



TECHNICAL ADVISORY COMMITTEE

AGENDA

Monday, September 27, 2021, 1:00 PM

To join the meeting:

The virtual meeting access information will be emailed.

DRAFT COMMISSION AGENDA REVIEW

CONSENT CALENDAR

1. MINUTES FOR THE SEPTEMBER 2, 2021, COMMISSION MEETING (KEFFER)
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the September 2, 2021, Commission meeting.
2. AUGUST 2021 CHECK REGISTER (THOMPSON)
REQUESTED ACTION: Receive and file the August 2021 Check Register.
3. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/21 ACTUAL APPORTIONMENT AND ALLOCATION FOR STATE TRANSIT ASSISTANCE FUNDS (THOMPSON)
REQUESTED ACTION: Adopt Resolution 21/22.08 approving the Transportation Development Act Fiscal Year 2020/21 Revised Apportionment and Allocation for State Transit Assistance Funds.
4. TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/21 STATE OF GOOD REPAIR FUNDS FINAL ALLOCATION AND CLAIM (THOMPSON)
REQUESTED ACTION: Adopt Resolution 21/22.09 to approve the Transportation Development Act Fiscal Year 2020/21 State of Good Repair Funds Final Allocation and Claim.
5. PROFESSIONAL SERVICES AGREEMENT: GENERAL LEGAL SERVICES, AMENDMENT 3 (DELORIA)
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement, Amendment 3, between El Dorado County Transportation Commission and Buchalter Legal for general legal services effective November 1, 2021, through February 28, 2022.
6. PROFESSIONAL SERVICES AGREEMENT: REGIONAL TRANSPORTATION PLANNING AGENCY ADMINISTRATIVE MANUAL AND TRAINING, AMENDMENT 1 (DELORIA)
REQUESTED ACTION: Authorize the Executive Director to sign the professional services agreement: Regional Transportation Planning Agency Administrative Manual and Training, Amendment 1.

BUSINESS ITEM

7. US 50 CORRIDOR ACCESS CONTROL PROOF OF CONCEPT PILOT OUTREACH AND AWARENESS WORK PLAN PROFESSIONAL SERVICES AGREEMENT, AMENDMENT 1 (BARTON)
REQUESTED ACTION: Authorize the Executive Director to sign US 50 Corridor Access Control Proof of Concept Pilot Outreach and Awareness Work Plan Professional Services Agreement, Amendment 1.

INFORMATION ITEM

8. DRAFT EL DORADO COUNTY TRANSIT AUTHORITY ZERO EMISSION BUS FLEET CONVERSION PLAN (BOLSTER)
REQUESTED ACTION: None. This item is for information only.

MEMBER SHARING

ADJOURNMENT

The next TAC meeting is scheduled for October 25, 2021.

CONSENT CALENDAR

STAFF REPORT

DATE: OCTOBER 7, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION
SUBJECT: MINUTES FOR THE SEPTEMBER 2, 2021, COMMISSION MEETING

REQUESTED ACTION

The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the September 2, 2021, Commission meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment: September 2, 2021, Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas
Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo
Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, September 2, 2021, 2:00 PM

IMPORTANT NOTICE:

In Response to Coronavirus COVID-19 California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic, the El Dorado County Transportation Commission convened this regularly scheduled meeting using an online conference service and was not held at 330 Fair Lane, Placerville. Notice of the location change was made at least 72 hours in advance. All votes were completed with a roll call vote and public comment was accepted.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Taylor called the meeting to order at 2:00 PM and led the Pledge of Allegiance.

ATTENDANCE: Chair Taylor, Vice Chair Hidahl, Commissioners Parlin, D. Thomas, W. Thomas, Turnboo and Caltrans Ex Officio Alex Fong. ABSENT: Commissioner Borelli and Ex Officio Councilmember Bass.

ADOPTION OF AGENDA AND CONSENT CALENDAR

There was no public comment.

ACTION: Commissioner Wendy Thomas made a motion to adopt the agenda and to approve or adopt items 1-3 on the Consent Calendar. The motion was seconded by Commissioner Parlin which carried as follows:

MOTION/SECOND: W. Thomas/Parlin

AYES: Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: Borelli

1. MINUTES FOR THE AUGUST 5, 2021, COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the August 5, 2021, Commission meeting.

