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**Councilmembers Representing City of Placerville**

Mark Acuna, Vice Chair  
Robby Colvin  
Marian Washburn  
Kathryn Mathews, Executive Director

**Supervisors Representing El Dorado County**

Rusty Dupray, Chair  
Helen Baumann  
Jack Sweeney

## June 1, 2006 MINUTES

The regular meeting of the El Dorado County Transportation Commission was held on June 1, 2006 at 2850 Fairlane Court, Building C Hearing Room, Placerville, California.

1. CALL TO ORDER AND ROLL CALL

Vice Chair Mark Acuna called the meeting to order at 2:13 p.m.

PRESENT: Vice Chair Acuna and Commissioners Hagen, Sweeney, and Washburn

ABSENT: Chair Dupray and Commissioners Baumann and Colvin

2. APPROVAL OF AGENDA

**ACTION: Vice Chair Acuna reported that Business Item 5F had been pulled from the agenda by Executive Director Kathryn Mathews. Commissioner Washburn made a motion to approve the agenda with that modification. Commissioner Hagen seconded the motion which carried as follows: AYES: Acuna, Hagen, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: Baumann, Colvin, and Dupray.**

3. PUBLIC COMMENT PERIOD

Vice Chair Acuna asked if anyone in the audience wished to speak on a matter not on the agenda, and there were no requests.

4. CONSENT CALENDAR

A. Minutes for April 6, 2006 Commission Meeting

REQUESTED ACTION: Authorize changes, if any, and approve April 6, 2006 minutes.

B. March and April 2006 Warrant Register

REQUESTED ACTION: Receive and file the March and April 2006 Warrant Register.

C. Bylaw Amendment: Article V – Office, Section 5.1

REQUESTED ACTION: Approve amendment to Bylaws Article V – Office, Section 5.1 to change address of office location effective July 1, 2006 as follows:

“The Commission’s principal office for the transaction of business is located at ~~550 Main Street, Suite C, 2828 Easy Street, Suite 1~~, Placerville, CA 95667. The Commission may change the location of the principal office from time to time. The Commission may establish one or more subordinate offices at any place or places where the Commission is qualified to do business.

- D. CalPERS Retirement Program  
REQUESTED ACTION: By motion, adopt Resolution 05/06.20(A) amending Resolution 05/06.20 to commence Employer Paid Member Contributions to the California Public Employees' Retirement System (CalPERS) with corrections to the effective date.
- E. EI Dorado County Department of Transportation Regional Surface Transportation Program Exchange Funds Claim  
REQUESTED ACTION: By motion, adopt Resolution 05/06.28 approving the EI Dorado County Department of Transportation's claim for \$145,150 in exchanged Regional Surface Transportation Program funds for Road Rehabilitation.
- F. Designation of Surplus Property  
REQUESTED ACTION:  
1. By motion, approve designation of surplus property as itemized; and  
2. By motion, waive the EDCTC policy to sell surplus property and approve donation to Union Mine High School.

**ACTION: Commissioner Washburn made a motion to approve or adopt all items on the Consent Calendar. Commissioner Sweeney seconded the motion which carried as follows: AYES: Acuna, Hagen, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: Baumann, Colvin, and Dupray.**

5. ITEMS OF BUSINESS

- A. Fiscal Year 2006/2007 Overall Work Program and Budget  
REQUESTED ACTION: By motion, adopt Resolution 05/06.29, approve and adopt the Fiscal Year 2006/07 Overall Work Program and Budget.

Executive Director Kathryn Mathews reported on changes in this year's Overall Work Program and Budget (OWP) and summarized key issues. In a verbal report, Ms. Mathews noted that during the week prior to the Commission meeting, EDCTC had received word of grant funds becoming available for the EI Dorado County Transit Authority Design Manual and the Camino Area Parallel Capacity/Safety Studies, for which an amendment to this OWP would be presented at the July meeting.

