



COMMISSIONERS

Council Members Representing the City of Placerville
Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing the County of El Dorado
Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

Thursday, December 3, 2020, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

IMPORTANT NOTICE:

Those that would like to observe or listen to the meeting may access it either on a computer or by phone. If you are using a computer or mobile device with video, you can make a comment by using the “raise your hand” option. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Note that your comments must pertain to the subject at hand and are limited to no more than three minutes.

If you would like to remain anonymous and not have your name or phone number posted in this public forum, you may use the “more” button to rename yourself.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. Monday, November 30th to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The meeting will begin 15 minutes early. If you need assistance before 2:00, please call the Secretary to the Commission 530.642.5260.

[This is your Meeting Link](#)

Webinar ID: 881 0954 7337

Passcode: 584834

Phone: 1-669-900-6833

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA AND CONSENT CALENDAR

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

- 1.** MINUTES FOR THE NOVEMBER 5, 2020 COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the November 5, 2020 Commission meeting.
- 2.** OCTOBER 2020 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the October 2020 Check Register.
- 3.** 2021 COMMISSION MEETING CALENDAR (KEFFER)
REQUESTED ACTION: Consider and adopt the meeting calendar for 2021 and cancel the July 1 meeting.

NOTICED PUBLIC HEARING – 2:00 PM Allotted Time

- 4.** TRANSPORTATION DEVELOPMENT ACT CITIZEN'S PARTICIPATION PROCESS FOR PUBLIC TRANSPORTATION (BOLSTER)
REQUESTED ACTION:
 - Open public hearing regarding public transportation
 - Accept public comment
 - Close public hearing
 - Refer comments received to the Social Services Transportation Advisory Council for review

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS

- 5.** RATIFICATION OF THE STAKEHOLDER ADVISORY COMMITTEE FOR THE EL DORADO COUNTY TRANSIT AUTHORITY ZERO EMISSION BUS FLEET CONVERSION PLAN (BOLSTER)
REQUESTED ACTION: By motion, ratify the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan Stakeholder Advisory Committee.
- 6.** FISCAL YEAR 2019/2020 AUDIT REPORTS (THOMPSON)
REQUESTED ACTION: Receive and file the Fiscal Year 2019/2020 Audit Reports.
- 7.** US 50 RECREATIONAL TRAVEL HOT SPOT TRANSPORTATION MANAGEMENT STUDY COMMUNITY OUTREACH SUMMARY REPORT (DELORIA)
REQUESTED ACTION: Accept as final the US 50 Recreational Travel Hot Spot Transportation Management Study Community Outreach Summary Report.
- 8.** PROFESSIONAL SERVICES AGREEMENT: US 50 CORRIDOR SYSTEM USER ANALYSIS, INVESTMENT STRATEGY AND ACCESS CONTROL ACTION PLAN (BARTON)
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between El Dorado County Transportation Commission and Wood Rogers, to develop the US 50 Corridor System User Analysis, Investment Strategy and Access Control Action Plan for a not-to-exceed amount of \$184,945.

INFORMATION ITEM

- 9.** US 50 CORRIDOR PLANNING AND PROGRAMMING RECAP (DELORIA)
REQUESTED ACTION: None. This item is for information and discussion only.

EXECUTIVE DIRECTOR'S REPORT**CALTRANS – COMMISSIONER COMMENTS****RECESS TO CLOSED SESSION**

10. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
TITLE: EXECUTIVE DIRECTOR

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORT**ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on February 4, 2021* ; an online meeting.

* pending approval of Agenda Item 3, 2021 Meeting Calendar

CONSENT CALENDAR

STAFF REPORT

DATE: DECEMBER 3, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE NOVEMBER 5, 2020 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the November 5, 2020 Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: November 5, 2020 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: Shiva Frentzen, John Hidahl, Lori Parlin, Brian Veerkamp
 Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, November 5, 2020, 2:00 PM

IMPORTANT NOTICE:

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Frentzen called the meeting to order at 2:00 PM and led the Pledge of Allegiance

ATTENDANCE: Chair Frentzen, Vice Chair Taylor, and Commissioners Borelli, Hidahl, Parlin, Thomas, and Caltrans Ex Officio Alex Fong. ABSENT: Commissioner Veerkamp

ADOPTION OF AGENDA AND CONSENT CALENDAR

Public comment was received by Wanda Nagel.

