meeting and submitted to Caltrans for review. Staff is preparing the Final 2024/25 OWP for the May 2, 2024 Commission meeting.

Work Element 110: Intergovernmental Coordination

This work element is to coordinate the efforts of the Commission with Tribal, local, regional and state agencies. EDCTC staff actively participates on a variety of committees, task forces, and associations in order to keep the Commission abreast of pertinent Tribal, local, regional, state, and federal efforts and activities. Some, but not all, of recent intergovernmental coordination activities include the following:

- Rural Counties Task Force tracking the implementation of CAPTI, CSIS, and the Rural VMT Induced Demand Study
- CTC coordination on SB 1 program guidelines workshops

- SACOG coordination on the “Blueprint” MTP/SCS
- SACOG coordination on the Funding Round and Race Equity Inclusion working groups
- Coordination with the El Dorado County Office of Wildfire Preparedness and Resiliency on the Greater Placerville Wildfire Preparedness Plan
- Coordination with Caltrans, the CTC, and the City of Placerville on the LTCAP funding award
- Coordination with the SACOG on the Mobility Zones grant program call for projects
- Coordination with SACOG on the updated Final MOU

Work Element 200: Regional Transportation Plan

The objective of this work element is to undertake the planning work necessary to develop and implement the Regional Transportation Plan and Environmental Document. The 2020-2040 Regional Transportation Plan (RTP) is on the EDCTC web page: <https://www.edctc.org/regional-transportation-planning>.

In Quarter 3, EDCTC staff continued work on the Policy Element of the Regional Transportation Plan. EDCTC staff coordinated with SACOG to prepare demographic information to support the RTP framework. EDCTC staff also started preliminary work on transportation project lists in coordination with El Dorado County and SACOG staff. The first meeting of the Regional Transportation Plan Advisory Committee (RTPAC) was held virtually on January 30, 2024. An additional presentation on the RTP was held with El Dorado County Surveyor’s Architects, Geologists and Engineers (SAGE) in early February 2024. The second meeting of the RTPAC was also scheduled for April 17, 2024 (Quarter 4). Work continues on the Goals, Objectives and Policies. EDCTC staff also prepared a Request for Proposals for the RTP Environmental Impact Report, which was released April 2, 2024 (Quarter 4).

Work Element 400: Public Education and Outreach

The objective of this work element is to support EDCTC’s project delivery, planning, and consensus-building programs by providing information on transportation and related issues and by seeking input on these issues from interested parties. EDCTC actively maintains the agency website and we continually update information on our agency’s social media. EDCTC staff members provide various educational and information sharing opportunities throughout the year, including presentations at planning commissions, councils, and board meetings, as well as presentations to local residential and advocacy groups. Our website is ADA compliant at <https://www.edctc.org/>. In March, EDCTC held a virtual public workshop regarding the Greater Placerville Wildfire Evacuation Preparedness Study which was announced on the EDCTC website as well as social media. In January through March, staff continued collaboration with EDCTC’s website hosting company to create and design the new website for the Trip to Green project. The following announcements were posted to both social media and EDCTC’s website from January through March: Notice of Public Hearing Regarding Public Transportation in El Dorado County, the City of Placerville’s Local Road Safety Public Meeting, the Placerville Fire Safe Council and the City of Placerville’s Wildfire Safety Day, and the 2025-2045 Regional Transportation Plan Environmental Impact Report Request for Proposals

Caltrans Road Sustainable Communities Planning Grant – State Highway Account

Work Element 265: Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan

Start date: 10/01/21
End date: 05/31/24

EDCTC Project Manager: Dan Bolster

Progress during 3rd quarter (Jan Feb Mar) FY 2023/24:

Task 01: Project Administration

EDCTC submitted the 4th quarter FY 2021/2022 quarterly report, 1st quarter FY 2022/2023 quarterly report, 2nd quarter FY 2022/2023 quarterly report, 3rd quarter FY 2022/23 quarterly report, 4th quarter FY 2022/23 quarterly report, and 1st quarter FY 2023/24 quarterly report.

Percent complete: 75%

Task 02: Consultant Procurement

EDCTC released the RFP on November 15, 2021. The EDCTC Board awarded the consulting contract to DKS on March 3, 2022. EDCTC and DKS executed the consulting contract on March 3, 2022.

