



COMMISSIONERS

Council Members Representing the City of Placerville

John Clerici, Jackie Neau, Michael Saragosa

Supervisors Representing the County of El Dorado

John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

El Dorado County Board of Supervisors' Chambers
330 Fair Lane, Building A, Placerville, CA 95667

Thursday, March 2, 2023, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

PUBLIC PARTICIPATION PROCEDURES:

The EDCTC Meeting will be open to in-person attendance. In addition, remote teleconference participation is available to the public via Zoom. Public comment will be open for each agenda item, and citizens may comment virtually through Zoom utilizing the "raise hand" function. If you are participating by phone, please dial *9 to "raise hand". The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Your comments must pertain to the subject at hand and are limited to no more than three minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 PM, Monday, February 27 to the Secretary to the Commission dkeffer@edctc.org.

Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided with the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email edctc@edctc.org.

Se hará todo lo posible para proporcionar un traductor en español o en otro idioma si se solicita. Por favor haga su solicitud dos días completos antes de la reunión. Un traductor del idioma español estará disponible. Por favor llamar el 530.642.5260 para asistencia.

[Webinar Access Link](#)

Webinar ID: 889 1218 5253
Phone: 1-669-219-2599

CALL TO ORDER AND PLEDGE OF ALLEGIANCE**ADOPTION OF AGENDA AND CONSENT CALENDAR**

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE FEBRUARY 2, 2023, COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 2, 2023, Commission meeting.
2. JANUARY 2023 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the January 2023 Check Register.
3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2022/23 REPORT (THOMPSON)
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2022/23 July-December Report.
4. PROFESSIONAL SERVICES AGREEMENT AMENDMENT: GREATER PLACERVILLE WILDFIRE EVACUATION PREPAREDNESS, COMMUNITY SAFETY AND RESILIENCY PLAN (BOLSTER)
REQUESTED ACTION: Authorize the Executive Director to amend the existing professional services agreement between the El Dorado County Transportation Commission and DKS Associates, to develop the Greater Placerville Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan to add \$75,000 of State Highway Account funds for additional public outreach.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

5. FISCAL YEAR 2023/24 DRAFT OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES (DELORIA, THOMPSON)
REQUESTED ACTION: Authorize staff to release the FY 2023/24 Draft Overall Work Program and Budget to Caltrans for circulation, review, and comment.
6. FINAL STATE ROUTE 49 AMERICAN RIVER CONFLUENCE STUDY (DELORIA)
REQUESTED ACTION: Accept the Final State Route 49 American River Confluence Study as complete.

INFORMATION ITEM

7. MARCH 2023 PROJECT MONITORING REPORT (BARTON, BOLSTER, TESFAGABR)
REQUESTED ACTION: None. This item is for information only.
8. DRAFT US 50 CORRIDOR ACTION PLAN (BARTON)
REQUESTED ACTION: None. This item is for information only.

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS - COMMISSIONER COMMENTS

ADJOURNMENT

The next regular meeting is scheduled for 2:00 PM on April 6, 2023, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MARCH 2, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE FEBRUARY 2, 2023 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 2, 2023 Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment: February 2, 2023 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, Michael Saragosa

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, February 2, 2023, 2:00 PM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Hidahl called the meeting to order at 2:00 PM and Commissioner Parlin led the Pledge of Allegiance.

ATTENDANCE: Chair Hidahl, Commissioners Clerici, Neau, Parlin, Saragosa, Thomas, Turnboo, and Caltrans Ex Officio Jenna Matsumoto. ABSENT: South Lake Tahoe Ex Officio Bass

CEREMONIAL MATTERS

ELECTION OF CHAIR AND VICE CHAIR

REQUESTED ACTION: Elect a Chair and Vice Chair to serve until the first meeting of 2024.

ACTION: Commissioner Thomas made a motion to elect Commissioner John Clerici as Chairperson. The motion was seconded by Commissioner Saragosa which carried as follows:

MOTION/SECOND: Thomas/Saragosa
AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo
ABSTAIN: None
NOES: None
ABSENT: None

ACTION: Commissioner Turnboo made a motion to elect Commissioner Wendy Thomas as Vice Chairperson. The motion was seconded by Commissioner Neau which carried as follows:

MOTION/SECOND: Turnboo/Neau
AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo
ABSTAIN: None
NOES: None
ABSENT: None

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

ACTION: Commissioner Parlin made a motion to adopt the agenda and to approve or adopt items 1-4 on the Consent Calendar. The motion was seconded by Commissioner Saragosa which carried as follows:

