



El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667
(530)642-5260
www.edctc.org

PCM AGENDA

Partner Coordination Meeting

To join the meeting:

The virtual meeting access information will be emailed.

Monday, April 27, 2026, 1:30 PM

DRAFT COMMISSION AGENDA REVIEW

CONSENT CALENDAR

1. MINUTES FOR THE APRIL 2, 2026, COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the April 2, 2026, Commission meeting.
2. MARCH 2026 CHECK REGISTER (KEFFER)
REQUESTED ACTION: Receive and file the March 2026 Check Register.
3. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2026/27 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS (KEFFER)
REQUESTED ACTION: Adopt Resolution 25/26.16 approving the Transportation Development Act Fiscal Year 2026/27 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.
4. EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2026/27 TRANSPORTATION DEVELOPMENT ACT CLAIM (KEFFER)
REQUESTED ACTION: Adopt Resolution 25/26.17 approving the El Dorado County Transit Authority's Fiscal Year 2026/27 Transportation Development Act Claim in the amount of \$8,375,683.44.
5. FINAL NEXT GENERATION TRANSPORTATION INVESTMENTS STRATEGY (BARTON)
REQUESTED ACTION: Approve the Final Next Generation Transportation Investments Strategy.
6. CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2025/26 FUNDING ALLOCATION (THAGGARD)
REQUESTED ACTION: Adopt Resolution 25/26.18 allocating \$298,480 in Fiscal Year 2025/26 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority.
7. CONGESTION MITIGATION AIR QUALITY FUNDING REVISED PROGRAMMING TO THE EL DORADO TRAIL HALCON TO PONDORADO SEGMENT (BARTON)
REQUESTED ACTION:
 1. Adopt Resolution 25/26.19 (Attachment A) programming \$231,204 in Congestion Mitigation Air Quality (CMAQ) funding to the El Dorado Trail Halcon Road to Pondorado Class I project.
 2. Supersede Resolution 22/23.04 (Attachment B) programming \$223,000 in CMAQ funds to the El Dorado Trail Halcon Road to Pondorado Class I project.

8. RECORDS RETENTION SCHEDULE (KEFFER)
REQUESTED ACTION: Approve and adopt the revised Records Retention Schedule for the El Dorado County Transportation Commission, superseding all prior versions.

BUSINESS ITEM

9. FISCAL YEAR 2026/27 FINAL OVERALL WORK PROGRAM AND BUDGET (THOMPSON)
REQUESTED ACTION: Adopt Resolution 25/26.20, approving the Fiscal Year 2026/27 Final Overall Work Program and Budget.

PARTNER AGENCY UPDATES

ADJOURNMENT

*The next Partner Coordination Meeting is scheduled for **Tuesday, May 26, 2026.***

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 7, 2026
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE APRIL 2, 2026 COMMISSION MEETING

REQUESTED ACTION

The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the April 2, 2026, Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: April 2, 2026, Minutes

DRAFT



El Dorado County Transportation Commission
 2828 Easy Street, Suite 1
 Placerville, CA 95667
 (530)642-5260
 www.edctc.org

ACTION MINUTES

Regular Meeting

El Dorado County Board of Supervisors' Chambers
 330 Fair Lane, Building A, Placerville, CA 95667

Thursday, April 2, 2026 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

COMMISSIONERS

Council Members Representing the City of Placerville

John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing the County of El Dorado

Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Parlin called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

ATTENDANCE: Chair Parlin, Vice Chair Clerici, Commissioners Ferrero, Neau, Turnboo, Veerkamp, Yarbrough, and Caltrans Ex Officio Alex Fong. ABSENT: Ex Officio Cody Bass

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

ACTION: Vice Chair Clerici made a motion to adopt the agenda and to approve or adopt items 1 through 3 on the Consent Calendar. The motion was seconded by Commissioner Veerkamp which carried as follows:

MOTION/SECOND: Clerici/Veerkamp

AYES: Clerici, Ferrero, Neau, Parlin, Turnboo, Veerkamp, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: None

1. MINUTES FOR THE MARCH 5, 2026, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 5, 2026, Commission meeting.

2. FEBRUARY 2026 CHECK REGISTER

REQUESTED ACTION: Receive and file the February 2026 Check Register.

3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2025/26 REPORT

REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2025/26 July-December Report.

OPEN FORUM

There were no public comments received

BUSINESS ITEMS

4. AMEND THE EL DORADO COUNTY TRANSPORTATION COMMISSION BYLAWS
REQUESTED ACTION: Approve the proposed revisions to the El Dorado County Transportation Commission Bylaws.

There were no public comments received.

ACTION: Commissioner Veerkamp made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:

MOTION/SECOND: Veerkamp/Turnboo

AYES: Clerici, Ferrero, Neau, Parlin, Turnboo, Veerkamp, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: None

5. AMEND EDCTC ADMINISTRATIVE POLICIES AND PROCEDURES MANUAL
REQUESTED ACTION: Approve amendments to the El Dorado County Transportation Commission Administrative Policies and Procedures Manual.

There were no public comments received.

ACTION: Vice Chair Clerici made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Ferrero which carried as follows:

MOTION/SECOND: Clerici/Ferrero

AYES: Clerici, Ferrero, Neau, Parlin, Turnboo, Veerkamp, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: None

INFORMATION ITEM

6. DRAFT NEXT GENERATION TRANSPORTATION INVESTMENTS STRATEGY
REQUESTED ACTION: None. This item is for information only.

A presentation was given by Adrian Engel from Fehr and Peers.

There were no public comments received.

EXECUTIVE DIRECTOR'S REPORTSOUTH LAKE TAHOE - CALTRANS - COMMISSIONER COMMENTSADJOURNMENT

The meeting was adjourned at 2:54 PM.

The next regular meeting is scheduled for 2:00 PM on May 7, 2026, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 7, 2026
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: MARCH 2026 CHECK REGISTER

REQUESTED ACTION

Receive and file the March 2026 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes payments that merit further explanation:

<i>Extreme Towing</i>	\$13,269.79
February 2026 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.	
<i>Fehr & Peers</i>	\$7,358.73
January 31, 2026 through February 27, 2026, professional services for the Next Generation Transportation Investments Strategy, Work Element 263. The contract was approved at the February 1, 2024, EDCTC meeting.	