She added that there had been a 50% increase in rural planning assistance funding; staff would focus on STIP projects and move forward on programming delivery for RSTP, TDA, CMAQ, and TE funds; also, she may consider hiring an intern to enhance community outreach. She continued that staff would be developing and maintaining a project data base, would continue to work with various agencies for a variety of multi-modal projects, and that Senior Transportation Planner Mike Higgins would be managing the projects for the County and Senior Transportation Planner Jerry Barton would be managing projects for the City for the next fiscal year.

Administrative Services Officer Shirley LeBlanc provided a summary of expenditures and revenues noting that revenues were expected to be 15% higher this year. There had been some expenditure increases in benefits and consultant costs. However, there had also been decreases in expenses for legal services and STIP consulting costs.

Vice Chair Acuna asked if anyone in the audience wished to speak on this matter, and there were no requests.

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**ACTION: Commissioner Sweeney made a motion to adopt Resolution 05/06.29 approving the 2006/2007 OWP. Commissioner Hagen seconded the motion which carried as follows: AYES: Acuna, Hagen, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: Baumann, Colvin, and Dupray.**

B. Unmet Transit Needs Determination

REQUESTED ACTION:

1. By motion, adopt Resolution 05/06.30 finding that there are no unmet transit needs that are reasonable to meet as required by the Transportation Development Act (TDA).
2. Authorize the Executive Director to submit the 2006 Unmet Transit Needs Report to the California Department of Transportation, Division of Mass Transportation as required by TDA Section 99401.6.

*(Commissioner Baumann arrived at approximately 2:35 p.m.)*

Senior Transportation Planner Mike Higgins provided an overview of the Unmet Transit Needs (UTN) process and Findings. He reported that 34 comments had been received during the process, which were reviewed by the Social Service Transportation Advisory Council (SSTAC). Mr. Higgins concluded his presentation with EDCTC staff recommendations.

Vice Chair Acuna asked if anyone in the audience wished to speak on this matter.

Placerville City Manager John Driscoll reported that with regard to his comments on behalf of the Placerville Downtown Association (PDA) and City at the public hearing pertaining to a request for a Placerville shuttle, El Dorado County Transit Authority had found a way to fund that need. Therefore, he withdrew his request from this process. He provided a letter from the PDA confirming that decision.

In response to Commissioner Sweeney, Mr. Higgins and Ms. Mathews reviewed the adopted UTN Definitions which state “*Service which, if implemented, would not cause the responsible operator to incur expenditures in excess of the maximum amount of Local Transportation Funds, State Transit Assistance Funds, Federal Transit Administration Funds, and passenger fares which may be available to claimant.*”

**ACTION: Commissioner Washburn made a motion to adopt Resolution 05/06.30 finding there were no unmet transit needs reasonable to meet. Commissioner Sweeney seconded the motion which carried as follows: AYES: Acuna, Baumann, Hagen, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: Colvin and Dupray.**

C. Final Fiscal Year 2006/07 Transportation Development Act Local Transportation Fund Apportionment

REQUESTED ACTION: By motion, adopt Resolution 05/06.31, review, and approve the Transportation Development Act (TDA) Local Transportation Fund Final *Findings of Apportionment for Fiscal Year 2006/07* and direct staff to notify the El Dorado County Auditor and related claimants.

Ms. LeBlanc explained that TDA funds were the major source of funding for mass transportation. She provided details of funding and disbursement for various projects.

In response to Commissioner Baumann, Ms. Mathews explained that EDCTC’s MOU with SACOG specified a 2% TDA contribution to SACOG annually to support federal planning efforts on behalf of EDCTC.

Vice Chair Acuna asked if anyone in the audience wished to speak on this matter, and there were no requests.