MOTION/SECOND: Parlin/Saragosa
AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo
ABSTAIN: None
NOES: None
ABSENT: None

1. AB 361 REMOTE TELECONFERENCING
REQUESTED ACTION: Adopt Resolution 22/23.16 making findings and declaring intent to continue remote or hybrid teleconferencing meetings pursuant to Government Code section 54953(e)(3) as a result of ongoing concerns related to COVID-19 as authorized under Assembly Bill 361.
2. MINUTES FOR THE DECEMBER 1, 2022, COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the December 1, 2022, Commission meeting.
3. NOVEMBER THROUGH DECEMBER 2022 CHECK REGISTER
REQUESTED ACTION: Receive and file the November through December 2022 Check Register.
4. TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND BICYCLE AND PEDESTRIAN FUND CLAIM FROM THE CITY OF PLACERVILLE FOR THE BROADWAY BIKE LANES
REQUESTED ACTION: Adopt Resolution 22/23.17 approving a Transportation Development Act Local Transportation Fund Bicycle and Pedestrian Fund claim from the City of Placerville in the amount of \$234,000.00 for construction of the Upper Broadway Bike Lanes from Schnell School Road to Point View Drive.

OPEN FORUM

There was no public comment.

BUSINESS ITEMS

5. EXECUTIVE DIRECTOR COMPENSATION
REQUESTED ACTION: Approve a salary adjustment for the Executive Director from Step 6 to Step 7 and continuation of all existing employee benefits effective December 26, 2022.

There were no public comments received.

ACTION: Commissioner Hidahl made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Thomas which carried as follows:

MOTION/SECOND: Hidahl/Thomas

AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

6. FISCAL YEAR 2022/23 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES, AMENDMENT 2
REQUESTED ACTION: Adopt Resolution 22/23.18, approving Amendment 2 to the Fiscal Year 2022/23 Overall Work Program, Budget, and Goals and Objectives.

There were no public comments received.

ACTION: Commissioner Parlin made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Saragosa which carried as follows:

MOTION/SECOND: Parlin/Saragosa

AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

7. CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENTS

REQUESTED ACTION: Designate a voting delegate to represent El Dorado County Transportation Commission on the California Association of Councils of Governments Governing Council. The Commission may choose to reaffirm Commissioner Wendy Thomas or select a new representative.

There were no public comments received.

ACTION: Vice Chair Thomas made a motion to appoint Commissioner Saragosa as the CalCOG representative. The motion was seconded by Commissioner Turnboo which carried as follows:

MOTION/SECOND: Thomas/Turnboo

AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

8. FEDERAL ADVOCACY PROFESSIONAL SERVICES AGREEMENT

REQUESTED ACTION: Provide direction to the Executive Director with respect to the Federal Advocacy professional services agreement.

The direction was given by the Commission to not release a new Request for Proposals for Federal Advocacy Services at this time and to allow the current contract with David Turch and Associates to expire.

ACTION: Commissioner Parlin made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:

MOTION/SECOND: Parlin/Turnboo

AYES: Clerici, Hidahl, Neau, Parlin, Saragosa, Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

INFORMATION ITEMS

9. CALTRANS ROAD USER CHARGE PILOT PROJECT

REQUESTED ACTION: None. This item is for information only.

A presentation was given by Lauren Prehoda of Caltrans.

Public comment was received from Heather Browning and Hannah Cohn.

10. FREEWAY SERVICE PATROL 2022 REPORT

REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

11. DRAFT STATE ROUTE 49 AMERICAN RIVER CONFLUENCE STUDY

REQUESTED ACTION: None. This item is for information only.

A presentation was given by Jim Damkowitch of DKS Associates

Public comment was received from Joanne Thornton and Heather Browning.

12. FEDERAL HIGHWAY ADMINISTRATION CORRECTIVE ACTION (DELORIA)
REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 4:42pm.