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: March 2026 Check Register

**El Dorado County Transportation Commission
Check Register
March 2026**

Date	Name	Payment	Memo
03/02/2026	Ameritas Life Insurance Corp.	580.96	March 2026 Dental
03/02/2026	Ameritas Life Insurance Corp.	72.20	March 2026 Vision
03/02/2026	Benefit Coordinators Corporation	230.62	March 2026 Life/Disability Premiums
03/02/2026	CalPERS Health	8,956.20	March 2026 Health Premiums
03/02/2026	Century Building Maintenance	550.00	February 2026 Building Maintenance
03/02/2026	Rimrock Water Company	12.00	January 2026 Disp Rental
03/02/2026	RTS IT, Inc.	1,412.75	March 2026 ITCare Silver Service Plan
03/02/2026	JS West Propane Gas	164.83	February 2026 Propane
03/02/2026	Liberty Mutual Insurance	2,869.00	Commerical Liability Ins 3/7/26-3/6/27
03/03/2026	Elan Financial Services - Visa DK	369.21	ADA website & office expenses
03/03/2026	Elan Financial Services - Visa KT	66.33	Zoom meetings/2026 Labor poster
03/03/2026	Elan Financial Services - Visa WD	89.01	Replace broken keyboard - home computer
03/04/2026	RTS IT, Inc.	680.00	Quickbooks Cloud Hosting 3/1/25-2/28/26
03/04/2026	ISU - Atwood Insurance Agency	715.90	General Liability Insurance - New Policy
03/12/2026	Berkshire Hathaway HomeState Companies	836.40	2026 Workers Comp Insurance Payment 1 of 2
03/12/2026	Extreme Towing	13,269.79	* February 2026 Freeway Service Patrol
03/12/2026	Mountain Democrat	48.40	Public Notice FSP Request for Proposals
03/12/2026	Rimrock Water Company	12.00	February 2026 Water Dispenser Rental
03/12/2026	WiZiX Technology Group, Inc.	607.13	Color toner for copy machine
03/16/2026	De Lage Landen Financial Services	189.11	March 2026 Copy Machine Lease Payment
03/16/2026	ISU - Atwood Insurance Agency	25.80	General Liability Insurance - New Policy Terrorism Charge
03/16/2026	QuickBooks Payroll Service	28.00	February 2026 Payroll Fee
03/20/2026	Columbia Bank (Umpqua)	79.65	February 2026 Analyzed Checking Fee

DRAFT

CONSENT CALENDAR**STAFF REPORT**

DATE: MAY 7, 2026
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST
SUBJECT: TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2026/27
APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS,
STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS

REQUESTED ACTION

Adopt Resolution 25/26.16 approving the Transportation Development Act Fiscal Year (FY) 2026/27 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.

BACKGROUND and DISCUSSION

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel.
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017.

The California Department of Tax and Fee Administration (CDTFA), based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The State Controller's Office (SCO) allocates the STA tax and the SGR revenue, by formula, to planning agencies and other eligible agencies. Statute requires that 50% of STA and SGR funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency (RTPA) responsible for apportioning and administering these funds for this region. The attached Findings of Apportionment summarize the estimates for FY 2026/27.

The LTF allocation purposes, in order of priorities, as identified by law, are as follows:

1. Transportation Development Act fund administration (by EDCTC and the County Auditor);
2. Planning and programming undertaken by EDCTC (up to 3% of the fund);
3. Pedestrian and bicycle projects (optional, up to 2% of the funds remaining, after administration and planning);
4. Public transportation operations (including new transit services that have been identified by the Commission as "unmet transit needs" that are "reasonable to meet"); and,
5. Other transportation purposes (including additional transit and bicycle facilities, and streets and roads). The Commission may only apportion (and subsequently may only approve claims for) "other transportation purposes" when all other uses of the funds, to the limits described above, have been exhausted.

EDCTC allocates the LTF funds, as determined by population, for the western slope region of El Dorado County and the Tahoe Regional Planning Agency allocates the LTF funds, as determined by population, for the eastern slope of El Dorado County. For FY 2026/27, the County Auditor estimates EDCTC's share of LTF revenues for apportionment available to program is \$7,560,014.

Administration, Planning, Programming

The County Auditor has estimated \$12,000.00 for administration from the estimated FY 2026/27 LTF revenue total. This amount is reimbursed to the County Auditor and is not included in EDCTC's Overall Work Program.

The EDCTC FY 2026/27 Overall Work Program and Budget includes administration, planning, programming, and the annual payment to SACOG for a total of \$753,832. EDCTC LTF funds are used throughout the work program to support planning activities and serve as the required local match for state and federal grant funds. In accordance with the Commission's Final Memorandum of Understanding with SACOG, EDCTC is obligated to allocate \$100,000.00 annually for transportation planning and programming activities for FY 2024/25, with subsequent annual increases based on the California Consumer Price Index. As a result, the FY 2026/27 allocation to SACOG is \$106,296.

Additionally, according to EDCTC's Transportation Development Act Local Transportation Fund Distribution Policy approved at the April 4, 2024, Board meeting establishing an operations contingency, to be adjusted annually to maintain a balance which equals 20% of EDCTC annual operating costs. The FY 2026/27 allocation is \$15,000. This will provide EDCTC with contingency in the event of unforeseen or unexpected fluctuations in costs, revenue, or other circumstances.

Non-Motorized – Pedestrian and Bicycle Facilities (Article 3)

State law offers EDCTC an option to apportion up to 2% of the LTF (after administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The Commission primarily uses these non-motorized funds to provide matching funds for federal and state grants, such as Congestion Mitigation and Air Quality and Active Transportation Program (ATP) grants. The 2026/27 allocation totals \$137,949.56.

Public Transportation – Transit (Article 4)

The El Dorado County Transit Authority notified the Commission staff that their claim for FY 2026/27 LTF funds will be \$6,653,232.44 for operating expenses. A contingency of the Article 4 funds up to a maximum of \$4,000,000 is retained in the LTF fund's unreserved fund balance for transit's future needs.

Other Transportation (Article 8)

No LTF funds remain available for Article 8 – Other Transportation purposes. If LTF funds were available for the fiscal year, the funds would be apportioned to the City of Placerville and the County of El Dorado by population for all purposes necessary and convenient to the development and operation of the public transportation system, including road rehabilitation, maintenance, and repair.

State Transit Assistance Funds (STA)

The estimated FY 2026/27 STA funds available for the El Dorado County Transit Authority is \$1,722,451.

State of Good Repair (SGR)

The estimated FY 2026/27 SGR funds available for the El Dorado County Transit Authority is \$337,624. Funds will be reimbursed to EDCTA after Commission approval of a claim for an approved SGR project.

Approved by:



Woodrow Deloria, Executive Director

- Attachments A: EDCTC Resolution 25/26.16
 B: Allocation and Apportionment for FY 2026/27 – LTF
 C: Allocation and Apportionment for FY 2026/27 – STA
 D: Allocation and Apportionment for FY 2026/27 – SGR



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Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

RESOLUTION 25/26.16

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2026/27 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, STA, and SGR funds based on the estimated revenue upon approving said claim; and

WHEREAS, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the El Dorado County Transportation Commission; and

WHEREAS, the County Auditor issued a report of estimated revenues for LTF for Fiscal Year (FY) 2026/27 and the State Controller's Office issued a report of estimated revenues for STA and SGR Funds.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission shall review the claims as they are received, approve same for the FY 2026/27 funds estimated to be available in the LTF, STA, and the SGR funds, and make the following allocations:

1. To the El Dorado County Auditor-Controller for administrative costs in the amount of \$12,000, per Section 99233.1.
2. To the El Dorado County Transportation Commission for TDA administration and for planning and programming including the annual payment to SACOG per the 2024 EDCTC and SACOG Memorandum of Understanding in the amount of \$753,832, per Section 99233.1 and 99233.2.
3. To the El Dorado County Transportation Commission to allocate funds to an operational contingency in the amount of \$15,000.00.