ACTION: Commissioner Borelli made a motion to adopt the agenda and to approve or adopt items 1-5 on the Consent Calendar. The motion was seconded by Commissioner Hidahl which unanimously carried as follows:

MOTION/SECOND: Borelli/Hidahl
AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas
ABSTAIN: None
NOES: None
ABSENT: Veerkamp

CONSENT CALENDAR

1. MINUTES FOR THE OCTOBER 1, 2020 COMMISSION MEETING
 REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the October 1, 2020 Commission meeting.
2. SEPTEMBER 2020 CHECK REGISTER
 REQUESTED ACTION: Receive and file the September 2020 Check Register.
3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2020/2021 REPORT
 REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2020/2021 July-September Report
4. PROFESSIONAL SERVICES AGREEMENT: REGIONAL TRANSPORTATION PLANNING AGENCY ADMINISTRATIVE MANUAL AND TRAINING

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between El Dorado County Transportation Commission and Regional Analysis and Planning Services to update the Regional Transportation Planning Agency Administrative Manual and conduct training for the California Rural Counties Task Force for a not-to-exceed amount of \$9,500.

5. EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION PLAN PROFESSIONAL SERVICES AGREEMENT, AMENDMENT #1

REQUESTED ACTION: Authorize the Executive Director to sign El Dorado Hills Community Transportation Plan Professional Services Agreement, Amendment #1.

OPEN FORUM

Public comments were received from Jennifer Chapman and Wanda Nagel

NOTICED PUBLIC HEARING – 2:00 PM Allotted Time

6. ADOPTION OF THE ENVIRONMENTAL IMPACT REPORT FOR THE EL DORADO COUNTY REGIONAL TRANSPORTATION PLAN 2020-2040

REQUESTED ACTION: Hold a Public Hearing to consider adoption of Resolution 20/21.18 (Attachment A) certifying the Final Environmental Impact Report, adopting the CEQA Findings and Statements of Overriding Considerations, and adopting the Mitigation, Monitoring, and Reporting Program for the El Dorado County Regional Transportation Plan (RTP) 2020-2040.

Chair Frentzen opened the public hearing at 2:11 PM. Comments were received from Jennifer Chapman and Wanda Nagel. Chair Frentzen closed the Hearing at 3:14 PM.

ACTION: Commissioner Hidahl made a motion to adopt the Resolution as requested. The motion was seconded by Commissioner Thomas which carried as follows:

MOTION/SECOND: Hidahl/Thomas

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas

ABSTAIN: None

NOES: None

ABSENT: Veerkamp

7. ADOPTION OF THE EL DORADO COUNTY REGIONAL TRANSPORTATION PLAN 2020-2040

REQUESTED ACTION: Hold a Public Hearing to consider the Adoption of Resolution 20/21.19 (Attachment A) approving the Final El Dorado County Regional Transportation Plan (RTP) 2020-2040.

Chair Frentzen opened the public hearing at 3:15 PM. An email of public comments was received from Jennifer Chapman and has been provided as an attached Addendum to these Minutes. Chair Frentzen closed the Hearing at 3:21 PM.

ACTION: Commissioner Hidahl made a motion to adopt the Resolution as requested. The motion was seconded by Commissioner Borelli which carried as follows:

MOTION/SECOND: Hidahl/Borelli

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas

ABSTAIN: None

NOES: None

ABSENT: Veerkamp

BUSINESS ITEMS**8. PROFESSIONAL SERVICES AGREEMENT: EL DORADO COUNTY TRANSIT AUTHORITY ZERO EMISSION BUS FLEET CONVERSION PLAN**

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between the El Dorado County Transportation Commission (EDCTC) and Stantec, to develop the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan for a not-to-exceed amount of \$195,000.

ACTION: Commissioner Borelli made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Kara Thomas which carried as follows:

MOTION/SECOND: Borelli/Taylor

AYES: Borelli, Frentzen, Hidahl, Parlin, Taylor, Thomas

ABSTAIN: None

NOES: None

ABSENT: Veerkamp

EXECUTIVE DIRECTOR'S REPORT**CALTRANS – COMMISSIONER COMMENTS**

After discussion, a request was made by Chair Frentzen to agendaize an item for discussion at the December Commission meeting regarding grant opportunities and potential traffic solutions for US 50 and surrounding impacted roadways.

ADJOURNMENT

The meeting was adjourned at 4:02 PM.

NOTE: The next regular meeting is scheduled for 2:00 PM on December 3, 2020; an online meeting.

Dana Keffer

From: Jennifer Chapman <jenchapman415@gmail.com>
Sent: Thursday, November 5, 2020 2:50 PM
To: Wanda Nagel; Jerry Barton
Cc: Woody Deloria; Kara Taylor; TribalCouncil@eldoradonisenanmewuk.com; Dana Keffer; Parlin, Lori; John Hidahl; Shiva Frentzen; Dennis Thomas; Patty Borelli
Subject: Re: RTP - Clay St. Bridge project comments Re: Nov. 5th meeting Not properly publicized!!

Please consider these additional comments on why you should not adopt this EIR today. Consultation should include EDC Historical Society, EDC Heritage Assoc., Friends of Historic Hangtown and Wopumnes Tribe. There has not been rigorous cumulative effects analysis on the loss of historic resources, including character, association and feeling associated with this transportation program in the RTP 2020-20240. This analysis should inform a historic preservation based alternative.

