



550 Main Street Suite C | Placerville CA 95667 | tel:530.642.5260 | fax:530.642.5266 | www.edctc.org

EL DORADO COUNTY TRANSPORTATION COMMISSION
2850 FAIRLANE COURT, BUILDING C HEARING ROOM
PLACERVILLE, CA 95667

December 2, 2004
3:00 p.m.

MINUTES

Chair: Helen Baumann
Vice-Chair: Robby Colvin
Commissioners: Mark Acuna
Rusty Dupray
Charlie Paine
Marian Washburn
Alternates: Jack Sweeney, alternate for El Dorado County Board of Supervisors
(Vacant) alternate for Placerville City Council
Non-Voting: Jody Jones, Director, Caltrans District 3
John Upton, Councilmember, City of South Lake Tahoe

NOTE: Members of the public may address any item on the agenda before and during consideration of that item.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:02 p.m.

PRESENT: Commissioners Acuna, Baumann, Colvin, Dupray, Paine, Washburn
ABSENT: none

2. APPROVAL OF AGENDA

REQUESTED ACTION: Approve agenda as presented.

COMMISSION ACTION: **Approved agenda.**

M/S: Washburn/Acuna
AYES: Acuna, Baumann, Colvin, Dupray, Paine, Washburn
NOES: none
ABSENT: none
ABSTAIN: none

3. DISPOSITION OF MINUTES

REQUESTED ACTION: Approve November 2004 minutes.

COMMISSION ACTION: **Approved November 2004 minutes.**

M/S: Colvin/Paine
AYES: Baumann, Colvin, Dupray, Paine
NOES: none
ABSENT: none
ABSTAIN: Acuna, Washburn

4. PUBLIC COMMENT PERIOD

At this time, any person may comment on any item that is not on the agenda. PLEASE STATE YOUR NAME FOR THE RECORD. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next meeting agenda. Please limit your comments to no more than three (3) minutes.

Bob Smart offered public comment regarding Federal Funding of transportation projects and the recent asphalt work done by the County Department of Transportation.

5. CONSENT CALENDAR

Items will be acted upon by the Commission at one time without discussion. Any Commission member, staff member or interested citizen may request an item be removed from the Consent Calendar for discussion. The Commission may also add items from the Agenda to the Consent Calendar for approval, absent objections and/or requests of staff or the public to speak to those matters.

A. October 2004 Warrant Register (LeBlanc)

REQUESTED ACTION: Receive and file the October 2004 Warrant Register.

B. Fiscal Year 2004/2005 Overall Work Program & Budget - Amendment #1 (LeBlanc)

REQUESTED ACTION: By resolution, adopt Amendment #1 of the FY 2004/2005 Overall Work Program and Budget, as presented, and authorize EDCTC staff to submit the document to Caltrans.

C. Federal Transit Administration Section 5311 Certification and Assurances (Higgins)

REQUESTED ACTION: By resolution:

- 1) Authorize the El Dorado County Transit Authority (EDCTA) to submit a Federal Transit Administration (FTA) Section 5311 grant application, stating that: The El Dorado County Transportation Commission (EDCTC) does hereby authorize the EDCTA to execute all standard agreements or amendments necessary to obtain the aforementioned FTA Section 5311 Operating Assistance grant in the amount of \$188,941 through Caltrans.
- 2) Authorize the Executive Director to sign the regional agency certifications and assurances.

- D. City of Placerville Regional Surface Transportation Program Exchange Funds Claim (LeBlanc)

REQUESTED ACTION: By motion, adopt Resolution 04/05.09 approving the City of Placerville's claim for \$85,919 in exchanged Regional Surface Transportation Program (RSTP) funds for the Cedar Ravine Road Overlay Project.

COMMISSION ACTION: **Approved the consent calendar.**

M/S: Washburn/Colvin
AYES: Acuna, Baumann, Colvin, Dupray, Paine, Washburn
NOES: none
ABSENT: none
ABSTAIN: none

6. **CEREMONIAL MATTERS**

On behalf of the Commission, Vice Chair Colvin thanked Commissioner Helen Baumann for her service as 2004 EDCTC Chairperson and presented her with an engraved vase.

7. **ITEMS OF BUSINESS**

- A. Fiscal Year 2003/04 Audit Reports (LeBlanc)

REQUESTED ACTION: By motion, accept the six Fiscal 2003/04 Audit Reports and direct staff to transmit the reports to the appropriate State agencies.

COMMISSION ACTION: **By motion, accepted the six Fiscal 2003/04 Audit Reports and directed staff to transmit the reports to the appropriate State agencies.**

M/S: Colvin/Dupray
AYES: Acuna, Baumann, Colvin, Dupray, Paine, Washburn
NOES: none
ABSENT: none
ABSTAIN: none

- B. Caltrans Coloma/Lotus Safety Project – State Highway Operation and Protection Program (SHOPP) (Mathews)

REQUESTED ACTION: As requested by Commissioner Paine, authorize the Chair's signature on the attached letter to Jody Jones, District Director of Caltrans District 3, supporting the Coloma/Lotus Safety Project.

COMMISSION ACTION: By motion, authorized the Chair's signature on the referenced letter to Jody Jones, District Director of Caltrans District 3, supporting the Coloma/Lotus Safety Project.

M/S: Paine/Colvin
AYES: Acuna, Baumann, Colvin, Dupray, Paine, Washburn
NOES: none
ABSENT: none
ABSTAIN: none

C. Classification, Compensation and Utilization Study (Mathews)

REQUESTED ACTION: Approve recommended comparable regional transportation planning agencies for the purpose of collecting total compensation data.