4. To be reserved by the El Dorado County Auditor’s Office for future reimbursements to the City and County for pedestrian and bicycle facilities as programmed and claimed in the amount of \$137,949.56, per Sections 99233.3 and 99234.
5. Maintain the Local Transportation Fund contingency in the amount of \$4,000,000.00 for future transit needs. There is no additional allocation for FY 2026/27.
6. To the El Dorado County Transit Authority for Article 4 purposes, the total amount available of \$6,653,232.44 per Sections 99233.8, 99260(a), and 99262.
7. State Transit Assistance Funds – To the El Dorado County Transit Authority for State Transit Assistance Funds in the estimated amount of \$1,722,451 plus interest, for capital improvements, per Section 99314.6. This allocation is to be paid out by the County Auditor as FY 2026/27 revenues are received and available for payment.
8. State of Good Repair Funds – To be reserved by the El Dorado County Auditor’s Office for future reimbursements to the El Dorado County Transit Authority for State of Good Repair Funds in the estimated amount of \$337,624 plus interest. This allocation is to be paid out after a reimbursement claim for an eligible project is approved by the El Dorado County Transportation Commission.

BE IT FURTHER RESOLVED, the El Dorado County Transportation Commission has requested that the approved claims be paid in full, provided the funds are available.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to the El Dorado County Transportation Commission rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

BE IT FURTHER RESOLVED, that the claimants are to be notified by the El Dorado County Transportation Commission of action on their claims.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on May 7, 2026, by the following vote:

Vote pending

Attest:

Lori Parlin, Chairperson

Dana Keffer, Secretary to the Commission

TRANSPORTATION DEVELOPMENT ACT (TDA) LOCAL TRANSPORTATION FUND (LTF) FINDINGS OF APPORTIONMENT FY 2026/27 APPORTIONMENT AND ALLOCATION
--

LTF AVAILABLE FOR ALLOCATION

Estimated LTF Receipts per El Dorado County Auditor	\$ 7,380,014.00	
Estimated Interest Income	\$ 192,000.00	
Less: County Auditor Fees (PUC Section 99233.1)	\$ (12,000.00)	
 Total EDCTC Area Share		\$ 7,560,014.00
	Total balance for apportionment	<u>\$ 7,560,014.00</u>

CLAIMANT ALLOCATIONS

TDA Administration (PUC Section 99233.1)

EDCTC TDA Administration	\$ 420,735.58	
EDCTC Contingency (20% of Operations)	\$ 15,000.00	
TDA Administration subtotal		\$ 435,735.58

Planning / Programming (PUC Section 99233.2)

EDCTC Planning and Programming (up to 3% of Revenue)	\$ 226,800.42	
EDCTC Contribution to SACOG Federal Planning and Programming (Note: per Final 5/2/2024 MOU between EDCTC and SACOG)	<u>\$ 106,296.00</u>	
Planning / Programming subtotal		\$ 333,096.42

Pedestrian and Bicycle Facilities-Discretionary (PUC Sections 99233.3 and 99234)

Pedestrian and Bicycle Facilities (Note: up to 2% of remaining funds after Administration and Planning/Programming)	<u>\$ 137,949.56</u>	
Pedestrian / Bicycle Facilities subtotal		\$ 137,949.56

Public Transportation - Transit (Article 4) (PUC Sections 99233.8, 99260(a) and 99262)

EDCTA - Continuation of Existing Service	\$ 6,653,232.44	
EDCTA - Contingency	\$ -	
EDCTA - Unearned Revenue from last fiscal year	<u>\$ -</u>	
Transit subtotal		<u>\$ 6,653,232.44</u>

Other Transportation (Article 8) (PUC 99233.9, 99400(a), 99402 and 99407)

City of Placerville: 10,585 = 6.64% of total County population	\$ -	
El Dorado County Unincorporated: 148,730 = 93.36% of total County population	<u>\$ -</u>	
Other Transportation subtotal		<u>\$ -</u>

	Total claimant allocations	\$ 7,560,014.00
		\$ -
	Total Apportionment	<u>\$ 7,560,014.00</u>

Transit Contingency Balance	\$ 3,950,000.00	
Proposed Addition to Transit Contingency	\$ -	
Total Including Additional Amount to Contingency	\$ 3,950,000.00	

**TRANSPORTATION DEVELOPMENT ACT (TDA)
STATE TRANSIT ASSISTANCE (STA)
FINDINGS OF APPORTIONMENT**

FY 2026/27 APPORTIONMENT AND ALLOCATION

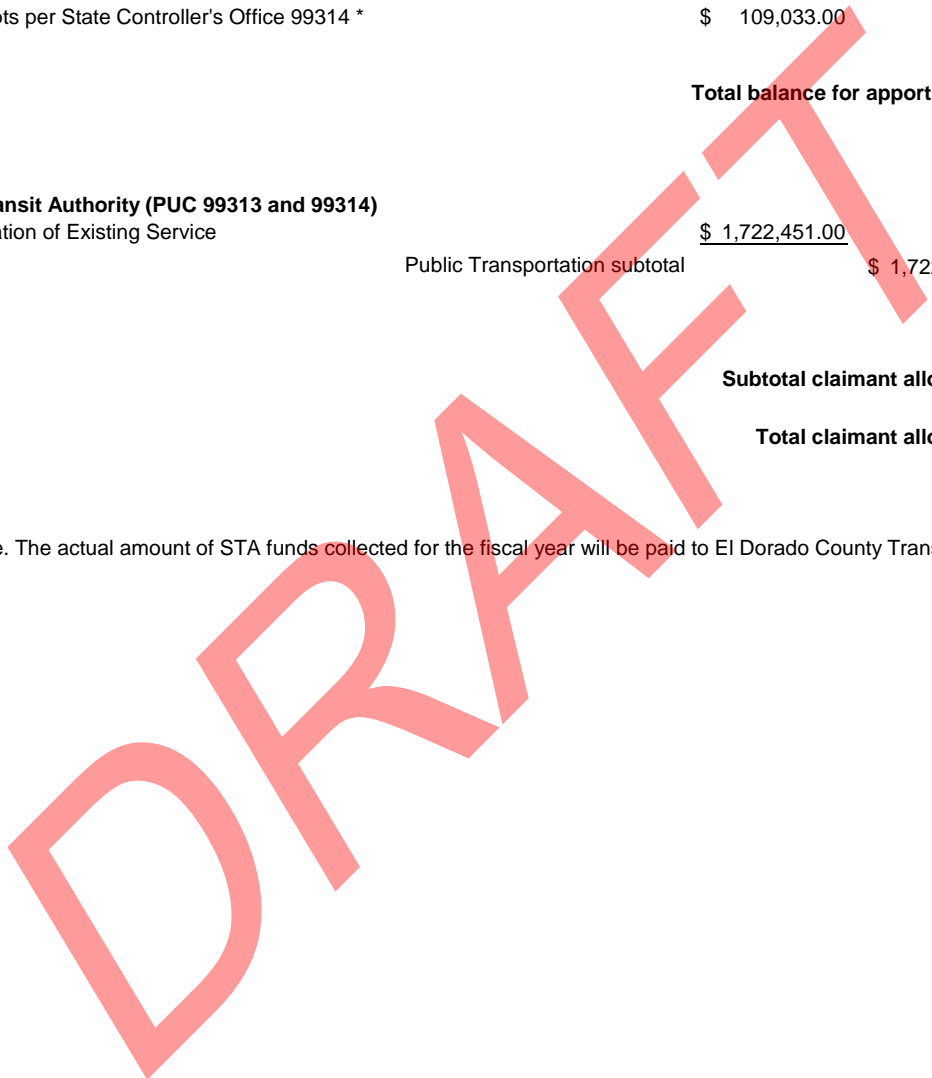
ESTIMATED STA AVAILABLE FOR ALLOCATION

Estimated STA Receipts per State Controller's Office 99313 *	\$ 1,613,418.00	
Estimated STA Receipts per State Controller's Office 99314 *	\$ 109,033.00	
	Total balance for apportionment	<u>\$ 1,722,451.00</u>

El Dorado County Transit Authority (PUC 99313 and 99314)
EDCTA - Continuation of Existing Service

	<u>\$ 1,722,451.00</u>	
Public Transportation subtotal		\$ 1,722,451.00
	Subtotal claimant allocations	\$ 1,722,451.00
	Total claimant allocations	<u>\$ 1,722,451.00</u>

* This is an estimate. The actual amount of STA funds collected for the fiscal year will be paid to El Dorado County Transit Authority.



