



El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667
(530)642-5260
www.edctc.org

AGENDA

Regular Meeting

El Dorado County Board of Supervisors' Chambers
330 Fair Lane, Building A, Placerville, CA 95667

Thursday, March 6, 2025, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

COMMISSIONERS

Council Members Representing the City of Placerville

John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing the County of El Dorado

Greg Ferrero, Lori Parlin, George Turnboo,
Brian Veerkamp

Agendas, Supplemental Materials and Minutes of the Commission are available on the internet at:

<https://www.edctc.org>. Public records, related to an agenda item that is distributed less than 72 hours before this meeting, are available for public inspection during normal business hours at the Agency office and will be made available to the public on the Agency website.

PUBLIC PARTICIPATION PROCEDURES:

The EDCTC Meeting will be conducted as an in-person meeting at the location noted above. In addition, a remote teleconference address is listed for the public's convenience and in the event a Commissioner requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f).

Public comment will be open for each agenda item, and citizens may comment virtually through Zoom utilizing the "raise hand" function. If you are participating by phone, please dial *9 to "raise hand". The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Your comments must pertain to the subject at hand and are limited to no more than three minutes. By participating in this meeting, you acknowledge that you are being recorded. Please be advised that if a Commissioner is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom connection malfunctions for any reason, the Commission reserves the right to conduct the meeting without remote access.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 PM, Monday, March 3rd, to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided with the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email edctc@edctc.org.

[Webinar Access Link](#)

Webinar ID: 826 8994 9991

Phone: 1-669-219-2599

CALL TO ORDER AND PLEDGE OF ALLEGIANCE**ADOPTION OF AGENDA AND CONSENT CALENDAR**

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE FEBRUARY 6, 2024, COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 6, 2025, Commission meeting.
2. JANUARY 2025 CHECK REGISTER (KEFFER)
REQUESTED ACTION: Receive and file the November through December 2024 Check Register.
3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2024/25 JULY THROUGH DECEMBER REPORT (THOMPSON)
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2024/25 July-December Report.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEM

4. FISCAL YEAR 2024/25 OVERALL WORK PROGRAM AND BUDGET, AMENDMENT 2 (THOMPSON)
REQUESTED ACTION: Adopt Resolution 24/25.11, approving the Fiscal Year 2024/25 Overall Work Program and Budget, Amendment 2.
5. DRAFT POLICY ELEMENT: 2025-2045 REGIONAL TRANSPORTATION PLAN (BARTON)
REQUESTED ACTION: Approve the El Dorado County Regional Transportation Plan 2025-2045 Draft Policy Element, which includes: Chapter 1: Introduction; Chapter 2: Organizational Setting; Chapter 3: Physical Setting; Chapter 4: Regional Transportation Issues; and Chapter 5: Goals, Objectives, and Strategies; and the 2020-2040 Completed Projects List.

INFORMATION ITEM

6. MARCH 2025 PROJECT MONITORING REPORT (DELORIA, BARTON, DAKAK)
REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT**SOUTH LAKE TAHOE - CALTRANS - COMMISSIONER COMMENTS**

ADJOURNMENT

The next regular meeting is scheduled for 2:00 PM on April 3, 2025 at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MARCH 6, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: FEBRUARY 6, 2025 COMMISSION MEETING

REQUESTED ACTION

The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the February 6, 2025, Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: February 6, 2025, Minutes



El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667
(530)642-5260
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ACTION MINUTES

Regular Meeting

El Dorado County Board of Supervisors' Chambers
330 Fair Lane, Building A, Placerville, CA 95667

Thursday, February 6, 2025, 2:00 PM
(or immediately following the Transit meeting, if after 2:00)

COMMISSIONERS

Council Members Representing the City of Placerville

John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing the County of El Dorado

Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Neau called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

ATTENDANCE: Vice Chair Neau, Commissioners Ferrero, Parlin, Turnboo, Veerkamp, Yarbrough and Caltrans Ex Officio Dianira Soto. ABSENT: Commissioner Clerici and South Lake Tahoe Ex Officio Cody Bass

CEREMONIAL MATTERS

ELECTION OF CHAIR AND VICE CHAIR

REQUESTED ACTION: Elect a Chair and Vice Chair to serve until the first meeting of 2026.