Percent complete: 100%

Task 1: Existing Conditions Report

EDCTC and the consultant formulated a data collection plan and coordination, conducted a high-risk community mapping methodology review and existing data source review. EDCTC and consultant began wildfire mapping, collected GIS data, including road and parcel shape files, from project partners, began vulnerable population analysis, created draft transportation system congestion maps, worked on developing the draft existing conditions memo framework. Also coordinated with El Dorado County Office of Wildfire Preparedness and Resilience and the El Dorado and Georgetown Resource Conservation District on how their wildfire mitigation efforts could inform the existing conditions report and held monthly coordination meetings in October, November, and December 2022. As research for the Existing Conditions Report met with the following agencies and individuals: Met with PG&E in November to review their Wildfire Safety Program and Infrastructure Resiliency Efforts; Met with Caltrans in December to review their US 50 Fuel Reduction Program; Met with El Dorado County in November to discuss the update the General Plan Safety Element; Met with communications consultant Alan Thompson in November to learn about his experience with the Camp Fire and potential cell tower infrastructure vulnerabilities. The administrative draft of the project area's wildfire risk assessment for the Existing Conditions Report was 95% completed by the end of December 2022. The administrative draft of the Existing Conditions Report was completed and reviewed in March. The Draft Existing Conditions Report was released to project partners in early April and comments were received by the end of April. The final draft Existing Conditions Report was presented to the EDCTC Board at the June 1, 2023, EDCTC Board meeting. No revisions were requested at the meeting and the Existing Conditions Report was completed and the final document was posted to the project website.

Percent complete: 100%

Task 2: Dynamic Conditions Analysis

Consultant finalized the outline for the Dynamic Conditions Analysis and continued work on assessing dynamic conditions based on work done in Task 1.

Percent complete: 95%

Task 3: Public Outreach

EDCTC and the consultant met with El Dorado County Office of Wildfire Preparedness and Resilience and the El Dorado and Georgetown Resource Conservation District in January, February, and March 2023 to discuss public outreach strategy and project coordination. EDCTC staff attended the Placerville Fire Safe Council's Fire Wise event on March 18, 2023, to provide information about the Wildfire Evacuation Preparedness project, including distributing the project Fact Sheet and project area map. EDCTC staff attended the Diamond Spring Fire Safe Council's *Fire Safe Fair* on Saturday, April 29, 2023. The first public workshop was held in the El Dorado County Planning Commission Meeting Chamber on Wednesday, May 17, 2023.

Percent complete: 60%

Task 4: Advisory Committee Meetings

Consultant and EDCTC staff held Project Development Team (PDT) meeting #1 on April 11, 2023, to review the Draft Existing Conditions Report with the PDT. PDT meeting #2 was held on December 18, 2023, to review the wildfire scenario modeling results and the draft infrastructure list.

Percent complete: 65%

Task 5: Modeling and Simulations

Consultant and EDCTC held a series of meetings to discuss model methodology and evacuation model development. On September 7, 2023, EDCTC staff and the consultant team met in person with representatives of Sheriff's OES, Cal Fire, El Dorado County Fire, El Dorado County DOT, and the City of Placerville Engineering Department for "Virtual Incident Command Workshop. The purpose of the workshop was to review the four wildfire scenarios to be used to model wildfire evacuation scenarios in the project area and then have a Cal Fire Incident Commander and Sheriff's OES representative coordinate on running a virtual evacuation for each scenario to confirm what roads would be used for evacuation in each scenario as well as the timing of evacuation orders and warnings for each scenario, and the area the order and warning would cover so the consulting team could understand how that would inform the traffic volumes to be modeled during the course of the evacuation scenario. Modeling and simulations were completed during December 2023 and the results were presented to the Project Development Team (PDT) at the December 18, 2023, PDT meeting.

Percent complete: 95%

Task 6: Infrastructure Improvements

The draft list of infrastructure improvements was presented to the Project Development Team (PDT) for their review at the December 18, 2023, PDT meeting. The draft list was also shared with Caltrans District 3 staff.

