



2828 Easy Street Suite 1, Placerville, CA 95667 | 530.642.5260 | [www.edctc.org](http://www.edctc.org)

January 29, 2024

Sukhi Johal  
Regional Planning, South Branch  
Caltrans District 3  
703 B Street  
Marysville, CA 95901

RE: Quarterly Progress and Expenditure Report – 2<sup>nd</sup> Quarter, FY 2023/24

Dear Ms. Johal,

The El Dorado County Transportation Commission's (EDCTC) quarterly report summarizes the following funding sources and work elements (WE):

- Rural Planning Assistance: WE 100, WE 110, WE 200, and WE 400
- 2021/22 SHA grant: WE 265
- 2022/23 SHA grant: WE 265SHA
- 2023/24 FTA 5304 grant: WE 263
- 2023/24 RPA Grant: WE 282

The status of each OWP work element identified below is as of December 31, 2023. The requests for reimbursement will be submitted with this quarterly report.

### **Rural Planning Assistance**

#### **Work Element 100: Administration and Implementation of the Overall Work Program**

The objective of this work element is to provide administration and implementation of the Overall Work Program (OWP). The Draft 2023/24 was presented at the March 2, 2023 meeting and the Final 2023/24 OWP was approved at the May 4, 2023 Commission meeting. Amendment 1 was approved at the October 2023 EDCTC meeting which included the grant funding carry-over balances, a new FTA 5304 Sustainable Communities grant (WE 263) and a RPA grant (WE282). Staff is preparing the Draft 2024/25 OWP which will be presented at the February 1, 2024 Commission meeting and submitted to Caltrans for review.

#### **Work Element 110: Intergovernmental Coordination**

This work element is to coordinate the efforts of the Commission with Tribal, local, regional and state agencies. EDCTC staff actively participates on a variety of committees, task forces, and associations in order to keep the Commission abreast of pertinent Tribal, local, regional, state, and federal efforts and activities. Some, but not all, of recent intergovernmental coordination activities include the following:

- Rural Counties Task Force tracking the implementation of CAPTI, CSIS, and the Rural VMT Induced Demand study
- CTC coordination on SB 1 program guidelines workshops
- Harvest Season Traffic Management recap with Caltrans and El Dorado County
- SACOG coordination on the "Blueprint" MTP/SCS
- SACOG coordination on the Funding Round and Race Equity Inclusion working groups
- El Dorado Transit coordination on the El Dorado County Short-Range Transit Plan update

- Coordination with the El Dorado County Office of Wildfire Preparedness and Resiliency on the Greater Placerville Wildfire Preparedness Plan
- Coordination with the CTC on the submittal of the 2024 RTIP

#### Work Element 200: Regional Transportation Plan

The objective of this work element is to undertake the planning work necessary to develop and implement the Regional Transportation Plan and Environmental Document. The 2020-2040 Regional Transportation Plan (RTP) is on the EDCTC web page: <https://www.edctc.org/regional-transportation-planning>. In Q1, EDCTC began work on the planning and outreach strategies for development of the RTP 2025-2045. EDCTC has established the stakeholder advisory committee matrix and developed a work plan and timeline for the RTP update. In Q2 November 2023, the EDCTC Board ratified the advisory committee matrix and discussed the work plan and preparation strategy. EDCTC staff has started work on the Physical Setting Chapter, and Goals Objectives and Strategies for the RTP, as well as formatting the outline of additional chapters in the document. EDCTC staff reviewing changes included in the 2024 Draft RTP guidelines anticipated for adoption in January 2024 by the CTC.

#### Work Element 400: Public Education and Outreach

The objective of this work element is to support EDCTC's project delivery, planning, and consensus-building programs by providing information on transportation and related issues and by seeking input on these issues from interested parties. EDCTC actively maintains the agency website and we continually update information on our agency's social media. EDCTC staff members provide various educational and information sharing opportunities throughout the year, including presentations at planning commissions, councils, and board meetings, as well as presentations to local residential and advocacy groups. Our website is ADA compliant at <https://www.edctc.org/>. In October, EDCTC held an in-person public meeting for the community of Camino regarding the Greater Placerville Wildfire Evacuation Preparedness Study which was announced on the EDCTC website as well as social media. In October through December, staff continued collaboration with EDCTC's website hosting company to create and design the new website for the Trip to Green project. The following announcements were posted to both social media and EDCTC's website in the month of October: Caltrans SR 49 Pavement Repairs Emergency Director's Orders, City of Placerville's Walk to School Day, and a Notice of a Public Hearing regarding Public Transportation.