ACTION: Commissioner Turnboo made a motion to elect Vice Chair Neau as Chairperson. The motion was seconded by Commissioner Ferrero which carried as follows:

- MOTION/SECOND:** Turnboo/Ferrero
- AYES:** Ferrero, Neau, Parlin, Turnboo, Veerkamp, Yarbrough
- ABSTAIN:** None
- NOES:** None
- ABSENT:** Clerici

ACTION: Commissioner Turnboo made a motion to elect Commissioner Parlin as Vice Chairperson. The motion was seconded by Vice Chair Neau which carried as follows:

- MOTION/SECOND:** Turnboo/Neau
- AYES:** Ferrero, Neau, Parlin, Turnboo, Veerkamp, Yarbrough
- ABSTAIN:** None
- NOES:** None
- ABSENT:** Clerici

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

ACTION: Commissioner Veerkamp made a motion to adopt the agenda and to approve or adopt items 1 through 4 on the Consent Calendar. The motion was seconded by Commissioner

Yarbrough which carried as follows:**MOTION/SECOND: Veerkamp/Yarbrough****AYES: Ferrero, Neau, Parlin, Turnboo, Veerkamp, Yarbrough****ABSTAIN: None****NOES: None****ABSENT: Clerici**

1. MINUTES FOR THE DECEMBER 5, 2024, COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the December 5, 2024, Commission meeting.
2. NOVEMBER THROUGH DECEMBER 2024 CHECK REGISTER
REQUESTED ACTION: Receive and file the November through December 2024 Check Register.
3. DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS
REQUESTED ACTION: None. This item is for information only.
4. FINAL US 50 CAMINO SIGNAGE AND WAYFINDING – ACCESS MITIGATION PLAN
REQUESTED ACTION: Accept as final the US 50 Camino Signage and Wayfinding – Access Mitigation Plan.

OPEN FORUM

There were no public comments received.

BUSINESS ITEMS

5. FISCAL YEAR 2025/26 DRAFT OVERALL WORK PROGRAM AND BUDGET
REQUESTED ACTION: Authorize staff to release the Fiscal Year 2025/26 Draft Overall Work Program and Budget to the California Department of Transportation for circulation, review, and comment.

There were no public comments received.

ACTION: Commissioner Veerkamp made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Parlin which carried as follows:

MOTION/SECOND: Veerkamp/Parlin**AYES: Ferrero, Neau, Parlin, Turnboo, Veerkamp, Yarbrough****ABSTAIN: None****NOES: None****ABSENT: Clerici**

6. CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENTS
REQUESTED ACTION: Designate a voting delegate to represent El Dorado County Transportation Commission on the California Association of Councils of Governments Governing Council. The Commission may choose to reaffirm Commissioner John Clerici or select a new representative.

There were no public comments received.

ACTION: Vice Chair Parlin made a motion to appoint Commissioner Veerkamp as the CalCOG representative. The motion was seconded by Commissioner Turnboo which carried as follows:

MOTION/SECOND: Parlin/Turnboo

AYES: Ferrero, Neau, Parlin, Turnboo, Veerkamp, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: Clerici

INFORMATION ITEMS

7. FREEWAY SERVICE PATROL 2024 REPORT

REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 2:45 PM.

The next regular meeting is scheduled for 2:00pm on March 6, 2025, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MARCH 6, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: JANUARY 2025 CHECK REGISTER

REQUESTED ACTION

Receive and file the January 2025 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes payments that merit further explanation:

- LSC Transportation Consultants, Inc* \$2,700.00
Triennial Performance Audit professional services December 2024. The contract was approved at the September 5, 2024, EDCTC meeting.
- Extreme Towing* \$10,496.46
December 2024 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.
- Fehr & Peers* \$2,151.56
December 2024 professional services for the Next Generation Transportation Investments Strategy, Work Element 263. The contract was approved at the February 1, 2024, EDCTC meeting.
- DeNovo Planning Group* \$13,536.00
Professional services through December 18, 2024, for the Regional Transportation Plan Environmental Impact Report, Work Element 200EIR. The contract was approved at the June 6, 2024, EDCTC meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: January 2025 Check Register