The next regular meeting is scheduled for 2:00 PM on March 2, 2023, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MARCH 2, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: JANUARY 2023 CHECK REGISTER

REQUESTED ACTION

Receive and file the January 2023 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes eight payments that merit further explanation:

- DKS Associates*..... \$1,612.89
- DKS Associates*..... \$1,687.04
November – December 2022 professional services for the State Route (SR 49) Confluence Study, Work Element 259. The contract was approved at the September 2, 2021, EDCTC meeting.
- DKS Associates*..... \$12,403.05
- DKS Associates*..... \$6,922.89
November - December 2022 professional services for the Wildfire Evacuation Preparedness Plan, Work Element 265. The contract was approved at the March 3, 2022, EDCTC meeting.
- Sacramento Area Council of Governments (SACOG)*..... \$128,170.65
EDCTC contributes annually to SACOG for their federal planning and programming effort. This payment is for Fiscal Year 2022/23. Per EDCTC’s MOU with SACOG, the amount is 2% of the annual apportionment of Transportation Development Act/Local Transportation Funds. This allocation was approved at the October 6, 2022 meeting by Resolution 22/23.12.
- Extreme Towing*..... \$10,521.42
December 2022 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.
- Wood Rodgers*..... \$6,465.51
December 2022 professional services for the 50 Corridor System User Analysis, Investment Strategy, and Access Control Action Plan, Work Element 253. This contract was approved at the December 3, 2020, EDCTC meeting.
- David Turch & Associates*..... \$5,417.00
December 2022 Federal advocacy services, Work Element 410. This contract was approved at the April 2, 2020, EDCTC meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: January 2023 Check Register

**El Dorado County Transportation Commission
Check Register
January 2023**

Date	Name	Payment	Memo
01/03/2023	Ameritas Life Insurance Corp.	529.80	January 2023 Dental
01/03/2023	Ameritas Life Insurance Corp.	78.88	January 2023 Vision
01/03/2023	Benefit Coordinators Corporation	227.97	January 2023 Life/Disability Premiums
01/03/2023	CalPERS Health	8,036.08	January 2023 Health Premiums
01/03/2023	De Lage Landen Financial Services	203.78	January 2023 Copy Machine Lease Payment
01/03/2023	DKS Associates	1,612.89	* November 2022 SR 49 Confluence Study
01/03/2023	DKS Associates	12,403.05	* November 2022 Wildfire Evac Preparedness
01/03/2023	RTS IT, Inc.	738.00	January 2023 ITCare Silver Service Plan
01/03/2023	SACOG	128,170.65	* FY2022/23 Payment per MOU
01/09/2023	Airespring	660.37	January 2023 Fiber Optic Internet
01/10/2023	Berkshire Hathaway HomeState Companies	1,344.20	Payment 1 for 2023 Workers Comp Ins
01/10/2023	Century Building Maintenance	450.00	December 2022 Building Maintenance
01/10/2023	JS West Propane Gas	348.35	December 2022 Propane
01/10/2023	Roberts & Company, Inc.	70.00	December 2022 Accounting Oversight
01/11/2023	CalPERS Retirement System	3,550.97	January 2023 Contribution #1
01/11/2023	CalPERS Retirement System	390.67	January 2023 PEPRA Contribution #1
01/17/2023	Cardmember Service - Visa DK	601.41	December ADA Website, Office Phones and Misc Office Expense
01/17/2023	Cardmember Service - Visa KT	118.33	Zoom Meetings and December Office Expenses
01/17/2023	Cardmember Services-Visa WD	230.00	WTS Award dinner for Trip to Green
01/17/2023	El Dorado County Chamber of Commerce	317.70	2023 Dues
01/17/2023	Extreme Towing	10,521.42	* December 2022 Freeway Service Patrol
01/17/2023	Wood Rodgers	6,465.51	* December 2022 US 50 Corridor System User Analysis
01/19/2023	David Turch and Associates	5,417.00	* December 2022 Federal Advocacy
01/20/2023	Umpqua Bank	59.66	December 2022 Analyzed Checking Fee
01/24/2023	DKS Associates	1,687.04	* December 2022 SR 49 Confluence Study
01/24/2023	DKS Associates	6,922.89	* December 2022 Wildfire Evac Preparedness
01/24/2023	PG&E	286.07	12/12/22-01/10/23 Utilities
01/24/2023	Sierra Office Supply & Printing	43.41	December 2022 Office Supplies
01/24/2023	Sloan Sakai Yeung & Wong LLP	142.50	December 2022 Legal Services
01/25/2023	CalPERS Retirement System	3,550.97	January 2023 Contribution #2
01/25/2023	CalPERS Retirement System	390.67	January 2023 PEPRA Contribution #2
01/31/2023	Sharon Petersen	4,517.00	February 2023 Office Rent
	Total	<u><u>200,087.24</u></u>	

CONSENT CALENDAR

STAFF REPORT

DATE: MARCH 2, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2022/23 REPORT

REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2022/23 July-December Report (Attachment A).