**ACTION: Commissioner Sweeney made a motion to adopt Resolution 05/06.31. Commissioner Washburn seconded the motion which carried as follows: AYES: Acuna, Baumann, Hagen, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: Colvin and Dupray.**

D. El Dorado County Transit Authority Claim for Fiscal Year 2006/07 Transportation Development Act Local Transportation Fund

REQUESTED ACTION: By motion, adopt Resolution 05/06.32 approving the El Dorado County Transit Authority's Transportation Development Act claim for FY 2006/07 in the amount of \$3,965,013.

Ms. LeBlanc stated that pertinent portions of this claim had been provided for review.

**ACTION: As there was no one in the audience wishing to speak to this matter, Commissioner Washburn made a motion to adopt Resolution 05/06.32. Commissioner Hagen seconded the motion which carried as follows: AYES: Acuna, Baumann, Hagen, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: Colvin and Dupray.**

E. AB 3090 Missouri Flat Road Interchange

REQUESTED ACTION: By motion, adopt Resolution 05/06.33 approving the County of El Dorado's request to propose an AB 3090 STIP amendment to advance Phase 1A of the Missouri Flat Road Interchange project and to replace the Phase 1A project component with the Phase 1B project component.

Ms. Mathews reported that the California Transportation Commission (CTC) had been unable to program Phase 1A of the Missouri Flat Interchange in FY 06/07 and Phase 1B in FY 08/09 as requested by EDCTC. She described the various funding sources, explaining that Phase 1A could be funded entirely with local funds, and Phase 1B could be funded entirely with STIP funding. This scenario would require a two-step process with the CTC, noticing the item at its July meeting and a vote at its September meeting.

She continued that the El Dorado County Board of Supervisors and the City Council of Placerville had both supported this proposed AB 3090 STIP amendment at their May 23<sup>rd</sup> meetings. The Taxpayers Association had also provided a letter of support for this amendment.

In response to Commissioner Baumann, Ms. Mathews explained that EDCTC could not partially program a project. Ms. Mathews pointed out the wording of the resolution that named the Missouri Flat project the highest priority STIP project in the county. This reasonable option would not commit RSTP, CMAQ, or TE funds. The only other project in the STIP is the Western Placerville Interchange.

El Dorado County Department of Transportation Deputy Director Liz Diamond referred to Page 61, 62, and 63 of the agenda packet explaining details of the various funding sources. In response to Commissioner Baumann, Ms. Diamond clarified that the TIM fee programs had several "buckets", and the El Dorado Hills TIM fees would not be contributing to the Missouri Flat Road Interchange project.

Commissioner Baumann expressed concern with the resolution wording stating that this project was “*the highest priority*” and asked that be changed to “*one of the highest priorities*,” as that was what she believed was the intention of the Board of Supervisors’ May 23<sup>rd</sup> action.

Vice Chair Acuna opened the meeting to the public for comment.

Art Marinaccio stated that El Dorado County needed a financial engine, outside of El Dorado Hills, for its future. This project was a cornerstone for making TDA funds available for transit projects, and he encouraged approval.

**ACTION: Commissioner Hagen made a motion to adopt Resolution 05/06.33. Commissioner Sweeney seconded the motion which carried as follows: AYES: Acuna, Hagen, Sweeney, and Washburn. NOES: Baumann. ABSTAIN: None. ABSENT: Colvin and Dupray.**

Commissioner Baumann explained her no vote on this item pertained to her belief that the intention of the Board of Supervisors was clear in that this should be referred in the resolution as “one of the highest priorities” not the highest priority”; however, her no vote was not to be considered reflective of the project itself.

- F. **(This item was pulled from the agenda by Executive Director Kathryn Mathews)**  
2828 Easy Street – Contractor Services for Tenant Improvements

6. DISCUSSION ITEMS

- A. State Transportation Infrastructure Bond Proposal  
REQUESTED ACTION: None. For information only.

Ms. Mathews provided an overview of the Bond Measure stating that the Transportation Infrastructure Bond would provide millions of dollars to county transportation needs, if the Bond passed in November. She referred to her detailed report summarizing key points of the process and funding possibilities within this bond proposal. Amarjeet Benipal, Caltrans, provided an explanation of the proposed legislation.

