



El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667
(530)642-5260
www.edctc.org

TAC AGENDA

Technical Advisory Committee Meeting

To join the meeting:

The virtual meeting access information will be emailed.

Monday, April 21, 2025, 1:30 PM

DRAFT COMMISSION AGENDA REVIEW

CONSENT CALENDAR

1. MINUTES FOR THE APRIL 3, 2025, COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the April 3, 2025, Commission meeting.
2. MARCH 2025 CHECK REGISTER (KEFFER)
REQUESTED ACTION: Receive and file the March 2025 Check Register.
3. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2025/26 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS (KEFFER)
REQUESTED ACTION: Adopt Resolution 24/25.14 approving the Transportation Development Act Fiscal Year 2025/26 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.
4. EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2025/26 TRANSPORTATION DEVELOPMENT ACT CLAIM (KEFFER)
REQUESTED ACTION: Adopt Resolution 24/25.15 approving the El Dorado County Transit Authority's Fiscal Year 2025/26 Transportation Development Act Claim in the amount of \$8,010,328.00.
5. FINAL TRIENNIAL PERFORMANCE AUDITS OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE EL DORADO TRANSIT AUTHORITY FOR 2021/22, 2022/23, AND 2023/24 (KEFFER)
REQUESTED ACTION: Accept the Final Transportation Development Act Triennial Performance Audits of the El Dorado County Transportation Commission and the El Dorado County Transit Authority for fiscal years 2021/22 through 2023/2024 and direct the Executive Director to submit the audits to Caltrans.

BUSINESS ITEMS

6. FISCAL YEAR 2025/26 FINAL OVERALL WORK PROGRAM AND BUDGET (THOMPSON)
REQUESTED ACTION: Adopt Resolution 24/25.16, approving the Fiscal Year 2025/26 Final Overall Work Program and Budget.

MEMBER SHARING

ADJOURNMENT

The next TAC meeting is scheduled for **Tuesday, May 27, 2025.**

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 1, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: APRIL 3, 2025 COMMISSION MEETING

REQUESTED ACTION

The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the April 3, 2025, Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: April 3, 2025, Minutes



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ACTION MINUTES

Regular Meeting

El Dorado County Board of Supervisors' Chambers
 330 Fair Lane, Building A, Placerville, CA 95667

Thursday, April 3, 2025, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

COMMISSIONERS

Council Members Representing the City of Placerville

John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing the County of El Dorado

Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Parlin called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

ATTENDANCE: Vice Chair Parlin, Commissioners Ferrero, Turnboo, Veerkamp, Yarbrough, South Lake Tahoe Ex Officio Cody Bass, and Caltrans Ex Officio Alex Fong. ABSENT: Chair Neau and Commissioner Clerici

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

ACTION: Commissioner Veerkamp made a motion to adopt the agenda and to approve or adopt items 1 through 3 on the Consent Calendar. The motion was seconded by Commissioner Turnboo which carried as follows:

MOTION/SECOND: Veerkamp/Turnboo

AYES: Ferrero, Parlin, Turnboo, Veerkamp, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: Clerici, Neau

1. MINUTES FOR THE MARCH 6, 2025, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the March 6, 2025, Commission meeting.

2. FEBRUARY 2025 CHECK REGISTER

REQUESTED ACTION: Receive and file the February 2025 Check Register.

3. CALIFORNIA LOW CARBON TRANSIT OPERATIONS PROGRAM FISCAL YEAR 2024/25 FUNDING ALLOCATION

REQUESTED ACTION: Adopt Resolution 24/25.12 allocating \$481,532 in Fiscal Year 2024/25 California Low Carbon Transit Operations Program Funds to the El Dorado County Transit Authority.

OPEN FORUM

There were no public comments received.

BUSINESS ITEM**4. TRANSPORTATION DEVELOPMENT ACT- LOCAL TRANSPORTATION FUND PEDESTRIAN AND BICYCLE FUNDS PROGRAMMING**

REQUESTED ACTION: Adopt Resolution 24/25.13 programming \$150,000 in Transportation Development Act Local Transportation Fund Pedestrian and Bicycle funds to the City of Placerville for the Placerville Drive Bicycle and Pedestrian Facilities Project – Phase 1.