2. JULY 2021 CHECK REGISTER

REQUESTED ACTION: Receive and file the July 2021 Check Register.

3. PROFESSIONAL SERVICE AGREEMENT – TRIENNIAL PERFORMANCE AUDIT

REQUESTED ACTION: Authorize the Executive Director to enter into a professional agreement between El Dorado County Transportation Commission and Moore & Associates, Inc., to develop a Triennial Performance Audit for El Dorado County Transportation Commission and El Dorado County Transit Authority for a not-to-exceed amount of \$24,608.26.

OPEN FORUM

Chair Taylor asked if anyone would like to speak from the audience. There were no public comments.

BUSINESS ITEMS

4. FISCAL YEAR 2021/22 OVERALL WORK PROGRAM, BUDGET, AND GOALS AND OBJECTIVES, AMENDMENT 1

REQUESTED ACTION: Adopt Resolution 21/22.05, approving the Fiscal Year 2021/22 Overall Work Program, Budget, and Goals and Objectives, Amendment 1.

There was no public comment.

ACTION: Commissioner Dennis Thomas made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Wendy Thomas which carried as follows:

MOTION/SECOND: D. Thomas/W. Thomas

AYES: Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: Borelli

5. MISSOURI FLAT ROAD TRAIL CONNECTION PROGRAMMING

REQUESTED ACTION: Approve Resolution 21/22.06 and 21/22.07, programming \$356,000 in State Transportation Block Grant Program and \$37,000 in Transportation Development Act Local Transportation Fund Pedestrian and Bicycle Funds to the Missouri Flat Road Trail Connection Project

Comment was received from Matt Smeltzer, El Dorado County Transportation Department.

ACTION: Commissioner Wendy Thomas made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Parlin which carried as follows:

MOTION/SECOND: W. Thomas/Parlin

AYES: Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: Borelli

Commissioner Borelli arrived at 2:11 PM.

6. PROFESSIONAL SERVICES AGREEMENT: SR 49 AMERICAN RIVER CONFLUENCE STUDY

REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement between El Dorado County Transportation Commission and DKS and Associates, to develop the SR 49 American River Confluence Study for a not-to-exceed amount of \$149,968.

There was no public comment.

ACTION: Commissioner Parlin made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Hidahl which carried as follows:

MOTION/SECOND: Parlin/Hidahl

AYES: Borelli, Hidahl, Parlin, Taylor, D. Thomas, W. Thomas, Turnboo

ABSTAIN: None

NOES: None

ABSENT: None

INFORMATION ITEM

7. DRAFT EL DORADO HILLS BUSINESS PARK COMMUNITY TRANSPORTATION STUDY

REQUESTED ACTION: None. This item is for information only.

Comment was received by C.J. Freeland, El Dorado County Planning Department.

8. SEPTEMBER 2021 PROJECT MONITORING REPORT

REQUESTED ACTION: None. This item is for information only.

There was no public comment.

EXECUTIVE DIRECTOR'S REPORT

Commissioner Wendy Thomas left the meeting at 3:57 pm.

SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 4:01 PM.

The next regular meeting is scheduled for 2:00 PM on October 7, 2021.

CONSENT CALENDAR

STAFF REPORT

DATE: OCTOBER 7, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: AUGUST 2021 CHECK REGISTER

REQUESTED ACTION

Receive and file the August 2021 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes four payments that merit further explanation:

- Extreme Towing*..... \$12,541.23
July professional services for the Freeway Service Patrol Program, Work Element 130.
The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.
- David Turch and Associates* \$5,417.00
July Federal advocacy services, Work Element 410. This contract was approved at the
April 2, 2020, EDCTC meeting
- Stantec Consulting Services Inc.* \$23,262.03
July professional services for the El Dorado County Transit Authority Zero Emission Bus
Fleet Conversion Plan, Work Element 228. This contract was approved at the November 5,
2020, EDCTC meeting.
- Wood Rodgers*..... \$3,857.24
July professional services for the 50 Corridor System User Analysis, Investment Strategy,
and Access Control Action Plan, Work Element 253. This contract was approved at the
December 3, 2020, EDCTC meeting.

