



COMMISSIONERS

Council Members Representing the City of Placerville
Patty Borelli, Michael Saragosa, Dennis Thomas
Supervisors Representing the County of El Dorado
Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

To listen to open session portions of the meeting in real time, dial 530.621.7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated.

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Every effort will be made to provide a translator in Spanish or in another language if requested. Please make your request two full days in advance of the meeting. Un traductor del idioma espanol estara disponible.

NOTE: Members of the public may address any item on the agenda during consideration of that item. Your comments will be limited to no more than three minutes.

AGENDA

Regular Meeting

Thursday, April 4, 2019, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

1. MINUTES FOR THE MARCH 7, 2019 COMMISSION MEETING (RICE)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 7, 2019 Commission meeting.
2. FEBRUARY 2019 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the February 2019 Check Register.
3. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2018/19 REVISED APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUND, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS (THOMPSON)
REQUESTED ACTION: Adopt Resolution 18/19.16 approving the Transportation Development Act Fiscal Year 2018/19 Revised Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.
4. EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2018/2019 REVISED TRANSPORTATION DEVELOPMENT ACT CLAIM (THOMPSON)
REQUESTED ACTION: Adopt Resolution 18/19.17 approving the El Dorado County Transit Authority's Fiscal Year 2018/2019 Revised Transportation Development Act Claim in the amount of \$6,407,175.59.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

5. PROFESSIONAL SERVICES AGREEMENT: EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION PLAN (BARTON)
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between EDCTC and Fehr & Peers, to develop the El Dorado Hills Business Park Community Transportation Plan for a not to exceed amount of \$155,000.

EXECUTIVE DIRECTOR'S REPORT**CALTRANS – COMMISSIONER COMMENTS****ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on May 2, 2019 at 330 Fairlane, Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: APRIL 4, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JONI RICE, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE MARCH 7, 2019 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 7, 2019 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: March 7, 2019 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas
Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Woodrow Deloria, Executive Director

DRAFT ACTION MINUTES

Regular Meeting, Thursday, March 7, 2019

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Borelli called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

COMMISSIONER ATTENDANCE

PRESENT: Commissioners Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp, and Caltrans Ex Officio Takhar. ABSENT: None

ADOPTION OF AGENDA AND CONSENT CALENDAR

Chair Borelli asked if there were any questions or comments on Consent Calendar items.

There was no public comment.

ACTION: Commissioner Veerkamp made a motion to adopt the agenda and to approve or adopt all items on the Consent Calendar. The motion was seconded by Commissioner Saragosa, who then asked for an amended motion to remove Item 5 from the Consent Calendar for discussion. Commissioner Veerkamp agreed to amend his motion to adopt the agenda and to approve or adopt all items on the Consent Calendar 1-4, removing Item 5 for discussion. Commissioner Saragosa seconded the amended motion which carried as follows:

MOTION/SECOND: Veerkamp/Saragosa
AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp
ABSTAIN: None
NOES: None
ABSENT: None

CONSENT CALENDAR

1. MINUTES FOR THE FEBRUARY 7, 2019 COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the February 7, 2019 Commission meeting.
2. JANUARY 2019 CHECK REGISTER
REQUESTED ACTION: Receive and file the January 2019 Check Register.
3. OVERALL WORK PROGRAM BUDGET VS ACTUAL COMPARISON FISCAL YEAR 2018/2019 JULY-DECEMBER REPORT
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2018/2019 July-December Report.
4. TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS DE-PROGRAMMING
REQUESTED ACTION: Rescind EDCTC Resolution 18/19.08 to deprogram \$171,821 in Transportation Development Act Local Transportation Fund Pedestrian and Bicycle funds which

were programmed to El Dorado County as matching funds for a Regional Active Transportation Program application through Sacramento Area Council of Governments.

5. *(This item was removed from the Consent Calendar at the request of Commissioner Saragosa)*

LETTER OF SUPPORT: APPOINTING CELIA MCADAM TO THE CALIFORNIA TRANSPORTATION COMMISSION

REQUESTED ACTION: Authorize the Chair to sign a letter of recommendation for the appointment of Celia McAdam to the California Transportation Commission.

ACTION: Following discussion on this item, Commissioner Saragosa made a motion to authorize the Chair's signature on the letter of recommendation as requested. Commissioner Veerkamp seconded the motion which carried as follows:

MOTION/SECOND: Saragosa/Veerkamp

AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

OPEN FORUM

There were no public comments.