There were no public comments received.

ACTION: Commissioner Veerkamp made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Yarbrough which carried as follows:

MOTION/SECOND: Veerkamp/Yarbrough

AYES: Ferrero, Parlin, Turnboo, Veerkamp, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: Clerici, Neau

INFORMATION ITEMS**5. DRAFT TRIENNIAL PERFORMANCE AUDITS OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE EL DORADO TRANSIT AUTHORITY FOR FISCAL YEARS 2021/22, 2022/23, AND 2023/24**

REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

6. SACRAMENTO AREA COUNCIL OF GOVERNMENTS MOBILITY ZONES PROJECT

REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

7. SACRAMENTO AREA COUNCIL OF GOVERNMENTS METROPOLITAN TRANSPORTATION PLAN – 2025 BLUEPRINT

REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

EXECUTIVE DIRECTOR'S REPORT**SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS****ADJOURNMENT**

The meeting was adjourned at 3:10 PM.

The next regular meeting is scheduled for 2:00pm on May 1, 2025, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 1, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: MARCH 2025 CHECK REGISTER

REQUESTED ACTION

Receive and file the March 2025 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes payments that merit further explanation:

Extreme Towing..... \$12,527.46
February 2025 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.

Fehr & Peers \$28,382.94
February 2025 professional services for the Next Generation Transportation Investments Strategy, Work Element 263. The contract was approved at the February 1, 2024, EDCTC meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: March 2025 Check Register

**El Dorado County Transportation Commission
Check Register
March 2025**

Date	Name	Payment	Memo
03/03/2025	Airespring	680.14	March 2025 Fiber optic internet
03/03/2025	Ameritas Life Insurance Corp.	414.84	March 2025 Dental
03/03/2025	Ameritas Life Insurance Corp.	52.88	March 2025 Vision
03/03/2025	CalPERS Health	6,406.26	March 2025 Health Premiums
03/03/2025	Century Building Maintenance	500.00	February 2025 Building Maintenance
03/03/2025	Elan Financial Services - Visa DK	205.00	ADA Compliant Website
03/03/2025	Elan Financial Services - Visa JB	24.85	Office Expense
03/03/2025	Elan Financial Services - Visa KT	15.99	Zoom meetings
03/03/2025	RTS IT, Inc.	1,123.50	March 2025 ITCare Silver Service Plan
03/10/2025	Benefit Coordinators Corporation	190.68	March 2025 Life/Disability Premiums
03/11/2025	Liberty Mutual Insurance	3,763.00	Commercial Liability Insurance 3/7/25-3/6/26
03/13/2025	Berkshire Hathaway HomeState Companies	729.60	2025 Workers Comp Insurance
03/13/2025	Extreme Towing	12,527.46	* February 2025 Freeway Service Patrol
03/13/2025	JS West Propane Gas	256.43	February 2025 Propane
03/13/2025	LSC Transportation Consultants, Inc	450.00	Project P246100 El Dorado 2024 TPAs
03/13/2025	Rimrock Water Company	71.70	March 2025 Water + Jan & Feb Disp Rental
03/13/2025	Sierra Office Supply & Printing	167.86	March 2025 Office Supplies
03/13/2025	Sloan Sakai Yeung & Wong LLP	531.00	February 2025 Legal Services
03/20/2025	Umpqua Bank	79.24	February 2025 Analyzed Checking Fee
03/24/2025	Intuit	999.00	Quickbooks software Mar 2025-Mar 2026
03/25/2025	Fehr & Peers	28,382.94	* 02/01/25-02/28/25 Next Gen Transp Inv Strategy
03/25/2025	PG&E	236.91	02/10/25-03/11/25 Utilities
03/25/2025	Sharon Petersen	4,608.00	April 2025 Office Rent
		<u>62,417.28</u>	

CONSENT CALENDAR**STAFF REPORT**

DATE: MAY 1, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST
SUBJECT: TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2025/26
APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS,
STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS

REQUESTED ACTION

Adopt Resolution 24/25.14 approving the Transportation Development Act Fiscal Year (FY) 2025/26 Apportionment and Allocation for Local Transportation Funds, State Transit Assistance Funds, and State of Good Repair Funds.