**EI Dorado County Transportation Commission
Check Register
January 2025**

<u>Date</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
01/02/2025	Airespring	680.14	January 2025 Fiber optic internet
01/02/2025	Ameritas Life Insurance Corp.	414.84	January 2025 Dental
01/02/2025	Ameritas Life Insurance Corp.	52.88	January 2025 Vision
01/02/2025	Benefit Coordinators Corporation	109.68	January 2025 Life/Disability Premiums
01/02/2025	Berkshire Hathaway HomeState Comp:	1,185.40	2025 Workers Comp Ins
01/02/2025	CalPERS Health	8,637.40	January 2025 Health Premiums
01/02/2025	Century Building Maintenance	500.00	December 2024 Building Maintenance
01/02/2025	De Lage Landen Financial Services	203.78	January 2025 Copy Machine Lease Payment
01/02/2025	RTS IT, Inc.	1,123.50	January 2025 ITCare Silver Service Plan
01/02/2025	Sierra Office Supply & Printing	52.09	December 2024 Office Supplies
01/07/2025	EI Dorado County Chamber of Commer	337.50	2025 Dues
01/07/2025	Elan Financial Services - Visa DK	390.20	ADA Compliant Website, Office Phones & Office Expenses
01/07/2025	Elan Financial Services - Visa KT	15.99	Zoom meetings
01/07/2025	Elan Financial Services - Visa WD	574.55	Office Exp
01/07/2025	JS West Propane Gas	166.33	December 2024 Propane
01/07/2025	Rimrock Water Company	59.70	December 2024 Water + December 2024 Dispenser
01/07/2025	WiZiX Technology Group, Inc.	16.62	December 2024 Copy Machine Copies/Maintenance
01/08/2025	CalPERS Retirement System	3,917.94	January 2025 Contribution #1
01/08/2025	CalPERS Retirement System	563.87	January 2025 PEPRA Contribution #1
01/13/2025	De Novo Planning Group	13,536.00	* RTP EIR through December 18, 2024
01/13/2025	Extreme Towing	10,496.46	* December 2024 Freeway Service Patrol
01/13/2025	LSC Transportation Consultants, Inc	2,700.00	* EI Dorado 2024 TPAs
01/21/2025	Fehr & Peers	2,151.56	* 11/30/24-12/27/24 Next Gen Transp Inv Strategy
01/22/2025	CalPERS Retirement System	3,429.09	January 2025 Contribution #2
01/22/2025	CalPERS Retirement System	563.87	January 2025 PEPRA Contribution #2
01/22/2025	PG&E	269.77	12/10/24-01/09/25 Utilities
01/22/2025	Umpqua Bank	79.70	December 2024 Analyzed Checking Fee
01/28/2025	Sacramento Metro Chamber	1,000.00	Annual Membership Investment 3/1/25-02/28/26
01/28/2025	Sharon Petersen	4,608.00	February 2025 Office Rent
		<u>57,836.86</u>	

CONSENT CALENDAR

STAFF REPORT

DATE: MARCH 6, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, FISCAL OFFICER
SUBJECT: OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2024/25 JULY THROUGH DECEMBER REPORT

REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2024/25 July-December Report (Attachment A).

BACKGROUND

This budget vs. actual comparison is for the second quarter of fiscal year 2024/25. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the fiscal year by work element and to provide information relative to the financial position of the agency.

DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission’s total funds on hand, disbursements, and receipts for July through December are provided in the table below.