TRANSPORTATION DEVELOPMENT ACT (TDA)
STATE OF GOOD REPAIR (SGR)
FINDINGS OF APPORTIONMENT

FY 2026/27 APPORTIONMENT AND ALLOCATION

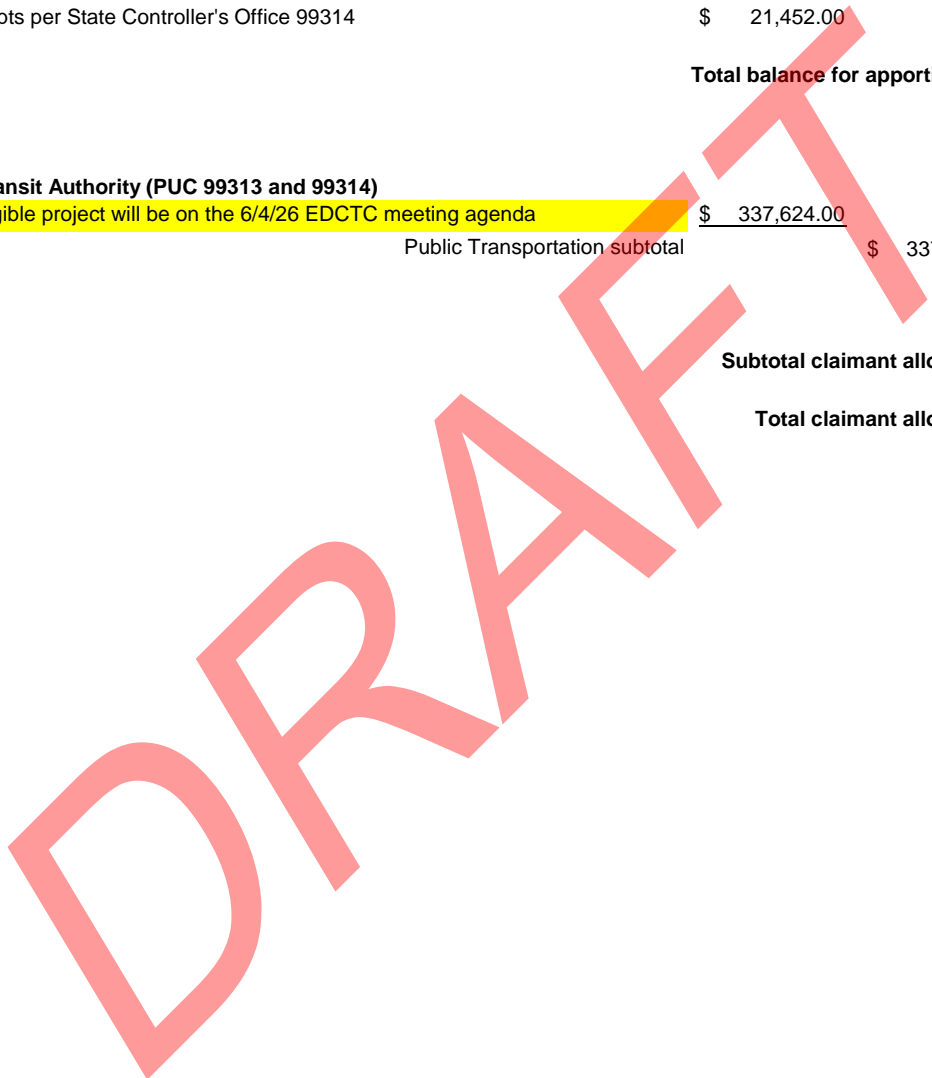
ESTIMATED SGR AVAILABLE FOR ALLOCATION

Estimated SGR Receipts per State Controller's Office 99313	\$ 316,172.00	
Estimated SGR Receipts per State Controller's Office 99314	\$ 21,452.00	
	Total balance for apportionment	<u>\$ 337,624.00</u>

El Dorado County Transit Authority (PUC 99313 and 99314)

Approval of an eligible project will be on the 6/4/26 EDCTC meeting agenda	\$ 337,624.00	
Public Transportation subtotal		\$ 337,624.00

Subtotal claimant allocations	\$ 337,624.00
Total claimant allocations	<u>\$ 337,624.00</u>



CONSENT CALENDAR**STAFF REPORT**

DATE: MAY 7, 2026
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST
SUBJECT: EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2026/27
TRANSPORTATION DEVELOPMENT ACT CLAIM

REQUESTED ACTION

Adopt Resolution 25/26.17 (Attachment A) approving the El Dorado County Transit Authority's (EDCTA) Fiscal Year (FY) 2026/27 Transportation Development Act Claim (Attachment B) in the amount of \$8,375,683.44.

BACKGROUND

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency responsible for apportioning and administering these funds for this region.

DISCUSSION

EDCTA has submitted a TDA claim for FY 2026/27 requesting \$6,653,232.44 in LTF and \$1,722,451 in STA for a total of \$8,375,683.44. The TDA claim will be on the El Dorado County Transit Authority Board of Directors agenda for the May 1, 2026 meeting. The LTF and STA funds will be paid by the El Dorado County Auditor's Office to EDCTA as the funds are received. The estimated FY 2026/27 SGR funds are \$337,624 and will be reimbursed to EDCTA after approval by the Commission of a claim for an approved SGR project.

Approved by:



Woodrow Deloria, Executive Director

Attachments: A: EDCTC Resolution 25/26.17
B: El Dorado County Transit Authority Claim for FY 2026/27 (pending)



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

RESOLUTION 25/26.17

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2026/27
TRANSPORTATION DEVELOPMENT ACT CLAIM**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and for the administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the Local Transportation Fund, the State Transit Assistance Fund and the State of Good Repair Fund based on the estimated revenue upon approving said claim; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) submitted a Transportation Development Act claim based on the Fiscal Year 2026/27 Apportionment and Allocation for LTF and STA.

NOW THEREFORE, BE IT RESOLVED, EDCTC has reviewed the claim received from EDCTA and the amount to be paid is \$6,653,232.44 in LTF and \$1,722,451 in STA for a claim in the amount of \$8,375,683.44.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to EDCTC rules and regulations, the Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on May 7, 2026, by the following vote:

Vote pending

Attest:

Lori Parlin, Chairperson

Dana Keffer, Secretary to the Commission

CONSENT ITEM**STAFF REPORT**

DATE: MAY 7, 2026
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, PRINCIPAL TRANSPORTATION PLANNER
SUBJECT: FINAL NEXT GENERATION TRANSPORTATION INVESTMENTS STRATEGY

REQUESTED ACTION

Approve the Final Next Generation Transportation Investments Strategy.