BACKGROUND and DISCUSSION

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel.
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017.

The California Department of Tax and Fee Administration (CDTFA), based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The State Controller's Office (SCO) allocates the STA tax and the SGR revenue, by formula, to planning agencies and other eligible agencies. Statute requires that 50% of STA and SGR funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency (RTPA) responsible for apportioning and administering these funds for this region. The attached Findings of Apportionment summarize the estimates for FY 2025/26.

The LTF allocation purposes, in order of priorities, as identified by law, are as follows:

1. Transportation Development Act fund administration (by EDCTC and the County Auditor);
2. Planning and programming undertaken by EDCTC (up to 3% of the fund);
3. Pedestrian and bicycle projects (optional, up to 2% of the funds remaining, after administration and planning);
4. Public transportation operations (including new transit services that have been identified by the Commission as "unmet transit needs" that are "reasonable to meet"); and,
5. Other transportation purposes (including additional transit and bicycle facilities, and streets and roads). The Commission may only apportion (and subsequently may only approve claims for) "other transportation purposes" when all other uses of the funds, to the limits described above, have been exhausted.

EDCTC allocates the LTF funds, as determined by population, for the western slope region of El Dorado County and the Tahoe Regional Planning Agency allocates the LTF funds, as determined by population, for the eastern slope of El Dorado County. For FY 2025/26, the County Auditor estimates EDCTC's share of LTF revenues for apportionment available to program is \$7,003,090.00.

Administration, Planning, Programming

The County Auditor has estimated \$12,000.00 for administration from the estimated FY 2025/26 LTF revenue total. This amount is reimbursed to the County Auditor and is not included in EDCTC's Overall Work Program.

The EDCTC FY 2025/26 Overall Work Program and Budget includes administration, planning, programming, and the annual payment to SACOG for a total of \$682,490.00. EDCTC LTF funds are used throughout the work program to support planning activities and serve as the required local match for state and federal grant funds. In accordance with the Commission's Final Memorandum of Understanding with SACOG, EDCTC is obligated to allocate \$100,000.00 annually for transportation planning and programming activities for FY 2024/25, with subsequent annual increases based on the California Consumer Price Index. As a result, the FY 2025/26 allocation to SACOG is \$103,000.00.

Additionally, according to EDCTC's Transportation Development Act Local Transportation Fund Distribution Policy approved at the April 4, 2024, Board meeting establishing an operations contingency, to be adjusted annually to maintain a balance which equals 20% of EDCTC annual operating costs. The FY 2025/26 allocation is \$65,000.00. This will provide EDCTC with contingency in the event of unforeseen or unexpected fluctuations in costs, revenue, or other circumstances.

Non-Motorized – Pedestrian and Bicycle Facilities (Article 3)

State law offers EDCTC an option to apportion up to 2% of the LTF (after administration and planning) to the City and County for facilities provided for the exclusive use of pedestrians and bicycles. The Commission primarily uses these non-motorized funds to provide matching funds for federal and state grants, such as Congestion Mitigation and Air Quality and Active Transportation Program (ATP) grants. The 2025/26 allocation totals \$126,932.00.

Public Transportation – Transit (Article 4)

The El Dorado County Transit Authority notified the Commission staff that their claim for FY 2025/26 LTF funds will be \$6,116,668.00 for operating expenses. A contingency of the Article 4 funds up to a maximum of \$4,000,000.00 is retained in the LTF fund's unreserved fund balance for transit's future needs.

Other Transportation (Article 8)

No LTF funds remain available for Article 8 – Other Transportation purposes. If LTF funds were available for the fiscal year, the funds would be apportioned to the City of Placerville and the County of El Dorado by population for all purposes necessary and convenient to the development and operation of the public transportation system, including road rehabilitation, maintenance, and repair.

