



550 Main Street Suite C | Placerville CA 95667 | tel:530.642.5260 | fax:530.642.5266 | www.edctc.org

EL DORADO COUNTY TRANSPORTATION COMMISSION
2850 FAIRLANE COURT, BUILDING C HEARING ROOM
PLACERVILLE, CA 95667

February 3, 2005
3:00 p.m.

MINUTES

Chair: Marian Washburn
Vice-Chair: Rusty Dupray
Commissioners: Mark Acuna
Helen Baumann
Robby Colvin
Jack Sweeney

Alternates: Carl Hagen, alternate for Placerville City Council
Vacant, alternate for El Dorado County Board of Supervisors

Non-Voting: Jody Jones, Director, Caltrans District 3
John Upton, Councilmember, City of South Lake Tahoe

NOTE: Members of the public may address any item on the agenda before and during consideration of that item.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:05 p.m.

PRESENT: Commissioners Acuna, Dupray, Sweeney, Washburn

ABSENT: Commissioners Baumann, Colvin (both arrived during the meeting)

Caltrans representative Wayne Lewis, District 3 Deputy District Director, was also present.

Commissioner Baumann arrived at 3:07 p.m., during item 4. Commissioner Colvin arrived at 3:10 p.m., during item 7C.

2. APPROVAL OF AGENDA

REQUESTED ACTION: Approve agenda as presented.

COMMISSION ACTION: **Added Business Items A, B, and E to the consent calendar and approved agenda.**

M/S: Dupray/Acuna

AYES: Acuna, Dupray, Sweeney, Washburn

NOES: none

ABSENT: Baumann, Colvin

ABSTAIN: none

3. DISPOSITION OF MINUTES

REQUESTED ACTION: Approve December 2004 minutes.

COMMISSION ACTION: Approved December 2004 minutes.

M/S: Dupray/Acuna
AYES: Acuna, Dupray, Sweeney, Washburn
NOES: none
ABSENT: Baumann, Colvin
ABSTAIN: none

4. PUBLIC COMMENT PERIOD

At this time, any person may comment on any item that is not on the agenda. PLEASE STATE YOUR NAME FOR THE RECORD. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next meeting agenda. Please limit your comments to no more than three (3) minutes.

There was no public comment.

5. CONSENT CALENDAR

Items will be acted upon by the Commission at one time without discussion. Any Commission member, staff member or interested citizen may request an item be removed from the Consent Calendar for discussion. The Commission may also add items from the Agenda to the Consent Calendar for approval, absent objections and/or requests of staff or the public to speak to those matters.

A. November & December 2004 Warrant Register (LeBlanc)

REQUESTED ACTION: Receive and file the November and December 2004 Warrant Register.

B. MPO/RTPA Section 5310 Certification and Assurances (Higgins)

REQUESTED ACTION: By motion, adopt Resolution 04/05.10, authorizing the Executive Director to sign the MPO/RTPA Certification and Assurances for the El Dorado County Transit Authority's Section 5310 grant application.

C. Amendment to EDCTC Bylaws (Mathews)

REQUESTED ACTION: Amend the EDCTC Rules and Bylaws, Section 2.1, Election of Chairperson and Vice Chairperson and Section 3.1, Regular Meetings, and direct the Executive Director to notify the City of Placerville and County of El Dorado of the amendment so the language can also be amended into the Joint Exercise of Powers Agreement Establishing the El Dorado County Transportation Commission.

COMMISSION ACTION: Approved the consent calendar.

M/S: Dupray/Acuna
AYES: Acuna, Baumann, Dupray, Sweeney, Washburn
NOES: none
ABSENT: Colvin
ABSTAIN: none

6. CEREMONIAL MATTERS

There were no ceremonial matters.

7. ITEMS OF BUSINESS**A. Professional Services Agreement – Accounting Oversight Services (LeBlanc)**

REQUESTED ACTION: By motion, authorize the Executive Director to enter into a professional services agreement with Terrie Y. Prod'hon, CPA for Accounting Oversight Services, effective February 3, 2005, for a five-year term.