7. EXECUTIVE DIRECTOR’S REPORT

Ms. Mathews addressed her report commenting on specific issues. Some key notes included the success of the Cap-to-Cap trip and efforts toward the Missouri Flat Interchange. She noted that she and Chair Dupray had discussed postponing her annual evaluation from this June meeting until July. Ms. Mathews continued with comments on the Intergovernmental Coordination projects including the US 50 HOV Lane Extension in Sacramento, Placerville Operational Improvements Project, and the SACOG Connector Study. She provided updates with regard to Transportation Planning including Alternative Transportation Programs, the City of Placerville Pedestrian Master Plan, the Camino Area Parallel Capacity/Safety Study, and the Federal Highway Reauthorization Appropriations.

Mr. Benipal added comments on the HOV Lane Extension in Sacramento, specifically the process, schedule, and future meeting topics.

Commissioner Sweeney emphasized the need for the HOV lane to assist with bus transit effectiveness.

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Ms. Mathews commented on the success of the Bike-to-Work day. Senior Transportation Planner Jerry Barton described the highlights of those events. He noted that the May 19<sup>th</sup> event provided 50 cyclists in Placerville and El Dorado Hills sites with encouragement and products from various sponsors. The highlight of the EDCTC-sponsored booth were the high school students who rode their BMX bikes from Pollock Pines for the reward of a breakfast from staff at their school. The statewide event logged 580,000 miles for the month to date.

8. INFORMATION ITEMS – CORRESPONDENCE

- A. Letter to Mike McKeever, SACOG from Jerry Barton, dated Mar 29 re Call for Projects
- B. Letter to Janet Postlewait, EDCDOT from Jerry Barton, dated Mar 29 re Call for Projects
- C. Letter to Randy Pesses, City of Placerville from Jerry Barton, dated Mar 29 re Call for Projects
- D. Letter to Chris Herre, Caltrans, from Mike Higgins, dated Apr 10, re EDCTA FTA 5310 grant
- E. Letter to Marlo Tinney, Caltrans, from Shirley LeBlanc, re Quarterly Progress Report, third Quarter, dated April 20, 2006
- F. Letter to Marlo Tinney, Caltrans, from Shirley LeBlanc, re FTA 5313b funds, dated April 26, 2006
- G. Letter to Marlo Tinney, Caltrans, from Shirley LeBlanc, re Rural Planning Assistance Funds, dated April, 26, 2006
- H. Letter to EDCTC from Office of the Governor, dated May 3, re Transportation Infrastructure.
- I. Letter to Caltrans from Jerry Barton, dated May 22, 2006 re reprogramming funds to Placerville roundabout.

9. INFORMATION ITEMS – NEWS ARTICLES

The Commissioners were provided with a number of media references to transportation matters.

10. COMMISSIONERS' COMMENTS

- With regard to the Cap-to-Cap trip, Commissioner Washburn said she was grateful to be able to go on the trip. Commissioner Sweeney agreed it was a worthwhile trip.
- Commissioner Baumann emphasized that the Folsom-El Dorado JPA would be meeting soon and had invited other jurisdictions to join in the discussion of forming their own single-focused, independent JPA to design the El Dorado-Folsom-Rancho Cordova Connector.
- Commissioner Sweeney thanked EDCTC staff for covering for Ms. Mathews while she was on jury duty and expressed appreciation to Director Mathews for maintaining diligent effort and contact with staff to accomplish the tasks required of the agency.

11. ADJOURNMENT

Vice Chair Acuna adjourned the meeting at 3:40 p.m., to July 6, 2006 at 2:00 p.m., 2850 Fairlane Court, Building C Hearing Room, Placerville, California.

Attest:

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Joni G. Rice, Secretary to the Commission

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