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<b>Councilmembers Representing City of Placerville</b>	<b>Supervisors Representing El Dorado County</b>
Mark Acuna, Vice Chair	Rusty Dupray, Chair
Robby Colvin	Helen Baumann
Marian Washburn	Jack Sweeney
Kathryn Mathews, Executive Director	

## MINUTES February 2, 2006

The regular meeting of the El Dorado County Transportation Commission was held on February 2, 2006 at 2850 Fairlane Court, Building C Hearing Room, Placerville, California.

### CALL TO ORDER AND ROLL CALL

Chair Rusty Dupray called the meeting to order at 2:24 p.m.

PRESENT: Chair Dupray, Vice Chair Acuna, and Commissioners Baumann, Alternate Hagen, Sweeney, and Washburn.

ABSENT: Commissioner Colvin.

### 1. APPROVAL OF AGENDA

**ACTION: Commissioner Washburn made a motion to approve the agenda as presented. Commissioner Baumann seconded the motion which carried as follows: AYES: Acuna, Baumann, Hagen, Dupray, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: None.**

### 2. PUBLIC COMMENT PERIOD

Chair Dupray asked if anyone in the audience wished to speak on any item not on the agenda.

- Paul Raveling from El Dorado Hills suggested that a representative from his area should participate on the Commission. He expressed concern over the increase of traffic in El Dorado Hills, presented some statistics on use, and believed attention to better transportation planning was crucial.
- Bob Smart noted the recent deaths of two pedestrians and asked the Commission to consider safety factors when planning for non-motorized facilities.

### 3. CONSENT CALENDAR

#### A. Commission Minutes of December 9, 2005

REQUESTED ACTION: Authorize changes as needed, if any, and approve December 9, 2005 minutes.

#### B. November and December, 2006 Warrant Registers

REQUESTED ACTION: Receive and file the November and December 2005 Warrant Registers

#### C. Personnel Policies and Procedures Manual -- Amendments

REQUESTED ACTION: Approve amendments to the EDCTC Personnel Policies and Procedures Manual.

D. Federal Transit Administration Section 5311 Certification and Assurances

REQUESTED ACTION:

- 1) Adopt Resolution 05/06.14 authorizing the El Dorado County Transit Authority (EDCTA) to submit a Federal Transit Administration Section 5311 grant application stating that:  
“The El Dorado County Transportation Commission does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$188,285 for Federal Fiscal Year 2004/05.
- 2) Authorize the Executive Director to sign the regional agency certifications and assurances.

**ACTION: Commissioner Sweeney made a motion to approve or adopt the requested action on all items on the Consent Calendar. Commissioner Baumann seconded the motion which carried as follows: AYES: Acuna, Baumann, Hagen, Dupray, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: None.**

4. CEREMONIAL MATTERS

There were no ceremonial matters.

5. ITEMS OF BUSINESS

A. Designate EDCTC Representative(s) for Cap-to-Cap Advocacy Trip

REQUESTED ACTION: Designate a Commissioner(s) to represent EDCTC as a delegate(s) on the 2006 Cap-to-Cap advocacy effort scheduled for April 29 to May 3.

Executive Director Kathryn Mathews explained that the Cap-to-Cap trip would cost approximately \$3,000 per person. The budget for Cap-to-Cap was \$6,000, and an additional \$500 from unused Study Mission funds remained available.

**ACTION: Commissioner Hagen made a motion to approve funding of Ms. Mathews' trip, \$1,500 each to Commissioner Baumann and Commissioner Washburn toward their trip expense, and \$500 to Chair Dupray's trip expenses. The motion was seconded by Commissioner Acuna and carried as follows: AYES: Acuna, Baumann, Hagen, Dupray, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: None.**

B. Governor's Proposed Budget

REQUESTED ACTION: Authorize the Executive Director to advance the U.S. 50 – HOV Lane Extension Project as the El Dorado County project to be included in the “highway project” list within the Governor's Infrastructure Bond.

Ms. Mathews reported on the Governor's budget plan stating there were three bond proposals referring to infrastructure bonds. She planned to attend a hearing the following week where she would be speaking on process and funding priorities. She stated she would work closely with the Chair in this matter.

Chair Dupray opened the topic to the public and there were no comments.

