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Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Woodrow Deloria, Executive Director

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## ACTION MINUTES

Regular Meeting, Thursday, March 5, 2020, 2:00 PM

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### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Frentzen called the meeting to order at 2:08 PM and led the Pledge of Allegiance.

### ATTENDANCE

Chair Frentzen, Vice Chair Taylor, and Commissioners Borelli, Hidahl, Parlin, Thomas, Veerkamp, and Caltrans Ex Officio Alex Fong. ABSENT: None

### ADOPTION OF AGENDA AND CONSENT CALENDAR

Chair Frentzen asked if there were any questions or comments on Consent Calendar items, and there were none.

**ACTION: Commissioner Taylor made a motion to adopt the agenda and to approve or adopt items 1-5 on the Consent Calendar. The motion was seconded by Commissioner Hidahl which carried as follows:**

**MOTION/SECOND: Taylor/Hidahl**

**AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp**

**ABSTAIN: None**

**NOES: None**

**ABSENT: None**

### CONSENT CALENDAR

1. MINUTES FOR THE FEBRUARY 6, 2020 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 6, 2020 Commission meeting.

2. JANUARY 2020 CHECK REGISTER

REQUESTED ACTION: Receive and file the January 2020 Check Register.

3. SECTION 5311 FEDERAL FISCAL YEAR 2020 PROGRAM OF PROJECTS

REQUESTED ACTION: Adopt Resolution 19/20.10 authorizing the programming \$538,231 in Federal Transit Administration 5311 funding for Federal Fiscal Year 2020, for operating Assistance for the El Dorado County Transit Authority.

4. SECTION 5311 GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

REQUESTED ACTIONS: Adopt Resolution 19/20.11 to:

1. Authorize the El Dorado County Transit Authority (EDCTA) to submit a Section 5311 grant application for Federal Fiscal Year 2020, stating that:

*The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$538,231 through Caltrans.*

2. Authorize the Executive Director to sign the regional agency Certifications and Assurances.

5. DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS

REQUESTED ACTION: None. This item is for information only.

CEREMONIAL

Chair Frentzen presented former Chair Borelli with a Certificate of Appreciation.

OPEN FORUM

Chair Frentzen asked if anyone would like to speak from the audience, and there were no comments.

BUSINESS ITEMS6. FEDERAL ADVOCACY PARTNER AGENCY MEMORANDUM OF UNDERSTANDING

REQUESTED ACTION: Authorize the EDCTC Chair to enter into a Memorandum of Understanding between the City of Placerville, El Dorado County, El Dorado Transit, and El Dorado County Transportation Commission to solicit, secure, and administer Federal Transportation Advocacy Services.

Chair Frentzen asked if anyone would like to speak from the audience, and there were no comments.

**ACTION: Commissioner Veerkamp made a motion to authorize the Memorandum of Understanding as requested. The motion was seconded by Commissioner Hidahl which carried as follows:**

**MOTION/SECOND: Veerkamp/Hidahl**

**AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp**

**ABSTAIN: None**

**NOES: None**

**ABSENT: None**

7. DRAFT FISCAL YEAR 2020/2021 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES

REQUESTED ACTION: Authorize staff to release the Draft Overall Work Program and Budget to Caltrans for circulation, review, and comment.

Chair Frentzen asked if anyone would like to speak from the audience, and there were no comments.

**ACTION: Commissioner Veerkamp made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Taylor which carried as follows:**

**MOTION/SECOND: Veerkamp/Taylor**

**AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp**

**ABSTAIN: None**

**NOES: None**

**ABSENT: None**

INFORMATION8. MARCH 2020 PROJECT MONITORING REPORT

REQUESTED ACTION: None. This item was for information only.

EXECUTIVE DIRECTOR'S REPORTCALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:22 PM.

The next regular meeting is scheduled for 2:00 PM on April 2, 2020 at 330 Fairlane, Placerville, California.



The March 5, 2020 Action Minutes were approved  
by the Commission at the April 2, 2020  
Commission meeting.

A handwritten signature in blue ink that reads "Joni G. Rice".

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Joni G. Rice, Secretary to the Commission