BUSINESS ITEMS

6. PROFESSIONAL SERVICES AGREEMENT: FISCAL AND COMPLIANCE AUDIT SERVICES

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement with Richardson & Company, LLP for fiscal and compliance audit services for a term of five years.

ACTION: Vice Chair Frentzen made a motion to authorize the agreement as requested. Commissioner Thomas seconded the motion which carried as follows:

MOTION/SECOND: Frentzen/Thomas

AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

7. DRAFT FISCAL YEAR 2019/2020 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES

REQUESTED ACTION: Authorize staff to release the Draft Overall Work Program and Budget to Caltrans for circulation, review, and comment.

ACTION: Vice Chair Frentzen made a motion to authorize the release of the Draft to Caltrans as requested. Commissioner Hidahl seconded the motion which carried as follows:

MOTION/SECOND: Frentzen/Hidahl

AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

8. CONGESTION MITIGATION AND AIR QUALITY FUNDS PROGRAMMING 2019 CALL FOR PROJECTS

REQUESTED ACTION: Adopt Resolution 18/19.14 programming \$4,758,557 in CMAQ funding to projects and programs to be completed or administered by Sacramento Area Council of Governments (SACOG), City of Placerville and El Dorado County Community Development Services – Department of Transportation.

There was no public comment.

ACTION: Commissioner Veerkamp made a motion to adopt the Resolution as requested. Commissioner Saragosa seconded the motion which carried as follows:

MOTION/SECOND: Veerkamp/Saragosa

AYES: Borelli, Frentzen, Hidahl, Parlin, Saragosa, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

9. CONSIDER SUPPORT FOR ASSEMBLY BILL 1413 (GLORIA)

REQUESTED ACTION: Consider adopting Resolution 18/19.15 in support for the passage of Assembly Bill 1413 (Gloria).

There was no public comment.

The Board gave direction to the Executive Director to return this item at a later date when AB 1413 is in a more formal state and with options to choose concept language for support.

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:03 PM.

The next regular meeting is scheduled for 2:00 PM on April 4, 2019 at 330 Fairlane, Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: APRIL 4, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: FEBRUARY 2019 CHECK REGISTER

REQUESTED ACTION

Receive and file the February 2019 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes five payments that merit further explanation:

- Check # 8432 – Richardson & Company LLP..... \$2,800.00*
 Governmental Accounting Standards Board (GASB) 75 and State of Good Repair (SGR) reporting for the FY 2017/18 annual fiscal audit for EDCTC and El Dorado County Transit Authority. This contract was approved at the March 6, 2014 EDCTC meeting.
- Check # 8434 – LSC Transportation Consultants, Inc..... \$225.00*
 January professional services for the Triennial Performance Audit, Work Element 120. This contract was approved at the November 1, 2018 EDCTC meeting.
- Check # 8436 – AIM Consulting, Inc..... \$894.99*
 January professional services for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.
- Check # 8439 – Extreme Towing..... \$11,049.50*
 January professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.
- Check # 8440 – Fehr & Peers..... \$1,866.55*
 January professional services for the SB 743 Implementation Plans, Work Element 201. The contract with Fehr & Peers was approved at the March 1, 2018 EDCTC meeting.

Approved for Agenda:

 Woodrow Deloria, Executive Director

Attachment A: February 2019 Check Register

**El Dorado County Transportation Commission
Check Register
February 2019**

Date	Num	Name	Payment	Memo
02/01/2019	8429	GovInvest, Inc	700.00	Annual Licensing Year 1
02/01/2019	EFT	Ameritas Life Insurance Corp.	543.00	February 2019 Dental & Vision Premiums
02/01/2019	EFT	Benefit Coordinators Corporation	213.29	February 2019 Life/Disability Premiums
02/01/2019	EFT	CalPERS Health	5,930.32	February 2019 Health Premiums
02/11/2019	8430	Century Building Maintenance	450.00	January 2019 Building Maintenance
02/11/2019	8431	JS West Propane Gas	138.70	January 2019 Propane
02/11/2019	8432	Richardson & Company, LLP	2,800.00	* FY 2017/18 Audits-GASB75/SGR
02/11/2019	8433	Sierra Office Supply & Printing	204.97	January 2019 Office Supplies
02/11/2019	8434	LSC Transportation Consultants, Inc	225.00	* January 2019 Triennial Performance Audit
02/11/2019	8435	Mountain Democrat	33.60	Public Notice RFP 2/6/19
02/11/2019	EFT	Cardmember Service - Visa JB	46.00	Parking-SACOG Meetings
02/11/2019	EFT	Cardmember Service - Visa JR	601.37	Jan 2019 Office Exp/Office Carpet Cleaning
02/11/2019	EFT	Cardmember Services-Visa WD	43.47	Parking SACOG/CDAC Meetings
02/13/2019	ACH	ICMA 457	1,636.53	Employee 457 Contributions
02/13/2019	EFT	CalPERS Retirement System	3,021.55	February 2019 Contrib #1
02/19/2019	EFT	QuickBooks Payroll Service	8.00	January 2019 Payroll Fee
02/20/2019	EFT	Umpqua Bank	3.75	ACH Fee 1/2, 1/16 & 1/30
02/25/2019	8436	AIM Consulting, Inc.	894.99	* Hot Spot Study Placerville Public Engagement
02/25/2019	8437	Cal.net	64.92	March 2019 Internet Service Provider
02/25/2019	8438	Carbon Copy	62.64	February 2019 Copy Machine Maintenance
02/25/2019	8439	Extreme Towing	11,049.50	* January 2019 Freeway Service Patrol
02/25/2019	8440	Fehr & Peers	1,866.55	* January 2019 SB743 Implementation Plans
02/25/2019	8441	JS West Propane Gas	101.87	February 2019 Propane
02/25/2019	8442	Liberty Mutual Insurance	2,637.00	Commercial Insurance 3/7/19-3/7/20
02/25/2019	8443	Rimrock Water Company	31.87	January 2019 Water
02/25/2019	8444	RTS IT, Inc.	552.50	March 2019 ITCare Silver Service Plan
02/25/2019	8445	Steele Building Offices	4,517.00	March 2019 Office Rent
02/25/2019	EFT	De Lage Landen Financial Services	193.05	February 2019 Copy Machine Lease
02/25/2019	EFT	National Access LD	32.54	February 2019 Long Distance
02/25/2019	EFT	PG&E	252.10	December 2018 Utilities
02/27/2019	8446	Sacramento Metro Chamber	1,000.00	3/1/19-2/29/20 Membership
02/27/2019	ACH	ICMA 457	1,736.53	Employee 457 Contributions
02/27/2019	EFT	CalPERS Retirement System	3,126.31	February 2019 Contrib #2
		Total	44,718.92	

CONSENT CALENDAR**STAFF REPORT**

DATE: APRIL 4, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2018/19 REVISED APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUND, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS

REQUESTED ACTION

Adopt Resolution 18/19.16 approving the Transportation Development Act Fiscal Year (FY) 2018/19 Revised Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.

BACKGROUND and DISCUSSION

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel.
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017.

The California Department of Tax and Fee Administration, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The State Controller's Office (SCO) allocates the STA tax and the State of Good Repair revenue, by formula, to planning agencies and other eligible agencies. Statute requires that 50% of STA and SGR funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency (RTPA) responsible for apportioning and administering these funds for this region. The attached Findings of Apportionment summarizes the estimates for FY 2018/19.

The LTF allocation purposes, in order of priorities, as identified by law, are as follows:

1. Transportation Development Act fund administration (by EDCTC and the County Auditor);
2. Planning and programming undertaken by EDCTC (up to 3% of the fund);
3. Pedestrian and bicycle projects (optional, up to 2% of the funds remaining, after administration and planning);
4. Public transportation operations (including new transit services that have been identified by the Commission as "unmet transit needs" that are "reasonable to meet"); and,
5. Other transportation purposes (including additional transit and bicycle facilities, and streets and roads). The Commission may only apportion (and subsequently may only approve claims for) "other transportation purposes" when all other uses of the funds, to the limits described above, have been exhausted.

EDCTC allocates the LTF funds, as determined by population, for the western slope region of El Dorado County and the Tahoe Regional Planning Agency allocates the LTF funds, as determined by population, for the eastern slope of El Dorado County. For FY 2018/19, the County Auditor

estimates EDCTC's share of LTF revenues for apportionment to be \$5,059,434, plus \$350,000 in fund balance available to program.

Administration, Planning, Programming

As allowed for by law, the County Auditor has estimated \$10,000 for administration from the estimated FY 2018/19 LTF revenue total. This amount is reimbursed to the County Auditor and is not included in EDCTC's Overall Work Program.