Percent complete: 75%

Task 7: Agency Coordination

EDCTC staff and consultant met with representatives of Cal Fire, Sheriff's Office of Emergency Services, El Dorado County Fire, El Dorado County Office of Wildfire Preparedness and Resiliency, and the El Dorado and Georgetown Resource Conservation District to discuss agency coordination. During the 1st Quarter of FY 2023-24, the EDCTC Project Manager participated in bi-weekly meetings of the Office of Wildfire Preparedness and Resilience (OWPR) Public Outreach Advisory Committee Meeting that includes representatives of Cal Fire, Sheriff's OES, OWPR, US Forest Service, and County Fire Safe Councils. The purpose of the meetings is to coordinate public outreach efforts being conducted by the various agencies and to support each other in those efforts. EDCTC staff and consultant continued coordination with key agency partners during the 2nd quarter of FY 2023/2024, including coordination with Cal Fire, El Dorado County Sheriff's Office of Emergency Services, City of Placerville, and El Dorado County Office of Wildfire Preparedness and Resilience.

Percent complete: 80%

Task 10: Draft Study

Consultant began drafting the initial elements of the draft study during December 2023.

Percentage complete: 25%

Issues or delays: During the December 18, 2023, Project Development Team (PDT) meeting, some first responders asked what level of evacuation detail is appropriate for a public facing study? Subsequently, the PDT formed a sub-group to discuss the issue during January 2024, temporarily slowing development of the draft study, causing an unforeseen delay to the project schedule. Subsequently, EDCTC requested and was granted a three-month extension to the project end date from February 29, 2024, to May 31, 2024. The project on schedule to present the draft plan to the EDCTC Board on April 7, 2024, and present the final study to the EDCTC Board at the May 2, 2024, EDCTC Board meeting.

Overall % Work Complete: 95%

FY 2022/23 State Highway Account Grant Amount \$75,000

Work Element 265SHA: Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan Public Outreach

Start date: 02/13/23

EDCTC Project Manager: Dan Bolster

End date: 05/31/24

Progress during 3rd quarter (Jan Feb Mar) FY 2023/24:**Task 3.2: Pop-Up Community Events**

Consultant and EDCTC staff attended the El Dorado County Fair, June 15, 16, and 17, 2023, and attended the City of Placerville Farmer's Market on June 16, 2023.

Percent complete: 100%

Task 3.3: Focus Groups

The project held three focus group meetings during the 1st quarter of FY 2023/2024 with representatives of home care provider organizations and assisted living facilities in the project area. On August 2, 2023, EDCTC staff met with Elder Options, a large home care provider, to discuss evacuation protocols and needs for their clients. Subsequently, on August 31, 2023, EDCTC staff met with Elder Options, Sheriff's OES, and El Dorado County Office of Emergency Preparedness to discuss the same issues. On September 26, 2023, EDCTC staff, Sheriff's OES, and El Dorado County Office of Emergency Preparedness met with approximately twenty home care providers and operators of assisted living facilities to discuss evacuation protocols for vulnerable populations and how Sheriff's OES, home care providers, and assisted living facilities and work together to facilitate safe and timely evacuation of vulnerable populations.

Percent complete: 100%

Task 3.4: Community Workshops

The first community workshop was held in the El Dorado County Planning Commission Meeting Chamber on Wednesday, May 17, 2023. The second community workshop was held virtually on March 19, 2024.

Percentage complete: 100%

Task 8.1: Development of a Program Brand

Consultant created a graphic (logo) for the Wildfire Evacuation Plan that will be used in all marketing materials and reports.

Percent complete: 100%

Task 8.2: Collateral Materials (Fact Sheet and Handout)

Consultant developed a Fact Sheet for the March 18, 2023, Placerville Fire Safe Council's Fire Wise Event and future public outreach events. Consultant produced bilingual handouts for the El Dorado County Fair and Farmer's Markets. Consultant provided bilingual flyer for the October 26, 2023, Camino Community meeting. Materials were also prepared for the City of Placerville Fire Safety Event on March 23, 2024.

Percent complete: 100%

Task 8.3: County-Wide Mailer

Consultant and EDCTC staff began drafting the content and format of the mailer in March 2024. The mailer will be distributed after approval of the final study.

Percent complete: 10%

Task 8.4: Paid Advertising via Mountain Democrat

EDCTC staff began coordinating with Mountain Democrat staff to create content for the Mountain Democrat's *Disaster Resource Guide* to be published in June 2024. The content will be based on information contained in the Executive Summary of Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Study.