**ACTION: Commissioner Washburn made a motion to approve the requested action. The motion was seconded by Vice Chair Acuna and carried as follows: AYES: Acuna, Baumann, Colvin, Dupray, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: None.**

- C. Camino Area Parallel Capacity/Safety Study Request for Proposals – Draft Scope of Work  
REQUESTED ACTION: Authorize the release of a Request for Proposals for the Camino Area Parallel Capacity/Safety Study based on the Draft Scope of Work and pending Agreement for Services.

Senior Transportation Planner Michael Higgins reported on the series of events necessary to continue with this project and requested guidance from the Board.

Commissioner Sweeney expressed concern that there may not be a reasonable alignment that would work in this case, and a study should be done to determine that prior to the other steps in the Draft Scope.

Chair Dupray opened the subject to the public for comment.

Kris Payne from the Department of Transportation generally concurred with the Draft Scope, requested input from the Commission on the Study's purpose, and emphasized the need for transportation problems in this area to be solved.

Art Marinaccio agreed with Commissioner Sweeney in that determination of a frontage road location should be Phase 1 of an ultimate freeway conversion.

Bob Smart asked for consideration for non-motorized travel options on this project.

**ACTION: Commissioner Sweeney made a motion to make proposed tasks 7 and 8 of the Draft Scope the controlling tasks for an alignment study south of U.S. 50. Once the Phase 1 study was complete, and if it was determined that there was no alignment possible on the south side for satisfactory solution, the matter would be returned to the Board for further direction. The motion was seconded by Commissioner Hagen which carried as follows: AYES: Acuna, Baumann, Hagen, Dupray, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: None.**

- D. Reprogramming of CMAQ Funds

REQUESTED ACTION: By Resolution 05/06.15, reprogram \$416,613 in CMAQ funds from the EDCTA Central Park-and-Ride Lot project in Diamond Springs to the City of Placerville Main Street/Cedar Ravine Roundabout project.

Senior Transportation Planner Jerry Barton explained that El Dorado County Transit Authority was returning \$416,613 in CMAQ funds to the region. The roundabout in Placerville was the only regional project in a position to obligate CMAQ funds this fiscal year; after March, the funds would be lost to the region.

Chair Dupray asked if anyone in the audience wished to speak on this item and there were no requests.

**ACTION: Vice Chair Acuna made a motion to adopt Resolution 05/06.15 to reprogram the CMAQ funds as requested. Commissioner Washburn seconded the motion which carried as follows: AYES: Acuna, Baumann, Hagen, Dupray, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: None.**

- E. Urban RSTP, Rural RSTP, CMAQ, and TE Programming FY 05/06 and 06/07  
Adopt Resolution 05/06.16a or Resolution 05/06.16b as follows:

- A) Adopt Resolution 05/06.16a approving the programming of funds as follows:
- Rural Regional Surface Transportation Program (RSTP) in the amount of \$1,065,224
  - Urban Regional Surface Transportation Program (RSTP) in the amount of \$408,899
  - Congestion Mitigation and Air Quality (CMAQ) in the amount of \$2,072,359
  - Transportation Enhancements (TE) in the amount of \$500,450
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- B) Adopt Resolution 05/06.16b approving the programming of funds as follows:
- Urban Regional Surface Transportation Program (RSTP) in the amount of \$408,899
  - Congestion Mitigation and Air Quality (CMAQ) in the amount of \$2,072,359
  - Transportation Enhancements (TE) in the amount of \$500,450

Mr. Barton described the process that had taken place to recommend the programming of funds. He noted that his initial staff report had been revised and an additional resolution option added for the Board's consideration.

Discussion included concerns over the committee's allocation of funds, that the process had been misunderstood therefore some applications contained information that was needed, the consideration of using formulas for allocations to the City and County, and a misunderstanding that some funding had been committed prior to this process.

Chair Dupray opened the matter to the public.

John Driscoll, Manager for the City of Placerville, apologized for the confusion and asked the Commissioners to endorse the alternate Resolution 05/06.16b.

Richard Shepard, Executive Director of the County of El Dorado, commended the process, described projects that were critically in need of the funding, and expressed a desire to work with the City on transportation projects. He asked the Commissioners to endorse Resolution 05/06.16a.

Olin Woods, SACOG, Project Delivery Team, noted that this process was similar to those used in other counties and at SACOG. That SACOG funds were obligated for the Main Street Rehabilitation project and was not in jeopardy.

Jason Crow, SACOG, served on the Project Review Panel and explained the project recommendations were unbiased, considering the information provided in the application only.