It is extremely disingenuous to say you are doing public outreach when the timing of your outreach overlaps with the 2020 campaign season as well as your Highway 50 alternatives survey. This appears very intentional and deceptive. It is a breach of duty to make it so difficult for the public to participate in such a significant programmatic planning process.

Comprehensive traffic management planning for neighborhoods is needed as mitigations for the actions in this plan to ensure safety and quality of life for the residents of the region. Many residential areas are turning into arterials due to poor transportation planning. Historic districts and neighborhoods need protection in this plan which is currently lacking.

PLEASE POSTPONE APPROVAL OF THIS EIR AND EXTEND / EXPAND THE PUBLIC ENGAGEMENT PROCESS FOR THIS TRANSPORTATION PROGRAM.

Thank you -- Jennifer Chapman

On Thu, Nov 5, 2020 at 2:22 PM Jennifer Chapman <jenchapman415@gmail.com> wrote:
Dear Jerry Barton and EDCTC,

Given the historic resources involved in the RTP, you needed to have an alternative that focused on design that was focused on historic preservation by avoiding known historic districts and resources in the heritage rich corridors of Hwy 49 and Hwy 50 / S. Fork American River - national historic trails. You have not developed a historic resource-based alternative which maximizes mitigations and preservation of historic, and archaeological resources.

Thank you -- Jennifer Chapman

On Thu, Nov 5, 2020 at 2:17 PM Jennifer Chapman <jenchapman415@gmail.com> wrote:
Dear Jerry Barton and EDCTC,

I am submitting the Friends of Historic Hangtown's comments from the Clay Street Bridge Project as comments on the Reg. Transp. Plan. RTP 2020-2040. These apply to the EIR you are reviewing today.

thanks Jennifer chapman

On Thu, Nov 5, 2020 at 10:41 AM Wanda Nagel <fyrfox@flyisa.net> wrote:

Dear Jerry

I am writing this in support of Jennifer Chapman, Friends of Historic Hangtown and the Wopumnes Tribe's public comments. I just became aware of this DRAFT EIR and have not had enough time to go through it with the Newtown Preservation Society to provide comments. I request on behalf of the public an extension of time of 90 days for public comment. The Courts favor extensions of time due to impacts Covid policies have had on public discourse. The lack of public announcement through widespread publication is a form of suppressing public comment which explains the lack of commentary submitted.

Best Regards,
Wanda Nagel
Newtown Preservation Society

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Jennifer Chapman
415-419-4846

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Jennifer Chapman
415-419-4846

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Jennifer Chapman
415-419-4846

CONSENT CALENDAR

STAFF REPORT

DATE: DECEMBER 3, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: OCTOBER 2020 CHECK REGISTER

REQUESTED ACTION

Receive and file the October 2020 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes five payments that merit further explanation:

- AIM Consulting, Inc* \$6,079.33
September professional services for the US 50 Recreation Travel Hot Spot Transportation Management Study Placerville Public Engagement, Work Element 254. This contract was approved at the November 1, 2018 EDCTC meeting.
- Extreme Towing*..... \$11,536.20
- Extreme Towing*..... \$12,033.45
August-September professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 5, 2016 EDCTC meeting.
- David Turch & Associates*..... \$5,417.00
September Federal advocacy services, Work Element 410. This contract was approved at the April 2, 2020 EDCTC meeting.
- Fehr & Peers* \$672.71
September professional services for the El Dorado Hills Business Park Community Transportation Plan, Work Element 261. This contract was approved at the April 4, 2019 EDCTC meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: October 2020 Check Register