State Transit Assistance Funds (STA)

The estimated FY 2025/26 STA funds available for the El Dorado County Transit Authority is \$1,893,660.00.

State of Good Repair (SGR)

The estimated FY 2025/26 SGR funds available for the El Dorado County Transit Authority is \$328,416.00. Funds will be reimbursed to EDCTA after Commission approval of a claim for an approved SGR project.

Approved by:



Woodrow Deloria, Executive Director

Attachments: A: EDCTC Resolution 24/25.14
B: Allocation and Apportionment for FY 2025/26 – LTF
C: Allocation and Apportionment for FY 2025/26 – STA
D: Allocation and Apportionment for FY 2025/26 – SGR



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Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

RESOLUTION 24/25.14

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2025/26 APPORTIONMENT AND ALLOCATION FOR LOCAL TRANSPORTATION FUNDS, STATE TRANSIT ASSISTANCE FUNDS, AND STATE OF GOOD REPAIR FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, STA, and SGR funds based on the estimated revenue upon approving said claim; and

WHEREAS, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the El Dorado County Transportation Commission; and

WHEREAS, the County Auditor issued a report of estimated revenues for LTF for Fiscal Year (FY) 2025/26 and the State Controller’s Office issued a report of estimated revenues for STA and SGR Funds.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission shall review the claims as they are received, approve same for the FY 2025/26 funds estimated to be available in the LTF, STA, and the SGR funds, and make the following allocations:

1. To the El Dorado County Auditor-Controller for administrative costs in the amount of \$12,000.00, per Section 99233.1.
2. To the El Dorado County Transportation Commission for TDA administration and for planning and programming including the annual payment to SACOG per the 2024 EDCTC and SACOG Memorandum of Understanding in the amount of \$682,490.00, per Section 99233.1 and 99233.2.
3. To the El Dorado County Transportation Commission to allocate funds to an operational contingency in the amount of \$65,000.00.

4. To be reserved by the El Dorado County Auditor's Office for future reimbursements to the City and County for pedestrian and bicycle facilities as programmed and claimed in the amount of \$126,932.00, per Sections 99233.3 and 99234.
5. Maintain the Local Transportation Fund contingency in the amount of \$4,000,000.00 for future transit needs. There is no additional allocation for FY 2025/26.
6. To the El Dorado County Transit Authority for Article 4 purposes, the total amount available of \$6,116,668.00 per Sections 99233.8, 99260(a), and 99262.
7. State Transit Assistance Funds – To the El Dorado County Transit Authority for State Transit Assistance Funds in the estimated amount of \$1,893,660.00 plus interest, for capital improvements, per Section 99314.6. This allocation is to be paid out by the County Auditor as FY 2025/26 revenues are received and available for payment.
8. State of Good Repair Funds – To be reserved by the El Dorado County Auditor's Office for future reimbursements to the El Dorado County Transit Authority for State of Good Repair Funds in the estimated amount of \$328,416.00 plus interest. This allocation is to be paid out after a reimbursement claim for an eligible project is approved by the El Dorado County Transportation Commission.

BE IT FURTHER RESOLVED, the El Dorado County Transportation Commission has requested that the approved claims be paid in full, provided the funds are available.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to the El Dorado County Transportation Commission rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

BE IT FURTHER RESOLVED, that the claimants are to be notified by the El Dorado County Transportation Commission of action on their claims.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on May 1, 2025, by the following vote:

Pending

Attest:

Jackie Neau, Chairperson

Dana Keffer, Secretary to the Commission

TRANSPORTATION DEVELOPMENT ACT (TDA) LOCAL TRANSPORTATION FUND (LTF) FINDINGS OF APPORTIONMENT FY 2025/26 APPORTIONMENT AND ALLOCATION
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LTF AVAILABLE FOR ALLOCATION

Estimated LTF Receipts per El Dorado County Auditor	\$	6,883,090.00
Estimated Interest Income	\$	120,000.00
Less: County Auditor Fees (PUC Section 99233.1)	\$	(12,000.00)
 Total EDCTC Area Share	 \$	 6,991,090.00
Total balance for apportionment		<u>\$ 6,991,090.00</u>