BACKGROUND

The El Dorado County Transportation Commission (EDCTC) was awarded \$217,124 in Sustainable Communities Competitive Grant funding to prepare the Next Generation Transportation Investments Strategy (Next Gen Strategy or Strategy) to provide data, analytics, and information to support transportation investments across the western slope of El Dorado County. Changes in transportation funding policies at the state and federal levels combined with a paradigm shift in performance outcomes toward equity, adaptation and resiliency, and combating climate change have presented new challenges in the regional transportation planning space. Consequently, EDCTC is ever more challenged by these performance metrics due to low population densities, expansive geography, and widely dispersed disadvantaged cohorts, each of which are key metrics in all transportation funding programs. To overcome some of these challenges and develop a data-driven, performance-based transportation investment strategy which aligns with these new policies and performance outcomes, EDCTC pursued Caltrans Sustainable Transportation Competitive Grant funding to work with proven subject area experts. This will support EDCTC efforts to advance statewide goals related to land use, multi-modal transportation, climate and equity, and continue to deliver transportation projects that meet the needs of today's rural residents.

DISCUSSION

The Final Next Gen Strategy is the culmination of a two-year planning effort led by EDCTC in coordination with a consultant team, jurisdictional partners, and stakeholders. The process included robust public and agency engagement, incorporating targeted outreach strategies to ensure broad participation. A key component of this outreach was the launch of the Social Pinpoint online engagement platform in October 2024, which remained active through early 2025. This tool provided an accessible and interactive forum for community members to identify transportation issues, map concerns, and share input on priorities across the western slope.

The Strategy establishes an updated framework for evaluating and prioritizing transportation investments. At its core, the Next Gen Strategy is designed as both a planning and project prioritization tool. It is intended to:

- Support project identification and prioritization for future transportation investments
- Serve as a reference for EDCTC and partner agencies in preparing competitive grant applications
- Inform the Regional Transportation Plan (RTP) and related planning efforts, particularly in the areas of performance measurement, climate resiliency, and equity
- Integrate key policy considerations and data into a cohesive planning framework
- Provide an interactive mapping platform to visualize transportation needs, support public engagement, and monitor project development over time

Technical analysis prepared for the Next Gen Strategy includes an evaluation of existing travel patterns, vehicle miles traveled, greenhouse gas emissions, and the role of major corridors such as US 50 and State Route 49 in serving both local and regional travel demand. The analysis also examines climate vulnerability, disadvantaged community considerations, and emerging mobility trends, including the growth of electric vehicles, microtransit, and opportunities to support compact development patterns that may reduce trip lengths and expand multi-modal travel options.

These analyses collectively inform a performance-based project evaluation framework that incorporates metrics related to mobility, safety, resilience, equity, and project readiness. The Strategy also includes a high-level financial overview identifying potential funding sources to support implementation.

The Draft Next Gen Strategy was presented to the Commission at the April 2026 meeting. Staff incorporated a series of refinements and updates in response to Commission direction, stakeholder input, and additional technical review. These changes include:

- A link and background information on the County's Office of Wildfire Preparedness and Resilience Interactive Fire Prevention Mapping Application
- A link and background information on the Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resilience Study
- Information about the County's ongoing Broadband Efforts
- Additional information regarding recreational trips to the Rubicon Trail through Georgetown/Wentworth Springs Road
- An updated map and enhanced information related to crash history on Salmon Falls Road

The Next Gen Strategy provides EDCTC with a comprehensive, forward-looking framework to guide transportation investment decisions on the western slope. By integrating data-driven analysis, community input, and alignment with evolving policy direction, the Strategy strengthens the Commission's ability to advance projects that improve mobility, enhance system resilience, and compete effectively for limited transportation funding.

The Strategy, along with its accompanying interactive mapping tools, positions EDCTC and its partners to make informed, transparent, and strategic investment decisions in the years ahead.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Final Next Generation Transportation Investments Strategy

CONSENT CALENDAR**STAFF REPORT**

DATE: MAY 7, 2026
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: SHANNON THAGGARD, ASSOCIATE TRANSPORTATION PLANNER
SUBJECT: CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2025/26 FUNDING ALLOCATION

REQUESTED ACTION

Adopt Resolution 25/26.18 (Attachment A) allocating \$298,480 in Fiscal Year (FY) 2025/26 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority (EDCTA).

BACKGROUND

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in the LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.

DISCUSSION

El Dorado County Transportation Commission (EDCTC) received notification of FY 2025/26 LCTOP allocation amounts in the State Controller's Office letter dated February 27, 2026. As the Regional Transportation Planning Agency, it is EDCTC's role to allocate LCTOP funding to each project sponsor under the authority of EDCTC. According to Public Utilities Code (PUC) 99313, EDCTC's allocation for FY 2025/26 LCTOP is \$298,480. EDCTA's PUC 99314 allocation for FY 2025/26 is \$20,171, for a combined total of \$318,651. Since EDCTA is the only transit operator in the EDCTC region, staff recommends the PUC 99313 funds be allocated to EDCTA for the implementation of eligible projects, consistent with the FY 2025/26 LCTOP Guidelines.

EDCTA plans to use the combined \$318,651 in FY 2025/26 LCTOP funds to deliver two (2) projects that are consistent with LCTOP program guidelines and are based on recommendations contained in the 2024 Western El Dorado County Short Range Transit Plan Update – Service Development. The projects are:

1. The continuation of the Reduced and/or Free Fares project.
2. The continuation of the expanded Sacramento Commuter Service.

Per the LCTOP FY 2025/26 Program Guidelines, the continuation of free or reduced fare programs for fixed-route services and the continuation of expanded commuter services to increase transit mode share are both eligible projects. Per California Public Utilities Code Section 75230 (m), a recipient transit agency that uses LCTOP funds for the continuation of a free or reduced fare transit program may use LCTOP funds for that purpose without any restriction on length of time. However, the guidelines state that "if the Lead Agency needs multiple years of LCTOP funding for a project, it may accrue a maximum of 4 years of LCTOP funding for a single operating or capital project or

phase of a project.” El Dorado Transit's continuation of the expanded Sacramento Commuter Service, including operating costs, maintenance, and staffing, is consistent with LCTOP 2025/26 Program Guidelines.