Fiscal Year Cash Balances

Public Funds Money Market and Checking Account Balances at July 1, 2024	\$1,516,333
Receipts	\$1,439,364
Disbursements	\$1,823,345
Public Funds Money Market and Checking Account Balances at December 31, 2024	\$1,132,352

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2024/25 July-December

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON JULY-DECEMBER FY 2024/25**

	Indirect Costs		Administration of Overall Work Program		Intergovernmental Coordination		Transportation Development Act & Transit Administration		TIRCP & ZETCP Administration		Airport Land Use Commission		Freeway Service Patrol	
	Budget 50	Actual 50	Budget 100	Actual 100	Budget 110	Actual 110	Budget 120	Actual 120	Budget 122	Actual 122	Budget 125	Actual 125	Budget 130	Actual 130
Income														
LTF Funds			-	-	-	-	97,510.72	70,186.33	-	-	16,352.96	-		
LTF Funds-SACOG Payment														
TIRCP and ZETCP Admin									37,969.76	9,252.16				
Rural Planning Assistance (RPA)			79,969.25	17,200.18	134,137.44	83,607.34	-	-			-	-	-	-
Rural Planning Assistance (RPA) Grants														
STIP Planning, Programming, & Monitoring (PPM)			-	-	-	-	-	-			-	-	-	-
Surface Transp Block Grant Prog (Exchange)			-	-	-	-	-	-			-	-	-	-
STBG Exchange - Wayfinding Match														
Sustainable Communities-FTA 5304														
Freeway Service Patrol													200,129.95	91,288.93
Misc Income/Interest		52.23										-		
Total Income	-	52.23	79,969.25	17,200.18	134,137.44	83,607.34	97,510.72	70,186.33	37,969.76	9,252.16	16,352.96	-	200,129.95	91,288.93
				-		-		-		-		-		-
Expense														
Permanent Employees/Benefits	286,061.71	145,486.81	47,898.00	10,301.98	76,526.98	49,271.09	29,415.12	22,990.26	19,747.41	5,541.54	6,799.90	-	11,457.98	6,747.52
Building Lease & Utilities	68,296.00	38,503.65												
Office Expense	58,209.00	19,930.28	-	-	6,370.00	1,344.33	400.00	148.80	-	-	-	-	-	-
Professional Services	53,000.00	20,591.50	-	-	-	-	48,000.00	31,653.00	5,000.00	-	5,000.00	-	181,000.00	80,023.28
Indirect Cost Allocation	(466,615.61)	(218,756.87)	32,071.25	6,898.20	51,240.47	32,991.92	19,695.60	15,394.27	13,222.35	3,710.62	4,553.05	-	7,671.97	4,518.13
Indirect Costs Carryover from Prior Year	1,048.89													
	-	-		-		-		-		-		-		-
Total Expense	(0.01)	5,755.37	79,969.25	17,200.18	134,137.45	83,607.34	97,510.72	70,186.33	37,969.76	9,252.16	16,352.95	-	200,129.95	91,288.93
Current year contract retention accrued but not paid							1,517.00							
Prior year retention paid and billed to grant														
OWP Budget vs. Actual Expenses			21.5%		62.3%		73.5%		24.4%		0.0%		45.6%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON JULY-DECEMBER FY 2024/25**