**El Dorado County Transportation Commission
Check Register
October 2020**

<u>Date</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
10/01/2020	Fehr & Peers	672.71	* September 2020 El Dorado Hills Business Park Transp Plan
10/01/2020	AT&T	120.22	September 2020 Office Phones
10/01/2020	Extreme Towing	11,536.20	* August 2020 Freeway Service Patrol
10/01/2020	Ameritas Life Insurance Corp.	643.08	October 2020 Dental and Vision Premiums
10/01/2020	Benefit Coordinators Corporation	203.14	October 2020 Life/Disability Premiums
10/01/2020	CalPERS Health	9,706.21	October 2020 Health Premiums
10/01/2020	National Access LD	32.53	September 2020 Long Distance
10/07/2020	CalPERS	295.78	October 2020 Contribution 1 PEPRA
10/07/2020	CalPERS Retirement System	3,396.26	October 2020 Contribution #1
10/08/2020	Carbon Copy	31.05	September 2020 Copy Machine Maintenance/Copies
10/08/2020	Cardmember Service - Visa DK	104.73	September 2020 Office Exp
10/08/2020	Cardmember Service - Visa JR	70.86	September 2020 Office Exp
10/08/2020	Cardmember Service - Visa KT	145.88	September 2020 Office Exp
10/08/2020	Cardmember Services-Visa WD	38.14	September 2020 Office Exp
10/08/2020	Century Building Maintenance	450.00	September 2020 Building Maintenance
10/08/2020	David Turch and Associates	5,417.00	* September Federal Advocacy
10/09/2020	PG&E	593.23	August 2020 Utilities
10/19/2020	RTS IT, Inc.	32.46	Computer Video Cable
10/19/2020	AIM Consulting, Inc.	6,079.33	* Hot Spot Study Placerville Public Engagement
10/19/2020	Cal.net	94.87	November 2020 Internet Service Provider
10/19/2020	EL Dorado Hills Chamber of Commerce	225.00	Membership 11/1/20-10/31/21
10/19/2020	Extreme Towing	12,033.45	* September 2020 Freeway Service Patrol
10/19/2020	Mountain Democrat	117.00	Public Notice RTP/EIR November EDCTC meeting
10/19/2020	RTS IT, Inc.	552.50	November 2020 ITCare Silver Service Plan
10/19/2020	Sierra Office Supply & Printing	30.85	September Office Supplies
10/19/2020	De Lage Landen Financial Services	203.78	September 2020 Copy Machine Lease Payment
10/19/2020	PG&E	486.86	September 2020 Utilities
10/21/2020	CalPERS Retirement System	3,334.18	October 2020 Contribution #2
10/22/2020	Umpqua Bank	89.68	September Analyzed Checking Fee
10/26/2020	QuickBooks Payroll Service	10.00	September 2020 Payroll Fee
10/27/2020	Steele Building Offices	4,517.00	November 2020 Office Rent
10/27/2020	Carbon Copy	27.26	October 2020 Copy Machine Maintenance/Copies
10/27/2020	Mountain Democrat	47.10	Public notice Request for Proposals
10/27/2020	National Access LD	32.56	October 2020 Long Distance
	Total	<u><u>61,370.90</u></u>	

CONSENT CALENDAR

STAFF REPORT

DATE: DECEMBER 3, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: 2021 COMMISSION MEETING CALENDAR

REQUESTED ACTION

Consider and adopt the meeting calendar for 2021 and cancel the July 1st meeting.

BACKGROUND

El Dorado County Transportation Commission Bylaws state that the Commission meets the first Thursday of every month at 2:00 PM (or immediately following the El Dorado County Transit Authority meeting, whichever is later) in the El Dorado County Board of Supervisors' Chambers at 330 Fair Lane in Placerville or using an online meeting service in compliance to Executive Order N-29-20, issued by California Governor Gavin Newsom on March 17, 2020 in response to Coronavirus COVID-19.

DISCUSSION

The proposed 2021 meeting schedule is attached. Staff recommends cancelling the July 1st meeting.

The Chambers have been confirmed as available for the 2021 meeting dates.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: EDCTC proposed meeting schedule for 2021 for the Commission meetings.

**EL DORADO COUNTY TRANSPORTATION COMMISSION
MEETING SCHEDULE FOR 2021**

Meetings are scheduled for 2:00 PM first Thursday of most months in the El Dorado County Supervisors' Chambers 330 Fair Lane, Placerville

Commission Meeting Dates
No meeting scheduled in January
02/04
03/04
04/01
05/06
06/03
07/01 Cancelled
08/05
09/02
10/07
11/04
12/02

2021 Commissioners

**REPRESENTING
THE CITY OF PLACERVILLE**

APPOINTMENTS WILL BE DETERMINED DURING THE
JANUARY CITYCOUNCIL MEETING

**REPRESENTING
EL DORADO COUNTY**

John Hidahl, District 1
Lori Parlin, District 4
Wendy Thomas, District 3
George Turnboo, District 2

Alex Fong, Ex Officio, Caltrans
Vacant, Ex Officio, Tahoe

NOTICED PUBLIC HEARING

Time Allocation: 2:00 PM

(This item will be addressed as close to 2:00 as is possible, but not before.)

STAFF REPORT

DATE: DECEMBER 3, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
**SUBJECT: TRANSPORTATION DEVELOPMENT ACT CITIZEN'S PARTICIPATION
PROCESS FOR PUBLIC TRANSPORTATION**

REQUESTED ACTION

- Open public hearing regarding public transportation
- Accept public comment
- Close public hearing
- Refer comments received to the Social Services Transportation Advisory Council for review

BACKGROUND

The Transportation Development Act (TDA) §99238.5 requires El Dorado County Transportation Commission (EDCTC), as the Regional Transportation Planning Agency for the west slope of El Dorado County, to ensure the establishment and implementation of a citizen participation process which shall include provisions for at least one public hearing in the jurisdiction represented by the Social Services Transportation Advisory Council (SSTAC).

The El Dorado County Transit Authority (EDCTA) currently claims all TDA funds for transit purposes; therefore, the formal unmet needs process and analysis referenced in the TDA Statutes and California Code of Regulations no longer applies. This fact, though, does not preclude the need to identify potential transit needs and/or ways to improve the efficiency and effectiveness of existing transit service.