### **Caltrans Road Sustainable Communities Planning Grant – State Highway Account**

#### **Work Element 265: Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan**

Start date: 10/01/21

EDCTC Project Manager: Dan Bolster

End date: 05/31/24

#### **Progress during 2<sup>nd</sup> quarter (Oct Nov Dec) FY 2023/24:**

##### **Task 01: Project Administration**

EDCTC submitted the 4<sup>th</sup> quarter FY 2021/2022 quarterly report, 1<sup>st</sup> quarter FY 2022/2023 quarterly report, 2<sup>nd</sup> quarter FY 2022/2023 quarterly report, 3<sup>rd</sup> quarter FY 2022/23 quarterly report, 4<sup>th</sup> quarter FY 2022/23 quarterly report, and 1<sup>st</sup> quarter FY 2023/24 quarterly report.

Percent complete: 75%

##### **Task 02: Consultant Procurement**

EDCTC released the RFP on November 15, 2021. The EDCTC Board awarded the consulting contract to DKS on March 3, 2022. EDCTC and DKS executed the consulting contract on March 3, 2022.

Percent complete: 100%

**Task 1: Existing Conditions Report**

EDCTC and the consultant formulated a data collection plan and coordination, conducted a high-risk community mapping methodology review and existing data source review. EDCTC and consultant began wildfire mapping, collected GIS data, including road and parcel shape files, from project partners, began vulnerable population analysis, created draft transportation system congestion maps, worked on developing the draft existing conditions memo framework. Also coordinated with El Dorado County Office of Wildfire Preparedness and Resilience and the El Dorado and Georgetown Resource Conservation District on how their wildfire mitigation efforts could inform the existing conditions report and held monthly coordination meetings in October, November, and December 2022. As research for the Existing Conditions Report met with the following agencies and individuals: Met with PG&E in November to review their Wildfire Safety Program and Infrastructure Resiliency Efforts; Met with Caltrans in December to review their US 50 Fuel Reduction Program; Met with El Dorado County in November to discuss the update the General Plan Safety Element; Met with communications consultant Alan Thompson in November to learn about his experience with the Camp Fire and potential cell tower infrastructure vulnerabilities. The administrative draft of the project area's wildfire risk assessment for the Existing Conditions Report was 95% completed by the end of December 2022. The administrative draft of the Existing Conditions Report was completed and reviewed in March. The Draft Existing Conditions Report was released to project partners in early April and comments were received by the end of April. The final draft Existing Conditions Report was presented to the EDCTC Board at the June 1, 2023, EDCTC Board meeting. No revisions were requested at the meeting and the Existing Conditions Report was completed and the final document was posted to the project website.

Percent complete: 100%

**Task 2: Dynamic Conditions Analysis**

Consultant finalized the outline for the Dynamic Conditions Analysis and continued work on assessing dynamic conditions based on work done in Task 1.

Percent complete: 95%

**Task 3: Public Outreach**

EDCTC and the consultant met with El Dorado County Office of Wildfire Preparedness and Resilience and the El Dorado and Georgetown Resource Conservation District in January, February, and March 2023 to discuss public outreach strategy and project coordination. EDCTC staff attended the Placerville Fire Safe Council's Fire Wise event on March 18, 2023, to provide information about the Wildfire Evacuation Preparedness project, including distributing the project Fact Sheet and project area map. EDCTC staff attended the Diamond Spring Fire Safe Council's *Fire Safe Fair* on Saturday, April 29, 2023. The first public workshop was held in the El Dorado County Planning Commission Meeting Chamber on Wednesday, May 17, 2023.

Percent complete: 60%

**Task 4: Advisory Committee Meetings**

Consultant and EDCTC staff held Project Development Team (PDT) meeting #1 on April 11, 2023, to review the Draft Existing Conditions Report with the PDT. PDT meeting #2 was held on December 18, 2023, to review the wildfire scenario modeling results and the draft infrastructure list.