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: August 2021 Check Register

**El Dorado County Transportation Commission
Check Register
August 2021**

Date	Name	Payment	Memo
08/02/2021	Airespring	636.50	August 2021 Fiber Optic Internet
08/02/2021	Ameritas Life Insurance Corp.	557.52	August 2021 Dental
08/02/2021	Ameritas Life Insurance Corp.	85.56	August 2021 Vision
08/02/2021	Benefit Coordinators Corporation	203.14	August 2021 Life/Disability Premiums
08/02/2021	CalPERS Health	7,974.25	August 2021 Health Premiums
08/02/2021	Carbon Copy	46.68	June and July 2021 Copy Mach Maintenance
08/02/2021	De Lage Landen Financial Services	203.78	August 2021 Copy Machine Lease Payment
08/02/2021	RTS IT, Inc.	690.00	August 2021 ITCare Silver Service Plan
08/02/2021	AT&T	124.88	July 2021 Office Phones
08/09/2021	Cardmember Service - Visa DK	328.69	July Office Expense/Public Notice Sac Bee
08/09/2021	Cardmember Service - Visa JB	54.11	Replace keyboard and mouse
08/09/2021	Cardmember Service - Visa KT	438.09	Office Exp, Website, Remote Access & Zoom Webinars July 2021
08/11/2021	CalPERS Retirement System	3,358.67	August 2021 Contribution #1
08/12/2021	CALCOG	3,399.00	EDCTC 21/22 Organization Dues
08/12/2021	Century Building Maintenance	450.00	July 2021 Building Maintenance
08/12/2021	CalPERS Fiscal Services Division	350.00	2020/21 GASB-68 Reports & Schedules
08/20/2021	Umpqua Bank	78.35	July 2021 Analyzed Checking Fee
08/23/2021	Extreme Towing	12,541.23 *	July 2021 Freeway Service Patrol
08/23/2021	National Access LD	32.69	August 2021 Long Distance
08/23/2021	PG&E	642.31	July 2021 Utilities
08/23/2021	Rimrock Water Company	33.12	July 2021 Water
08/25/2021	CalPERS Retirement System	3,373.24	August 2021 Contribution #2
08/26/2021	David Turch and Associates	5,417.00 *	July 2021 Federal Advocacy
08/30/2021	Airespring	636.50	September 2021 Fiber Optic Internet
08/30/2021	AT&T	125.06	August 2021 Office Phones
08/30/2021	De Lage Landen Financial Services	203.78	September 2021 Copy Machine Lease Payment
08/30/2021	Stantec Consulting Services Inc.	23,262.03 *	July 2021 EDCTA ZEB Fleet Conversion Plan
08/30/2021	Steele Building Offices	4,517.00	September 2021 Office Rent
08/30/2021	Wood Rodgers	3,857.24 *	July 2021 US 50 Corridor System User Analysis
	Total	<u>73,620.42</u>	

CONSENT CALENDAR**STAFF REPORT**

DATE: OCTOBER 7, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/21 ACTUAL APPORTIONMENT AND ALLOCATION FOR STATE TRANSIT ASSISTANCE FUNDS

REQUESTED ACTION

Adopt Resolution 21/22.08 approving the Transportation Development Act Fiscal Year (FY) 2020/21 Revised Apportionment and Allocation for State Transit Assistance Funds.

BACKGROUND and DISCUSSION

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel.
3. State of Good Repair (SGR) from a portion of the Transportation Improvement Fee included in Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017.

The California Department of Tax and Fee Administration, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The State Controller's Office (SCO) allocates the STA tax and the State of Good Repair revenue, by formula, to planning agencies and other eligible agencies. Statute requires that 50% of STA and SGR funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency responsible for apportioning and administering these funds for this region. The attached Findings of Apportionment summarizes the actual amount of STA received for FY 2020/21.

State Transit Assistance Funds (STA)

The final amount of FY 2020/21 STA funds received was \$1,268,017.00 and interest earned in the funds was \$279.42. The entire allocation and interest total of \$1,268,296.42 has been paid to the El Dorado County Transit Authority.