	Regional Transportation Plan		Regional Transportation Plan Environmental Impact Report		Transit Planning		Next Generation Transportation Investments Strategy		US 50 Camino Signage and Wayfinding - Access Mitigation Plan		State & Federal Programming		Transportation Project Delivery & Oversight	
	Budget 200	Actual 200	Budget 200EIR	Actual 200EIR	Budget 221	Actual 221	Budget 263	Actual 263	Budget 282	Actual 282	Budget 300	Actual 300	Budget 310	Actual 310
Income														
LTF Funds	76,458.51	58,718.20	31,750.00	4,991.62	32,969.76	11,945.33	-	-	-	-	123,526.65	54,089.16	99,253.94	36,449.16
LTF Funds-SACOG Payment	100,000.00	100,000.00	-	-										
TIRCP and ZETCP Admin														
Rural Planning Assistance (RPA)	41,134.59	41,134.59	77,250.00	12,144.04	-	-	-	-			-	-	-	-
Rural Planning Assistance (RPA) Grants		-	-	-					58,487.16	58,487.16				
STIP Planning, Programming, & Monitoring (PPM)	-	-	-	-	-	-	-	-			54,000.00	27,000.00	54,000.00	27,000.00
Surface Transp Block Grant Prog (Exchange)	65,824.83	17,583.60	-	-	-	-	35,135.82	13,697.23	increase mat	13,375.09	-	-	-	-
STBG Exchange - Wayfinding Match									6,454.13	6,454.13				
Sustainable Communities-FTA 5304							178,198.17	69,467.48						
Freeway Service Patrol														
Misc Income/Interest									-	-				
Total Income	283,417.93	217,436.39	109,000.00	17,135.66	32,969.76	11,945.33	213,333.99	83,164.71	64,941.29	78,316.38	177,526.65	81,089.16	153,253.94	63,449.16
		-		-		-		-				-		-
Expense														
Permanent Employees/Benefits	109,859.12	70,332.82	5,667.92	2,156.00	19,747.41	7,154.61	29,184.35	10,040.79	726.86	8,977.73	106,240.66	48,568.01	91,702.38	38,001.01
Building Lease & Utilities														
Office Expense	-	8.71	-	-	-	-	400.00	-	400.00	-	150.00	-	150.00	2.68
Professional Services	100,000.00	100,000.00	99,537.00	15,040.00	-	-	164,208.58	66,400.61	63,327.73	54,830.96	-	-	-	-
Indirect Cost Allocation	73,558.81	47,094.86	3,795.09	1,443.66	13,222.35	4,790.72	19,541.07	6,723.31	486.69	6,011.49	71,135.99	32,521.15	61,401.54	25,445.47
Indirect Costs Carryover from Prior Year														
		-		-		-		-		-		-		-
Total Expense	283,417.93	217,436.39	109,000.01	18,639.66	32,969.76	11,945.33	213,334.00	83,164.71	64,941.28	69,820.18	177,526.65	81,089.16	153,253.92	63,449.16
Current year contract retention accrued but not paid		-		-				7,377.85		6,092.33				
Prior year retention paid and billed to grant										2,403.87				
OWP Budget vs. Actual Expenses	76.7%		17.1%		36.2%		42.4%		116.9%		45.7%		41.4%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON JULY-DECEMBER FY 2024/25**

	Active & Alternative Transportation Programs		Public Education & Outreach		Transportation Advocacy		Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs		OWP Total	Total
	Budget 330	Actual 330	Budget 400	Actual 400	Budget 410	Actual 410	Budget	Actual	Budget	Actual
Income										
LTF Funds	77,051.70	25,101.31	-	-	74,125.76	28,219.42	1,000.00	1,024.31	630,000.00	290,724.84
LTF Funds-SACOG Payment									100,000.00	100,000.00
TIRCP and ZETCP Admin									37,969.76	9,252.16
Rural Planning Assistance (RPA)	-	-	81,758.72	25,697.99	-	-	-	-	414,250.00	179,784.14
Rural Planning Assistance (RPA) Grants									58,487.16	58,487.16
STIP Planning, Programming, & Monitoring (PPM)	-	-	-	-	-	-	-	-	108,000.00	54,000.00
Surface Transp Block Grant Prog (Exchange)	20,193.39	6,058.02	-	-	-	-	-	-	121,154.04	50,713.94
STBG Exchange - Wayfinding Match									6,454.13	6,454.13
Sustainable Communities-FTA 5304									178,198.17	69,467.48
Freeway Service Patrol									200,129.95	91,288.93
Misc Income/Interest	1,500.00	1,739.44			-	-		-	1,500.00	1,791.67
Total Income	98,745.09	32,898.77	81,758.72	25,697.99	74,125.76	28,219.42	1,000.00	1,024.31	1,856,143.21	911,964.45
		-		-		-			-	0.00
									-	0.00
Expense										
Permanent Employees/Benefits	58,994.16	19,605.93	48,969.81	15,391.71	33,946.24	11,616.77	-	-	982,946.01	472,184.58
Building Lease & Utilities									68,296.00	38,503.65
Office Expense	250.00	164.70	-	-	17,450.00	8,824.00	1,000.00	1,024.31	84,779.00	31,447.81
Professional Services	-	-	-	-	-	-			719,073.31	368,539.35
Indirect Cost Allocation	39,500.95	13,128.14	32,788.91	10,306.28	22,729.52	7,778.65		-	(0.00)	0.00
Indirect Costs Carryover from Prior Year									1,048.89	0.00
		-		-		-			-	0.00
Total Expense	98,745.11	32,898.77	81,758.72	25,697.99	74,125.76	28,219.42	1,000.00	1,024.31	1,856,143.21	910,675.39
Current year contract retention accrued but not paid						-			-	14,987.18
Prior year retention paid and billed to grant									-	2,403.87
OWP Budget vs. Actual Expenses	33.3%		31.4%		38.1%		102.4%		50.0%	
	50% of FY Complete									