DISCUSSION

Pursuant to TDA requirements, the public hearing was noticed 30 days in advance on the EDCTC website, Facebook page, and in the Mountain Democrat. Fliers were made available online at the EDCTC and EDCTA web pages and were placed on EDCTA buses soliciting both verbal and written comments. Comments received during the 30-day comment period will be forwarded to the SSTAC for review and consideration, and, as appropriate, to the EDCTA.

Approved for Agenda:

Woodrow Deloria, Executive Director

BUSINESS ITEM**STAFF REPORT**

DATE: DECEMBER 3, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: RATIFICATION OF THE STAKEHOLDER ADVISORY COMMITTEE FOR THE EL DORADO COUNTY TRANSIT AUTHORITY ZERO EMISSION BUS FLEET CONVERSION PLAN

REQUESTED ACTION

By motion, ratify the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan Stakeholder Advisory Committee (SAC).

BACKGROUND

On October 16, 2019, El Dorado County Transportation Commission (EDCTC) applied for a Caltrans Fiscal Year 2020/2021 Road Maintenance and Rehabilitation Account – Sustainable Communities – Technical grant to fund the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan. On June 18, 2020, Caltrans notified EDCTC that the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan had been selected for funding in Fiscal Year 2020/2021 with an award of \$180,000. EDCTC committed \$25,000 in Local Transportation Funds and El Dorado County Transit Authority committed \$20,000 in State Transit Assistance funds for a combined total of \$45,000 in matching funds. On November 5, 2020, the EDCTC Board awarded the consulting contract to Stantec Consulting Services, Inc. (Stantec), for a not-to-exceed amount of \$195,000.

DISCUSSION

Public involvement and outreach are important components of the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan. In an effort to involve a broad range of potentially affected interests, pending the Commission's ratification, the thirty-two groups/entities/organizations listed below will be represented on the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan Stakeholder Advisory Committee (SAC). The list was based on consultation with El Dorado County Transit Authority and the public. Staff welcomes any suggested changes to the following proposed list:

- 50 Corridor TMA
- Cameron Park Community Services District
- City of Placerville Community Services
- Coloma Lotus Advisory Committee
- Community Hubs/First 5 El Dorado
- Diamond Springs and El Dorado Community Advisory Committee
- Divide Chamber of Commerce
- El Dorado County Air Quality Management District
- El Dorado County Area Agency on Aging
- El Dorado County Chamber of Commerce
- El Dorado County Commission on Aging
- El Dorado County Environmental Management Department
- El Dorado County Health and Human Services Agency (including representatives from Senior Services, CalWORKs and Connections)
- El Dorado County Mental Health

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- El Dorado County Office of Education
 - El Dorado County Public Health
 - El Dorado County Youth Commission
 - El Dorado Hills Business Park
 - El Dorado Hills Chamber of Commerce
 - El Dorado Hills Community Services District
 - El Dorado Union High School District Transportation Department
 - Folsom Lake College – El Dorado Center
 - Four Seasons
 - Mother Lode Rehabilitation Enterprises, Inc. (MORE)
 - Pacific Gas and Electric (PG&E)
 - Placerville Downtown Association
 - Placerville Mobility Support Group
 - Pollock Pines-Camino Community Center Association
 - Social Services Transportation Advisory Committee
 - Sacramento Municipal Utility District (SMUD)
 - Shingle Springs/Cameron Park Chamber of Commerce
 - Tahoe Transportation District

The purpose of the SAC is to provide both policy and technical guidance to the EDCTC during the development of the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan. The SAC's efforts will be complemented by and coordinated with the work of the Project Development Team (PDT) that will include El Dorado County Transit Authority, City of Placerville, California Highway Patrol, El Dorado Air Quality Management District, El Dorado County Department of Transportation, El Dorado County Planning Department, Tahoe Transportation District, El Dorado County Office of Emergency Services, Caltrans, Sacramento Regional Transit, Caltrans, and EDCTC.

The project scope of work assumes a minimum of two SAC meetings and two public open houses. The date of each SAC meeting and the date of the two public open houses will be finalized pending EDCTC's consultation with the El Dorado County Transit Authority, Stantec, and AIM Consulting.

Approved for Agenda:

Woodrow Deloria
Executive Director

BUSINESS CALENDAR**STAFF REPORT**

DATE: DECEMBER 3, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: FISCAL YEAR 2019/2020 AUDIT REPORTS

REQUESTED ACTION

Receive and file the Fiscal Year 2019/2020 Audit Reports.

BACKGROUND

According to the Transportation Development Act (TDA), Sections 6661, 6662, and 6751, El Dorado County Transportation Commission (EDCTC) is required to submit reports of fiscal and compliance audits to the California State Controller within 180 days following the close of each fiscal year. The fiscal and compliance audits of the financial statements of EDCTC, the Local Transportation Fund, and State Transit Assistance funds have been completed by Richardson & Company, LLP. These audits are performed in accordance with Generally Accepted Auditing Standards by a certified public accountant and include a determination of compliance with TDA rules and regulations. Pursuant to TDA statute Section 99245, EDCTC also contracts with an independent fiscal auditor to conduct certified fiscal audits of all TDA claimants in the EDCTC jurisdiction.