COMMISSION ACTION: **Considered and passed as part of Consent Calendar (see item 5).**

B. Professional Services Agreement– Computer & Network Support Services (LeBlanc)

REQUESTED ACTION: By motion, authorize the Executive Director to enter into a professional services agreement with Walker's Business Products and Services for Computer and Network Support Services, effective February 3, 2005, for an initial term of one year with the option to extend an additional four years, for a total five-year term, at the discretion of EDCTC.

COMMISSION ACTION: **Considered and passed as part of Consent Calendar (see item 5).**

C. Professional Services Agreement – RTP EIR (Higgins)

REQUESTED ACTION: By motion, authorize the Executive Director to enter into a professional services agreement between EDCTC and Quad Knopf, Inc., to complete a Programmatic Environmental Impact Report (EIR) for the El Dorado County Regional Transportation Plan (RTP) for an amount not to exceed \$74,997.05.

COMMISSION ACTION: **Authorized the Executive Director to enter into a professional services agreement between EDCTC and Quad Knopf, Inc., to complete a Programmatic Environmental Impact Report (EIR) for the El Dorado County Regional Transportation Plan (RTP) for an amount not to exceed \$74,997.05.**

M/S: Colvin/Dupray

AYES: Acuna, Bauman, Colvin, Dupray, Sweeney, Washburn

NOES: none

ABSENT: none

ABSTAIN: none

D. Classification, Compensation, Utilization Study – Final Compensation Report (Mathews/Hayhurst)

REQUESTED ACTION: By motion:
1) Accept the Final Compensation Report.
2) Establish agenda item and structure to consider and take action relative to implementing the recommendations developed in the Final Compensation Report.

COMMISSION ACTION: 1) Accepted the Final Compensation Report.

M/S: Dupray/Baumann
AYES: Acuna, Bauman, Colvin, Dupray, Sweeney, Washburn
NOES: none
ABSENT: none
ABSTAIN: none

COMMISSION ACTION: 2) Directed staff to schedule a closed session on the next EDCTC agenda for the Commission to consider action relative to implementing the recommendations in the Final Compensation Report.

M/S: Dupray/Acuna
AYES: Acuna, Bauman, Colvin, Dupray, Sweeney, Washburn
NOES: none
ABSENT: none
ABSTAIN: none

E. Social Service Transportation Advisory Council Appointments (Higgins)

REQUESTED ACTION: By motion, make appointments to the Social Service Transportation Advisory Council (SSTAC) for three-year terms, as recommended by staff.

COMMISSION ACTION: Considered and passed as part of Consent Calendar (see item 5).

F. Designate EDCTC Representative(s) for Cap-to-Cap Advocacy (Mathews)

REQUESTED ACTION: Designate a Commissioner(s) to represent EDCTC as a delegate(s) on the 2005 Cap-to-Cap advocacy effort scheduled for April 9th – 13th.

COMMISSION ACTION: Designated Rusty Dupray, Marian Washburn, and Kathryn Mathews as delegates for the 2005 Cap-to-Cap advocacy effort, paying half the “early booking discount” cost for Commissioners Washburn and Dupray, and the full early booking discount cost for Kathryn Mathews.

M/S: Baumann, Colvin
AYES: Acuna, Bauman, Colvin, Dupray, Sweeney, Washburn
NOES: none
ABSENT: none
ABSTAIN: none

G. Governor Swarzenegger's Proposed State Budget – Impacts to Transportation (Mathews)

REQUESTED ACTION: Consider authorizing the Chair to draft and sign a letter to Governor Schwarzenegger, Assemblyman Leslie, and Senator Cox commenting on the negative impacts to transportation as a result of the Governor's proposed State budget.