Approved by:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 21/22.08
B) STA Actual Allocation for FY 2020/21



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 21/22.08

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/21 ACTUAL APPORTIONMENT AND ALLOCATION FOR STATE TRANSIT ASSISTANCE FUNDS

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund (LTF), the State Transit Assistance Fund (STA) and the State of Good Repair Fund (SGR) of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the LTF, STA, and SGR funds based on the estimated revenue upon approving said claim; and

WHEREAS, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the El Dorado County Transportation Commission; and

WHEREAS, the State Controller's Office issued a report of estimated revenues for STA Funds; and

WHEREAS, the State Controller's Office issued a final report of actual revenues for FY 2020/21 STA.

NOW THEREFORE, BE IT RESOLVED, that the El Dorado County Transportation Commission shall approve the FY 2020/21 actual amount received in the STA fund, and make the following allocations:

1. State Transit Assistance Funds – To the El Dorado County Transit Authority (EDCTA) for State Transit Assistance Funds in the final amount of \$1,268,017.00 for FY 2020/21 and interest earned in the fund was \$279.42. The 2020/21 allocation and earned interest total of \$1,268,296.42 was paid to EDCTA as FY 2020/21 revenues were received by the County Auditor.

BE IT FURTHER RESOLVED, the El Dorado County Transportation Commission has requested that approved claims be paid in full, provided the funds are available.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to the El Dorado County Transportation Commission rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the

allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations and conditions.

BE IT FURTHER RESOLVED, that the claimants are to be notified by the El Dorado County Transportation Commission of action on their claims.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on October 7, 2021, by the following vote:

Vote Pending

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission

TRANSPORTATION DEVELOPMENT ACT (TDA)
STATE TRANSIT ASSISTANCE (STA)
FINDINGS OF APPORTIONMENT

FY 2020/21 ACTUAL APPORTIONMENT AND ALLOCATION

FY 2020/21 ACTUAL STA AVAILABLE

Revised Estimated 2020/21 STA Receipts per State Controller's Office *	\$ 962,914.00
Adjustment to Actual Amount Received	\$ 305,103.00
Interest Earned	\$ 279.42

Total FY 2020/21 balance for apportionment \$ 1,268,296.42

El Dorado County Transit Authority (PUC 99313 and 99314)

EDCTA - Continuation of Existing Service

\$ 1,268,296.42

Public Transportation subtotal \$ 1,268,296.42

Subtotal FY 2020/21 claimant allocations \$ 1,268,296.42

Total FY 2020/21 claimant allocations \$ 1,268,296.42

CONSENT CALENDAR**STAFF REPORT**

DATE: OCTOBER 7, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/21
STATE OF GOOD REPAIR FUNDS ACTUAL ALLOCATION AND CLAIM

REQUESTED ACTION

Adopt Resolution 21/22.09 to approve the Transportation Development Act Fiscal Year (FY) 2020/21 State of Good Repair Funds Actual Allocation and Claim.

BACKGROUND and DISCUSSION

The Transportation Development Act (TDA) provides three funding sources:

1. Local Transportation Fund (LTF) from a quarter cent of the general sales tax collected statewide
2. State Transit Assistance fund (STA) from the statewide sales tax on diesel fuel
3. State of Good Repair fund (SGR) from a portion of the Transportation Improvement Fee created from Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017

The California Department of Tax and Fee Administration (CDTFA), based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The STA and SGR funds are appropriated to the State Controller's Office (SCO). The SCO allocates the tax revenue, by formula, to planning agencies and other selected agencies.

The El Dorado County Transportation Commission (EDCTC) is the Regional Transportation Planning Agency responsible for apportioning and administering the TDA funds for the Western Slope of El Dorado County. The total allocation for LTF and STA were paid to El Dorado County Transit Authority (EDCTA) during FY 2020/21.