BACKGROUND

This budget vs. actual comparison is for the second quarter of fiscal year 2022/23. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the fiscal year by work element and to provide information relative to the financial position of the agency.

DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission’s total funds on hand, disbursements, and receipts for July through December are provided in the table below.

Fiscal Year Cash Balances

Public Funds Money Market and Checking Account Balances at July 1, 2022	\$656,836
Receipts	\$1,015,580
Disbursements	\$890,320
Public Funds Money Market and Checking Account Balances at December 31, 2022	\$782,096

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2022/23 July-December

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2022/2023 JULY-DECEMBER**

	WE 50		WE 100		WE 110		WE 120		WE 125		WE 130	
	Indirect Costs		Overall Work Program Administration & Implementation		Intergovernmental Coordination		Transportation Development Act & Transit Administration		Airport Land Use Commission		Freeway Service Patrol	
	Budget 50	Actual 50	Budget 100	Actual 100	Budget 110	Actual 110	Budget 120	Actual 120	Budget 125	Actual 125	Budget 130	Actual 130
Income												
Local Transportation Funds (LTF)			-	-	-	-	62,795	46,679	15,257	4,374		
Rural Planning Assistance (RPA)			74,998	33,136	156,299	81,909	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants												
STIP Planning, Programing & Monitoring (PPM)			-	-	-	-	-	-	-	-	-	-
Surface Transp Block Grant Prog (STBGP)			-	-	-	-	-	-	-	-	-	-
CRRSSA Surface Transp Block Grant Prog												
Airport Land Use Commission Fees												
Sustainable Communities FTA 5304												
FHWA-State Planning & Research												
SB1 Sustainable Communities												
State Highway Account (SHA)												
Freeway Service Patrol											189,151	88,120
Rural Counties Task Force												
Misc Income/EDH CSD/EI Dorado County		30								-		
Total Income	-	30	74,998	33,136	156,299	81,909	62,795	46,679	15,257	4,374	189,151	88,120
Expense												
Permanent Employees/Benefits	248,839	130,820	45,553	20,126	91,064	49,567	26,296	18,209	6,230	2,657	14,062	6,775
Temporary Employee	-	-										
Building Lease & Utilities	65,304	37,263										
Office Expense	52,252	20,713	-	-	6,370	302	400	-	-	-	-	-
Professional Services	55,100	30,702	-	-	-	-	19,100	16,700	5,000	-	166,000	76,966
Indirect Cost Allocation	(419,506)	(213,491)	29,446	13,009	58,865	32,040	16,998	11,770	4,027	1,717	9,090	4,379
Indirect Costs Carryover from Prior Year	(1,989)											
	-											
Total Expense	(0)	6,007	74,998	33,136	156,299	81,909	62,795	46,679	15,257	4,374	189,151	88,120
Current Year Retention								-				
OWP Budget vs. Actual Expenses			44.2%		52.4%		74.3%		28.7%		46.6%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2022/2023 JULY-DECEMBER**

	WE 200		WE 221		WE 253		WE 259		WE 265		WE 300	
	Regional Transportation Plan		Transit Planning		US 50 Corridor System Analysis, Investment Strategy and Access Control Action Plan		State Route 49 American River Confluence Study		Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan		State & Federal Programming	
	Budget 200	Actual 200	Budget 221	Actual 221	Budget 253	Actual 253	Budget 259	Actual 259	Budget 265	Actual 265	Budget 300	Actual 300
Income												
Local Transportation Funds (LTF)	128,171	-	35,802	18,589	-	-	-	-	15,759	3,625	141,948	72,691
Rural Planning Assistance (RPA)	11,716	5,000	-	-	-	-	-	-	-	-	-	-
Rural Planning Assistance (RPA) Grants	-	-	-	-	-	-	-	-	-	-	-	-
STIP Planning, Programing & Monitoring (PPM)	-	-	-	-	-	-	-	-	-	-	39,000	20,000
Surface Transp Block Grant Prog (STBGP)	133,929	68,668	-	-	23,699	9,083	-	-	13,130	2,590	-	-
CRRSSA Surface Transp Block Grant Prog					44,379	44,380						
Airport Land Use Commission Fees												
Sustainable Communities FTA 5304												
FHWA-State Planning & Research					56,389	36,330						
SB1 Sustainable Communities												
State Highway Account (SHA)							59,866	44,408	222,979	47,976		
Freeway Service Patrol												
Rural Counties Task Force												
Misc Income/EDH CSD/EI Dorado County									-	-		
Total Income	273,816	73,668	35,802	18,589	124,467	89,792	59,866	44,408	251,868	54,191	180,948	92,691
Expense												
Permanent Employees/Benefits	84,818	41,333	21,745	11,291	6,002	7,614	1,876	1,781	5,699	3,639	104,407	56,299
Temporary Employee												
Building Lease & Utilities												
Office Expense	-	-	-	-	200	-	100	50	250	-	9,050	9,000
Professional Services	134,171	5,618	-	-	114,385	77,256	56,678	41,426	242,235	48,199	-	-
Indirect Cost Allocation	54,827	26,717	14,056	7,298	3,880	4,922	1,213	1,151	3,684	2,353	67,490	36,392
Indirect Costs Carryover from Prior Year												
Total Expense	273,816	73,668	35,802	18,589	124,467	89,792	59,866	44,408	251,868	54,191	180,948	101,691
Current Year Retention		-				6,695		4,603		5,355		
OWP Budget vs. Actual Expenses	26.9%		51.9%		77.5%		81.9%		23.6%		56.2%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON FY 2022/2023 JULY-DECEMBER**

