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Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp
Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, December 3, 2020, 2:00 PM

IMPORTANT NOTICE:

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Frentzen called the meeting to order at 2:00 PM and led the Pledge of Allegiance

ATTENDANCE: Chair Frentzen, Vice Chair Taylor, and Commissioners Borelli, Hidahl, Parlin, Thomas, Veerkamp and Caltrans Ex Officio Alex Fong.

ADOPTION OF AGENDA AND CONSENT CALENDAR

Chair Frentzen asked if there were any questions or comments on Consent Calendar items, and there were none.

ACTION: Commissioner Hidahl made a motion to adopt the agenda and to approve or adopt items 1-3 on the Consent Calendar. The motion was seconded by Commissioner Borelli which unanimously carried as follows:

MOTION/SECOND: Hidahl/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

CONSENT CALENDAR

1. MINUTES FOR THE NOVEMBER 5, 2020 COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the November 5, 2020 Commission meeting.
2. OCTOBER 2020 CHECK REGISTER
REQUESTED ACTION: Receive and file the October 2020 Check Register.
3. 2021 COMMISSION MEETING CALENDAR
REQUESTED ACTION: Consider and adopt the meeting calendar for 2021 and cancel the July 1 meeting.

NOTICED PUBLIC HEARING – 2:00 PM Allotted Time4. TRANSPORTATION DEVELOPMENT ACT CITIZEN'S PARTICIPATION PROCESS FOR PUBLIC TRANSPORTATION

REQUESTED ACTION:

- Open public hearing regarding public transportation
- Accept public comment
- Close public hearing
- Refer comments received to the Social Services Transportation Advisory Council for review

Chair Frentzen opened the public hearing at 2:03 PM. There were no questions or comments.
Chair Frentzen closed the Hearing at 2:06 PM.

ACTION: Commissioner Hidahl made a motion to refer the comments as requested. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Hidahl/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

OPEN FORUM

There were no public comments.

BUSINESS ITEMS5. RATIFICATION OF THE STAKEHOLDER ADVISORY COMMITTEE FOR THE EL DORADO COUNTY TRANSIT AUTHORITY ZERO EMISSION BUS FLEET CONVERSION PLAN

REQUESTED ACTION: By motion, ratify the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan Stakeholder Advisory Committee.

There were no public comments.

ACTION: Commissioner Veerkamp made a motion to ratify the Committee as requested with the addition of Shingle Springs Community Alliance and the removal of Placerville Downtown Association. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Veerkamp/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

6. FISCAL YEAR 2019/2020 AUDIT REPORTS

REQUESTED ACTION: Receive and file the Fiscal Year 2019/2020 Audit Reports.

There were no public comments.

ACTION: Commissioner Hidahl made a motion to receive and file the Audit Reports as requested. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Hidahl/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

7. US 50 RECREATIONAL TRAVEL HOT SPOT TRANSPORTATION MANAGEMENT STUDY COMMUNITY OUTREACH SUMMARY REPORT

REQUESTED ACTION: Accept as final the US 50 Recreational Travel Hot Spot Transportation Management Study Community Outreach Summary Report.

Public comment was received from Randi Rogel.

ACTION: Commissioner Borelli made a motion to accept as final the Summary Report as requested. The motion was seconded by Commissioner Veerkamp which carried as follows:

- MOTION/SECOND: Borelli/Veerkamp**
- AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp**
- ABSTAIN: None**
- NOES: None**
- ABSENT: None**

8. PROFESSIONAL SERVICES AGREEMENT: US 50 CORRIDOR SYSTEM USER ANALYSIS, INVESTMENT STRATEGY AND ACCESS CONTROL ACTION PLAN

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between the El Dorado County Transportation Commission and Wood Rodgers, to develop the US 50 Corridor System User Analysis, Investment Strategy and Access Control Action Plan for a not-to-exceed amount of \$184,945.

There were no public comments.

ACTION: Commissioner Thomas made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Taylor which carried as follows:

- MOTION/SECOND: Thomas/Taylor**
- AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp**
- ABSTAIN: None**
- NOES: None**
- ABSENT: None**

INFORMATION ITEM

9. US 50 CORRIDOR PLANNING AND PROGRAMMING RECAP

REQUESTED ACTION: None. This item is for information and discussion only.

Public comment was received from Randi Rogel.

Commissioner Veerkamp left the meeting at 3:39 PM

Board requested that the Executive Director initiate a future meeting with the City, County and Caltrans in order to identify near term solutions to address traffic congestion in and around Placerville.

Commissioner Veerkamp returned to the meeting at 3:47 PM

EXECUTIVE DIRECTOR'S REPORT

CALTRANS – COMMISSIONER COMMENTS

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 4:00 PM.

10. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
TITLE: EXECUTIVE DIRECTOR

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORT

The Board reconvened to Open Session at 4:22 PM. Chair Frentzen reported that the Board discussed the annual performance review of the Executive Director. No action was taken in Closed Session.

Chair Frentzen asked if there was any public comment on the item. There was none.

ACTION: Commissioner Hidahl made a motion to approve a one-step pay increase to the Executive Director's salary and directed the Executive Director to prepare for a discussion of Goals and Objectives in the February 2021 meeting. The motion was seconded by Chair Frentzen which carried as follows:

MOTION/SECOND: Hidahl/Frentzen

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas, Veerkamp

ABSTAIN: None

NOES: None

ABSENT: None

ADJOURNMENT

The meeting was adjourned at 4:26 PM.

NOTE: The next regular meeting is scheduled for 2:00 PM on February 4, 2021; an online meeting.