The EDCTC FY 2018/19 Overall Work Program and Budget includes administration, planning, programming and the annual payment to SACOG for a total of \$429,360.91. EDCTC LTF funds are used throughout the work program to support planning and as a required local match for state and federal grant funds. Under the Commission's Memorandum of Understanding with Sacramento Area Council of Government (SACOG), EDCTC is obligated to allocate 2% of TDA funds for SACOG federal transportation planning and programming activities after administration and any non-motorized allocations. The SACOG allocation equals \$99,360.91 for FY 2018/19.

Non-Motorized – Pedestrian and Bicycle Facilities (Article 3)

State law offers EDCTC an option to apportion up to 2% of the LTF (after administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The Commission primarily uses these non-motorized funds to provide matching funds for federal and state grants, such as Congestion Mitigation and Air Quality and Active Transportation Program (ATP) grants. The 2018/19 allocation totals \$101,388.68.

Public Transportation – Transit (Article 4)

The El Dorado County Transit Authority notified the Commission staff that their claim for FY 2018/19 LTF funds will be \$4,837,734.59 for operating expenses. A 3% contingency of the Article 4 funds will be retained in the LTF fund's unreserved fund balance for transit's future needs. The contingency amount for FY 2018/19 will be \$30,949.82. The transit contingency balance will be the maximum amount of \$500,000.00.

Other Transportation (Article 8)

No LTF funds remain available for Article 8 – Other Transportation purposes. If LTF funds were available for the fiscal year, the funds would be apportioned to the City of Placerville and the County of El Dorado by population for all purposes necessary and convenient to the development and operation of the public transportation system, including road rehabilitation, maintenance, and repair.

State Transit Assistance Funds (STA)

The estimated STA funds available for the El Dorado County Transit Authority is \$1,496,803.00 for FY 2018/19, \$70,138.00 additional received for FY 2017/18 and \$2,500.00 in interest. The total estimated STA is \$1,569,441.00.

State of Good Repair (SGR)

The estimated FY 2018/19 SGR funds available for the El Dorado County Transit Authority is \$236,877.00. Funds will be reimbursed to EDCTA after Commission approval of a claim for an approved SGR project.

Approved by:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 18/19.16
B) Allocation and Apportionment for Fiscal Year 2018/19 – LTF
C) Revised Allocation and Apportionment for Fiscal Year 2018/19 – STA
D) Revised Allocation and Apportionment for Fiscal Year 2018/19 – SGR



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Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 18/19.16

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2018/19 REVISED APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, STA, and SGR funds based on the estimated revenue upon approving said claim; and

WHEREAS, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the El Dorado County Transportation Commission; and

WHEREAS, the County Auditor issued a report of estimated revenues for LTF for Fiscal Year (FY) 2018/19 and the State Controller's Office issued a report of estimated revenues for STA and SGR Funds; and

WHEREAS, the final payment for FT 2017/18 issued by the State Controller's Office in October 2018 was \$70,138 over the estimated amount; and

WHEREAS, the State Controller's Office issued a revised report of estimated revenues for FY 2018/19 STA and SGR Funds.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission shall review the claims as they are received, approve same for the FY 2018/19 funds estimated to be available in the LTF, STA, and the SGR funds, and make the following allocations:

1. To the El Dorado County Auditor-Controller for administrative costs in the amount of \$10,000.00, to be paid quarterly from the LTF fund as expenditures are incurred, per Section 99233.1.

2. To the El Dorado County Transportation Commission for TDA administration and for planning and programming in the amount of \$429,360.91, per Section 99233.1 and 99233.2. Paid in full.
3. To be reserved by the El Dorado County Auditor's Office for future reimbursements to the City and County for pedestrian and bicycle facilities as programmed and claimed in the amount of \$101,388.68, per Sections 99233.3 and 99234.
4. Fund and retain contingency in the amount of \$30,949.82 in the Local Transportation Fund for future transit needs. The previous contingency balance was \$469,050.18 and the new balance will be the maximum amount of \$500,000.00. Paid in full.
5. To the El Dorado County Transit Authority for Article 4 purposes, the total amount available of \$4,837,734.59, per Sections 99233.8, 99260(a), and 99262.
6. State Transit Assistance Funds – To the El Dorado County Transit Authority for State Transit Assistance Funds in the estimated amount of \$1,496,803.00 for FY 2018/19, \$70,138.00 additional for FY 2017/18 and \$2,500.00 in interest. The total estimated amount of \$1,569,441.00 will be for capital improvements per Section 99314.6. This allocation is to be paid out as FY 2018/19 revenues are received and available for payment by the County Auditor.
7. State of Good Repair Funds – To be reserved by the El Dorado County Auditor's Office for future reimbursements to the El Dorado County Transit Authority for State of Good Repair Funds in the estimated amount of \$236,877.00 plus interest. This allocation is to be paid out after a reimbursement claim for an eligible project is approved by the El Dorado County Transportation Commission.