COMMISSION ACTION: **Authorized the Chair to draft and sign a letter to Governor Schwarzenegger, Assemblymen Leslie and Nakanishi, and Senator Cox commenting on the negative impacts to transportation as a result of the Governor's proposed State budget.**

M/S: Colvin/Dupray

AYES: Acuna, Bauman, Colvin, Dupray, Sweeney, Washburn

NOES: none

ABSENT: none

ABSTAIN: none

H. El Dorado County Regional Transportation Plan – 2025 Draft Action Element and Public Involvement Plan (Mathews)

REQUESTED ACTION: 1) By motion, approve the El Dorado County Regional Transportation Plan – 2025 DRAFT Action Element, which includes: Chapter 6-Regional Road Network; Chapter 7-Transit; Chapter 8-Aviation; Chapter 9-Goods Movement; Chapter 10-Non-Motorized Transportation; Chapter 11-Transportation Systems Management; and Chapter 12-Intelligent Transportation Systems.

2) By motion, approve the Public Involvement Plan for the El Dorado County Regional Transportation Plan - 2025.

COMMISSION ACTION: **1) Approved the El Dorado County Regional Transportation Plan – 2025 DRAFT Action Element as presented.**

M/S: Colvin/Acuna

AYES: Acuna, Bauman, Colvin, Dupray, Sweeney, Washburn

NOES: none

ABSENT: none

ABSTAIN: none

COMMISSION ACTION: **2) Approved the Public Involvement Plan for the El Dorado County Regional Transportation Plan - 2025.**

M/S: Colvin/Acuna

AYES: Acuna, Bauman, Colvin, Dupray, Sweeney, Washburn

NOES: none

ABSENT: none

ABSTAIN: none

- I. Approval of the 2005 El Dorado County Bicycle Transportation Plan (Barton)

REQUESTED ACTION: By motion, adopt Resolution 04/05.11, approving the 2005 El Dorado County Bicycle Transportation Plan.

COMMISSION ACTION: **Adopted Resolution 04/05.11, approving the 2005 El Dorado County Bicycle Transportation Plan.**

M/S: Dupray/Baumann
 AYES: Acuna, Bauman, Colvin, Dupray, Sweeney, Washburn
 NOES: none
 ABSENT: none
 ABSTAIN: none

8. DISCUSSION ITEMS

Discussion Items are for information only; no action is requested or taken.

- A. Folsom-El Dorado Corridor Transit Strategy Update (Higgins/Parsons Brinckerhoff)

Tad Widby, Vice President of Parsons Brinckerhoff, reviewed the progress of the Folsom-El Dorado Corridor Transit Strategy.

- B. Update on EDCTC Non-Motorized Transportation Planning (Barton)

EDCTC Senior Transportation Planner Jerry Barton discussed Non-Motorized planning efforts, including the January adoption of the 2005 El Dorado County Bicycle Transportation Plan by the Board of Supervisors (item 7-I on this agenda) and the current status of the City of Placerville Non-Motorized Transportation Plan.

- C. STIP Project Delivery & Oversight Update, October – December 2004 (Mathews/Keill)

Gary Keill updated the Commission regarding STIP Project Delivery and Oversight for July – September 2004.

9. EXECUTIVE DIRECTOR'S REPORT

Kathryn Mathews' February 3rd report discussed the following items:

Administration: Classification/Compensation/Utilization Study, Annual Staff Retreat, Amendment to EDCTC Bylaws, Accounting Oversight Services, Computer & Network Support Services

Intergovernmental Coordination: Elk Grove-Rancho Cordova-El Dorado Corridor Connector Study, Folsom-El Dorado Corridor Transit Strategy, SACOG Field Visit

Transportation Planning: Non-Motorized Transportation Plan – City of Placerville, Regional Transportation Plan Environmental Impact Report, Regional Transportation Plan, Bicycle Facilities Plan – El Dorado County, Overall Work Program and Budget for FY 2005/06, El Dorado County Statistical Data Book, Governor's Proposed State Budget, Federal Highway Reauthorization/Appropriations

List of meetings attended: SACOG Project Delivery Team; CA Regional Transportation Planning Agencies; California Transportation Commission; SACOG Board; WTS/ITS annual mtg; reception for Will Kempton, new Director of Caltrans; mtg with CTC Commissioner Kirk Lindsey; Rural Counties Task Force RTPA mtg; Rural Counties Task Force mtg