CLAIMANT ALLOCATIONS

TDA Administration (PUC Section 99233.1)

EDCTC TDA Administration	\$	369,757.30
EDCTC Contingency (20% of Operations)	\$	65,000.00
TDA Administration subtotal	\$	434,757.30

Planning / Programming (PUC Section 99233.2)

EDCTC Planning and Programming (up to 3% of Revenue)	\$	209,732.70
EDCTC Contribution to SACOG Federal Planning and Programming	\$	<u>103,000.00</u>
<small>(Note: per Final 5/2/2024 MOU between EDCTC and SACOG)</small>		
Planning / Programming subtotal	\$	312,732.70

Pedestrian and Bicycle Facilities-Discretionary (PUC Sections 99233.3 and 99234)

Bicycle and Pedestrian Facilities	\$	<u>126,932.00</u>
<small>(Note: up to 2% of remaining funds after Administration and Planning/Programming)</small>		
Pedestrian / Bicycle Facilities subtotal	\$	126,932.00

Public Transportation - Transit (Article 4) (PUC Sections 99233.8, 99260(a) and 99262)

EDCTA - Continuation of Existing Service	\$	6,116,668.00
EDCTA - Contingency	\$	-
EDCTA - Excess Carryover	\$	<u>-</u>
Transit subtotal	\$	<u>6,116,668.00</u>

Other Transportation (Article 8) (PUC 99233.9, 99400(a), 99402 and 99407)

City of Placerville: 10,585 = 6.64% of total County population	\$	-
El Dorado County Unincorporated: 148,730 = 93.36% of total County population	\$	<u>-</u>
Other Transportation subtotal	\$	<u>-</u>

Total claimant allocations	\$	6,991,090.00
	\$	-
Total Apportionment	\$	<u>6,991,090.00</u>

Transit Contingency Balance	\$	2,000,000.00
Proposed Addition to Transit Contingency	\$	-
Total Including Additional Amount to Contingency	\$	2,000,000.00

<p>TRANSPORTATION DEVELOPMENT ACT (TDA) STATE TRANSIT ASSISTANCE (STA) FINDINGS OF APPORTIONMENT</p>
<p>FY 2025/26 APPORTIONMENT AND ALLOCATION</p>

ESTIMATED STA AVAILABLE FOR ALLOCATION

Estimated STA Receipts per State Controller's Office 99313 *	\$ 1,772,846.00	
Estimated STA Receipts per State Controller's Office 99314 *	\$ 120,814.00	
	Total balance for apportionment	<u>\$ 1,893,660.00</u>

El Dorado County Transit Authority (PUC 99313 and 99314)		
EDCTA - Continuation of Existing Service		<u>\$ 1,893,660.00</u>
Public Transportation subtotal		\$ 1,893,660.00
	Subtotal claimant allocations	<u>\$ 1,893,660.00</u>
	Total claimant allocations	<u>\$ 1,893,660.00</u>

* This is an estimate. The actual amount of STA funds collected for the fiscal year will be paid to El Dorado County Transit Authority.

TRANSPORTATION DEVELOPMENT ACT (TDA) STATE OF GOOD REPAIR (SGR) FINDINGS OF APPORTIONMENT
FY 2025/26 APPORTIONMENT AND ALLOCATION

ESTIMATED SGR AVAILABLE FOR ALLOCATION

Estimated SGR Receipts per State Controller's Office 99313	\$	307,463.00
SGR Receipts per State Controller's Office 99314	\$	20,953.00
Total balance for apportionment		<u>\$ 328,416.00</u>

El Dorado County Transit Authority (PUC 99313 and 99314)

Approval of an eligible project will be on the 6/5/25 EDCTC meeting agenda	\$	<u>328,416.00</u>
Public Transportation subtotal	\$	328,416.00

Subtotal claimant allocations	\$	<u>328,416.00</u>
Total claimant allocations	\$	<u>328,416.00</u>

CONSENT CALENDAR**STAFF REPORT**

DATE: MAY 1, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST
**SUBJECT: EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2025/26
TRANSPORTATION DEVELOPMENT ACT CLAIM**

REQUESTED ACTION

Adopt Resolution 24/25.15 (Attachment A) approving the El Dorado County Transit Authority's (EDCTA) Fiscal Year (FY) 2025/26 Transportation Development Act Claim (Attachment B) in the amount of \$8,010,328.00.