BUSINESS ITEM

STAFF REPORT

DATE: MARCH 6, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, FISCAL OFFICER
SUBJECT: FISCAL YEAR 2024/25 OVERALL WORK PROGRAM AND BUDGET, AMENDMENT 2

REQUESTED ACTION

Adopt Resolution 24/25.11 (Attachment A), approving the Fiscal Year (FY) 2024/25 Overall Work Program and Budget (OWP), Amendment 2 (Attachment B).

BACKGROUND

The OWP is the work plan for El Dorado County Transportation Commission (EDCTC), and it identifies the work activities and budget by Work Element for the upcoming fiscal year.

DISCUSSION

The FY 2024/25 Draft OWP was presented at the February 1, 2024, Commission meeting and the Final OWP document was approved at the May 2, 2024, Commission meeting. Amendment 1 was approved October 3, 2024 to add the approved carry-over grant funding. Amendment 2 makes the following changes to the OWP and Budget:

1. Personnel costs were reduced for half of the fiscal year due to a vacant Transportation Planner position which will be filled in FY 2025/26.
2. Staff time, expenditures and revenues were adjusted between work elements based on actual expenditures to date.

The total amount of Amendment 2 to the FY 2024/25 OWP and Budget is \$1,749,547.60.

Approved for Agenda:



Woodrow Deloria, Executive Director

- Attachments: A) EDCTC Resolution 24/25.11
B) FY 2024/25 Overall Work Program and Budget, Amendment 2 (*provided under separate cover*)



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Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

RESOLUTION 24/25.11

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING FISCAL YEAR 2024/25 OVERALL WORK PROGRAM AND BUDGET, AMENDMENT 2

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the Fiscal Year (FY) 2024/25 Overall Work Program and Budget (OWP) is the primary management tool for the El Dorado County Transportation Commission (EDCTC), which identifies the activities and a schedule of work for regional transportation planning in El Dorado County, and is a requirement of the Memorandum of Understanding between the EDCTC and Caltrans; and

WHEREAS, the Draft OWP was presented at the Commission meeting on February 1, 2024, the Final OWP was approved at the Commission meeting on May 2, 2024 and Amendment 1 was approved at the Commission meeting on October 6, 2024; and

WHEREAS, Amendment 2 reduces personnel costs for half of the fiscal year due to a vacant Transportation Planner position and adjusts staff time, revenue and expenditures between work elements based on the expenditures to date.

NOW, THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission hereby approves Amendment 2 to the FY 2024/25 Overall Work Program and Budget, with a total budget of \$1,749,547.60.

BE IT FURTHER RESOLVED, that the Executive Director of EDCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, issue Requests for Proposals for projects included in the Overall Work Program and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program, in accordance with EDCTC's Administrative Operating Procedures.

PASSED AND APPROVED by the El Dorado County Transportation Commission governing body at the regular meeting held on March 6, 2025, by the following vote:

Vote Pending

Attest:

Jackie Neau, Chairperson

Dana Keffer, Secretary to the Commission

BUSINESS ITEM**STAFF REPORT**

DATE: MARCH 6, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: DRAFT POLICY ELEMENT: 2025-2045 REGIONAL TRANSPORTATION PLAN

REQUESTED ACTION

Approve the El Dorado County Regional Transportation Plan (RTP) 2025-2045 Draft Policy Element, which includes: Chapter 1: Introduction; Chapter 2: Organizational Setting; Chapter 3: Physical Setting; Chapter 4: Regional Transportation Issues; and Chapter 5: Goals, Objectives, and Strategies; and the 2020-2025 Completed Projects List.