	WE 310		WE 330		WE 400		WE 410					
	Transportation Project Delivery & Oversight		Active & Alternative Transportation Programs		Public Education & Outreach		Transportation Advocacy		Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs		OWP Total	Total
	Budget 310	Actual 310	Budget 330	Actual 330	Budget 400	Actual 400	Budget 410	Actual 410	Budget	Actual	Budget	Actual
Income												
Local Transportation Funds (LTF)	94,969	51,925	12,001	-	-	-	100,469	39,417	1,000	672	608,171	237,972
Rural Planning Assistance (RPA)	-	-	-	-	93,987	37,686	-	-	-	-	337,000	157,731
Rural Planning Assistance (RPA) Grants											-	-
STIP Planning, Programing & Monitoring (PPM)	39,000	20,000	-	-	-	-	-	-	-	-	78,000	40,000
Surface Transp Block Grant Prog (STBGP)	-	-	91,474	46,943	-	-	-	-	-	-	262,233	127,284
CRRSSA Surface Transp Block Grant Prog											44,379	44,380
Airport Land Use Commission Fees											-	-
Sustainable Communities FTA 5304											-	-
FHWA-State Planning & Research											56,389	36,330
SB1 Sustainable Communities											-	-
State Highway Account (SHA)											282,845	92,383
Freeway Service Patrol											189,151	88,120
Rural Counties Task Force											-	-
Misc Income/EDH CSD/EI Dorado County			1,500	703			29,250	19,500		-	30,750	20,233
Total Income	133,969	71,925	104,976	47,645	93,987	37,686	129,719	58,917	1,000	672	1,888,917	844,433
											-	0.00
Expense												
Permanent Employees/Benefits	81,340	43,677	63,639	28,919	57,086	22,890	39,158	16,395	-	-	897,813	461,992
Temporary Employee											-	-
Building Lease & Utilities											65,304	37,263
Office Expense	50	15	200	33	-	-	16,500	-	1,000	672	86,372	30,785
Professional Services	-	-	-	-	-	-	48,750	32,502			841,418	329,370
Indirect Cost Allocation	52,579	28,233	41,137	18,693	36,901	14,796	25,312	10,020			(0)	-
Indirect Costs Carryover from Prior Year											(1,989)	-
											-	-
Total Expense	133,969	71,925	104,976	47,645	93,987	37,686	129,719	58,917	1,000	672	1,888,917	859,409
Current Year Retention								-			-	16,654
											-	-
OWP Budget vs. Actual Expenses	53.7%		45.4%		40.1%		45.4%		67.2%		46.4%	
	50% of FY Complete											

CONSENT ITEM**STAFF REPORT**

DATE: MARCH 2, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: PROFESSIONAL SERVICES AGREEMENT AMENDMENT: GREATER PLACERVILLE WILDFIRE EVACUATION PREPAREDNESS, COMMUNITY SAFETY AND RESILIENCY PLAN

REQUESTED ACTION

Authorize the Executive Director to amend the existing professional services agreement between the El Dorado County Transportation Commission (EDCTC) and DKS Associates (DKS), to develop the Greater Placerville Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan to add \$75,000 of State Highway Account funds for additional public outreach.