The SGR is a funding source from a portion of the Senate Bill (SB) 1 Transportation Improvement Fee. The actual amount received for FY 2020/21 is \$265,504.64 plus \$875.81 in interest and EDCTA is the only eligible recipient on the Western Slope of El Dorado County. EDCTA's approved 2020/21 SGR project is Preventative Fleet Maintenance. EDCTA will consider approval of a claim for this project on October 7, 2021, in the amount of \$266,380.45 to be submitted to EDCTC for payment.

Approved by:

Woodrow Deloria, Executive Director

Attachments: A) EDCTC Resolution 21/22.09
B) FY 2020/21 Actual Apportionment – SGR
C) FY 2020/21 SGR Claim from EDCTA



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Councilmembers Representing City of Placerville: Patty Borelli, Kara Taylor, Dennis Thomas

Supervisors Representing El Dorado County: John Hidahl, Lori Parlin, Wendy Thomas, George Turnboo

RESOLUTION 21/22.09

RESOLUTION OF THE EL DORADO COUNTY TRANSPORTATION COMMISSION APPROVING THE TRANSPORTATION DEVELOPMENT ACT FISCAL YEAR 2020/21 STATE OF GOOD REPAIR FUNDS FINAL ALLOCATION AND CLAIM

WHEREAS, pursuant to California Government Code, Title 7.95, Section 67950, the El Dorado County Transportation Commission (EDCTC) was created as a local planning agency to provide regional transportation planning for the area of El Dorado County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(g) identifies EDCTC as the designated Regional Transportation Planning Agency (RTPA) for El Dorado County, exclusive of the Lake Tahoe Basin; and is responsible for the planning, allocating and/or programming of funds and administration of the Transportation Development Act of 1971 (TDA), as amended thereafter; and

WHEREAS, the County of El Dorado, the City of Placerville, and the El Dorado County Transit Authority are each required to file annual transportation claims for the funds, if any, from the Local Transportation Fund of the Western Slope of the County, as apportioned to them by the EDCTC, pursuant to the TDA; and

WHEREAS, it is the responsibility of the EDCTC, under the provisions of the TDA, to review the annual transportation claims and to make allocations of monies from the Local Transportation Fund (LTF), State Transit Assistance (STA) Fund and State of Good Repair (SGR) Fund based on the estimated revenue upon approving said claim; and

WHEREAS, the SGR Fund was established due to funding from Senate Bill (SB) 1, The Road Repair and Accountability Act of 2017; and

WHEREAS, the State Controller's Office issued a report of the estimated revenues for SGR Funds; and

WHEREAS, on August 6, 2020, the El Dorado County Transportation Commission authorized the El Dorado County Transit Authority's Fleet Preventative Maintenance as the primary project and Vehicle Replacement as a backup project to be funded by the FY 2020/21 SGR Program; and

WHEREAS, the FY 2020/21 SGR Fund estimated allocation of \$273,902.00 was approved at the El Dorado County Transportation Commission meeting on March 4, 2021; and

WHEREAS, the State Controller's Office issued the final FY 2020/21 State of Good Repair Fund actual amount of \$265,504.64; and

WHEREAS, interest earned in the SGR fund for FY 2020/21 was \$875.81; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) is the only eligible applicant; and

WHEREAS, the El Dorado County Transit Authority (EDCTA) will consider approval of a claim for Fleet Preventative Maintenance on October 7, 2021, in the amount of \$266,380.45 to be submitted to EDCTC for payment; and

WHEREAS, the Auditor of said County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the EDCTC.

NOW THEREFORE, BE IT RESOLVED, the SGR Funds are reserved in a designated account by the Auditor’s Office until a reimbursement claim from EDCTA has been approved by the Commission.

BE IT FURTHER RESOLVED, that EDCTC shall review the claims as they are received, approve same for the 2020/21 Fiscal Year funds available in the State of Good Repair Fund, and make the following allocation:

1. **State of Good Repair (SGR)** – To be paid to El Dorado County Transit Authority in the amount of \$266,380.45 for Fleet Preventative Maintenance, per Sections 99313 and 99314.

BE IT FURTHER RESOLVED, that allocation instructions shall be prepared for each claimant in accordance with the above, and pursuant to EDCTC rules and regulations. The Executive Director, appointed by the Commission, is authorized to sign the allocation instructions and to issue the instructions to the County Auditor to pay the claimant in accordance with the above allocations and conditions.