BACKGROUND

State law requires each Regional Transportation Planning Agency (RTPA) to adopt and submit an updated RTP to the California Transportation Commission (CTC) and the Department of Transportation (Caltrans) not less than every five years in non-urban regions. RTPs are developed by RTPAs in cooperation with Caltrans and other stakeholders, including local and regional travelers and users of the transportation system. The purpose of the RTP is to establish regional goals, identify present and future needs, deficiencies, and constraints, analyze potential solutions, estimate available funding, and propose investments.

EDCTC staff are currently updating the RTP, with the Final RTP scheduled for adoption in September 2025. The RTP Guidelines (GC Section 65080) state the RTP shall include a Policy Element, an Action Element, and a Financial Element.

Federal requirements for the development of RTPs are directed at states and RTPAs, as specified in 23 CFR 450.202. The primary federal requirements regarding RTPs are addressed in the statewide/nonmetropolitan transportation planning and metropolitan transportation planning rules – Title 23 CFR Part 450 and 771 and Title 49 CFR Part 613. These federal regulations incorporating both MAP-21/FAST Act changes were updated by FHWA and FTA and published in the May 27, 2016, Federal Register.

When applicable, RTPs shall be consistent with federal planning and programming requirements and shall conform to the RTP Guidelines adopted by the CTC pursuant to Government Code Section 65080(d). In addition, the CTC cannot program projects in the State Transportation Improvement Program (STIP) that are not identified in an RTP.

RTPs provide a clear vision of the regional transportation goals, objectives, and strategies. This vision must be realistic and within fiscal constraints. In addition to providing a vision, the RTPs serve specific functions, including:

- Providing an assessment of the current modes of transportation and the potential of new travel options within the region;
- Projecting/estimating the future needs for travel of people, commerce, and goods;
- Identification and documentation of specific actions necessary to address regional mobility and accessibility needs;
- Identification of guidance and documentation of public policy decisions by local, regional, state, and federal officials regarding transportation expenditures and financing;
- Identification of needed transportation improvements, in sufficient detail, to serve as a

foundation for the: (a) Development of the Federal State Transportation Improvement Program (FSTIP, which includes the STIP), (b) Facilitation of the National Environmental Policy Act (NEPA)/404 integration process and (c) Identification of project purpose and need;

- Utilizing realistic and appropriate performance measures that demonstrate the effectiveness of the system of transportation improvement projects in meeting the intended goals;
- Ensuring consistency between the California Transportation Plan (CTP), the RTP and other plans developed by cities, counties, districts, California Tribal Governments, and state and federal agencies in responding to statewide and interregional transportation issues and needs;
- Providing a forum for: (1) participation and cooperation and (2) facilitation of partnerships that reconcile transportation issues which transcend regional boundaries; and,
- Involving community-based organizations as part of the public, federal, state and local agencies, California Tribal Governments, as well as local elected officials, early in the transportation planning process so as to include them in discussions and decisions on the social, economic, air quality and environmental issues related to transportation.

Under the terms of our Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), the RTP 2025-2045 will provide the necessary elements to update the El Dorado County component of the SACOG Metropolitan Transportation Plan (MTP). The EDCTC RTP is being coordinated closely with the SACOG MTP or Blueprint 2050.

DISCUSSION

Staff commenced work on the RTP in November of 2023. The EDCTC 2025-2045 RTP is being prepared in close coordination with the SACOG Blueprint (SACOG's Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) update which is on a similar timeline for adoption.

EDCTC continues to utilize an RTP Advisory Committee (RTPAC) as a focal point of our public involvement process because of the positive results achieved through the RTP processes conducted in previous updates. The advisory committee includes diverse representatives from citizen organizations, interest groups and government organizations. The RTP AC was closely involved in the development of the *Draft Policy Element*.

The RTPAC has met four times in January, April, July and October of 2025 since the RTP kicked off just over a year ago. Participation in the RTPAC meetings was excellent with over 30 people from various agencies and organizations in attendance at each of the virtual meetings. At the April 17, 2024 meeting, the committee reviewed demographic and socioeconomic data, established the Vision Statement for the 2025 RTP, and reviewed the Draft Goals, Objectives, and Strategies. In June of 2024, The Commission approved the Draft Vision, Goals, Objectives, and Strategies establishing the framework for the Policy Element of the RTP. The EDCTC RTP web page includes updated information on the progress of the RTP, including recordings of the virtual advisory committee meetings and the Draft Vision, Goals, Objectives, and Strategies.