BE IT FURTHER RESOLVED, the El Dorado County Transportation Commission has requested that approved claims be paid in full, provided the funds are available.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to the El Dorado County Transportation Commission rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

BE IT FURTHER RESOLVED, that the claimants are to be notified by the El Dorado County Transportation Commission of action on their claims.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on April 4, 2019 by the following vote:

Vote Pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission

<p>TRANSPORTATION DEVELOPMENT ACT (TDA) LOCAL TRANSPORTATION FUND (LTF) FINDINGS OF APPORTIONMENT</p>
<p>FY 2018/19 APPORTIONMENT AND ALLOCATION</p>

FY 2018/19 LTF AVAILABLE FOR ALLOCATION

Estimated 2018/19 LTF Receipts per El Dorado County Auditor	\$ 5,059,434.00	
Estimated LTF June 30, 2018 fund balance available to program	\$ 350,000.00	
Less: County Auditor Fees (PUC Section 99233.1)	\$ (10,000.00)	
 Total EDCTC Area Share	 \$ 5,399,434.00	
Total FY 2018/19 balance for apportionment		<u>\$ 5,399,434.00</u>

FY 2018/19 CLAIMANT ALLOCATIONS

TDA Administration (PUC Section 99233.1)

EDCTC TDA Administration	<u>\$ 168,016.98</u>	
TDA Administration subtotal		\$ 168,016.98

Planning / Programming (PUC Section 99233.2)

EDCTC Planning and Programming (up to 3% of Revenue)	\$ 161,983.02	
EDCTC Contribution to SACOG Federal Planning and Programming	<u>\$ 99,360.91</u>	
<small>(Note: per 12/15/16 MOU between EDCTC and SACOG, equal to 2% of LTF Apportionment after Administration, Planning & Programming, Pedestrian & Bicycle Facilities, and Community Transit Services apportionment, if any)</small>		
Planning / Programming subtotal		\$ 261,343.93

Pedestrian and Bicycle Facilities-Discretionary (PUC Sections 99233.3 and 99234)

Bicycle and Pedestrian Facilities	<u>\$ 101,388.68</u>	
<small>(Note: up to 2% of remaining funds after Administration and Planning/Programming)</small>		
Pedestrian / Bicycle Facilities subtotal		\$ 101,388.68

Public Transportation - Transit (Article 4) (PUC Sections 99233.8, 99260(a) and 99262)

EDCTA - Continuation of Existing Service	\$ 4,868,684.41	
EDCTA - Contingency 3% (Amount to Reach Maximum Contingency of \$500,000)	\$ (30,949.82)	
EDCTA - Excess Carryover	<u>\$ -</u>	
Transit subtotal		<u>\$ 4,837,734.59</u>

Other Transportation (Article 8) (PUC 99233.9, 99400(a), 99402 and 99407)

City of Placerville: 10,673 = 6.95% of total County population	\$ -	
El Dorado County Unincorporated: 142,818 = 93.05% of total County population	<u>\$ -</u>	
Other Transportation subtotal		<u>\$ -</u>

Total FY 2018/19 claimant allocations	\$ 5,368,484.18	
Total EDCTA Contingency	<u>\$ 30,949.82</u>	
Total Apportionment	<u>\$ 5,399,434.00</u>	

TRANSPORTATION DEVELOPMENT ACT (TDA) STATE TRANSIT ASSISTANCE (STA) FINDINGS OF APPORTIONMENT
FY 2018/19 REVISED APPORTIONMENT AND ALLOCATION

FY 2018/19 ESTIMATED STA AVAILABLE FOR ALLOCATION

Revised Estimate 2018/19 STA Receipts per State Controller's Office *	\$ 1,496,803.00	
Additional 2017/18 STA Receipts over Estimated Amount	\$ 70,138.00	
Estimated 2018/19 Interest	\$ 2,500.00	
Total FY 2018/19 balance for apportionment		\$ 1,569,441.00

