



TRANSPORTATION
DEVELOPMENT ACT BICYCLE
AND PEDESTRIAN FUNDING
GUIDELINES

ADOPTED JUNE 19, 2014
ADOPTED AUGUST 7, 2025

El Dorado County Transportation Commission
2828 Easy Street, Suite 1
Placerville, CA 95667

TDA STATUTE

1. In accordance with TDA Statute 99233.3, EDCTC has the option to apportion up to two percent of the remaining Local Transportation Fund (LTF) (after allocation of administration and planning) for facilities provided for the exclusive use of bicycles and pedestrians. The eligible claimants are the City of Placerville and El Dorado County.
2. Of the 2% set aside funds for bicycle and pedestrian facilities, five percent may be used to fund bicycle safety education programs.
3. Funds shall be allocated in accordance with requirements described in TDA Statute 99234, Claims for bicycle and pedestrian facilities as follows:
 - a) Claims for facilities provided for the exclusive use of bicycles and pedestrians or for bicycle safety education programs shall be filed according to the rules and regulations adopted by the transportation-planning agency.
 - b) The money shall be allocated for the construction, including related engineering expenses, of those facilities pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction, or for bicycle and pedestrian safety education programs.
 - c) The money may be allocated for the maintenance of bicycling trails, which are closed to motorized traffic pursuant to procedures or criteria established by the transportation-planning agency for the area within its jurisdiction.
 - d) Facilities provided for the use of bicycles may include projects that serve the needs of commuting bicyclists, including, but not limited to, new trails serving major transportation corridors and secure bicycle parking at employment centers.
 - e) Within 30 days after receiving a request for a review from any city or county, the transportation-planning agency shall review its allocations made pursuant to Section 99233.3.
 - f) In addition to the purposes authorized in this section, a portion of the amount available to a city or county pursuant to Section 99233.3 may be allocated to develop a comprehensive bicycle and pedestrian facilities plan, with an emphasis on bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users. An allocation under this subdivision may not be made more than once every five years.
 - g) Up to 20 percent of the pedestrian and bicycle funding available each year pursuant to Section 99233.3 may be allocated to re-stripe class II bicycle lanes.

EDCTC RULES AND REGULATIONS FOR USE OF TDA ARTICLE 3 BICYCLE AND PEDESTRIAN FUNDING, IN PRIORITY ORDER

1. Projects shall be:
 - a) Included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan, as applicable
 - b) Endorsed by a Council or Board, as applicable
2. The primary use of this fund source shall be as matching funds for projects that have a significant contribution by a local agency or have grant funding, i.e. Active Transportation Program.
3. The funding may be used to augment ongoing construction projects, i.e. road rehabilitation or construction projects that require additional funding for bicycle and pedestrian facilities or signage.

Costs may be reimbursed up to 50% to complete the environmental, design and right of way phases of a pedestrian or bicycle project to provide shelf-ready projects for future grant opportunities.

4. The funding may be used for minor bicycle and pedestrian projects as follows:
 - a) For installation of bicycle racks or lockers
 - b) For installation of bicycle and pedestrian signage for bicycle routes, school zones and park and ride lots
 - c) For crosswalk striping, pedestrian refuges, minor bicycle lane striping
 - d) For maintenance of existing bicycle or pedestrian facilities

BICYCLE AND PEDESTRIAN FUNDING REQUESTS AND CLAIM FORM

Transportation Development Act (TDA) Bicycle and Pedestrian requests for funding and claim forms must be submitted to EDCTC a minimum of three weeks prior to a Commission meeting. For the latest Commission meeting schedule, visit www.edctc.org

LTF Requests for Bicycle and Pedestrian Funding

Allocations are made based on the need for matching funds on bicycle and pedestrian facility grant applications. The City of Placerville and El Dorado County are the only eligible applicants.

Jurisdictions must submit a letter to EDCTC requesting funding and describing the proposed project. The allocation request will be placed on the agenda for the next Commission meeting. Upon Commission approval, a copy of the signed EDCTC resolution will be provided to the jurisdiction requesting the funds. The City or County will need a resolution approved by their City Council or Board of Supervisors authorizing the agency to claim the funding.

LTF Claim for Bicycle and Pedestrian Facilities

As the jurisdiction expends funds in implementing the approved projects, it should submit a TDA bicycle and pedestrian claim form to EDCTC with appropriate supporting documentation. The funds are reimbursed after eligible expenditures have been verified and the claim is approved. Upon formal approval by the Commission, EDCTC staff prepares allocation instructions and submits them to the County Auditor's Office. These instructions direct the County Auditor to issue payment to the appropriate claimant for the approved purposes.

A completed BIKE/PED claim package includes the following:

- o Claim For LTF Bicycle and Pedestrian Funds on letterhead
- o Resolution from the claimant's governing board approving the claim and its submittal to EDCTC
- o Summary of project expenditures and billings to other funding sources