For Fiscal Year 2019/2020, these audit reports include:

- El Dorado County Transportation Commission
- El Dorado County Transportation Commission – Local Transportation Fund
- El Dorado County Transportation Commission – State Transit Assistance Fund
- El Dorado County Transit Authority (EDCTA)

The Commission has traditionally included and paid for the annual financial audit of the El Dorado County Transit Authority (EDCTA), in addition to the TDA portions of their fiscal audit. The approved EDCTC FY 2020/2021 Overall Work Program and Budget includes the expenditure for the preparation of the fiscal year 2019/2020 audits and reports for Transit and EDCTC.

DISCUSSION

On November 24, 2020, Richardson & Company, LLP presented the El Dorado County Transportation Commission's audit reports to Vice Chair Taylor and Commissioner Hidahl. The presented audit reports included the El Dorado County Transportation Commission, the Local Transportation Fund (LTF), the State Transit Assistance (STA) Fund and the State of Good Repair (SGR) Fund. The Auditors also presented El Dorado County Transit Authority's audit reports to EDCTA Chair Hidahl and Vice Chair Taylor.

The results of the audit were a clean opinion and compliance testing was performed where Richardson & Company, LLP determined the Commission complied with the TDA.

The Management's Discussion and Analysis beginning on page 3 presents a narrative overview and analysis of EDCTC's financial statements during the fiscal year ending June 30, 2020.

In addition to the Audit Report, independent audit firms are also required to submit communications regarding the audit directly to the governing board. This communication is included as Attachment B.

The audit reports are available for public review at the EDCTC office during normal business hours. The EDCTC agency financial statements are available online on the Commission's website at <https://www.edctc.org>.

Approved for Agenda:

Woodrow Deloria, Executive Director

- Attachments: A) FY 2019/2020 EDCTC Audited Financial Statements
(provided under separate cover)
B) FY 2019/2020 Governing Board Communication
C) FY 2019/2020 Management Letter

BUSINESS ITEM**STAFF REPORT**

DATE: DECEMBER 3, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: US 50 RECREATIONAL TRAVEL HOT SPOT TRANSPORTATION MANAGEMENT STUDY COMMUNITY OUTREACH SUMMARY REPORT

REQUESTED ACTION

Accept as final the US 50 Recreational Travel Hot Spot Transportation Management Study Community Outreach Summary Report.

BACKGROUND

In early 2018, El Dorado County Transportation Commission (EDCTC) worked closely with Caltrans to develop a scope of work for the US 50 Recreational Travel Hot Spot Transportation Management Study (study), to be led by Caltrans. This Caltrans led effort aimed at identifying issues and opportunities to improve safety, congestion, and throughput on US Highway 50 along key segments of the corridor, including the segment through the City of Placerville. Caltrans and the project team facilitated multiple Stakeholder meetings in mid-2019. The clear reaction to the preliminary efforts of the study was that the adaptive roadway strategies proposed were not enough; the stakeholders and public were interested in revisiting the possibility of major infrastructure improvements to US 50, such as a raised freeway or adding a third westbound lane.

DISCUSSION

To enhance the Caltrans effort and to better serve the interests of the City of Placerville and El Dorado County, EDCTC secured \$40,000 in Caltrans Rural Planning Assistance and \$30,000 in State Highway Account grant funding to add community outreach and alternatives analysis to the Caltrans study. The EDCTC led community outreach effort consisted of multiple meetings with stakeholders and the public, both virtually and in person. This community outreach involved surveys and outreach focused on the current conditions of US 50 through Placerville, the desired improvements, and support for various solutions.

The community outreach component evolved into a robust effort focused around two key efforts. First, alternatives presented by the public, stakeholders, and past efforts were revisited. These alternatives were evaluated by the stakeholder advisory and project development teams who then narrowed the list to four alternatives based upon technical evaluations and a reasonable likelihood that the alternative would improve traffic through Placerville. Secondly, Fehr and Peers worked with Caltrans to develop cost estimates and micro-simulations for the four alternatives. Finally, the four alternatives were presented through a virtual community workshop to the public, stakeholders, and local leaders. The video included in the virtual public workshop can still be viewed here: <https://youtu.be/oP-eZlyLntA>. The entire effort has been summarized in the US 50 Recreational Travel Hot Spot Transportation Management Study Community Outreach Summary Report. Next, EDCTC will work with Caltrans, the City of Placerville, and El Dorado County to develop long range financing strategies which may support the delivery of one of the alternatives prioritized through this effort.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: A) US 50 Recreational Travel Hot Spot Transportation Management Study Community Outreach Summary Report

BUSINESS ITEM**STAFF REPORT**

DATE: DECEMBER 3, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
SUBJECT: PROFESSIONAL SERVICES AGREEMENT: US 50 CORRIDOR SYSTEM USER ANALYSIS, INVESTMENT STRATEGY AND ACCESS CONTROL ACTION PLAN

REQUESTED ACTION

Authorize the Executive Director to enter into a professional services agreement between El Dorado County Transportation Commission (EDCTC) and Wood Rogers, to develop the US 50 Corridor System User Analysis, Investment Strategy and Access Control Action Plan for a not-to-exceed amount of \$184,945.