Percent complete: 65%

**Task 5: Modeling and Simulations**

Consultant and EDCTC held a series of meetings to discuss model methodology and evacuation model development. On September 7, 2023, EDCTC staff and the consultant team met in person with representatives of Sheriff's OES, Cal Fire, El Dorado County Fire, El Dorado County DOT, and the City of Placerville Engineering Department for "Virtual Incident Command Workshop. The purpose of the workshop was to review the four wildfire scenarios to be used to model wildfire evacuation scenarios in the project area and then have a Cal Fire Incident Commander and Sheriff's OES representative coordinate on running a virtual evacuation for each scenario to confirm what roads would be used for



evacuation in each scenario as well as the timing of evacuation orders and warnings for each scenario, and the area the order and warning would cover so the consulting team could understand how that would inform the traffic volumes to be modeled during the course of the evacuation scenario. Modeling and simulations were completed during December 2023 and the results were presented to the Project Development Team (PDT) at the December 18, 2023, PDT meeting.

Percent complete: 95%

**Task 6: Infrastructure Improvements**

The draft list of infrastructure improvements was presented to the Project Development Team (PDT) for their review at the December 18, 2023, PDT meeting. The draft list was also shared with Caltrans District 3 staff.

Percent complete: 75%

**Task 7: Agency Coordination**

EDCTC staff and consultant met with representatives of Cal Fire, Sheriff's Office of Emergency Services, El Dorado County Fire, El Dorado County Office of Wildfire Preparedness and Resiliency, and the El Dorado and Georgetown Resource Conservation District to discuss agency coordination. During the 1<sup>st</sup> Quarter of FY 2023-24, the EDCTC Project Manager participated in bi-weekly meetings of the Office of Wildfire Preparedness and Resilience (OWPR) Public Outreach Advisory Committee Meeting that includes representatives of Cal Fire, Sheriff's OES, OWPR, US Forest Service, and County Fire Safe Councils. The purpose of the meetings is to coordinate public outreach efforts being conducted by the various agencies and to support each other in those efforts. EDCTC staff and consultant continued coordination with key agency partners during the 2<sup>nd</sup> quarter of FY 2023/2024, including coordination with Cal Fire, El Dorado County Sheriff's Office of Emergency Services, City of Placerville, and El Dorado County Office of Wildfire Preparedness and Resilience.

Percent complete: 80%

**Task 10: Draft Study**

Consultant began drafting the initial elements of the draft study during December 2023.

Percentage complete: 25%

Issues or delays: During the December 18, 2023, Project Development Team (PDT) meeting, some first responders asked what level of evacuation detail is appropriate for a public facing study?

Subsequently, the PDT formed a sub-group to discuss the issue during January 2024, temporarily slowing development of the draft study, causing an unforeseen delay to the project schedule.

Subsequently, EDCTC requested and was granted a three-month extension to the project end date from February 29, 2024, to May 31, 2024. The project on schedule to present the draft plan to the EDCTC Board on April 7, 2024, and present the final study to the EDCTC Board at the May 2, 2024, EDCTC Board meeting.

**Overall % Work Complete: 75%**

**FY 2022/23 State Highway Account Grant Amount \$75,000**

**Work Element 265SHA: Greater Placerville Wildfire Evacuation Preparedness, Community Safety, and Resiliency Plan Public Outreach**

Start date: 02/13/23

EDCTC Project Manager: Dan Bolster

End date: 05/31/24

**Progress during 2<sup>nd</sup> quarter (Oct Nov Dec) FY 2023/24:**

**Task 3.2: Pop-Up Community Events**

Consultant and EDCTC staff attended the El Dorado County Fair, June 15, 16, and 17, 2023, and attended the City of Placerville Farmer's Market on June 16, 2023.

Percent complete: 20%

**Task 3.3: Focus Groups**

The project held three focus group meetings during the 1<sup>st</sup> quarter of FY 2023/2024 with representatives of home care provider organizations and assisted living facilities in the project area. On August 2, 2023, EDCTC staff met with Elder Options, a large home care provider, to discuss evacuation protocols and needs for their clients. Subsequently, on August 31, 2023, EDCTC staff met with Elder Options, Sheriff's OES, and El Dorado County Office of Emergency Preparedness to discuss the same issues. On September 26, 2023, EDCTC staff, Sheriff's OES, and El Dorado County Office of Emergency Preparedness met with approximately twenty home care providers and operators of assisted living facilities to discuss evacuation protocols for vulnerable populations and how Sheriff's OES, home care providers, and assisted living facilities and work together to facilitate safe and timely evacuation of vulnerable populations.