Additionally, in December of 2024 EDCTC held a virtual scoping meeting to kick off the RTP Environmental Impact Report (EIR). In January of 2025, EDCTC launched a public outreach video for the RTP on social media and YouTube, <https://www.youtube.com/watch?v=3UssbRIGfjw>.

The RTP 2025-2045 *Draft Policy Element* helped guide the ongoing development of the Action Elements and Financial Elements of the RTP 2025-2045. The Final RTP will be adopted no later than November 2025. The Policy Element will remain in *Draft* form and open for comments until such time the comprehensive *Draft Regional Transportation Plan* is brought to the EDCTC for approval in fall of 2025. After the Commission's approval of the Policy Element, Chapters 1-5 and the 2020-2040 Completed Projects List will be made available on the RTP 2025-2045 page of the EDCTC website. Additionally, the Environmental Impact Report will provide another opportunity for input and comment on the RTP. In some locations throughout the Draft documents words or numbers are highlighted to indicate changes that will need to be made before the RTP is finalized. Of particular note, the projects that are currently under construction in the Completed Projects List, (Attachment F) are highlighted.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments:

- A. *Draft* RTP 2025-2045 Chapter 1 – Introduction and Completed Projects
- B. *Draft* RTP 2025-2045 Chapter 2 – Organizational Setting
- C. *Draft* RTP 2025-2045 Chapter 3 – Physical Setting
- D. *Draft* RTP 2025-2045 Chapter 4 – Regional Transportation Issues
- E. *Draft* RTP 2025-2045 Chapter 5 – Goals, Objectives, Strategies
- F. *Draft* RTP 2020-2025 Completed Projects List

INFORMATION ITEM

STAFF REPORT

DATE: MARCH 6, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
 JERRY BARTON, SENIOR TRANSPORTATION PLANNER
 NAJ DAKAK, PROJECT MANAGER, CALTRANS DISTRICT 3
SUBJECT: MARCH 2025 PROJECT MONITORING REPORT

REQUESTED ACTION

None. This item is for informational purposes only.

BACKGROUND

To identify regional transportation project delivery issues and challenges, the El Dorado County Transportation Commission (EDCTC) staff performs Planning, Programming, and Monitoring (PPM) duties for regionally significant projects in the EDCTC region. EDCTC carries out its PPM responsibilities in collaboration with the El Dorado County Department of Transportation, the City of Placerville Engineering Division, the El Dorado Transit Authority, the Sacramento Area Council of Governments, and the Caltrans Department of Local Assistance.

DISCUSSION

The report includes projects funded through the State Transportation Improvement Program; State Highway Operations and Protection Program; the Road Repair and Accountability Act of 2017 (Senate Bill 1) programs; the Local Transportation Climate Adaptation Program; the Congestion Mitigation and Air Quality program; the Surface Transportation Block Grant Program; the Active Transportation Program; the Highway Infrastructure Program; the Local Transportation Fund; Bicycle/Pedestrian funds; Coronavirus Response and Relief Supplemental Appropriations Act funds; and, on occasion, regionally significant projects funded with local funds such as Traffic Impact Fees.

The report includes “project status symbols” to indicate whether a project:

- Is within current cost and schedule ✓
- Has potential cost and/or schedule impacts ?
- Has known cost and/or schedule impacts X

As a result of discussions between members of the El Dorado County Board of Supervisors, the public, Caltrans, and EDCTC staff regarding the need for the public to have ready access to information about Caltrans’ State Highway Operations and Protection Program (SHOPP) projects in El Dorado County, the report contains a map and detailed information on Caltrans’ SHOPP projects in county. The report also includes a spreadsheet showing current grant-funded projects and studies.

Staff will provide the Commission with a brief oral summary of the Project Monitoring Report, and Caltrans Project Management staff will discuss the SHOPP project map.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: March 2025 Project Monitoring Report (*provided under separate cover*)