PASSED AND ADOPTED, by the El Dorado County Transportation Commission at their regular meeting on October 7, 2021, by the following vote:

Attest:

Kara Taylor, Chairperson

Dana Keffer, Secretary to the Commission

TRANSPORTATION DEVELOPMENT ACT (TDA)
STATE OF GOOD REPAIR (SGR)
FINDINGS OF APPORTIONMENT

FY 2020/21 ACTUAL APPORTIONMENT AND ALLOCATION

FY 2020/21 ACTUAL SGR AVAILABLE

Revised Estimated 2020/21 SGR Receipts per State Controller's Office	\$	273,902.00	
Adjustment to Actual Amount Received	\$	(8,397.36)	
Interest Earned	\$	875.81	
Total FY 2020/21 balance for apportionment			\$ 266,380.45

El Dorado County Transit Authority (PUC 99313 and 99314)

EDCTA for eligible project Fleet Repair & Rehabilitation approved at 8/6/20 EDCTC meeting \$ 266,380.45
 Public Transportation subtotal \$ 266,380.45

Subtotal FY 2020/21 claimant allocations	\$	266,380.45
Total FY 2020/21 claimant allocations		\$ 266,380.45

SGR – 1
TRANSPORTATION DEVELOPMENT ACT
STATE OF GOOD REPAIR PROGRAM CLAIM

To: El Dorado County Transportation Commission
 2828 Easy Street, Suite 1
 Placerville, California 95667-3907
 Attn: Administrative Services Officer

From: Claimant: El Dorado County Transit Authority
 Address: 6565 Commerce Way, Diamond Springs, CA 95619
 Contact: Julie Petersen
 Phone: (530) 642-5383

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the El Dorado County Transportation Commission, that its request for funding be approved as follows:

State of Good Repair:

SGR	Amount	Fiscal Year
Preventative Fleet Maintenance	\$266,380.45	FY 2020/21

EDCTC Date of Approval: _____
 EDCTC Resolution #: _____

CONSENT ITEM**STAFF REPORT**

DATE: OCTOBER 7, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: PROFESSIONAL SERVICES AGREEMENT: GENERAL LEGAL SERVICES,
AMENDMENT 3

REQUESTED ACTION

Authorize the Executive Director to sign the professional services agreement, Amendment 3, between El Dorado County Transportation Commission (EDCTC) and Buchalter Legal for general legal services effective November 1, 2021, through February 28, 2022.

BACKGROUND

The current contract for general legal services will expire October 31, 2021. EDCTC staff distributed a Request for Proposals (RFP) on July 19, 2021. The RFP was distributed via email to legal firms and made available online via the EDCTC website. A legal notice was placed in the Mountain Democrat and the Sacramento Bee. By the September 7, 2021, deadline no proposals were received from any legal service providers.

DISCUSSION

Legal services are fundamental to the operation and function of EDCTC and the ability to do the work of planning and programming transportation funding. Furthermore, it is crucial that these services continue and not lapse. The recent procurement process, initiated in early September 2021, was unsuccessful in receiving proposals, therefore EDCTC staff will revisit this process and release another RFP and targeted procurement for legal services. In order to accomplish this, EDCTC will need to extend the current professional services agreement with Buchalter Legal to allow more time for this targeted procurement process. EDCTC Executive Director worked with Gwenneth O'Hara, of Buchalter Legal, to determine the best approach for an extension to the existing professional services agreement. Buchalter has agreed to provide service, consistent with the cost, schedule, and services included in the current professional services agreement through February 28, 2022. This extension will provide adequate time for a procurement process with a targeted approach to identify highly qualified legal firms with an interest in providing services and bring a recommendation

The Commission has an annual budget of \$6,000 in the 2021/22 Overall Work Program and Budget for General Legal Services, none of which has been expended to date. This budgeted amount is expected to cover the cost of extension of services through February 28, 2022. Should a situation arise that requires legal services outside of the budgeted amount, staff would bring that budget amendment to the EDCTC board for consideration.