BACKGROUND

US 50 is the most significant and highly utilized transportation corridor in El Dorado County, providing east-west connections to Sacramento County, the State of Nevada, and east across the United States. It is the primary east west route for interregional tourism travel into the Lake Tahoe Basin. US 50 is also the major commute route to employment locations in the greater Sacramento area, and supports goods movement and agriculture in El Dorado County and the Lake Tahoe Basin.

In order to address long term problems associated with limited data availability and a need for a comprehensive investment strategy for the US 50 Corridor, EDCTC, in partnership with local and regional partners and Caltrans District 3, will conduct system user analysis, identify, and assess innovative pricing and investment strategies for the US 50 Corridor. The project will also perform data collection and develop traffic management strategies to prepare an access control action plan for future deployment of a pilot project along US 50 within the City of Placerville. The system user travel analysis will include comprehensive circulation and traffic data along US 50 to update and fill existing data gaps. Innovative pricing and investment strategies will include tolling, pricing, and other options to advance the efforts of Caltrans' US 50 Managed Lanes Feasibility Study and the ongoing EDCTC Recreation Travel Hot Spot Transportation Management Study. The access control action plan within the City of Placerville will conduct a risk assessment and evaluate the circulation impacts and procedures necessary for implementation of an innovative pilot project to close off local access to US 50 at the three signalized intersections. The access control action plan will determine the feasibility and identify necessary improvements, communication, traffic management, and safety measures to hold the signals in Placerville in a green phase for a designated time period to relieve congestion during peak periods along US 50 in the City of Placerville. The access control action plan will outline how a closure will be conducted during highly congested periods, as informed by the aforementioned system user travel analysis, to determine the effectiveness of such a strategy and identify potential lower cost congestion improvements.

DISCUSSION

EDCTC staff distributed the Request for Proposals (RFP) for the US 50 Corridor System User Analysis, Investment Strategy and Access Control Action Plan on October 8, 2020. Notice of the RFP was distributed via email to several consultants, a consultant distribution center, was published in the Mountain Democrat, and was made available online via Facebook and the EDCTC website. Staff received two proposals by the November 16, 2019 deadline, from DKS Associates and Wood Rogers. Each proposal was evaluated according to the criteria specified in the RFP by EDCTC staff as well as staff from EDCTC's planning partners.

The evaluation criteria utilized are as follows:

- Understanding the purpose and requirements of the US 50 Corridor System User Travel Analysis, Investment Strategy and Access Control Action Plan
- Familiarity with the project area and the type of issues and problems associated with the project
- Experience in transportation planning and the issues and functional area(s) to be analyzed
- Ability to meet the project's goals and objectives
- Approach to be followed and the tasks to be performed, including detailed steps, resources required, and proposed project schedule
- Qualifications, specific experience, and technical competence of the personnel to be assigned to this contract

Based upon the proposal review and interviews conducted on November 19, 2020, staff recommends Wood Rogers for this contract. Key factors considered by the review panel in making this recommendation are as follows:

- The firm has a strong understanding of the project purpose and requirements of the plan, as demonstrated by their proposed methodology to arrive at a blueprint to action for the US 50 Corridor.
- The firm has comprehensive traffic analysis and corridor planning experience.
- The firm provided a provided a scope of work that detailed the steps and approach for completion of tasks necessary to successfully deliver the US 50 Corridor System User Analysis, Investment Strategy and Access Control Action Plan,
- The firm is providing highly qualified project team and subconsultants with extensive experience in investment strategies related to tolling, managed, and express lane projects.
- The firm is including subconsultant AIM consulting to provide comprehensive Public Outreach services.
- The firm has combined strengths in engineering, traffic, multimodal corridor planning, financing strategies and public outreach.

Bryan Gant with Wood Rogers will serve as project manager for the US 50 Corridor System User Travel Analysis, Investment Strategy and Access Control Action Plan. Mr. Gant has over 21 years of experience with skills in multimodal corridor planning, traffic analysis and outreach. He combines these skills with a background rooted in design, ensuring a big-picture approach to project management.

Approved for Agenda:

Woodrow Deloria, Executive Director

Note: Copies of the Request for Proposals and the proposals received are available for review at the EDCTC office.