El Dorado County Transit Authority (PUC 99313 and 99314)

EDCTA - Continuation of Existing Service	\$ 1,569,441.00	
Public Transportation subtotal		\$ 1,569,441.00

Subtotal FY 2018/19 claimant allocations \$ 1,569,441.00

Total FY 2018/19 claimant allocations \$ 1,569,441.00

* This is an estimate. The actual amount of STA funds collected for the fiscal year will be paid to El Dorado County Transit Authority.

TRANSPORTATION DEVELOPMENT ACT (TDA)
 STATE OF GOOD REPAIR (SGR)
 FINDINGS OF APPORTIONMENT

FY 2018/19 REVISED APPORTIONMENT AND ALLOCATION

FY 2018/19 REVISED ESTIMATED SGR AVAILABLE FOR ALLOCATION

Estimated 2018/19 SGR Receipts per State Controller's Office \$ 236,877.00

Total FY 2018/19 balance for apportionment \$ 236,877.00

El Dorado County Transit Authority (PUC 99313 and 99314)

EDCTA for eligible project to be approved at 8/2/18 EDCTC meeting \$ 236,877.00

Public Transportation subtotal \$ 236,877.00

Subtotal FY 2018/19 claimant allocations \$ 236,877.00

Total FY 2018/19 claimant allocations \$ 236,877.00

CONSENT CALENDAR**STAFF REPORT**

DATE: APRIL 4, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2018/2019
REVISED TRANSPORTATION DEVELOPMENT ACT CLAIM

REQUESTED ACTION

Adopt Resolution 18/19.17 (Attachment A) approving the El Dorado County Transit Authority's (EDCTA) Fiscal Year (FY) 2018/2019 Revised Transportation Development Act Claim (Attachment B) in the amount of \$6,407,175.59.

BACKGROUND

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency responsible for apportioning and administering these funds for this region.

DISCUSSION

EDCTA submitted a revised TDA claim for FY 2018/2019 requesting \$4,837,734.59 in LTF and \$1,569,441.00 in STA. EDCTA's total claim in the amount of \$6,407,175.59 is consistent with the FY 2018/19 Revised Apportionment and Allocation for LTF and STA. The TDA claim was approved by the El Dorado County Transit Authority Board of Directors at the March 7, 2019 meeting. The LTF and STA funds will be paid to EDCTA as the funds are received. The estimated FY 2018/2019 SGR funds are \$236,877.00 and SGR funds will be reimbursed to EDCTA after Commission approval of a claim for an approved SGR project.

Approved by:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 18/19.17
B) El Dorado County Transit Authority Revised Claim for FY 2018/2019



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Michael Saragosa, Dennis Thomas

Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

RESOLUTION 18/19.17

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2018/2019 REVISED TRANSPORTATION DEVELOPMENT ACT CLAIM

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and for the administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF) and the State Transit Assistance Fund (STA) of the Western Slope of the County, as apportioned to them by EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the Local Transportation Fund and State Transit Assistance Fund based on the estimated revenue upon approving said claim; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) submitted a Revised Transportation Development Act claim based on the Fiscal Year 2018/2019 Revised Apportionment and Allocation for LTF and STA.

NOW THEREFORE, BE IT RESOLVED, EDCTC has reviewed the revised claim received from EDCTA and the amount to be paid is \$4,837,734.59 in LTF and \$1,569,441.00 in STA for a total claim in the amount of \$6,407,175.59.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to EDCTC rules and regulations, the Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on April 4, 2019 by the following vote:

Vote pending

Attest:

Patty Borelli, Chairperson

Joni G. Rice, Secretary to the Commission

TDA-1

**TRANSPORTATION DEVELOPMENT ACT
REVISED CLAIM FORM**

TO: El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667
(530) 642-5260

FROM:

Claimant: El Dorado County Transit Authority
Address: 6565 Commerce Way
City, State, Zip Code: Diamond Springs, CA 95619
Contact: Mindy Jackson, Executive Director
Phone: (530) 642-5383 ext. 210

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the El Dorado County Transportation Commission (EDCTC), that its request for funding be approved as follows:

LTF	\$4,837,734.59	FY 2018 / 2019
STA	\$1,496,803.00	FY 2018 / 2019
	\$ 70,138.00	FY 2017 / 2018 (over estimate)
	\$ 2,500.00	Interest
Total Claim	\$6,407,175.59	FY 2018 / 2019

Submitted By: Mindy Jackson
Title: Executive Director
Date: 03/07/2019

EDCTC
Date of Approval: _____

Resolution No.: _____

Administrative Amendment No.: _____

EDCTC Executive Director

BUSINESS ITEM**STAFF REPORT**

DATE: APRIL 4, 2019
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: PROFESSIONAL SERVICES AGREEMENT: EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION PLAN

REQUESTED ACTION

Authorize the Executive Director to enter into a professional services agreement between EDCTC and Fehr & Peers, to develop the El Dorado Hills Business Park Community Transportation Plan for a not-to-exceed amount of \$155,000.

BACKGROUND

The El Dorado Hills (EDH) Business Park Owners Association approached the El Dorado County Transportation Commission (EDCTC) expressing a desire to revisit the planning of transportation as it relates to the existing and future uses and economic prosperity of the EDH Business Park. The Association is pursuing a collaborative effort between El Dorado County, EDCTC, property and business owners and the general public to develop a plan for a vibrant and well connected community that ties the EDH Business Park to adjacent residential areas and the commercial area of the EDH Town Center. Through this effort, property and business owners will develop a unified vision for the future of the business park, one that is supported, by and effectively serves, stakeholders, tenants, patrons, and the general public.

The immediate need for a plan is critical given the increasing development interests in the area which is located near the El Dorado/Sacramento County Line by the expanding City of Folsom on the south side of US Highway 50. Transportation demand, active mobility, and multi-modal connectivity is central to this planning effort for several reasons, including: the geographic relationship of the business park to the Capital SouthEast Connector project; and the potential for expanded transit services in the EDH area as a result of the ongoing efforts to locate a regional transit center there; the proximity to a substantial number of homes, businesses, offices, retail, and other activity centers. The EDH Business Park is an area which presents an opportunity to build upon existing infrastructure to further the economic development and prosperity of Western El Dorado County. Increasing employment opportunities in El Dorado County will help to offset the existing jobs-housing imbalance and reduce vehicle miles travelled due to commuter travel to Sacramento and the Bay Area.

DISCUSSION

EDCTC staff distributed the Request for Proposals (RFP) for the El Dorado Hills Business Park Community Transportation Plan on January 28, 2019. Notice of the RFP was distributed via email to several consultants, a consultant distribution center, was published in the Mountain Democrat, and was made available online via Facebook and the EDCTC website. Staff received three proposals by the March 6, 2019 deadline, from Fehr & Peers, Kimley Horn, and Green DOT Transportation. Each proposal was evaluated according to the criteria specified in the RFP by EDCTC staff as well as staff from EDCTC's planning partners.

The evaluation criteria utilized are as follows:

- Understanding the purpose and requirements of the El Dorado Hills Business Park Community Transportation Plan.

- Familiarity with the project area and the type of issues and problems associated with the project.
- Ability to meet the project's goals and objectives.
- Approach to be followed and the tasks to be performed, including detailed steps, resources required, and proposed project schedule.
- Relative allocation of resources in terms of quality and quantity to key tasks, including the time and personnel assigned to the task and the approach to managing resources and project output.
- Experience in public engagement and the issues and functional area(s) to be analyzed.

Based upon the proposal review and interviews conducted on March 13, 2019, staff recommends Fehr & Peers for this contract. Key factors considered by the review panel in making this recommendation are as follows:

- The firm has extensive experience in land use and transportation in the El Dorado Hills area.
- The firm has a very strong understanding of the issues and concerns of the Business Park Owners Association.
- The firm is providing a highly-qualified project team.
- The firm provided a scope of work that detailed the steps and approach for completion of tasks necessary to deliver a quality process and product.

Adrian Engel with Fehr and Peers will serve as project manager for the El Dorado Hills Business Park Community Transportation Plan. Mr. Engel is an experienced project manager who has a proposed a comprehensive approach to develop innovative and effective multimodal solutions that have the full support of stakeholders, are well positioned to compete for future funding, and support the regional needs of the employees and residents of the El Dorado County.

Approved for Agenda:

Woodrow Deloria, Executive Director

Note: Copies of the Request for Proposals and the proposals received are available for review at the EDCTC office.