COMMISSION ACTION: Approved, with the addition of El Dorado County Transit Authority, the recommended comparable regional transportation planning agencies for the purpose of collecting total compensation data.

M/S: Acuna/Colvin
AYES: Acuna, Baumann, Colvin, Dupray, Paine, Washburn
NOES: none
ABSENT: none
ABSTAIN: none

D. Election of Chairperson and Vice Chairperson (Mathews)

REQUESTED ACTION: By motion, elect a Chairperson and Vice Chairperson for Calendar Year 2005.

COMMISSION ACTION: Elected Commissioner Washburn as EDCTC Chairperson and Commissioner Dupray as Vice Chairperson for Calendar Year 2005.

M/S: Baumann/Colvin
AYES: Acuna, Baumann, Colvin, Dupray, Paine, Washburn
NOES: none
ABSENT: none
ABSTAIN: none

E. El Dorado County Regional Transportation Plan – Environmental Impact Report (Mathews)

REQUESTED ACTION: By motion, direct the Executive Director to pursue one of two courses of action to meet the environmental analysis requirement for the Regional Transportation Plan (RTP) Environmental Impact Report (EIR):

Option A) Direct staff to prepare an RFP, solicit proposals from qualified environmental consultants, recommend awarding a consultant contract, and to prepare the RTP EIR under EDCTC project

management; or

- Option B) Coordinate with the Sacramento Area Council of Governments' (SACOG) Metropolitan Transportation Plan (MTP) EIR and utilize the SACOG EIR as the EIR for El Dorado County's RTP.

Bob Smart offered public comment on this item.

COMMISSION ACTION: The commission chose "Option A," directed staff to prepare an RFP, solicit proposals from qualified environmental consultants, recommend awarding a consultant contract, and to prepare the RTP EIR under EDCTC project management.

M/S: Dupray/Paine
 AYES: Acuna, Baumann, Colvin, Dupray, Paine, Washburn
 NOES: none
 ABSENT: none
 ABSTAIN: none

- F. Final District 2 Ride to Health Feasibility Study (Higgins)

REQUESTED ACTION: By motion, approve the Final District II Ride to Health Feasibility Study.

Public comment on this item was offered by Mindy Jackson, EDCTA Transit Director; Kim McGee, South County resident, and Keith Hunderfund, President of the Pioneer Lions Club.

COMMISSION ACTION: By motion, approved the Final District II Ride to Health Feasibility Study.

M/S: Acuna/Baumann
 AYES: Acuna, Baumann, Colvin, Dupray, Paine, Washburn
 NOES: none
 ABSENT: none
 ABSTAIN: none

8. DISCUSSION ITEMS

Discussion Items are for information only; no action is requested or taken.

- A. Social Service Transportation Advisory Council recruitment/appointments (Higgins)

EDCTC Senior Transportation Planner Michael Higgins gave a status report on the SSTAC recruitment effort.

9. EXECUTIVE DIRECTOR'S REPORT

Kathryn Mathews' December 2nd report discussed the following items:

Administration: Classification/Compensation/Utilization Study, Fiscal & Compliance Audit, Annual Staff Retreat

Intergovernmental Coordination: Elk Grove-Rancho Cordova-El Dorado Corridor Connector Study, Folsom-El Dorado Corridor Transit Strategy, Coloma SHOPP Project, SACOG Field Visit, iWalk

Transportation Planning: Non-Motorized Transportation Plan – City of Placerville, Regional Transportation Plan, Bicycle Facilities Plan – El Dorado County, Feasibility Study for District 2 Ride to Health Program, Federal Highway Reauthorization/Appropriations

List of meetings attended: Caltrans Coordinating Group, CalCOG, WTS Annual Awards, Self Help Counties Conference, Sac Metro Chamber Regional Policy Conference, Rural Counties Task Force, Placerville City Council, SACOG Transportation/Air Quality Committee

10. INFORMATION ITEMS – CORRESPONDENCE

- A. Letter dated November 4, 2004 from John Fonseca to Kathryn Mathews, re: California Records Act Request (re: Caltrans Coloma/Lotus Safety Project).
- B. Letter dated November 9, 2004 from Kathryn Mathews to John Fonseca, in response to his request.
- C. Letter dated November 10, 2004, from Kathryn Mathews to Nancy Miller, Miller Owen & Trost (EDCTC Legal Counsel) re: Professional Services Agreement Extension
- D. Letter dated November 10, 2004, from Kathryn Mathews to Pete Evich, Van Scoyoc Associates (EDCTC Federal Advocate), re: Professional Services Agreement Extension
- E. Letter dated November 10, 2004, from EDCTC to Will Kempton re: Congratulations on appointment as Director of California Department of Transportation
- F. Letter dated November 10, 2004, from Martin Tuttle, Executive Director of SACOG, to Kathryn Mathews re: EDCTA buses' eligibility for SECAT funding

11. INFORMATION ITEMS – NEWS ARTICLES

- A. "Folsom official named Caltrans boss," *Sacramento Bee*, 11/2
- B. "Walk for fun and health," *Mountain Democrat*, 11/3
- C. "Caltrans has new hand on wheel," *Sacramento Bee*, 11/4
- D. "Decent roads trump taxes," *Sacramento Bee*, 11/4
- E. "Highway 49 to widen for safety," *Sacramento Bee*, 11/11
- F. "Road improvements, CHP presence make Highway 50 in Camino Safer," *Mountain Democrat*, 11/12
- G. "Regional leaders approach another fork in the road," *Sacramento Bee*, 11/15

12. COMMISSIONERS' COMMENTS

13. ADJOURNMENT

The meeting adjourned at 5:08 pm.

Respectfully Submitted,

Dori Gough, Commission Secretary