10. **INFORMATION ITEMS – CORRESPONDENCE**

- A. Letter dated November 16, 2004 from Mindy Jackson to Kathryn Mathews re: EDCTA System Map
- B. Letter dated November 22, 2004 from Kathryn Mathews to Nicholas Fonseca, Tribal Chairman, Shingle Springs Rancheria re: Regional Transportation Plan
- C. Letter dated December 2, 2004 from EDCTC to Congressman Doolittle re: Western Placerville Interchanges Project
- D. Letter dated December 2, 2004 from EDCTC to Jody Jones, Caltrans District 3 Director re: SR 49 Safety Improvement Project – Coloma/Lotus
- E. Letter dated December 16, 2004 from Gary Keill to CASA El Dorado, re: charitable donation from Keill & Associates
- F. Letter dated December 17, 2004 from Caltrans Director Will Kempton to Chair Baumann, EDCTC, re: congratulations on appointment
- G. Letter dated December 22, 2004 from Kathy Mathews to Caltrans District 3, re: Environmental Enhancement and Mitigation Program Application, Coloma-Lotus State Route 49 Highway Landscape Project
- H. Letter dated January 10, 2004 from Court Appointed Special Advocates (CASA) of El Dorado County to EDCTC, re: Donation from Keill & Associates

11. **INFORMATION ITEMS – NEWS ARTICLES**

- A. "EDH connector nearly done," *Mountain Democrat*, 11/19/04
- B. "Placerville map masks mixed uses," *Sacramento Bee*, 11/28/04
- C. "Doolittle gets \$1 million for Placerville Drive Inter-X," *Mountain Democrat*, 12/2/04
- D. "Advisory council seeking membership," *Mountain Democrat*, 12/3/04
- E. "U.S. holds firm on dam road," *Sacramento Bee*, 12/4/04
- F. "Transpo. commission favors regional EIR," *Mountain Democrat*, 12/6/04
- G. "Caltrans gets support for Coloma-Lotus project," *Mountain Democrat*, 12/6/04
- H. "Bedford Ave will open by end of year," *Mountain Democrat*, 12/10/04
- I. "Transportation funding fight grows," *Sacramento Bee*, 12/12/04
- J. "Supes look over EDH-Elk Grove connector plan, make recommendations," *Sacramento Bee*, 12/16/04
- K. "Area's map for the future," *Sacramento Bee*, 12/17/04
- L. "Folsom Dam Road's permanent closure not a done deal, feds say," *Sacramento Bee*, 12/27/04
- M. "Planners seeking new highways must steer difficult course," *Sacramento Bee*, 1/3/05
- N. "Forums bring out calls to reopen dam road," *Sacramento Bee*, 1/6/05
- O. "Highway concerns spark debate," *Sacramento Bee*, 1/10/05
- P. "Measure D stays on ballot," *Mountain Democrat*, 1/12/05
- Q. "Casino wins one; appeal is likely," *Mountain Democrat*, 1/12/05
- R. "Gov's proposed budget would hit county," *Mountain Democrat*, 1/14/05
- S. "Obstacles litter path to solving state road woes," *Sacramento Bee*, 1/17/05
- T. "County bikeway plan has backing," *Sacramento Bee*, 1/20/05
- U. "School gridlock: Parental chauffeurs jab traffic, take dangerous driving shortcuts," *Sacramento Bee*, 1/23/05

12. COMMISSIONERS' COMMENTS

The Commission directed, at Commissioner Sweeney's recommendation, that staff draft a letter for the Chair's signature requesting legislative review of current California Environmental Quality Act practice.

13. ADJOURNMENT

The meeting adjourned at 5:20 p.m.

The El Dorado County Government Center is accessible to the disabled. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact EDCTC by telephone at 530-642-5260 or by fax at 530-642-5266. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

This agenda is available online at the EDCTC website: <http://www.edctc.org>

Respectfully Submitted,

Dori Gough, Commission Secretary