Approved for Agenda:

Woodrow Deloria, Executive Director

CONSENT ITEM**STAFF REPORT**

DATE: OCTOBER 7, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
**SUBJECT: PROFESSIONAL SERVICES AGREEMENT: REGIONAL TRANSPORTATION
PLANNING AGENCY ADMINISTRATIVE MANUAL AND TRAINING, AMENDMENT 1**

REQUESTED ACTION

Authorize the Executive Director to sign the professional services agreement: Regional Transportation Planning Agency Administrative Manual and Training, Amendment 1.

BACKGROUND

In late 2020, the Rural Counties Task Force (RCTF) identified a need for standardized guidance and direction for administrative functions of their respective agencies. To assist with this effort, on November 5, 2020, El Dorado County Transportation Commission (EDCTC) entered into a professional services agreement between the EDCTC and Regional Analysis and Planning Services (RAPS) to update the Regional Transportation Planning Agency Administrative Manual and conduct training for the RCTF for a not-to-exceed amount of \$9,500. The terms of this contract were from November 5, 2020, to October 31, 2021. Due to the restrictions imposed by the Corona virus pandemic, the training has been postponed in hopes of providing this training in person.

DISCUSSION

The RCTF guidebook training will now be held virtually as the likelihood of doing so in person is still unknown at this time, and the need remains. EDCTC and the project team are now confident the training can be done virtually and still be effective and worthwhile. Therefore, the training will be held in late 2021 or early 2022 via Zoom over four hours during an RCTF meeting. Based on this schedule change, the contract with RAPS needs to be amended to reflect the additional time. Approval of this agenda item would extend the completion date to June 30, 2022, the final due date for grant expenditure. No additional funding is needed to extend the contract for eight months which will provide ample time to perform the training and close out the grant funding.

Approved for Agenda:

Woodrow Deloria, Executive Director

BUSINESS ITEM**STAFF REPORT**

DATE: OCTOBER 7, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: JERRY BARTON, SENIOR TRANSPORTATION PLANNER
**SUBJECT: US 50 CORRIDOR ACCESS CONTROL PROOF OF CONCEPT PILOT
OUTREACH AND AWARENESS WORK PLAN PROFESSIONAL SERVICES
AGREEMENT, AMENDMENT 1**

REQUESTED ACTION

Authorize the Executive Director to sign the US 50 Corridor Access Control Proof of Concept Pilot Outreach and Awareness Work Plan Professional Services Agreement, Amendment 1.

BACKGROUND

The El Dorado County Transportation Commission (EDCTC) was awarded a Caltrans Sustainable Transportation Planning Grant to complete the US 50 Corridor System User Analysis, Investment Strategy, and Access Control Action Plan. This three-part planning effort will; 1) Conduct a system user analysis to prepare comprehensive circulation and traffic data along US 50 to update and fill data gaps; 2) Develop an investment strategy to identify and evaluate innovative pricing and funding strategies for projects along the US 50 Corridor; and, 3) Prepare an access control action plan for the US 50 Corridor within the City of Placerville to conduct a risk assessment and evaluate the circulation impacts and procedures necessary for implementation of an innovative proof of concept pilot project to close off local access to US 50 at the three signalized intersections. The access control action plan was advanced first to determine the feasibility and identify necessary improvements, communication, traffic management, and safety measures to hold the signals in Placerville in a green phase for a designated time to relieve congestion during peak travel periods along US 50 in and around the City of Placerville.

DISCUSSION

Beginning in January of 2020, EDCTC and partners at Caltrans and the City of Placerville have been working hard to develop detour plans and maps, traffic management plans, safety protocols, and setup and takedown schedules to implement the US 50 Access Control Proof of Concept Pilot this year. EDCTC was able to identify an appropriate fund source for the Pilot and in June 2021, entered into a professional services agreement with AIM Consulting Co. to prepare and implement the public outreach and awareness work plan. The proof of concept was formally titled "The Fifty Fix: Trip the Green Light" and was anticipated to take place over two weekends in October 2021.