BACKGROUND

On February 11, 2021, EDCTC submitted an application to Caltrans for a Fiscal Year 2021/22 Sustainable Communities Grant Application for the Greater Placerville Area Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan. On June 22, 2021, Caltrans notified EDCTC that the Greater Placerville Area Wildfire Evacuation Preparedness, Community Safety and Resiliency Plan had been selected for funding in Fiscal Year 2021/22 with an award of \$250,000. EDCTC committed \$32,390 in Local Transportation Funds as matching funds. Based upon review of proposals and interviews held on February 10, 2022, via Zoom, the consulting contract was awarded to DKS on March 3, 2022, for a not-to-exceed amount of \$247,887.66.

DISCUSSION

EDCTC understands the importance of public buy-in and stakeholder consensus regarding public safety in response to a wildfire event. Given the recent Caldor and Mosquito Fires, the threat of wildfire is prominent in the minds of El Dorado County officials and residents. However, the project's original scope of work and grant application was submitted to Caltrans on February 11, 2021, months before the Caldor Fire burned 221,835 acres and destroyed 1,003 structures in the largest wildfire in El Dorado County history. To address the elevated concerns regarding wildfire evacuation preparedness, the contract executed between EDCTC and DKS on March 3, 2022, included a contingency scope of work for additional public and stakeholder outreach that EDCTC determined was necessary in the wake of the Caldor Fire. The contract stated that execution of the proposed contingency tasks depended upon EDCTC securing the necessary funds. In December 2022, EDCTC requested \$75,000 in additional funding from Caltrans to implement the additional public outreach. On January 27, 2023, Caltrans notified EDCTC that the Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan was awarded \$75,000 in State Highway Account funds for additional public outreach. The existing contract's not-to-exceed amount of \$247,887.66 will be amended to a not-to-exceed amount of \$322,887.66.

Approved for Agenda:



Woodrow Deloria, Executive Director

BUSINESS ITEM**STAFF REPORT**

DATE: MARCH 2, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: FISCAL YEAR 2023/24 DRAFT OVERALL WORK PROGRAM, BUDGET,
AND GOALS AND OBJECTIVES

REQUESTED ACTION

Authorize staff to release the Fiscal Year 2023/24 Draft Overall Work Program and Budget to Caltrans for circulation, review, and comment.

BACKGROUND

The Overall Work Program (OWP) and Budget is the primary management tool for El Dorado County Transportation Commission (EDCTC) and contains a description of the activities to be undertaken by the Commission in the coming fiscal year along with detailed budget information. The attached draft OWP and Budget has been developed in compliance with the California Department of Transportation (Caltrans) guidance for Regional Transportation Planning Agencies and has been reviewed by the Technical Advisory Committee. It is expected that the draft OWP will undergo continued refinement as staff receives comments from the Commission and Caltrans. The Draft OWP also includes the goals and objectives for the coming fiscal year. These high-level overarching goals and objectives are often carried forward from year to year but may be amended, changed, or replaced at the pleasure of the Commission.

DISCUSSION

The work elements in the OWP include on-going operations and grant funded projects. The total Draft Fiscal Year (FY) 2023/24 OWP and Budget is \$1,800,465.41. This year's proposed budget includes a cost-of-living adjustment (COLA), in accordance with the EDCTC's Personnel Policies and Procedures Manual, Section 8.4.4, Annual Cost-of-Living Adjustments. Per the Policy, the increase in the Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the Western Region was used to establish the COLA from December 2021 to December 2022. The 2023/24 OWP and budget reflects a six and a half percent COLA. EDCTC staff has prepared fiscal projections which indicate that funding for current and future years can accommodate the COLA, along with a ten percent contingency for the agency.

The Goals and Objectives are presented for consideration as part of the FY 2023/24 Draft OWP to provide high-level direction and consensus for EDCTC staff and Commissioners. The goals and objectives are focused on issues and opportunities presented over the past year and expected to continue through this upcoming and future fiscal years.

The Final OWP and Budget will be reviewed in detail with the Chair and Vice Chair in April and presented for adoption at the May 4, 2023 Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Draft FY 2023/24 Overall Work Program, Budget, and Goals and Objectives

BUSINESS ITEM**STAFF REPORT**

DATE: MARCH 2, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: FINAL STATE ROUTE 49 AMERICAN RIVER CONFLUENCE STUDY

REQUESTED ACTION

Accept the Final State Route 49 American River Confluence Study as complete.