INFORMATION ITEM**STAFF REPORT**

DATE: DECEMBER 3, 2020
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: US 50 CORRIDOR PLANNING AND PROGRAMMING RECAP

REQUESTED ACTION

None. This item is for information and discussion only.

BACKGROUND

Since its inception, the El Dorado County Transportation Commission (EDCTC) has been a leading partner in planning for and programming funding to infrastructure improvements in the US 50 corridor on the West Slope of El Dorado County. As growth in the region over the last two decades encouraged changes to travel patterns and driver behavior, EDCTC worked with local, regional, and state transportation partners to identify effective and long-lasting investments needed in the US 50 Corridor in El Dorado County. The studies, plans, and detailed data and analysis developed during that time led to state and federal funding that constructed approximately \$262 million in transportation improvements along the US 50 Corridor in El Dorado County. The improvements included:

- US 50 Operational Improvements through Placerville
- US 50 High Occupancy Vehicle Lanes Phase 0 - El Dorado Hills Interchange
- US 50 High Occupancy Vehicle Lanes Phase 1 – Bass Lake Grade Improvements
- US 50 High Occupancy Vehicle Lanes Phase 2A – Bass Lake Road to Cambridge Road
- US 50 High Occupancy Vehicle Lanes Phase 2B – Cambridge Road to Cameron Park Drive
- Missouri Flat Interchanges Phase 1A – Missouri Flat Interchange Improvements
- Missouri Flat Interchanges Phase 1B – Weber Creek Bridge Replacement
- Western Placerville Interchanges Phase 1A – Westbound On-Ramp at Ray Lawyer Drive
- Western Placerville Interchanges Phase 1B – Fair Lane Improvements
- Western Placerville Interchanges Phase 2 – Eastbound Off-Ramp, Park & Ride Lot
- Western Placerville Interchanges Phase 2.2 – Eastbound On-Ramp at Ray Lawyer Drive
- Camino Safety Project – Undercrossing of US 50 at Camino Heights and Median Barrier

In addition to partnering with El Dorado County, the City of Placerville, and Caltrans to make significant capital investments in the US 50 Corridor, EDCTC led several planning studies in an effort to better understand both existing and future conditions in the US 50 Corridor in order to identify the next round of infrastructure improvements needed to meet the transportation needs of our growing region. The planning efforts included:

- El Dorado County Regional Transportation Plan (2005-2025, 2010-2030, 2015-2035, 2020-2040)
- 2007 Camino Area Parallel Capacity/Safety Study
- 2010 State Route 49 Realignment Study
- 2014 Bay to Tahoe Basin Recreation and Tourism Travel Impact Study
- 2016 El Dorado County Sustainable Agritourism Mobility Study
- 2020 US 50 Recreational Travel Hot Spot Transportation Management Study Community Outreach Summary Report

EDCTC is committed to continue working with its local, regional, and state partners to plan the improvements necessary to meet the needs of all users of the US 50 Corridor, including local residents who rely on US 50 for their daily travel in and through the City of Placerville and El Dorado County.

DISCUSSION

This information item was brought forward at the request of the EDCTC at the November 5, 2020 meeting. Based on recent increases in traffic, safety concerns, and impacts to quality of life, EDCTC requested a discussion focused on US 50 in Placerville be agendaized to allow for open dialogue and discussion about a path or strategy forward.

The volume of traffic and degree of congestion on US 50 through Placerville have each grown in the last few years to unprecedented levels. Now, severe congestion is no longer confined to weekends as westbound US 50 congestion, particularly in summer, has become a regular occurrence on Monday's and other weekdays, too. However, in 2020, the Covid-19 pandemic changed the way we live; where we work, go to school, and recreate. Travel patterns have been disrupted, and instead of travelling to distant destinations or not travelling at all, in 2020 people literally headed for the hills and mountains, resulting in extraordinarily high numbers of visitors from the Bay Area and Sacramento coming to El Dorado County to experience its abundant recreation and tourism destinations.

As a result, traffic and congestion on US 50 through Placerville increased dramatically during summer and fall 2020, and the City's streets and neighborhoods became clogged on weekends with US 50 drivers using Google Maps and Waze in an effort to escape the congestion on US 50. Today, local elected officials and residents are concerned about the impact that extreme levels of congestion on US 50 could have on their ability to evacuate in an emergency such as a wildfire, and its immediate and long-term impacts on local businesses, air quality, and the quality of life of residents of Placerville and El Dorado County. The extraordinary numbers of visitors now travelling the US 50 Corridor to reach destinations east of Placerville, combined with advancements in information dissemination through mobile device route direction applications such as Google Maps and Waze, has created a new challenge for managing traffic on US 50 and its spillover onto the local streets of Placerville. EDCTC staff prepared this agenda item to initiate an open discussion about EDCTC's role in planning transportation improvements along the US 50 corridor to address the issues outlined above and define the next steps in that process.

Approved for Agenda:

Woodrow Deloria, Executive Director