In the wake of the Caldor Fire, the project team is concerned that fall recreation and tourism travel patterns will not return to normal this year, and that the project will not provide the valuable congestion reduction and transportation outcomes anticipated before the fire. Additionally, the community has been severely disrupted by the evacuations, property loss, and a general sense of fear and uneasiness. Given the importance of the health and wellbeing of our residents, the project team felt another disruption to the traffic and neighborhoods due to the pilot was unnecessary at this time.

The Professional Services Agreement signed in June 2021 included a project timeline for fall of 2021, and an agreement term ending December 31, 2021. In order to maintain this agreement with AIM Consulting for Trip the Green Light outreach activities in 2022, Amendment 1 will extend the contract to December 2022.

Approved for Agenda:

Woodrow Deloria, Executive Director

INFORMATION ITEM**STAFF REPORT**

DATE: OCTOBER 7, 2021
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: DRAFT EL DORADO COUNTY TRANSIT AUTHORITY ZERO EMISSION BUS FLEET CONVERSION PLAN

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

On October 16, 2019, El Dorado County Transportation Commission (EDCTC) submitted an application to Caltrans for a Fiscal Year 2020/21 Sustainable Transportation Planning Grant to fund the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan. On June 18, 2020, Caltrans notified EDCTC that the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan had been selected for funding in Fiscal Year 2020/21 with an award of \$180,000. EDCTC committed \$25,000 of Local Transportation Funds and El Dorado County Transit Authority committed \$20,000 of State Transit Assistance Funds as match.

On November 5, 2020, the EDCTC Board authorized the Executive Director to enter into a professional services agreement between EDCTC and Stantec Consulting Services, Inc. (Stantec), to develop the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan for a not-to-exceed amount of \$195,000. On December 3, 2020, the EDCTC Board also ratified 33 groups and entities to be represented on the El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan Stakeholder Advisory Committee (SAC).

DISCUSSION

As the regional planning agency for the western slope of El Dorado County, EDCTC plans for all modes of transportation, including transit. On November 23, 2020, the project kickoff meeting was held virtually via Microsoft Teams with staff from El Dorado County Transit Authority, Caltrans, EDCTC, and the Stantec consulting team. The planning effort built off the work done in the Western El Dorado County 2019 Short-and Long-Range Transit Plan and the 2040 El Dorado County Regional Transportation Plan.

To facilitate public participation in the project, two virtual community workshops were held. The first included a short video providing background information on zero emission buses and the California Air Resources 2018 Innovative Clean Transit regulation that mandates that all transit California transit providers transition to a 100% zero emission bus fleet by 2040. The workshop also included an online questionnaire. Both the video and online questionnaire were available from July 19, 2021, through July 30, 2021. The online questionnaire received 135 responses. The second virtual community workshop was held the week of October 4, 2021, through October 8, 2021, and presented highlights of the draft plan to the public and provided a link to the draft plan on the EDCTC project website.

Two virtual SAC meetings were held to work directly with interested stakeholders and partner agencies on development of the plan and to review proposed ZEB fleet recommendations, utility coordination, the results of ZEB route modeling and performance in El Dorado Transit's service area. The two SAC meetings were held via Microsoft Teams on:

- May 20, 2021
- September 29, 2021

A Project Development Team (PDT) meeting was also held to ensure ongoing agency coordination during the planning effort. PDT members included El Dorado Transit, Caltrans, California Highway Patrol, El Dorado County Air Quality Management, El Dorado County Community Development Agency, El Dorado County Department of Transportation, El Dorado County Office of Emergency Services, Pacific Gas & Electric, Sacramento Area Council of Governments, Sacramento Regional Transit, Sacramento Municipal Utility District, Tahoe Transportation District, and EDCTC.

Based on comments received during the two virtual community workshops, two SAC meetings, and the PDT meeting, the Draft El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan was prepared and subsequently released for agency and public comment on September 21, 2021. Comments will be accepted until 5:00 pm on Friday, October 15, 2021.

Stantec Project Manager David Verbich will provide an overview of the Draft El Dorado County Transit Authority Zero Emission Bus Fleet Conversion Plan.

Approved for Agenda:

Woodrow Deloria, Executive Director

(The Draft Study is available on the EDCTC website: <https://www.edctc.org/zero-emission-bus-fleet-conversion-plan> and in the EDCTC office on CDs by request.)