The estimated annual cost for continuation of the free and/or reduced fare fixed-route program is \$50,000 and the estimated annual cost of the continued Sacramento Commuter Service expansion is \$268,651. Subject to approval by Caltrans Division of Rail and Mass Transportation, El Dorado Transit will utilize the combined \$318,651 in FY 2025/26 LCTOP PUC 99313 and PUC 99314 funding for these two projects. In addition to the resolution, the LCTOP Contributing Sponsoring Agency Letter (Attachment B) is also included which will be submitted as part of the allocation package.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments A: EDCTC Resolution 25/26.18

B: LCTOP Contributing Sponsoring Agency Letter

DRAFT



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

RESOLUTION 25/26.18

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION ALLOCATING FISCAL YEAR 2025/26 CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING TO THE EL DORADO COUNTY TRANSIT AUTHORITY

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, on February 27, 2026, the California State Controller issued Fiscal Year 2025/26 eligible allocation amounts for the Low Carbon Transit Operations Program (LCTOP) Public Utilities Code (PUC) 99313 and PUC 99314 fund sources; and

WHEREAS, EDCTC is responsible for allocating LCTOP funds to each project sponsor under the authority of EDCTC; and

WHEREAS, the El Dorado County Transit Authority (EDCTA), as the sole transit operator in the EDCTC region, is an eligible project sponsor and may receive state funding from the LCTOP for transit projects; and

WHEREAS, EDCTC has determined that a total of \$298,480 in PUC 99313 funds are available for transit purposes, subject to consistency with the California Department of Transportation's LCTOP Guidelines; and

WHEREAS, EDCTA has determined two appropriate LCTOP projects consistent with the 2024 Western El Dorado County Short Range Transit Plan Update – Service Development and LCTOP Guidelines; and

WHEREAS, EDCTA is the Lead Agency for the two projects; the continuation of the Reduced and/or Free Fares project and the continuation of the expanded Sacramento Commuter Service; and

WHEREAS, the EDCTC wishes to delegate authorization to execute documents and any amendments thereto to the EDCTA Executive Director for Fiscal Year 2025/26 LCTOP funds; and

WHEREAS, the EDCTC acknowledges that the fund recipient, EDCTA, agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT RESOLVED, that the EDCTC approves the programming of \$298,480 in LCTOP Funds to the EDCTA to contribute to the delivery of two projects that are consistent with LCTOP program guidelines and are based on recommendations contained in the 2024 Western El Dorado County Short Range Transit Plan Update – Service Development.

1. Continue the Reduced and/or Free fares project
2. Continue the expanded Sacramento Commuter Service.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the EDCTA Executive Director be authorized to execute all required documents of the LCTOP and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission's governing body at the regular meeting held on May 7, 2026, by the following vote:

Vote pending

Attest:

Lori Parlin, Vice Chairperson

Dana Keffer, Secretary to the Commission

DRAFT



April 16, 2026

Caltrans Division of Rail and Mass Transportation
1120 N. Street
P.O. Box 942873
Sacramento, CA 94273-0001

RE: LCTOP Contributing Sponsoring Agency Letter

Division of Rail and Mass Transportation,

The El Dorado County Transportation Commission (EDCTC), as the Regional Transportation Planning Agency for Western El Dorado County, is eligible for the PUC 99313 allocation for the region. El Dorado County Transit Authority (EDCTA), as the region's transit operator, is eligible for the PUC 99314 allocation. As the sole transit operator within EDCTC's jurisdictions, EDCTA serves as the "Lead Agency" for LCTOP transit services and projects. EDCTC, therefore, serves as the "Contributing Sponsor" to the Lead Agency.

Per the State Controller's Office apportionment letter dated February 27, 2026, EDCTC's FY 2025-26 PUC 99313 allocation is **\$298,480**, and EDCTA's FY 2025-26 PUC 99314 allocation is **\$20,171**.

EDCTC is allocating all PUC 99313 LCTOP funds to EDCTA for projects consistent with the LCTOP program guidelines as well as the 2024 Western El Dorado County Short Range Transit Plan Update – Service Development.

For FY 2025-26, EDCTA is requesting to allocate the combined LCTOP PUC 99313 and PUC 99314 funds total of **\$318,651** to two (2) projects:

- Support the continuation of a free and/or reduced fare program (\$50,000)
- Continue the Sacramento Commuter Service expansion (\$268,651)

Please do not hesitate to reach out to EDCTC if you have any questions.

Sincerely,

Woodrow Deloria,
Executive Director

CONSENT ITEM**STAFF REPORT**

DATE: MAY 7, 2026

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: JERRY BARTON, PRINCIPAL TRANSPORTATION PLANNER

SUBJECT: CONGESTION MITIGATION AIR QUALITY FUNDING REVISED PROGRAMMING TO THE EL DORADO TRAIL HALCON TO PONDORADO SEGMENT

REQUESTED ACTION

1. Adopt Resolution 25/26.19 (Attachment A) programming \$231,204 in Congestion Mitigation Air Quality (CMAQ) funding to the El Dorado Trail Halcon Road to Pondorado Class I project.
2. Supersede Resolution 22/23.04 (Attachment B) programming \$223,000 in CMAQ funds to the El Dorado Trail Halcon Road to Pondorado Class I project.

BACKGROUND

Prior to the Caltrans corrective action that went into effect in June of 2023, El Dorado County Transportation Commission (EDCTC) was responsible for the programming of federal CMAQ funds to projects or programs. The CMAQ program supported transportation projects or programs that demonstrated proven air quality emission reduction benefits by reducing congestion or vehicle emissions through transit services, congestion management, or active transportation. In accordance with Federal Guidelines, programming of CMAQ funds must consider quantitative data that demonstrate a project's emissions reduction benefits.

DISCUSSION

During the Call for Projects for CMAQ funding completed by EDCTC in August 2022, the Commission approved the re-programming of carryover funding from the Merrychase/Country Club Drive Bicycle and Pedestrian Project to the El Dorado Trail Halcon – Pondorado segment. At the time the anticipated de-obligated funding amount was \$223,000. However, the final amount was \$8,204 higher at \$231,204. To accurately reflect the increased de-obligated amount in EDCTC, SacTrak, and Caltrans accounting records; EDCTC is recommending adoption of Resolution 25/26.19, superseding Resolution 22/23.04, to correctly account for the increase in the de-obligated funding amount.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments A: EDCTC Resolution 25/26.19
B: EDCTC Resolution 22/23.04



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

RESOLUTION 25/26.19

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING CONGESTION MITIGATION AND AIR QUALITY FUNDING REVISED PROGRAMMING TO THE EL DORADO TRAIL HALCON TO PONDORADO SEGMENT

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Congestion Mitigation and Air Quality (CMAQ) funds; and

WHEREAS, the goal of the CMAQ program is to fund transportation projects or programs that improve air quality and relieve or reduce congestion; and

WHEREAS, in January of 2021, EDCTC programmed an additional \$562,000 in CMAQ funds to the Merrychase Drive/Country Club Drive Bicycle and Pedestrian Improvements Project to fully fund construction; and

WHEREAS, in spring of 2022, the El Dorado County Department of Transportation completed construction of the Merrychase Drive/Country Club Drive Bicycle and Pedestrian Improvements Project and in project close out experienced a cost savings of \$223,000; and

WHEREAS, the El Dorado County DOT anticipated the de-obligation of \$223,000 in CMAQ funds; and

WHEREAS, it was later determined that the actual de-obligated amount was the \$231,204 in CMAQ funds; and

WHEREAS, consistent with EDCTC policy, in the event that projects experience cost-savings, any unutilized CMAQ funds will be de-obligated and returned to EDCTC for reprogramming in a future Call for Projects; and

WHEREAS, the El Dorado Trail Halcon Road to Pondorado Class I Multi Use Trail segment was included in the 2022 EDCTC Call for projects; and

WHEREAS, the El Dorado Trail Halcon Road to Pondorado Class I Multi Use Trail project application was evaluated, scored, and ranked by an approved subcommittee in accordance with criteria approved by the EDCTC Board in conjunction with the release of the Call for Projects in April 2022; and