Percent complete: 40%

**Task 8.1: Development of a Program Brand**

Consultant created a graphic (logo) for the Wildfire Evacuation Plan that will be used in all marketing materials and reports.

Percent complete: 100%

**Task 8.2: Collateral Materials (Fact Sheet and Handout)**

Consultant developed a Fact Sheet for the March 18, 2023, Placerville Fire Safe Council's Fire Wise Event and future public outreach events. Consultant produced bilingual handouts for the El Dorado County Fair and Farmer's Markets. Consultant provided bilingual flyer for the October 26, 2023, Camino Community meeting.

Percent complete: 60%

**Task 8.5: Development of Social Media Campaign**

Consultant utilized social media, including Facebook posts, to drive attendance at the May 17, 2023, Public Workshop #1 and the Diamond Springs meeting on September 12, 2023. Percent complete: 30%

**Task 8.6: Presentations to Local Agencies**

Consultant and EDCTC staff participated in the June 12, 2023, El Dorado County Office of Wildfire Preparedness and Resiliency's Public Outreach Advisory Committee meeting and presented information about the project's public outreach strategy and opportunities to collaborate and coordinate the project's public outreach efforts with the agencies attending the meeting, including Cal Fire, El Dorado County Fire, El Dorado County Fire Safe Council, and the US Forest Service. EDCTC staff presented project updates at the OWPR Public Outreach bi-weekly meetings during the 1<sup>st</sup> quarter of FY 2023/24.

Percent complete: 30%

**Task 8.7: Presentations to Local Community Groups**

Consultant and EDCTC staff made two presentations to local community groups, one on Monday, September 11, 2023, to the Apple Hills Growers Association and another on Tuesday, September 12, 2023, to the Diamond Springs Community.

Percent complete: 30%

Issues or delays: None.

**Overall % Work Complete: 70%**

**FY 2023/24 Federal Transit Administration 5304 Grant Amount \$217,124****Work Element 263: Next Generation Transportation Investments Strategy**

Start date: 10/24/23

EDCTC Project Manager: Jerry Barton

End date: 06/30/26

**Progress during 2<sup>nd</sup> quarter (Oct Nov Dec) FY 2023/24:**

In Quarter 2, EDCTC kicked off the Next Generation Transportation Investment Strategy, EDCTC staff completed the conditions of grant acceptance and in October 2023 EDCTC received the Notice to Proceed. EDCTC staff distributed the Request for Proposals (RFP) for the Next Gen Strategy on November 7, 2023. Notice of the RFP was distributed via email to consultants, a consultant distribution center, was published in the Mountain Democrat, and was available online via the EDCTC website and Facebook page. Staff received one proposal by the December 22, 2023, deadline. The proposal was evaluated according to the criteria specified in the RFP and in Quarter 3, EDCTC will recommend the award of the consultant contract and start work on the project.

Issues or delays: None.

**Overall % Work Complete: 5%****FY 2023/24 Rural Planning Assistance Grant Amount \$85,000****Work Element 282: US 50 Camino Signage and Wayfinding – Access Mitigation Plan**

Start date: 10/23/23

EDCTC Project Manager: Woodrow Deloria

End date: 06/30/25

**Progress during 2<sup>nd</sup> quarter (Oct Nov Dec) FY 2023/24:**

In Quarter 2, EDCTC kicked off the US 50 Camino Signage and Wayfinding – Access Mitigation Plan (Wayfinding Plan), EDCTC staff completed the conditions of grant acceptance and in October 2023 EDCTC received the Notice to Proceed. EDCTC staff distributed the Request for Proposals (RFP) for the Wayfinding Plan on November 3, 2023. Notice of the RFP was distributed via email to consultants, a consultant distribution center, was published in the Mountain Democrat, and was available online via the EDCTC website and Facebook page. Staff received one proposal by the December 15, 2023, deadline. The proposal was evaluated according to the criteria specified in the RFP and in Quarter 3, EDCTC will recommend awarding the consultant contract to Merje and Green Dot, a joint partnership and start work on the project. This work completes Task 2 of the scope of work.

Issues or delays: None.

**Overall % Work Complete: 2.6%**

Please call me at (530) 642-5260 if you have any questions or need additional information.

Sincerely,

Woodrow Deloria  
Executive Director