BACKGROUND

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency responsible for apportioning and administering these funds for this region.

DISCUSSION

EDCTA has submitted a TDA claim for FY 2025/26 requesting \$6,116,668.00 in LTF and \$1,893,660.00 in STA for a total of \$8,010,328.00. The TDA claim will be on the El Dorado County Transit Authority Board of Directors agenda for the May 1, 2025, meeting. The LTF and STA funds will be paid by the El Dorado County Auditor's Office to EDCTA as the funds are received. The estimated FY 2025/26 SGR funds are \$328,416.00 and will be reimbursed to EDCTA after approval by the Commission of a claim for an approved SGR project.

Approved by:



Woodrow Deloria, Executive Director

Attachments: A: EDCTC Resolution 24/25.19
B: El Dorado County Transit Authority Claim for FY 2025/26



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Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

RESOLUTION 24/25.15

**RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION
APPROVING THE EL DORADO COUNTY TRANSIT AUTHORITY'S FISCAL YEAR 2025/26
TRANSPORTATION DEVELOPMENT ACT CLAIM**

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and for the administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the Local Transportation Fund, the State Transit Assistance Fund and the State of Good Repair Fund based on the estimated revenue upon approving said claim; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) submitted a Transportation Development Act claim based on the Fiscal Year 2025/26 Apportionment and Allocation for LTF and STA.

NOW THEREFORE, BE IT RESOLVED, EDCTC has reviewed the claim received from EDCTA and the amount to be paid is \$6,116,668.00 in LTF and \$1,893,660.00 in STA for a claim in the amount of \$8,010,328.00.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to EDCTC rules and regulations, the Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on May 1, 2025, by the following vote:

Pending

Attest:

Jackie Neau, Chairperson

Dana Keffer, Secretary to the Commission

**TDA – 1
TRANSPORTATION DEVELOPMENT ACT CLAIM**

To: El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, California 95667-3907
Attn: Administrative Services Officer

From: Claimant: El Dorado County Transit Authority

Address: 6565 Commerce Way

Diamond Springs, CA 95619-9454

Contact: Kate Hewett, Finance Manager

Phone: (530) 642-5383 extension 206

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the El Dorado County Transportation Commission, that its request for funding be approved as follows:

Local Transportation Fund/State Transit Assistance Fund:

LTF or STA	Amount	Fiscal Year
LTF	\$ 6,116,668.00	2025/26
STA	\$ 1,893,660.00	2025/26

Submitted by: Brian James

Title: Executive Director

Date: May 1, 2025

EDCTC Date of Approval: _____

EDCTC Resolution #: _____

CONSENT CALENDAR**STAFF REPORT**

DATE: MAY 1, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT
SUBJECT: FINAL TRIENNIAL PERFORMANCE AUDITS OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION AND THE EL DORADO COUNTY TRANSIT AUTHORITY FOR 2021/22, 2022/23, and 2023/2024

REQUESTED ACTION

Accept the Final Transportation Development Act Triennial Performance Audits of the El Dorado County Transportation Commission (EDCTC) and the El Dorado County Transit Authority (EDCTA) for fiscal years 2021/22 through 2023/2024 and direct the Executive Director to submit the audits to Caltrans.

BACKGROUND

The EDCTC is statutorily required by the California Public Utilities Code §99246 to designate entities other than itself to conduct a Triennial Performance Audit of the activities of the Regional Transportation Planning Agency (RTPA) and the Transit Operator to whom it allocates Transportation Development Act (TDA) funds. The performance audit generally follows the guidelines established in the Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities, published by the California Department of Transportation (Caltrans) Division of Mass Transportation.