WHEREAS, the El Dorado Trail Halcon Road to Pondorado Class I Multi Use Trail project provides a quantifiable reduction in emissions and/or congestion relief and has been determined eligible for the use of CMAQ funding; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves superseding resolution 22/23.04 programming \$223,000 to the El Dorado Trail Halcon Road to Pondorado Class I Multi Use Trail project to support future competitive funding applications; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$231,204 to the El Dorado Trail Halcon Road to Pondorado Class I Multi Use Trail project to support future competitive funding applications; and

BE IT FURTHER RESOLVED, that the project shall be submitted to SACOG for amendment into the MTIP, as applicable.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on May 7, 2026, by the following vote:

Vote pending

Attest:

Lori Parlin, Chairperson

Dana Keffer, Secretary to the Commission

DRAFT



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnbo

RESOLUTION 22/23.04

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING CONGESTION MITIGATION AND AIR QUALITY PROGRAMMING TO THE EL DORADO TRAIL HALCON TO PONDORADO SEGMENT

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the Memorandum of Understanding with the Sacramento Area Council of Governments (SACOG), to program and track projects to be funded with Congestion Mitigation and Air Quality (CMAQ) funds; and

WHEREAS, the goal of the CMAQ program is to fund transportation projects or programs that improve air quality and relieve or reduce congestion; and

WHEREAS, in January of 2021, EDCTC programmed an additional \$562,000 in CMAQ funds to the Merrychase Drive/Country Club Drive Bicycle and Pedestrian Improvements Project to fully fund construction; and

WHEREAS, in spring of 2022, the El Dorado County Department of Transportation completed construction of the Merrychase Drive/Country Club Drive Bicycle and Pedestrian Improvements Project and in project close out experienced a cost savings of \$223,000; and

WHEREAS, the El Dorado County DOT will de-obligate the \$223,000 in CMAQ funds; and

WHEREAS, consistent with EDCTC policy, in the event that projects experience cost-savings, any unutilized CMAQ funds will be de-obligated and returned to EDCTC for reprogramming in a future Call for Projects; and

WHEREAS, the El Dorado Trail Halcon Road to Pondorado Class I Multi Use Trail segment was included in the 2022 EDCTC Call for projects; and

WHEREAS, the El Dorado Trail Halcon Road to Pondorado Class I Multi Use Trail project application was evaluated, scored, and ranked by an approved subcommittee in accordance with criteria approved by the EDCTC Board in conjunction with the release of the Call for Projects in April 2022; and

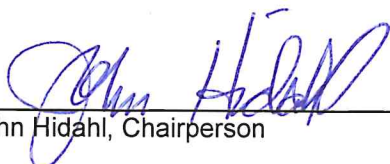
WHEREAS, the El Dorado Trail Halcon Road to Pondorado Class I Multi Use Trail project provides a quantifiable reduction in emissions and/or congestion relief and has been determined eligible for the use of CMAQ funding; and

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission approves the programming of \$223,000 in CMAQ funds to the El Dorado Trail Halcon Road to Pondorado Class I Multi Use Trail project to support future competitive funding applications; and

BE IT FURTHER RESOLVED, that the project shall be submitted to SACOG for amendment into the MTIP, as applicable.

PASSED AND APPROVED, by the El Dorado County Transportation Commission governing body at the regular meeting held on August 4, 2022, by the following vote:

- AYES: Borelli, Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo
- NOES: None
- ABSTAIN: None
- ABSENT: None



John Hidahl, Chairperson

Attest:



Dana Keffer, Secretary to the Commission

DRAFT

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 7, 2026
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: RECORDS RETENTION SCHEDULE

REQUESTED ACTION

Approve and adopt the revised Records Retention Schedule for the El Dorado County Transportation Commission (EDCTC), superseding all prior versions.

BACKGROUND AND DISCUSSION

EDCTC maintains records to support transportation planning, programming, environmental compliance, financial reporting, and administrative functions. The existing Records Retention Schedule has not been updated in several years and does not fully reflect current legal requirements or recordkeeping practices.

The updated Records Retention Schedule establishes retention periods for agency records consistent with current federal and state requirements. The schedule applies to both paper and electronic records and reflects current practices related to digital recordkeeping. The schedule has been reviewed and approved by legal counsel.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Records Retention Schedule 2026



El Dorado County Transportation Commission Records Retention Policy

Records that have fulfilled their administrative, fiscal, and legal functions and are (i) not the subject of a pending Public Records Act (PRA) request, pending litigation, or an audit, (ii) not records specific to Government Code (GC) Section 60201 (d), and (iii) not records which are otherwise prohibited from being destroyed by law, shall be disposed of as soon as practicable following expiration of the applicable records retention period in accordance with the schedule below. Original paper records, once retained in an exact digital image, may be destroyed unless otherwise prohibited by law. All original paper records will be transitioned to an exact digital image as soon as practicable. Electronic records will be maintained in the digital form for the required retention period unless an exact image is otherwise archived.

Department	Record Name	Record Description	Retention Life
Administration	Board Agendas, Minutes, Resolutions, Statutes, and Ordinances		Permanent
Administration	SSTAC Agendas		Permanent
Administration	Joint Powers Agreements		Permanent
Administration	Historical Records	Founding organization documents or other materials deemed by the Executive Director to have historical significance to EDCTC	Permanent
Administration	Chronological History of Commission Members		Permanent
Administration	Video Records of Board Meetings		Current Year + 1 year
Administration	Committees: Administrative, Transit, and other newly formed committees	Published agendas, staff reports, and other writings / materials	2 years
Administration	Bylaws		Permanent
Administration	Correspondence; General Subject Files, Emails	General subject files and other writings subject to the Public Records Act. This includes incoming/outgoing correspondence related to jurisdictions, and regional agencies and committees. Exceptions apply to certain grant-related correspondence that may require an audit, and correspondence related to any pending litigation or PRA requests, etc.	2 years
Administration	Public Records Act Requests		Closed + 2 years
Administration	Agency policies and procedures		Superseded + 2 years
Administration	FPPC Form 700		7 years
Administration	Successful proposals from Request for Proposals (RFPs), Request for Qualifications (RFQs), or Statement of Qualifications (SOQs).	State and federal audit standards may necessitate longer retention depending on funding source	Final Payment + 5 years
Administration	Unsuccessful proposals from RFPs, RFQs, or SOQs.		Final Payment + 5 years
Administration	Contracts, Agreements, Amendments, etc.	Contracts, and agreements, including change orders, amendments, insurance certificates, notices to proceed.	Closed + 10 years
Administration	Legal Notices for Projects		Final Payment + 5 years
Administration	Press Releases/Other Legal Notices	Hearings	2 years
Administration	Memorandum of Understanding		Closed + 5 years
Administration	Social Media		2 years
Fiscal Officer	Grants Documents (Contracts, Agreements, Amendments)	Agency grants, contracts and agreements, including amendments, insurance certificates, and contractual related correspondence. Exceptions may apply for longer retentions as required by contracts or other parties.	Final Payment + 5 years
Fiscal Officer	Fund Transfer Agreements		Final Payment + 5 years
Fiscal Officer	Lease Agreements		Closed + 5 years
Fiscal Officer	Overall Work Program & Amendments and Final copy		Permanent