**ACTION: Commissioner Hagen made a motion to adopt Resolution 05/06.16b. Vice Chair Acuna seconded the motion.**

Chair Dupray and Commissioner Sweeney suggested a caveat to the motion in that TE and Urban RSTP funds should be approved and the other funds, Rural RSTP, and CMAQ should be revisited.

**ACTION: Commissioner Hagen withdrew his motion and Vice Chair Acuna withdrew his second.**

**ACTION: Commissioner Sweeney made a motion to adopt a modified 05/06.16b to limit the programmed funds to amounts of the TE and Urban RSTP allocations and include the recommendation from staff to form an Ad Hoc committee to review all funds not otherwise programmed. Commissioner Hagen seconded the motion which carried as follows: AYES: Acuna, Baumann, Hagen, Dupray, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: None.**

Ms. Mathews requested direction as to whether to accept the City's revised application submitted after the deadline or only the original. Chair Dupray determined that this, or any other addition to the applications, could be considered an amendment and accepted; however, no new applications would be considered.

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**ACTION: Chair Dupray then made a motion for Commissioner Sweeney to act on the Ad Hoc Committee on behalf of the County, Vice Chair Acuna to act on the Ad Hoc committee on behalf of the City, and that they could request assistance from County, City, and EDCTC staff as necessary. The motion was seconded by Commissioner Hagen which carried as follows: AYES: Acuna, Baumann, Hagen, Dupray, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: None.**

*(Chair Dupray left the meeting at approximately 5:05 p.m.  
Vice Chair Acuna chaired the remainder of the meeting.)*

F. 2006 Regional Transportation Improvement Program Adoption

REQUESTED ACTION: By Resolution 05/06.17, adopt the 2006 Regional Transportation Improvement Program (RTIP) for El Dorado County and direct the Executive Director to submit the RTIP to the California Transportation Commission.

**ACTION: After a review of the 2006 RTIP by Ms. Mathews, Commissioner Sweeney made a motion to adopt resolution 05/06.17. Commissioner Washburn seconded the motion which carried as follows: AYES: Acuna, Baumann, Hagen, Sweeney, and Washburn. NOES: None. ABSTAIN: None. ABSENT: Dupray.**

6. DISCUSSION ITEMS

Discussion Items were for information only; no action was requested or taken.

A. State Transportation Improvement Program Project Delivery and Oversight Quarterly Report October – December, 2005

Gary Keill of Keill and Associates provided an overview of the fourth quarter STIP report.

7. EXECUTIVE DIRECTOR'S REPORT

Ms. Mathews pointed out key items in her report, specifically that Governor's budget included a substantial increase in Rural Planning Assistance funding, and that the draft Overall Work Program would be presented to the Commission in March.

8. INFORMATION ITEMS – CORRESPONDENCE

- A. Letter dated Dec. 1, 2005 to Michael McKeever, SACOG, from Kathryn Mathews, re CAL18230 US 50 at Shingle Springs Rancheria
  - B. Letter dated Dec. 8, 2005 to CASA El Dorado from Gary Keill re donation on behalf of EDCTC
  - C. Letter dated Dec. 15, 2005 to Russ Nygaard, EDC DOT, from Jerry Barton, re Bicycle/Pedestrian funds
  - D. Letter dated Dec. 15, 2005 to Kathryn Mathews, from Brigit S. Barnes, re Public Records Act Request, Shingle Springs Rancheria
  - E. Letter dated Jan. 13, 2006 to Larry Caso from Kathryn Mathews, re water damage to office and associated costs
  - F. Letter dated Jan. 18, 2006 to Brigit Barnes from Kathryn Mathews re Invoice for public records request documents – Shingle Springs Rancheria
  - G. Letter dated January 18, 2006 to Kathryn Mathews from Brigit Barnes re Public Records Act Request – Shingle Springs Rancheria
  - H. Letter dated Jan. 23, 2006 to Michael Raffety from Kathryn Mathews re agenda packet subscription
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9.    INFORMATION ITEMS – NEWS ARTICLES

The Commissioners were provided with a number of media references to transportation items.

10.   COMMISSIONERS' COMMENTS

Commissioner Sweeney stated appreciation to the EDCTC staff with regard to their efforts in being a “can do” agency.

11.   ADJOURNMENT

Vice-Chair Acuna adjourned the meeting at 5:17 p.m., to March 2, 2006, at 2:00 p.m., 2850 Fairlane Court, Building C Hearing Room, Placerville, California.

Attest:

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Joni G. Rice, Secretary to the Commission

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