While meeting the legal requirements for conducting a performance audit is important, the audit also provides an opportunity for an independent, objective, and comprehensive review of the economy, efficiency, and effectiveness of the entity being audited. Additional benefits of the audit include:

- Providing management with useful information to assess past activities and insight for future planning efforts
- Offering a review and evaluation of an agency's organization and operations
- Presenting an opportunity to utilize auditor expertise to supplement staff work
- Ensuring public accountability for the use of public funds

DISCUSSION

The El Dorado County Transportation Commission (EDCTC) retained LSC Transportation Consultants to prepare the Triennial Performance Audits of both EDCTC as the RTPA and El Dorado County Transit Authority (EDCTA) as the transit operator. The Draft Triennial Performance Audit of EDCTC, covering the fiscal years starting June 30, 2021, through June 30, 2024, was provided to the EDCTC Executive Director for review and comment. Likewise, the Draft Triennial Performance Audit of EDCTA was provided to the EDCTA Executive Director for review and comment. Both Draft Audits were presented to the EDCTC Board on April 3, 2025.

The Final Triennial Performance Audit of EDCTC for fiscal years starting June 30, 2021, through June 30, 2024 (Attachment A), and the Final Triennial Performance Audit of EDCTA for the same period (Attachment B), have been revised to incorporate comments made during the review process.

CONCLUSIONS

LSC Transportation Consultants found EDCTC to be in compliance with the requirements of the Transportation Development Act. In addition, EDCTC is managed and operated in an effective, efficient, and economical manner.

FINDINGS AND RECOMMENDATIONS

Based on the current review, the audit team submits no TDA compliance findings.

However, the audit team has identified two recommendations. While these are not compliance findings, the auditors believe they are significant enough to warrant inclusion in this review:

Recommendation 1: Should the farebox recovery requirement be reinstated by SB 125 beginning July 1, 2026, and no additional TDA reforms are made related to farebox recovery requirements, EDCTC will work with EDCTA to review the current urbanized boundaries, ridership numbers and revisit the blended farebox recovery ratio it has established for EDCTA to reflect 2020 US Census population data. EDCTC will also work directly with EDCTA to engage and inform statewide efforts to reform farebox recovery requirements under TDA to ensure no overly burdensome standards are placed upon transit operators.

The blended farebox ratio, as adopted, applies the proportion of El Dorado County residents (excluding the Tahoe Basin) living in urbanized versus non-urbanized areas to the 10 percent minimum farebox recovery ratio requirement for rural areas and the 15 percent minimum for urbanized areas with a population of less than 500,000. The adopted blended farebox ratio meets the requirements of PUC 99270.1.

The existing blended farebox recovery ratio of 12.22 percent was established in 2014 and reflects 2010 US Census population data. Since that time, the population within the Sacramento Urbanized Area has gradually increased. With new population numbers available from the 2020 US Census, EDCTC should recalculate the blended farebox ratio. The blended farebox ratio should be calculated in compliance with PUC 99270.1:

If an operator serves urbanized and nonurbanized areas in the area of jurisdiction of a transportation planning agency, the transportation planning agency shall adopt rules and regulations to determine what portion of the public transportation services of the operator serves urbanized areas and what portion serves nonurbanized areas to determine its required ratio of fare revenues to operating cost, as defined by subdivision (a) of Section 99247, or its required ratio of the sum of fare revenues and local support to operating cost, or both.

The transportation planning agency shall submit the rules and regulations to the department for approval.

Recommendation 2: EDCTC should update the TDA Claim Packet to reflect current document submission date requirements from the state.

The EDCTC should amend the list of Conformance Requirements for TDA Claimants in the TDA Claim Packet in the following ways:

- Reflect the updated TDA submission deadline for Annual State Controller Reports (from 90 days to seven months after the close of the fiscal year).

- Include requirement to comply with PUC 99266 that stipulates that an operator's operating budget will not increase more than 15 percent over the preceding year or if it does, that such an increase can be substantiated by the transit operator. PUC 99266 states:

No moneys may be allocated to an operator whose claim includes funds for an increase in operating budget in excess of 15 percent above the preceding year or substantial increase or decrease in scope of operations or capital budget provisions for major new fixed facilities, unless the operator's claim is accompanied by statements, reports, and such other supporting data as may be reasonably required to substantiate such change.