Department	Record Name	Record Description	Retention Life
Fiscal Officer	Overall Work Program Backup	Draft, Budget worksheets	Closed + 5 years
Fiscal Officer	Accounts Payable		Current Year + 7 years
Fiscal Officer	Accounts Receivable		Current Year + 7 years
Fiscal Officer	Annual Financial Statements		Permanent
Fiscal Officer	Audit Reports and Management		Permanent
Fiscal Officer	Bank account statements, reconciliation, deposit receipts, and voided checks		Current Year + 5 years
Fiscal Officer	Chart of Accounts		Permanent
Fiscal Officer	Check Register		Current Year + 5 years
Fiscal Officer	Deferred Compensation Reports		7 years
Fiscal Officer	Federal Form 1099		Current Year + 5 years
Fiscal Officer	W-2s/Quarterly Payroll Tax Returns		Current Year + 5 years
Fiscal Officer	General Ledger Final Year End		Permanent
Fiscal Officer	Payroll register		Permanent
Fiscal Officer	Board Approved Pay Schedule		Permanent
Fiscal Officer	Timesheets		7 years
Fiscal Officer	Property Inventories and Depreciation		Permanent
Fiscal Officer	EDCTC Insurance Policies		Permanent
Fiscal Officer	State Controller's Annual Report		Permanent
Fiscal Officer	Accident / Injury Reports and Claims		Closed + 5 years
Fiscal Officer	Compensation / Classification Studies		2 years
Fiscal Officer	Annual Reports to State and Federal Agencies	Retention requirements should be considered depending on the type of report and agency receiving it.	7 years
Fiscal Officer	Employee Benefits Program	Benefit plans; health insurance, COBRA; and insurance policies for employees (health, vision, dental, etc.). This excludes claims filed against an employee benefit program.	Term + 6
Fiscal Officer	Benefit Plan Agreements	Agreements related to health insurance, dental/vision plan, retirement (CalPERS) or deferred compensation or cafeteria plan.	Permanent
Fiscal Officer	Benefit Plan Reports		4 years
Fiscal Officer	Employee Personnel Files		Separation + 6 years
Fiscal Officer	Job Recruitment Documents	Solicited	4 years
Fiscal Officer	Job Recruitment Documents	Unsolicited	2 years
Fiscal Officer	Worker Compensation Files and Claims		Closed + 10 years
Fiscal Officer	Employee Training Compliance Certifications		10 years

Department	Record Name	Record Description	Retention Life
Legal - Fiscal Officer	Legal Claims, Lawsuits, Litigation	Confidential (related to legal matters and lawsuits) litigation. Legal counsel coordination advised to ensure compliance and protection against potential future liability.	Closed + 10 years
Planning	Environmental Documents	Planning environmental documents i.e., technical studies, Environmental Impact Reports (EIRs), Categorical Exemptions/Exclusions (CEs), Mitigate Negative Declarations (MNDs) related to CEQA and NEPA, etc.	Closed + 10 years
Planning	Plans authored by EDCTC i.e., Bike Plans, Regional Transportation Plan, Congestion Management Plan)		Permanent
Planning	Recorded Documents	Notice of Completion, deeds, and other notices and documents recorded with the County	Permanent
Planning	Project Development Files	Documents pertaining to project funding, planning, plans, specifications, estimates, right-of-way, utilities, legal advertising and notices, and related correspondence. Exceptions may apply calling for longer retention if stated by contract with other parties. Exceptions also apply to right-of-way or easement acquisitions.	Closed + 5 years
Planning/Fiscal	Transportation Development Act	All fiscal and accounting records and other supporting papers for TDA claims and allocations	Closed + 5 years
Planning/Fiscal	Prop 1B	Prop 1B is 35 years	35 Years
Planning/Fiscal	SB 125 Funding (administered by EDCTC for El Dorado Transit)		Final Payment + 5 years
Planning/Fiscal	FTA Section 5311		Final Payment + 5 years
Planning/Fiscal	Low Carbon Transit Operations Program (LCTOP)		Final Payment + 5 years

DRAFT

BUSINESS ITEM

STAFF REPORT

DATE: MAY 7, 2026
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, FISCAL OFFICER
SUBJECT: FISCAL YEAR 2026/27 FINAL OVERALL WORK PROGRAM AND BUDGET

REQUESTED ACTION

Adopt Resolution 25/26.20 (Attachment A), approving the Fiscal Year (FY) 2026/27 Final Overall Work Program and Budget (Attachment B).

BACKGROUND

The Overall Work Program (OWP) and Budget is the annual work plan for the El Dorado County Transportation Commission (EDCTC), and it identifies the work activities and budget by work element for the upcoming fiscal year.

DISCUSSION

The Draft OWP was presented at the February Commission meeting and submitted to Caltrans for review and comments. The following changes were made to the Final OWP and Budget:

1. Caltrans requested additional language and changes to summary sections and some work elements in the OWP document. The requested changes are included in the Final OWP.
2. The budget includes a cost-of-living adjustment (COLA) of 2.5% for all positions except the Executive Director and Fiscal Officer, in accordance with the EDCTC's Personnel Policies and Procedures Manual, Section 8.4.4, Annual Cost-of-Living Adjustments. Per the Policy, the increase in the Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the Western Region was used to establish the COLA from December 2024 to December 2025.
3. Personnel costs were changed for the Executive Director, Fiscal Officer, and Principal Transportation Planner based on the salary adjustments approved at the March 5, 2026 Commission meeting.
4. The annual amount to SACOG increased \$3,296 due to the Consumer Price Index increase per the MOU.
5. The Freeway Service Patrol program increased \$8,000 due to a new contract and increased fuel costs.

The revenue in the FY 2026/27 budget equals the total expenditures. There is carryover funding that will be reserved for future planning efforts or grant match funding:

- STIP Planning Programming & Monitoring \$70,000
- Surface Transportation Block Grant Exchange \$270,000

The Final Budget was reviewed in detail with Chair Parlin and Vice Chair Clerici on May 6, 2026. The total amount of the FY 2026/27 Final OWP and Budget is \$1,640,970.11, an increase of \$50,119.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachments A: EDCTC Resolution 25/26.20
 B: FY 2026/27 Final Overall Work Program and Budget



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Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

RESOLUTION 25/26.20

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE FISCAL YEAR 2026/27 FINAL OVERALL WORK PROGRAM AND BUDGET

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the Fiscal Year (FY) 2026/27 Overall Work Program and Budget (OWP) is the primary management tool for the El Dorado County Transportation Commission (EDCTC), which identifies the activities and a schedule of work for regional transportation planning in El Dorado County, and is a requirement of the Memorandum of Understanding between the EDCTC and Caltrans; and

WHEREAS, the Draft OWP was presented at the February 5, 2026, Commission meeting; and

WHEREAS, the Draft OWP was sent to Caltrans for review and comments and the recommended changes have been made to the Final OWP; and

WHEREAS, the EDCTC cafeteria plan budget of \$1,587 per pay period for FY 2026/27 is established in the Final OWP resolution per the Personnel Policies and Procedures manual; and

NOW, THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission hereby approves the FY 2026/27 Final Overall Work Program and Budget, with a total budget of \$1,649,870.12.

BE IT FURTHER RESOLVED, that the Executive Director of EDCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, issue Requests for Proposals for projects included in the Overall Work Program, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program, in accordance with EDCTC's Administrative Policies and Procedures.

PASSED AND APPROVED by the El Dorado County Transportation Commission governing body at the regular meeting held on May 7, 2026, by the following vote:

Vote pending

Attest:

Lori Parlin, Chairperson

Dana Keffer, Secretary to the Commission