BACKGROUND

The El Dorado County Transportation Commission (EDCTC) was awarded a Caltrans Sustainable Transportation Planning Grant to complete the State Route 49 (SR 49) American River Confluence Study (Study). This effort was led by EDCTC in partnership with Caltrans, Placer County Transportation Planning Agency, and California State Parks. The need for this study was brought forward in early 2020, by the residents, local and regional stakeholders, and elected officials concerned about the overcrowding, accessibility, and general safety of this corridor, especially nearest the Auburn State Recreation Area located at the North and Middle Forks of the American River, known locally as “the Confluence”. The fundamental purpose of this partnership initiative was to examine the SR 49 corridor from the community of Cool north to the City of Auburn to better understand the impacts of tourism and recreation, heavy truck traffic, and operations and safety in and around the Confluence.

DISCUSSION

This study was brought forward in early 2020, at the request of the residents, local and regional stakeholders, and elected officials concerned about the overcrowding, accessibility, and the general safety and operations of this corridor. EDCTC worked with the project partners and consultant to develop a scope of work to include the following:

- System User Analysis
- Parking Safety Assessment
- Roadway Safety Assessment

Throughout the development of these assessments, the project team facilitated multiple public outreach and stakeholder engagement efforts to garner input from the public and stakeholders. This was a multi-phased approach including preliminary virtual workshops, an interactive online public engagement platform, public survey, and in-person workshops. The project team summarized and integrated the input received through public engagement with the analysis and assessment reports to develop a suite of recommendations to improve operations and safety of the corridor. These recommendations were broken into the following implementation plans:

- Safe and Accessible Parking Plan
- Heavy Truck Alternatives Plan
- Transit Shuttle Plan
- Comprehensive Operations Plan

On February 2, 2023, the Draft Study was presented to the EDCTC for consideration and to receive additional feedback from Commissioners and the public. A number of comments were received and have been integrated into the final study where appropriate. The primary addition to the study

addressed the need for more information regarding project delivery and implementation. The following language has been added to the Executive Summary:

The conceptual drawings and designs in the SR 49 American River Confluence Study present a vision of potential transportation improvements in the corridor area. A project, on the other hand, utilizes specific tasks within a scope, schedule, and budget to construct transportation infrastructure such as a Class I trail, park-and-ride lot, shuttle stop and formalized parking; or roadway improvement. Concepts presented in the SR 49 American River Confluence Study may become a project when one of the agencies in the plan area that have jurisdictional authority to implement a project are able to move forward with a project within their jurisdiction. The project would then follow an approximately three to ten year process of project development before it can be constructed. The process to deliver a transportation project includes the following phases:

- allocation of funding through all project phases including construction;
- execution of Project Initiation Documents (PID);
- completion of environmental documentation required for project development under CEQA and NEPA, which includes mandatory public review and comment periods;
- acquisition of any needed right-of-way;
- completion of 100% Plans, Specifications & Estimates; and,
- construction of the project.

The recommended proposed improvement concepts will serve to inform and guide future infrastructure and programming decisions based on available funding. Information presented in this plan will also serve as a resource for EDCTC, El Dorado County, Placer County, the City of Auburn, and Caltrans for developing competitive grant applications.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Final SR 49 American River Confluence Study

INFORMATION ITEM

STAFF REPORT

DATE: MARCH 2, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
 DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
 BERHANE TESFAGABR, PROJECT MANAGER, CALTRANS DISTRICT 3
SUBJECT: MARCH 2023 PROJECT MONITORING REPORT

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

To identify regional transportation project delivery issues and challenges, El Dorado County Transportation Commission (EDCTC) staff performs Planning, Programming, and Monitoring (PPM) duties for regionally significant projects in the EDCTC region. EDCTC conducts its PPM duties in collaboration with the El Dorado County Department of Transportation, City of Placerville Engineering Division, El Dorado Transit Authority, the Sacramento Area Council of Governments, and the Caltrans Department of Local Assistance.

DISCUSSION

The report includes projects funded with State Transportation Improvement Program, State Highway Operations and Protection Program, the Road Repair and Accountability Act of 2017 (Senate Bill 1) Programs, Congestion Mitigation and Air Quality, Surface Transportation Block Grant Program, Active Transportation Program, Highway Infrastructure Program, Local Transportation Fund, Bicycle/Pedestrian funds, Coronavirus Response and Relief Supplemental Appropriations Act funds, and at times, regionally significant projects funded with local funds, such as Traffic Impact Mitigation fees.

