
INFORMATION ITEM**STAFF REPORT**

DATE: MARCH 4, 2010
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KATHRYN MATHEWS, EXECUTIVE DIRECTOR
SUBJECT: DRAFT FISCAL YEAR 2010/2011 OVERALL WORK PROGRAM AND BUDGET

REQUESTED ACTION

None. This item is for information and/or discussion only.

BACKGROUND

The Overall Work Program and Budget (OWP) is the primary management tool for EDCTC and contains a description of the activities to be undertaken by the Commission in the coming year along with detailed budget information. The attached draft OWP and Budget has been developed in compliance with the FY 2010/2011 guidance package for Regional Transportation Planning Agencies and has been reviewed by the Policy Advisory Committee. It is expected that the draft OWP will undergo continued refinement as staff receives comments from the 2010/2011 OWP Ad Hoc Committee (Chair Knight and Vice Chair Borelli), Commission, Caltrans, and our planning partners and as information on grant awards becomes available. The final OWP will be presented at your June 2010 meeting for approval.

DISCUSSION***Work Program***

In general the OWP consists of three types of activities: State-mandated regional transportation planning programs undertaken concurrently throughout the State by the designated Regional Transportation Planning Agencies, discretionary transportation planning programs that are specific to the El Dorado County region and are oriented to solving problems unique to this planning region, and administration to support mandated and discretionary transportation planning programs.

The 2010/2011 OWP is a product of cooperative efforts by EDCTC's planning partners, including the City of Placerville, El Dorado County, El Dorado County Transit Authority, Sacramento Area Council of Governments (SACOG), and Caltrans. EDCTC also coordinates with the Shingle Springs Rancheria Tribal Government, as appropriate, such as in the development and implementation of the Regional Transportation Plan (W.E. 200). The specific projects and activities included in the OWP are consistent with the policies in the El Dorado County Regional Transportation Plan and the priorities for each State and Federal grant funding source.

This OWP has a number of important characteristics:

- The work program is action oriented. EDCTC's primary objective is to implement a programming and funding strategy that will address the mobility needs of El Dorado County residents and visitors. Of key importance is the Regional Transportation Plan (W.E. 200), which serves as a guiding force for transportation improvements over the next 20 years.
- The work program reflects a proactive approach to identifying future transportation project needs including: Diamond Springs and El Dorado Area Mobility and Sustainable Community Plan (W.E. 247).
- The work program provides an emphasis on project delivery, including State Transportation Improvement Program (STIP) projects and projects funded with other regional funds, such as Regional Surface Transportation Program, Congestion Mitigation and Air Quality, Transportation

Enhancement, Transportation Development Act sources, and Alternative Transportation Programs (W.E. 120, W.E. 310, and W.E. 330).

- The work program reflects a multi-modal approach. EDCTC's planning resources have been divided between planning for transit, highways, and aviation. (W.E. 125 and Work Elements within the Multi-Modal Transportation Planning section).
- The work program reflects a strong commitment to EDCTC's public information, outreach, and advocacy efforts (W.E. 400 and W.E. 410).
- The work program reflects a comprehensive effort to partner with other regional agencies in approaching interregional transportation issues, and the pronounced need to participate in regional, state, and federal discussions regarding planning and funding transportation projects: Intergovernmental Coordination (W.E. 110); Rural Counties Task Force (W.E. 111); Transit Administration and Planning (W.E. 120); El Dorado County Airport Land Use Commission (W.E. 125); Freeway Service Patrol (W.E. 130); City of Placerville and El Dorado County Pavement Management Program Database Maintenance (W.E. 244); El Dorado County Rural Transit Emergency Preparedness Plan (W.E. 250); and Diamond Springs and El Dorado Area Mobility and Sustainable Community Plan (W.E. 247).
- The work program has been developed in compliance with all state and federal planning requirements.

Staffing

The level of effort involved in delivering the 2010/2011 work program can be accommodated with the existing EDCTC staffing structure. As the Commission is aware, the work program has increased significantly over the past several years. EDCTC staff currently manages many functions that were previously contracted out, including project delivery and oversight, accounting, and some functions previously performed by legal counsel. The 2001/2002 work program included 12 work elements. By comparison, the 2010/2011 work program has expanded to include 15 diverse work elements, ranging from managing the Freeway Service Patrol to Airport Land Use Commission activities to significant multi-modal planning to project delivery and oversight.

Budget

The preliminary budget for FY 2010/2011, including contingency, is \$1,531,132. Approximately 22% of these funds (\$333,325) are dependent upon pending grant awards. The budget reflects a 1% decrease over the final FY 2009/2010 budget, as amended, which is \$1,547,402. The budget reflects the improved efficiencies realized by the EDCTC staff over the past several years. Cash flow remains positive and a \$100,000 contingency fund level is included in the budget.

Approved for Agenda:

Kathryn F. Mathews, AICP
Executive Director

Attachment: A) Draft FY 2010/2011 Overall Work Program and Budget
(provided under separate cover)

NOTE: The Overall Work Program and Budget – Draft for FY 2010/2011 is available for review both online and at the EDCTC Office.