Percent complete: 10%

Task 8.5: Development of Social Media Campaign

Consultant utilized social media, including Facebook posts, to drive attendance at the May 17, 2023, Public Workshop #1 and the Diamond Springs meeting on September 12, 2023. Consultant utilized social media, including Facebook posts, to drive attendance at the October 26, 2023, Camino Community meeting. Consultant utilized social media, including Facebook posts, to drive attendance at the March 19, 2024, Public Workshop #2.

Percent complete: 95%

Task 8.6: Presentations to Local Agencies

Consultant and EDCTC staff participated in the June 12, 2023, El Dorado County Office of Wildfire Preparedness and Resiliency's Public Outreach Advisory Committee meeting and presented information about the project's public outreach strategy and opportunities to collaborate and coordinate the project's public outreach efforts with the agencies attending the meeting, including Cal Fire, El Dorado County Fire, El Dorado County Fire Safe Council, and the US Forest Service. EDCTC staff presented project updates at the OWPR Public Outreach bi-weekly meetings during the 1st quarter, 2nd quarter, and 3rd quarter of FY 2023/24.

Percent complete: 100%

Task 8.7: Presentations to Local Community Groups

Consultant and EDCTC staff made presentations to local community groups, one on Monday, September 11, 2023, to the Apple Hills Growers Association, one on Tuesday, September 12, 2023, to the Diamond Springs Community, and another on Thursday, October 26, 2023, to the Camino Community.

Percent complete: 100%

Issues or delays: None.

Overall % Work Complete: 95%

FY 2023/24 Federal Transit Administration 5304 Grant Amount \$217,124

Work Element 263: Next Generation Transportation Investments Strategy

Start date: 10/24/23

EDCTC Project Manager: Jerry Barton

End date: 06/30/26

Progress during 2nd quarter (Oct Nov Dec) FY 2023/24:

Task 01: Project Administration

Ongoing

Task 02: Consultant Procurement

Complete

In Quarter 3, EDCTC awarded a contract to Fehr and Peers for the Next Generation Transportation Investments Strategy (February 2024). A professional Services Agreement was prepared and signed by both parties in February 2024. A project kick off meeting with the consultant team was held on March 4, 2024.

Task 1: Data Collection, Growth Forecasts, Charts, Graphs

Ongoing

The consultant started work on an existing conditions analysis which will provide the baseline and supporting information for this task.

Task 2: Equity, Justice 40, and DAC Analysis

The consultant started work on an existing conditions analysis which will provide the baseline and supporting information for this task.

Task 3: Climate Adaptation and Resiliency Analysis

Not Started

- Task 4:** VMT, GHG, and Trip Reduction Modeling **Not Started**
- Task 5:** Infill Analysis, EV Planning, Innovation, Microtransit **Not Started**
- Task 6:** Performance Measures and Project Prioritization **Not Started**
- Task 7:** Survey, Public Outreach and Non-traditional Outreach **Ongoing**
The consultant started work on the preparation of an outreach strategy for the project. The project team scheduled meeting #1 to be held in early April 2024 (Quarter 4)
- Task 8:** Financial Investment Strategy **Not Started**
- Task 9:** Graphic Enhancement and Digital Interface **Not Started**
- Task 10:** Prepare and Present Next Generation Transportation Investment Strategy **Not Started**
- Task 11:** Prepare Final Next Generation Transportation Investment Strategy **Not Started**
- Task 12:** Board Review/Approval **Not Started**

Issues or delays: None.
Overall % Work Complete: 11%

FY 2023/24 Rural Planning Assistance Grant Amount \$85,000
Work Element 282: US 50 Camino Signage and Wayfinding – Access Mitigation Plan

Start date: 10/23/23 EDCTC Project Manager: Woodrow Deloria
End date: 06/30/25

Progress during 3rd quarter (Jan Feb Mar) FY 2023/24:

In Quarter 3, EDCTC and the consultant initiated the planning work through Task 1 which resulted in Stakeholder Advisory Committee (SAC) and related meeting schedule. Additionally, in early March the project team completed Task 2: Project Area Review with a field visit and road network and signage assessment. Additionally, the first SAC meeting was held on March 13.

Issues or delays: None.
Overall % Work Complete: 12%

Please call me at (530) 642-5260 if you have any questions or need additional information.

Sincerely,

Woodrow Deloria
Executive Director