Since the conclusion of the audit period, EDCTC has begun updating the TDA Claims Packet.

Following EDCTC Board acceptance, the Executive Director will submit the Final Transportation Development Act Triennial Performance Audits of the El Dorado County Transportation Commission (EDCTC) and the El Dorado County Transit Authority (EDCTA) for fiscal years 2021/22 through 2023/24 to Caltrans.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachments: A: EDCTC Triennial Performance Audit - **pending**
B: EDCTA Triennial Performance Audit - **pending**
(Both A and B provided under separate cover)

BUSINESS ITEM**STAFF REPORT**

DATE: MAY 1, 2025
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, FISCAL OFFICER
SUBJECT: FISCAL YEAR 2025/26 FINAL OVERALL WORK PROGRAM AND BUDGET

REQUESTED ACTION

Adopt Resolution 24/25.16 (Attachment A), approving the Fiscal Year (FY) 2025/26 Final Overall Work Program and Budget (Attachment B).

BACKGROUND

The Overall Work Program (OWP) and Budget is the annual work plan for the El Dorado County Transportation Commission (EDCTC), and it identifies the work activities and budget by work element for the upcoming fiscal year. The work elements in the OWP include on-going operations as well as one-time grant funded transportation planning efforts.

DISCUSSION

The Draft OWP was presented at the February Commission meeting and submitted to Caltrans for review and comments. The following changes were made to the Final OWP and Budget:

1. Caltrans requested additional language or changes to summary sections and some work elements in the OWP document. The requested changes are included in the Final OWP.
2. The budget includes a cost-of-living adjustment (COLA) of 2.4%, in accordance with the EDCTC's Personnel Policies and Procedures Manual, Section 8.4.4, Annual Cost-of-Living Adjustments. Per the Policy, the increase in the Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the Western Region was used to establish the COLA from December 2023 to December 2024.
3. Minor changes were made to the final budget which increased the total amount by \$658.02. The total amount of the FY 2025/26 Final OWP and Budget is \$1,515,836.31.

The Final OWP and Budget will be reviewed in detail with Chair Neau and Vice Chair Parlin prior to the Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: EDCTC Resolution 24/25.16

Attachment B: FY 2025/26 Final Overall Work Program and Budget



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Greg Ferrero, Lori Parlin, George Turnboo, Brian Veerkamp

RESOLUTION 24/25.16

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING FISCAL YEAR 2025/26 FINAL OVERALL WORK PROGRAM AND BUDGET

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated regional transportation planning agency for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds; and

WHEREAS, the Fiscal Year (FY) 2025/26 Overall Work Program and Budget (OWP) is the primary management tool for the El Dorado County Transportation Commission (EDCTC), which identifies the activities and a schedule of work for regional transportation planning in El Dorado County, and is a requirement of the Memorandum of Understanding between the EDCTC and Caltrans; and

WHEREAS, the Draft OWP was presented at the Commission meeting on February 6, 2025 and submitted to Caltrans for review and comments; and

WHEREAS, The FY 2025/26 Final OWP includes the recommended changes from Caltrans; and

WHEREAS, the EDCTC cafeteria plan budget of \$1,541 per pay period for FY 2025/26 is established in the Final OWP resolution per the Personnel Policies and Procedures; and

NOW, THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission hereby approves the FY 2025/26 Final Overall Work Program and Budget, with a total budget of \$1,515,836.31.

BE IT FURTHER RESOLVED, that the Executive Director of EDCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, issue Requests for Proposals for projects included in the Overall Work Program and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program, in accordance with EDCTC's Administrative Operating Procedures.

PASSED AND APPROVED by the El Dorado County Transportation Commission governing body at the regular meeting held on May 1, 2025, by the following vote:

Vote Pending

Attest:

Jackie Neau, Chairperson

Dana Keffer, Secretary to the Commission