

CONSENT CALENDAR

STAFF REPORT

DATE: MAY 7, 2009
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: NYKKI MORRIS, ADMINISTRATIVE SERVICES OFFICER
SUBJECT: MARCH 2009 WARRANT REGISTER

REQUESTED ACTION

Receive and file the March 2009 Warrant Register.

BACKGROUND

The attached warrant listing is for the period of March 1 – March 31, 2009. The warrants reflect the monthly obligations of the Commission.

DISCUSSION

The warrant listing includes routine transactions for the period. There are ten (10) warrants that merit further detailed explanation:

Check #4573 – Cardmember Service – Visa KM.....\$3,495.84

This warrant includes registration for the Sacramento Metro Chamber 2009 Cap-to-Cap Advocacy trip.

Check #4576 – CH2M Hill.....\$6,442.64

This warrant is for professional services for the Camino Corridor Project Study Report. This payment represents services rendered thru January 30, 2009 of the Camino Corridor PSR effort.

Check #4583 – MJT Enterprises, Inc......\$540.00

This warrant is for fees for testing of Administrative Services Officer candidates.

Check #4584 – Nielsen, Merksamer, et al......\$3,666.59

This warrant is for State advocacy and reporting services rendered in the month of February 2009 and March 2009 retainer.

Check #4587 – PB Americas, Inc......\$19,779.31

This warrant is for professional services for the Placerville Drive Multi-Modal Corridor Mobility Plan. This payment represents 98% of the services rendered for this project.

Check #4591 – SACOG.....\$31,489.42

This warrant is for professional services for EDCTC's contribution to SACOG for performing fiscal year 08-09 federal transportation planning and programming for the period of January – June, 2009.

Check #4592 – Terrie Y. Prod'hon, CPA.....\$7,863.03

This warrant is for accounting oversight services rendered in the month of February, 2009, which included billing and payroll services in the absence of the Administrative Services Officer.

Check #4593 – Mountain Democrat.....\$177.40

This warrant is for advertising the vacant EDCTC Administrative Services Officer position and a public hearing notice.

Check #4594 – TY Lin International.....\$7,160.22

This warrant is for professional services for the State Route 49 Realignment Study, Preliminary Engineering. This payment represents the services rendered for the month of January 2009.

Check #4595 – Van Scoyoc Associates.....\$3,250.00

This warrant is for Federal advocacy services retainer for the month of March 2009.

Approved for Agenda:

Kathryn F. Mathews, AICP
Executive Director

Attachment: A) March 2009 Warrant Register

**EI Dorado County Transportation Commission
Warrant Register
March 2009**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Credit</u>	<u>Memo</u>
03/10/2009	4563	Amerigas	150.48	Feb 2009 Utilities
03/10/2009	4564	AT&T Mobility	104.61	Telephone
03/10/2009	4565	AT&T/MCI	257.03	Telephone
03/10/2009	4566	Beneficial Administration Company	109.64	Employee Benefits
03/10/2009	4567	Bolster, Dan (AP)	180.92	Feb 2009 expenses
03/10/2009	4568	CAL Internet Services	483.50	Equipment Maintenance
03/10/2009	4569	CalPERS Retirement System	2,684.12	Employee Benefits 03/09
03/10/2009	4570	Carbon Copy	27.51	Equipment Maintenance
03/10/2009	4571	Cardmember Service - Visa JB	815.71	Feb 2009 Expenses
03/10/2009	4572	Cardmember Service - Visa JR	277.39	Feb 2009 Expenses
03/10/2009	4573	Cardmember Service - Visa KM	3,495.84 *	Feb 2009 Expenses
03/10/2009	4574	Cardmember Services-Visa WD	915.36	Feb 2009 Expenses
03/10/2009	4575	Century Building Maintenance	400.00	CAM Charges
03/10/2009	4576	CH2M Hill	6,442.64 *	Professional Services
03/10/2009	4577	CSAC	199.96	Employee Benefits
03/10/2009	4578	Deloria, Woodrow (AP)	252.44	Feb 2009 expenses
03/10/2009	4579	Golden Eagle Insurance	2,075.00	Office Liability Annual Insurance Renewal
03/10/2009	4580	ICMA 457	600.00	Employee Contributions
03/10/2009	4582	Mathews, Kathryn (AP)	489.95	Feb 2009 expenses
03/10/2009	4583	MJT Enterprises, Inc	540.00 *	New Hire Testing Fees
03/10/2009	4584	Nielsen, Merksamer, et al	3,666.59 *	Professional Services
03/10/2009	4585	Office Equipment Finance Services	364.48	Copier Lease
03/10/2009	4586	Omsoft Technologies	34.95	Account 4556
03/10/2009	4587	PB Americas	19,779.31 *	Professional Services
03/10/2009	4588	PERS Member Service Division	80.08	3/10/09 Buyback
03/10/2009	4589	Rice, Joni (AP)	36.05	Feb 2009 expenses
03/10/2009	4590	Rimrock Water Company	27.06	Feb 2009 Water
03/10/2009	4591	SACOG	31,489.42 *	Jan-Jun 09 SACOG Contribution
03/10/2009	4592	Terrie Y. Prod'hon, CPA	7,863.03 *	Feb 2009 Professional Services
03/10/2009	4593	The Mountain Democrat	177.40 *	Advertisement
03/10/2009	4594	TY Lin International	7,160.22 *	Jan 2009 Professional Sevices
03/10/2009	4595	Van Scoyoc Associates	3,250.00 *	March 2009 Professional Retainer
03/10/2009	4596	Walker's Business Products and Services	325.18	Office Supplies
03/11/2009	4597	Bailey, Dustin (AP)	1,348.01	Refund of COBRA Payment
03/11/2009	4598	EDD	50.70	Q2 2008 Filing Fee
03/24/2009	4601	CalPERS Health	4,779.80	Customer ID 1923-00, April Benefits
03/24/2009	4602	CSAC	203.75	Policy# H-31640-7, April 09 Premiums
03/24/2009	4603	HSBC Business Solutions	40.83	Acct# 7737-9301-0000-8294
03/24/2009	4604	ICMA RHS Plan	0.00	VOID: emp contributions 7-29-08
03/24/2009	4605	Lumos & Associates	0.00	VOID: Professional Services 1/24/09-2/20/09
03/24/2009	4606	Minuteman Press	92.55	Business Cards for Nykki Morris
03/24/2009	4607	Omsoft Technologies	34.95	Acct# 4556
03/24/2009	4608	PG&E	229.21	Feb 2009 Utilities
03/24/2009	4609	Steele Building Offices	4,154.00	April Rent
03/24/2009	4610	Walker's Business Products and Services	10.33	Office Supplies
03/24/2009	4612	CalPERS Retirement System	2,701.53	Employer Code 1923, Cov. Grp. 70001, March Pymt #2
Total 1012000 - Checking - Cash in Bank TDA			<u>108,401.53</u>	
TOTAL			<u>108,401.53</u>	