The report includes “project status symbols” to indicate whether a project:

- Is within current cost and schedule ✓
- Has potential cost and/or schedule impacts ?
- Has known cost and/or schedule impacts X

As a result of discussions between members of the El Dorado County Board of Supervisors, the public, Caltrans, and EDCTC staff about the need for the public to have ready access to information about Caltrans’ State Highway Operations and Protection Program (SHOPP) projects in El Dorado County, the report contains a map and information detailing Caltrans’ SHOPP projects in El Dorado County. The report also contains a spreadsheet that shows current grant-funded projects and studies.

Staff will provide the Commission with a brief oral summary of the Project Monitoring Report and Caltrans Project Management staff will discuss the SHOPP project map.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: March 2023 Project Monitoring Report *(provided under separate cover)*

INFORMATION ITEM**STAFF REPORT**

DATE: MARCH 2, 2023
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: DRAFT US 50 CORRIDOR ACTION PLAN

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

The El Dorado County Transportation Commission (EDCTC) was awarded a Caltrans Sustainable Transportation Planning Grant to complete the US 50 Corridor System User Analysis, Investment Strategy, and Access Control Action Plan (US 50 Corridor Action Plan). Congestion on US 50 through Placerville has been a challenge for many years. This three-part planning effort set out to; 1) Conduct a system user analysis to prepare comprehensive circulation and traffic data along US 50 to update and fill data gaps; 2) Develop an investment strategy to identify and evaluate innovative pricing and funding strategies for projects along the US 50 Corridor; and, 3) Prepare an access control action plan for the US 50 Corridor within the City of Placerville to conduct a risk assessment and evaluate the circulation impacts and procedures necessary for implementation of the innovative “Trip to Green” proof of concept pilot project to close off local access to US 50 at the three signalized intersections.

DISCUSSION

EDCTC and the Project Development Team have been working since early 2021 on the three distinct components of the US 50 Corridor Action Plan. All three elements of the plan have been completed and presented to the Commission and the public, and the comprehensive Draft US 50 Corridor Action Plan has been prepared (Attachment A). Work began in 2021 with an emphasis on the Access Control Action Plan piece of the project, which was the framework for a Proof of Concept Pilot project to hold the three signals on US 50 in Placerville in a solid green phase, allowing traffic to flow freely during three key high traffic weekends. While the Caldor Fire postponed the “Trip to Green” evolution in fall of 2021, EDCTC and the project team were able to deliver the Proof of Concept during the first weekends of August, September, and October 2022. AIM Consulting supported EDCTC’s efforts to ensure a comprehensive Public Awareness Plan was initiated for Trip to Green as well as a post project community survey.

In December of 2021, EDCTC staff and the US 50 Corridor Action Plan consultant team presented the initial work on the Investment Strategy element of the plan with an overview of tolling as a potential investment strategy for the US 50 Corridor. In December of 2022, the completed Draft Revenue Alternatives Memo was presented to the Commission, completing the Investment Strategy element of the comprehensive plan.

Throughout 2022, the project team continued work on data collection and traveler analysis using the Replica Geolocation Software platform. The data was analyzed by the project team and the System User Analysis element of the plan was presented in June of 2022. The System User Analysis highlights information related to traveler patterns, characteristics, trip distances, peak period congestion, and demographics of travelers on US 50.

In addition to the comprehensive outreach conducted for the Trip to Green evolution, outreach efforts were conducted for the comprehensive US 50 Corridor Action Plan, including the three components outlined above, and Community Workshops were held on December 8, 2022, January 19, 2023, and on February 16, 2023. The culmination of the work on the three components of the US 50 Corridor Action Plan, and the outreach conducted, resulted in the identification of opportunities for addressing congestion in and around downtown Placerville. These include the following:

- Do nothing;
- Continue with temporary Trip to Green operations;
- Pursue permanent Trip to Green tolled facilities for use as needed; or
- Pursue permanent infrastructure project (e.g., grade-separated permanent toll lanes)

Pros, cons, and supporting data for each of the options are outlined in the elements of the Draft US 50 Corridor Action Plan.

The Draft US 50 Corridor Action Plan will be presented to the Commission by Bryan Gant, Principal Engineer from Wood Rodgers Inc. After the presentation to the Commission, the Draft Plan will be made available for review and comment by the public on the EDCTC web page until Friday March 17, 2023. EDCTC staff will bring the final for adoption by the Commission at the April, 2023 meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Draft US 50 Corridor Action Plan